Benchmarking Rural Service Delivery

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Key Challenges in Implementation of RTPS Across States

- Lack of Awareness: Many Panchayat officials and rural citizens are unaware of the services and rights available under the RTPS Act, resulting in underutilization of the system.
- Poor Digital Infrastructure: Digital penetration is uneven, especially in rural and remote areas. Panchayats in many states struggle to provide services due to lack of internet connectivity, computers, and other essential infrastructure.
- Delayed Service Delivery: Bureaucratic inefficiencies, delayed fund transfers, and lack of coordination between Panchayats and higher administrative levels lead to service delays, violating RTPS timelines.
- Weak Monitoring and Accountability: In many states, there are inadequate systems to monitor service timelines or hold Panchayat officials accountable for delays or non-delivery of services.
- Capacity Gaps: Panchayat members and local government staff often lack the necessary training to implement RTPS provisions effectively, particularly in handling digital services.
- Political Interference: In some states, local political dynamics interfere with the fair and timely delivery of services under the RTPS Act.
- Red Tape: complex bureaucratic processes deter the timely delivery of services in several states.
- Lack of Uniform and Efficient Administrative processes

What is Benchmarking of service delivery by GP

- A benchmark in service delivery in rural governance refers to
- a predefined standard or set of criteria that are used to measure and assess the quality, efficiency, and effectiveness of services provided by rural governance institutions
- One of the key benchmarks in rural service delivery is ensuring timely and efficient delivery of services to the residents.
- By setting **clear targets and monitoring progress** regularly, Gram Panchayats can ensure that services are delivered efficiently and effectively.
- Another important benchmark in rural service delivery through Gram Panchayats is promoting transparency and accountability in governance.
- Overall, setting benchmarks help evaluate the Gram Panchayat's performance as a whole

- Accountability: Benchmarks help ensure that local governance institutions are held accountable for the services they deliver.
- **Efficiency**: Measuring performance against benchmarks helps identify inefficiencies and areas for improvement.
- Equity: Benchmarks help ensure that essential services reach all sections of the rural population, especially marginalized groups.
- Transparency: Clear benchmarks promote transparency in governance and make it easier for citizens to assess the performance of their local government.

Service Level Bench Marking (SLB)

Stage – I Activity level bench marking

Registration of Birth Certificate by Gram Panchayats

Application form, 2. ID proof of parents
 Hospital discharge summary or birth notification

State	Timeline for Issuance	<u>Charges</u>	Suggestion	
Andhra Pradesh	21 days		• The Base timeline in all the	
Telangana	With in one year		states is 21 days.	
	After one year		• Therefore, the service	
Gujarat	21 days		timeline can be fixed as 21	
Madhya Pradesh	Within 21 days		days.	
	21-30 days		• A late fee can be fixed with	
	31 days within one year		uniformity like in	
	After one year		Telangana Rs.5 every year	
Mizoram	Within 21 days	Within 21 days		
	22-30 days			
	31 days within one year			
	After one year			
Jharkhand	Within 21 days			
	21-30 days			
	31 days within one year			
	After one year			
Odisha	Within 21 days			
	21-30 days			
	31 days within one year			

State	Timeline for Issuance	<u>Charges (</u> <u>Approx.)</u>	Suggestion
Andhra Pradesh	7-15 days		In majority of the representing states, the timeline for registration of Death is either
Telangana	7-15 days		two or four weeks. Therefore, it can be considered midpoint
Gujarat	15-30 days		of 3 weeks for registration of death.
Madhya Pradesh	15-20 days		The cost for registration of death finds huge variation across the states ranging
Mizoram	7-10 days		from Rs.2-30 and certificate cost of Rs.100.
Jharkhand	15-30 days		
Odisha	7-15 days		The cost also can be streamlined as Free for within three weeks and a fixed late fee may be arrived either Rs.10 or 15.
			Cortificate for may collected as Ds 20

Issuance of Marriage Certificate by Gram Panchayats

State	Timeline for Issuance	<u>Charges</u>	Documents Required	Suggestion
Andhra Pradesh	15-30 days		1. Application form 2. ID proof of both	The timeline is ranges from 2 weeks to 4 weeks,
Telangana	15-30 days		parties 3. Address proof	the ideal timeline can be fixed at 3 weeks.
Gujarat	30 days		4. Two passport-sized	The cost variation among
Madhya Pradesh	30 days		photographs 5. Witness details	states ranges from Rs.50- 150, Hence Rs.75 can be
Mizoram	15-30 days			suggestive as nominal fee for marriage certificate.
Jharkhand	30 days			Regarding documents
Odisha	30 days			need to be submitted looks almost uniform in all the states can be retain

Issuance of Residence Certificate by Gram Panchayats

State	Timeline for Issuance	Charges	Documents Required	Suggestions
Andhra Pradesh	15-30 days	₹20	1. Application form	The timeline ranges
Telangana	15-30 days	₹50	2. ID proof	from 2 weeks to 4
Gujarat	7-15 days	₹100	3. Address proof	weeks, the ideal
Madhya	15-30 days	₹50	4. Passport-sized	timeline can be fixed
Pradesh			photograph	at 3 weeks.
Mizoram	15-30 days	₹10		The cost variation
Jharkhand	15-30 days	₹100		among states ranges
Odisha	30 days	₹50		from Rs.20-100, Rs.75
				can be suggestive as
				nominal fee for
				Residence
				certificate.
				Regarding
				documents need to
				be submitted looks

Issuance of Trade License by Gram Panchayats

State	Timeline for Issuance	<u>Charges</u>	Documents Required	Suggestions
Andhra Pradesh	15-30 days		form	The timeline ranges from 2 weeks to 4 weeks, the ideal
Telangana	15-30 days		2. ID proof (Aadhaar, Voter	timeline can be fixed at 3 weeks.
Gujarat	7-15 days		ID) 3. Address proof	Regarding documents need
Madhya Pradesh	15-30 days		4. Business ownership proof	to be submitted looks almost uniform in all the states can
Mizoram	15-30 days		(e.g., rental agreement)	be retain with addition of GST registration wherever
Jharkhand	15-30 days		5. Passport-sized	required.
Odisha	30 days		photographs	

State	Timeline for	<u>Charges</u>	Documents Required
	Issuance		
Andhra Pradesh	90 days		1. Application form (prescribed format)
			2. Proof of land ownership (Sale deed, Patta, etc.)
			3. Detailed building plan (architect certified)
			4. NOCs from relevant authorities (if applicable)
			5. Land use conversion certificate (if applicable)
			6. Fee payment receipt
			7. Site photographs
			8. Environmental clearance (for larger projects)
Telangana	15 days		1. Ownership Document of Site/Plot
			2. Extract of Master Plan
			3. Building Plans duly signed by Owner, Builder,
			Architect
			4. Plan showing rainwater harvesting pits
Gujarat	30 days		1. Application form (prescribed format)
Madhva Pradesh	15 to 30 days (As per		2. Land ownership documents (Sale deed, Patta,
,	the Madhya Pradesh		etc.)
	Public Service		3. Building plan drawings
	Delivery Guarantee		4. NOCs from relevant authorities (if applicable)
	Act, 2010)		5. Land use conversion certificate (if applicable)
Mizoram	15 to 30 days (varies		6. Fee receipt
	by project type and		7. Site photographs
			8 Environmental clearances (if applicable)

SERVICES

Services	Andhra Pradesh	Telangana	Gujarat	Madhya Pradesh	Mizoram	Jharkhand	Odisha	Suggestiv e timeline
Affidavit of Caste	1-7 days	3-15 days	7-15 days	1-15 days	3-7 days	7-15 days	15-30 days	7 Days
Affidavit of income	1-7 days	3-15 days	7-15 days	1-15 days	3-7 days	7-15 days	15-30 days	10 Days
Affidavit of Widow	1-7 days	3-15 days	7-15 days	1-15 days	3-7 days	7-15 days	15-30 days	10 Days
Name Change Affidavit	7-15 days	7-15 days	15-30 days	15-30 days	7-15 days	7-15 days	15-30 days	15 days
Assistance Apply for NOC	15 to 30 days	15 to 30 days	15 to 30 days	30 days	15 to 30 days	15 to 30 days	15 to 30 days	20 days
NOC for setting up small industry	15 to 30 days	15 to 30 days	15 to 30 days	30 days	15 to 30 days	15 to 30 days	15 to 30 days	20 days
Apply for NOC	15 to 30 days	15 to 30 days	15 to 30 days	30 days	15 to 30 days	15 to 30 days	15 to 30 days	20 days
ASD (Assistance Destitute)	15-30 days	30-45 days	15-30 days	30-60 days	15-30 days	30-60 days	30-45 days	30 days
Abstract Copy of Ordinary	3-15 days	7-15 days	7-15 days	15-30 days	3-7 days	7-15 days	15-30 days	15 Days

Services	Andhra Pradesh	Telangana	Gujarat	Madhya Pradesh	Mizoram	Jharkhand	Odisha	Suggesti ve timeline
Income certificate (Gram	7-15 days	15-30 days	7-15 days	15-30 days	7-15 days	15-30 days	15-30 days	15 days
Panchayat) Linguistic Minority Certificate	7-15 days	15-30 days	15-30 days	15-30 days	7-15 days	30-60 days	30-45 days	20 Days
Religious Minority Certificate	7-15 days	15-30 days	15-30 days	15-30 days	7-15 days	30-60 days	30-45 days	20 Days
Unreserved Caste Certificate	7-15 days	15-30 days	15-30 days	15-30 days	7-15 days	30-60 days	30-45 days	20 Days
Police Verification Certificate	15-30 days	15-30 days	15-30 days	15-30 days	7-15 days	30-60 days	30-45 days	20 Days
Temporary Residence Certificate	7-15 days	15-30 days	15-30 days	15-30 days	7-15 days	30-60 days	30-45 days	20 Days
Widow Certificate	7-15 days	15-30 days	15-30 days	15-30 days	7-15 days	30-60 days	30-45 days	20 Days
Senior Citizen Certificate	7-15 days	15-30 days	15-30 days	15-30 days	7-15 days	30-60 days	30-45 days	20 Days
Nomad -	7-15 days	15-30 days	15-30 days	15-30 days	7-15 days	30-60 days	30-45 days	20 Days

Old Age Pension Scheme

State	Timeline for Application Processing	Documents Required	Suggestions
Andhra Pradesh	30-60 days	 Application form Age proof (Aadhaar, birth 	Considering the importance of service and helping the old
Telangana	30 days	 3. Income certificate 4. Passport-sized photo 5. Bank account details Documents required are similar in all the states can be retain a it is mentioned No state is collecting any fee feed 	people, the timeline for the
Gujarat	30 days		service may be considered 30
Madhya Pradesh	30-45 days		Documents required are similar
Mizoram	30 days		
Jharkhand	30-45 days		
Odisha	30-60 days		this service need to be

Supply of Drinking Water by Gram Panchayats

State	Timeline for Water Supply Connection	Quantity of Water Supply (per household/day)	Water Supply Charges (per month)	Suggestions
Andhra Pradesh	30 days	70 - 100 liters per capita per day (LPCD)	₹100 - ₹200	The timeline for new connection ranges from 4 weeks to 8 weeks, the
Telangana	30-45 days	100 LPCD	₹150 - ₹250	ideal timeline can be fixed
Gujarat	20-30 days	70 - 90 LPCD	₹50 - ₹200	at 4 weeks.
Madhya Pradesh	30-45 days	55 - 75 LPCD	₹100 - ₹250	Quantity of water supply may fixed national norm
Mizoram	30-60 days	50 - 80 LPCD	₹150 - ₹300	of water supply ie. 55LPCD
Jharkhand	45-60 days	50 - 75 LPCD	₹100 - ₹250	as minimum and states
Odisha	30 days	70 - 90 LPCD	₹100 - ₹200	having better water source can fix beyond. The cost varies depending upon the type of connection and quantum of water supply can be continued.

Citizen Charter for Waste Collection Services by Gram Panchayats

State	Waste Collection Services	Timeline	Charges	Suggestions
Andhra Pradesh	Door-to-door waste collection, Segregation	Daily or Weekly (depending on the area)	₹50 - ₹150 per month	It is essential to consider, to collect household waste and community wastes in every alternative days in rural areas
Telangana	at source Community	Daily or Weekly (area- dependent)	₹50 - ₹200 per month	and daily collection in the gram panchayats located
Gujarat	waste management	Daily (urban areas), Weekly (rural)	₹30 - ₹100 per month	near urban areas. It is difficult to fix the cost
Madhya Pradesh		Weekly (rural), Daily (urban areas)	₹50 - ₹150 per month	uniformly because of the maintenance cost involved in collection and segregation.
Mizoram	_	Weekly	₹30 - ₹100 per month (depending on area)	
Jharkhand		Weekly (rural), Daily (urban areas)	₹50 - ₹150 per month	
Odisha		Weekly (rural), Daily (urban areas)	₹30 - ₹100 per month (depends on service)	

Benchmarking Sanitation Services by Gram Panchayats

State	Sanitation Program/Initiati ves	Toilets Construction Target	Waste Collection Frequency	Key Benchmarks	Suggestions
Andhra Pradesh	Swachh Andhra Mission	100% ODF villages by 2024	Weekly in	90% ODF (Open Defecation Free) coverage achieved	It is essential to consider, to collect household waste and community
Telanga na	Mission Bhagiratha	100% household sanitation by 2025	Weekly in rural	95% household latrine coverage	wastes in every alternative days in rural areas and daily
Gujarat	Gujarat Swachhta Abhiyan	100% ODF status by 2025	Weekly in rural	92% ODF coverage	collection in the gram panchayats located near urban
Madhya Pradesh	Swachh Bharat Rural MP	100% ODF rural by 2023	Weekly in rural	88% coverage for individual household toilets	
Mizoram	Swachh Bharat Mizoram (Rural)	85% ODF rural by 2025	Weekly	78% ODF villages	
Jharkha	Swachh	100% ODF rural	Weekly in	85% ODF	



Mandatory Services

	Service Area	Benchmark	Measurable Indicators
E-G	overnance	100% digital	No. Of services provided
1.	Birth Certificate	distribution of	through digital mode out
2.	Death Certificate		
3.	Marriage Certificate Residence Certificate	certificates and	of total services
4.	Trade License	approvals	
5.	Construction permit		Percentage of services
6.	NOC for setting up small industry		-
7.	Issue of Advertisement License		delivered on-time
8.	Abstract Copy of Ordinary Resident Register (ORR)		
9.	Affidavit of Caste		
10.	Affidavit of income		
11.	Affidavit of Widow Assistance		
12.	Apply for NOC		
13.	ASD (Assistance Destitute)		
14.	Old Age Pension Scheme		
15.	e –challan (stamp duty)		
16.	Get a Copy of FIR		
17.	Income certificate (Gram Panchayat)		
18.	Installation of Mobile Tower		
19.	Linguistic Minority Certificate		
20.	Name Change Affidavit		
21.	Nomad -Denotified Caste		
22.	Police Verification Certificate		
23.	Registration of Non - motorized Vehicle		
24.	Religious Minority Certificate		
25.	Senior Citizen Certificate		
26.	Registration		
27.	Temporary Residence Certificate		
28.	Tenant Registration		

20 Trade Degistration

Civic Functions

Service Area	Benchmark	Measurable Indicators
Water Supply	Access to safe drinking water within 500 meters of households	 Percentage of households with piped water supply Functionality of water supply schemes
Sanitation	Open defecation-free villages with functional sanitation	 Percentage of households with toilets Frequency of sanitation inspections
Healthcare	Access to primary health centers (PHCs) within 5 km	- Doctor-to-patient ratio - Availability of essential medicines - Immunization coverage
Education	Universal access to primary and secondary education	- Enrolment rates in schools - Dropout rates - Teacher-student ratio
Waste Management	Solid waste collection and disposal systems in place	- Percentage of households with waste disposal services - Frequency of waste collection
Social Welfare Programs	Inclusion of vulnerable groups in welfare schemes	- Percentage of eligible households enrolled in social schemes (e.g., pensions

Provision of Basic infrastructure

Service Area	Benchmark	Measurable Indicators
Agriculture & Irrigation	Access to irrigation for at least 70% of farmland	 Percentage of farmers benefiting from irrigation Availability of extension services
Rural Employment (MGNREGA)	100 days of wage employment for registered households	- Number of workdays provided per household - Timely payment of wages
Roads & Connectivity	All-weather roads connecting all villages	 Percentage of villages connected by roads Road maintenance frequency
Electrification	24/7 electricity supply in rural households	 Percentage of households with electricity Hours of electricity availability
Public Distribution System (PDS)	Access to subsidized food grains for all eligible families	 Number of households receiving PDS benefits Frequency of PDS stock replenishment
Housing	100% coverage of Houses to houseless	Percentage of families covered under PMAY-G

Sanitation Benchmark Area	Benchmark	Measurable Indicators
Open Defecation Free (ODF) Status	100% ODF status (No open defecation in the village)	- Percentage of households with access to toilets - Number of villages declared ODF
Household Sanitation Coverage	100% coverage of household toilets	- Percentage of households with functional toilets
Community and Public Toilets	Accessible and clean public/community toilets	- Number of public toilets available - Frequency of cleaning and maintenance of public toilets
Solid Waste Management	Regular solid waste collection and disposal services	- Percentage of households covered by waste collection - Frequency of waste collection services
Liquid Waste Management	Proper drainage systems for liquid waste disposal	- Length of functional drainage systems - Percentage of households connected to drainage networks
Waste Segregation	Segregation of waste at source (biodegradable/non-biodegradable)	- Percentage of households practicing waste segregation - Number of waste segregation centers
Waste Recycling and Composting	Promoting composting and recycling practices	 Number of households practicing composting Number of composting units installed
Hygiene Awareness Programs	Regular hygiene and sanitation awareness programs	- Number of awareness programs conducted - Participation rate in hygiene campaigns
School Sanitation	100% availability of functional toilets in schools	- Percentage of schools with separate toilets for boys and girls - Frequency of cleaning school toilets
Menstrual Hygiene Management	Facilities and awareness for menstrual hygiene	- Availability of menstrual hygiene products in schools

Rural Healthcare services

Healthcare Service Area	Benchmark	Measurable Indicators
Access to Primary Health Centers (PHCs)	Access to PHC or sub-centers within 5 km of all households	- Percentage of households within 5 km of a PHC - Number of functional PHCs in the area
Availability of Healthcare Workers	Adequate number of doctors, nurses, and ASHA workers	- Doctor-to-patient ratio - Number of ASHA (Accredited Social Health Activist) workers per village
Maternal and Child Healthcare	Universal access to maternal and child healthcare services	- Percentage of institutional births - Percentage of pregnant women receiving antenatal care
Immunization Coverage	100% immunization coverage for children under 5	- Percentage of children under 5 fully immunized - Frequency of immunization camps held
Essential Medicines Availability	Availability of essential medicines at PHCs and sub- centers	- Percentage of PHCs with no stock-out of essential medicines - Availability of free medicines for all
Referral and Emergency Services	Timely access to referral and emergency services	- Average response time for ambulance services - Number of referrals made to higher-level facilities
Health Awareness Programs	Regular health awareness and education campaigns	- Number of health camps conducted annually - Participation in health awareness programs
Nutrition Programs	Access to nutrition programs for pregnant women and children	 Number of beneficiaries under ICDS (Integrated Child Development Services) Coverage of midday meal and supplementary nutrition programs
Non-Communicable Disease Screening	Regular screening for non- communicable diseases (NCDs)	- Percentage of adults screened for NCDs (diabetes, hypertension, etc.) - Number of follow-up treatments for NCDs
Water and Sanitation	Poduction in waterborne	Incidence rate of waterborne diseases (e.g. diarrhea

Rural Education

Education Service Area	Benchmark	Measurable Indicators						
Access to Primary and Secondary Schools	100% access to primary and secondary education within 1-3 km	- Percentage of villages with functional schools - Average distance to nearest school						
Enrollment Rates	100% enrollment of children aged 6-14	- Enrolment rate for boys and girls in primary and secondary schools						
Student Attendance	Regular attendance of 85% or higher	- Average daily attendance rate for students - Number of dropouts per year						
Teacher-Student Ratio	Maintain a teacher-student ratio of 1:30 for primary schools	- Teacher-student ratio in primary and secondary schools - Number of qualified teachers						
School Infrastructure	Adequate school infrastructure (classrooms, toilets, drinking water)	- Number of schools with adequate classrooms - Availability of separate toilets for boys and girls						
Midday Meal Program	100% coverage of the Midday Meal Program	- Percentage of students receiving midday meals - Nutritional quality of the meals						
Digital Learning and Resources	Access to digital learning tools and computer education	- Number of schools with digital classrooms/computers - Percentage of students with access to digital learning tools						
Retention Rates	95% retention rate for students till secondary level	 Retention rate at primary and secondary levels Number of students transitioning to higher education 						
Literacy Rate	Achieve 100% literacy rate among rural youth	- Literacy rate of children and youth (aged 10-18)						
Inclusion of Marginalized Groups	Equal access to education for marginalized and disabled	- Enrollment and retention rates of marginalized children (girls, SC/ST, disabled)						

Rural Infrastructure

Infrastructure Service Area	Benchmark	Measurable Indicators
Rural Roads and Connectivity	All villages connected by all- weather roads	 Percentage of villages connected by all-weather roads Average road condition index
Public Transportation	Access to public transportation within a 1 km radius	 Percentage of households with access to public transportation Frequency of public transport services
Rural Electrification	100% rural electrification with 24/7 power supply	 Percentage of households with electricity Average daily hours of electricity availability
Street Lighting	Adequate street lighting coverage in all public areas	- Percentage of streets and public areas with functional streetlights - Frequency of streetlight maintenance
Water Supply Infrastructure	Piped water supply for 100% of households	 Percentage of households with piped water supply Average hours of water supply per day
Drainage and Sewerage Systems	Functional drainage and sewerage systems in all villages	 Percentage of households connected to drainage systems Incidence of waterlogging and sewage overflows
Irrigation Infrastructure	Irrigation facilities covering at least 70% of arable land	 Percentage of arable land with access to irrigation Number of functional irrigation projects
Housing and Shelter	Access to affordable housing for all eligible households	 Number of households provided with housing under government schemes Percentage of households with pucca (permanent) housing
Community Buildings and Spaces	Availability of community halls, panchayat offices, and public spaces	- Number of functional community buildings and public spaces - Frequency of maintenance and usage of community

Social welfare services through Gram Panchayats

Social Welfare Service	Bon shm avir	
	Benchmark	Measurable Indicators
Area		
Access to Social	100% awareness and access to social	- Percentage of eligible households enrolled in social
Security Schemes	security schemes	security programs
		 Number of awareness campaigns conducted
Pension Schemes	Timely disbursement of pensions to	- Percentage of pensioners receiving their pensions
	all eligible beneficiaries	on time
	-	- Number of complaints regarding delayed payments
Women Empowerment	Implementation of programs	- Number of women participating in skill
Programs	promoting women's empowerment	development programs
J		- Percentage increase in women's income-generating
		activities
Child Welfare Services	Access to child welfare services and	- Number of children enrolled in anganwadi and ICDS
	programs	programs
	F 3	- Percentage of malnourished children receiving
		intervention
Support for the Elderly	Comprehensive support services for	- Number of elderly individuals receiving assistance
	elderly individuals	- Availability of old age homes and community
		support services
Disability Support	Accessibility and support for persons	- Percentage of persons with disabilities receiving
Services	with disabilities	benefits
Services		
		- Number of awareness programs conducted on
		disability rights
Housing Assistance	Provision of housing assistance for	- Number of houses constructed under government
	low-income families	schemes
		- Percentage of families living in adequate housing
Health and Nutrition	Regular health check-ups and	- Percentage of households receiving health and

Service Delivery Scoring and Ranking of GP

S . Z 0	Name of the service	No. Of Indi cato rs	Weight age score	Obtain ed Score	Actual S (Weight Score /Indicat Obtaine Score)	age ors X	Sector wise Achiever ent % (100/Indi ators/ob ained score)	ic	Sectorwi se Gap	Per rm ce lev /Ra k o the GP	an el an of e
1	Sanitation	23	20%	10	8.7		43.5		Avera ge		
2	Health Care	24	20%	15	12.5		62.5		Good		
3	Education	21	10%	18	8.6		85.7		Better		
4	Infrastructu re	27	30%	21	23		70.8		Better	Go d	00
5	Social Welfare	24	10%	17	7		70.8		Better		
6	F Below 30%	31 -	50%	51 – 70	%	71 - 90		91	- 100		
J	S Below Average	e Ave	rage	Good		Better		Ex	cellent		

Performance level of the GP

Below 30%	31 – 50%	50 – 70%	71 - 90	91 - 100
Below Average	Average	Good	Better	Excellent