

Checklist for ULB/Ward Nodal Officers for Additional Data Collection Drive (Urban)

S. No.	Checklist Activity	Status (Yes/No)	Date of Completion
1	Have you received the printed beneficiary list from District Collectors/District Coordinator?		
2	Have you received a sensitization/ orientation session from District Collectors/District Coordinator?		
3	Have the posters/ IEC material been displayed at every Ward for meeting day? (ASHAs may be given posters to be displayed at their respective ward/ULBs)		
4	Have you called ASHAs/Coordinators for an orientation session? (sharing the features, benefits, importance of the drive)		
5	Have you trained ASHAs for punching Activation code to the Toll Free Number (1800-120-2958)?		
6	Have you trained ASHAs/Coordinators on how to fill the Additional Data collection sheet with demonstration?		
7	Have the ASHAs been instructed to invite eligible beneficiary and carry their respective Ration Card on meeting day?		