



Action Taken Report (ATR) Module

12th July 2023

AuditOnline: Overview

- Launched in April 2020 to facilitate online audits of Panchayat accounts
- **USP:** Configurable as per the respective States' Audit Rules / Acts. Reflection of exact audit process followed
- Integrated with accounting module of eGramSwaraj for ease of access of account information
- Operational Guidelines of XV Finance Commission recommendations
 - *Availability of audited accounts – mandatory condition for release of XV FC grants*

Features to Improves Transparency & Accountability →

<p>Fully Configurable</p> <p>Configurable for both Internal/External Audit of PRIs, ULB and Line Department.</p>	<p>Workflow Enabled</p> <p>Allows any type of work flow to be configured. Seamlessly maps the processes of Auditor/ Auditee and between Auditor and Auditee.</p>	<p>Categories/Sub Categories</p> <p>Enables qualitative tags for audit observations into categories/sub categories</p>	<p>Dynamic Form Designer</p> <p>Dynamic Form Designer allows designing the forms for Case Record and Fact Sheet easily and dynamically keying in the formulae's and necessary fields with required validations.</p>
<p>Customizable Reports</p> <p>Allows generation & download of various graphical reports in PDF and Excel formats for easy analysis and monitoring based on customizable Report Templates.</p>	<p>Notification Designer</p> <p>Get notified for everything you receive in AuditOnline via Email/SMS/ System based alerts by configuring the notifications at various trigger points.</p>	<p>Audit Team & Audit Schedule</p> <p>Enables easy constitution & managing of audit teams and preparing the audit schedule by assigning team to an Auditee.</p>	<p>Easy Communication & Follow-up</p> <p>Captures complete process of the audit and enables reply and follow up instantaneously and amenable for analysis and monitoring.</p>

AuditOnline: Status

- 3rd year of AuditOnline application – State adoption has significantly increased
 - For Audit period 2020-21; > 2 lac Audit Reports generated
 - States currently carrying out audits for the period 2021-22
- Except for few States (*Ar. Pradesh, Goa, Manipur, Meghalaya, Mizoram, Nagaland, Punjab*); all others are onboarded
- Satisfactory progress of States on AuditOnline for audit period 2021 – 22

Particulars	Audit Period					
	Target	2019-20	Target	2020-21	Target	2021-22**
No. of Audit Plans Created	63,976	1,44,418	70,161	2,38,193	2,79,456	2,40,029
No. of Registered Auditors	--	9,382	--	9,382	--	9,382
No. of Observations Recorded	--	12,56,667	--	21,56,692	--	21,35,090
No. of Registered Auditees	63,976	2,57,150	70,161	2,57,974	2,79,456	2,56,893
Audit Reports Generated	63,976	1,29,805	70,161	2,13,767	2,79,456	2,05,432

*for release of funds in FY 2023-24, Audit of 100% PRI Accounts for 2021-22 is mandatory

AuditOnline: Enhancements

Standardized Audit Certificate (SAC)

- O/o C&AG “**Guidelines for Financial Audit of PRIs**” released in November 2021 focusing on enhancing and strengthening audit mechanisms at grassroots level
- Format of **Standardized Audit Certificate** prescribed by O/o C&AG incorporated in AuditOnline
- Will also include audit observations recorded and Annual receipt & payment statements of the Panchayat
- SAC mandated to be generated from audit period 2022 – 23

Sample Report

ANNEXURE-C
Format of Audit Certificate with appended report
Receipt and Payment Accounts of (Name of PRI)
Certificate of the (designation of auditor)

(i) I have audited the attached Annual Receipt and Payment Accounts, with supporting forms, of the -----(*Name of PRI*) for the year ended on March as per provisions of (*the relevant authority i.e. Act/ Rules under which the audit is being conducted may be quoted*). Preparation of these accounts is the responsibility of the PRI's management. My responsibility is to express an opinion on these accounts based on my audit.

(ii) I have conducted my audit in accordance with auditing standards issued by C&AG of India and Guidelines for Financial Audit of PRIs issued by C&AG. These standards/guidelines require that I plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made, as well as evaluating the overall presentation of accounts. I believe that my audit provides a reasonable basis for my opinion.

(iii) On the basis of the information and explanations that I required and have obtained, and according to the best of my information as a result of test audit of the accounts and on consideration of explanations given, I certify that, (*the auditor can use one of the four options below depending upon the nature of opinion he wants to express*).

subject to my observations in the appended report, the Annual Receipt and Payment Accounts give a true and fair view of the receipts and payments of the (name of PRI) ...for the year..... (Unqualified opinion)

Or

except for the matters described in the basis for qualified opinion in the appended report and subject to other observations therein, the Annual Receipt and Payment Accounts give a true and fair view of the receipts and payments of the (name of PRI) ...for the year..... (Qualified opinion)

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Guidelines for Financial Audit of Panchayati Raj Institutions

AuditOnline: Enhancements

Observation Analysis Report (OAR)

- Increasing number of Audit observations
- Analysis of observations - insights
- MIS dashboard to showcase top audit observations at the State level as well as Local Body level (i.e., across the three tiers of Panchayats as well as TLBs)
 - *Provision for further analysis of sub-categories for each of the top audit observations*
- States to make maximum utilization of report to monitor performance

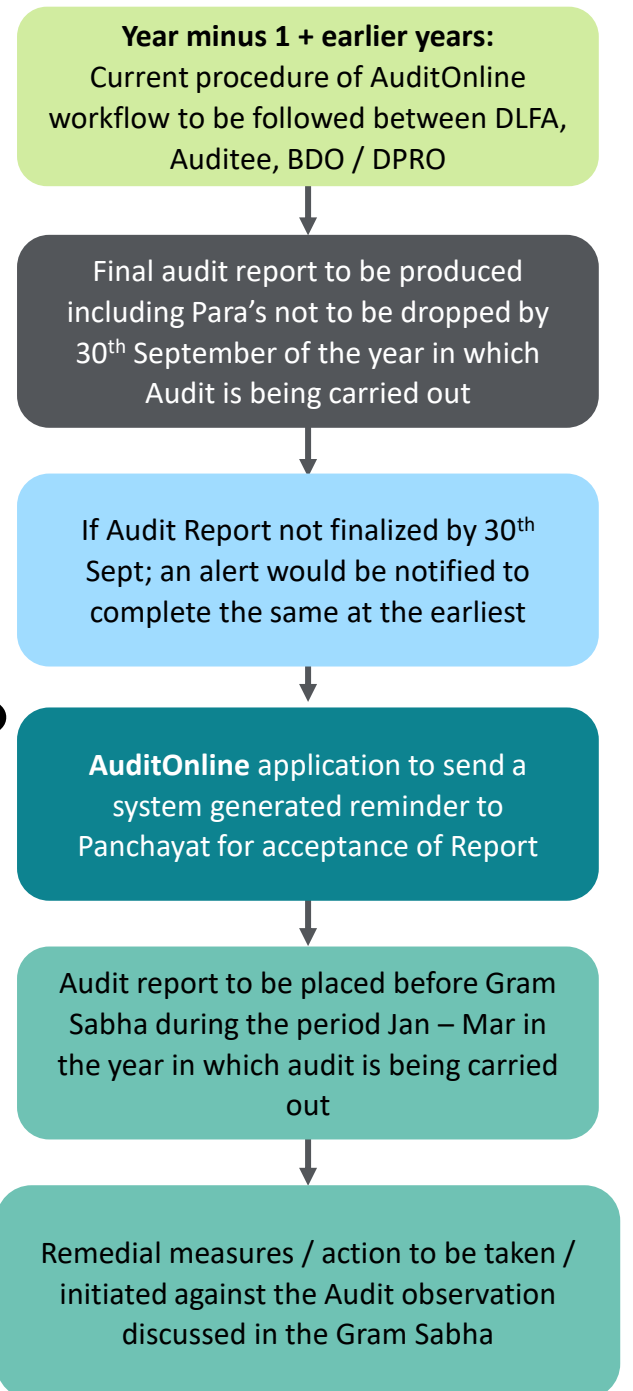


AuditOnline: Enhancements

Action Taken Report (ATR) Module

- Currently, access to the general public limited to Key Performance Indicators (KPIs) viz. *Audit observations recorded, whether audit reports generated*
- Action Taken Report (ATR) Module being introduced to provide status of action taken on audit observations so that the audit report be displayed in public domain
- For a given year, audit process to be undertaken for Panchayat accounts for the period 'Year minus one' as well as the previous pending reports.

ATR PROCESS FLOW



AuditOnline: Enhancements

Action Taken Report (ATR) Module (continued..)

- Action taken against observations, i.e., addressed or unresolved, to be intimated via ATR and to be placed before Gram Sabhas / Mandal Sabhas / Zila Sabhas
- ATR procedure to be completed by 31st March of the corresponding year in which ATR is being carried out
- If the audit observations are not addressed by 31st March of the corresponding year, Audit report to be published online through AuditOnline automatically
- Discussion paper shared with States (*inputs received from 14 States*) – National Consultation held in this regard on 10th March 2023

Audit ATR Report of South Srirampur-Gram Panchayat, Rajnagar-Block Panchayat, South Tripura-Zilla Panchayat For 2022-2023

Directorate of Local Fund Audit (TRIPURA)
ATR Report of South Srirampur

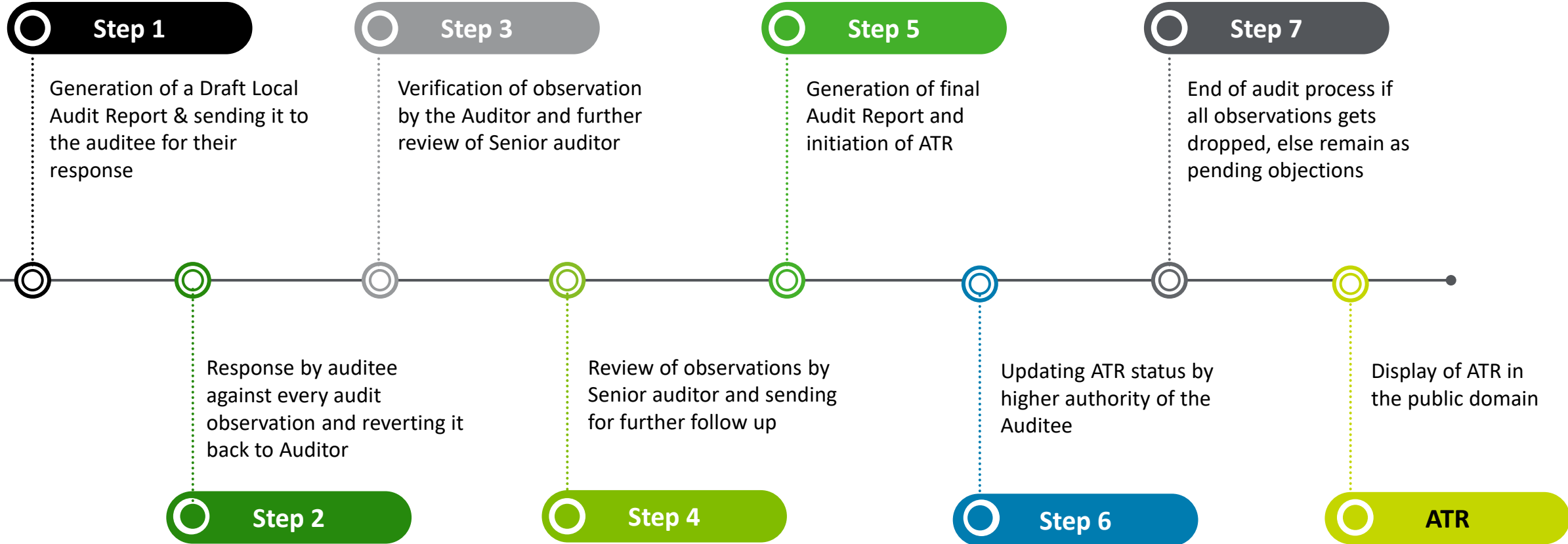
Whether the Settlement Report is presented before Gram Sabha Yes No
Gram Sabha Dated: 07/06/2023

OBJECTIONS STATUS FOR THE BELOW PARTICULARS	
Gram Panchayat:	South Srirampur
Zilla Panchayat:	South Tripura
Block Panchayat:	Rajnagar
State:	TRIPURA
Audit Period	2022-2023
Schedule/Reporting Date	Jun 7, 2023 - Jun 14, 2023
Nature of Audit	Scheme
Scheme Name	15Fc
Observation Recorded	

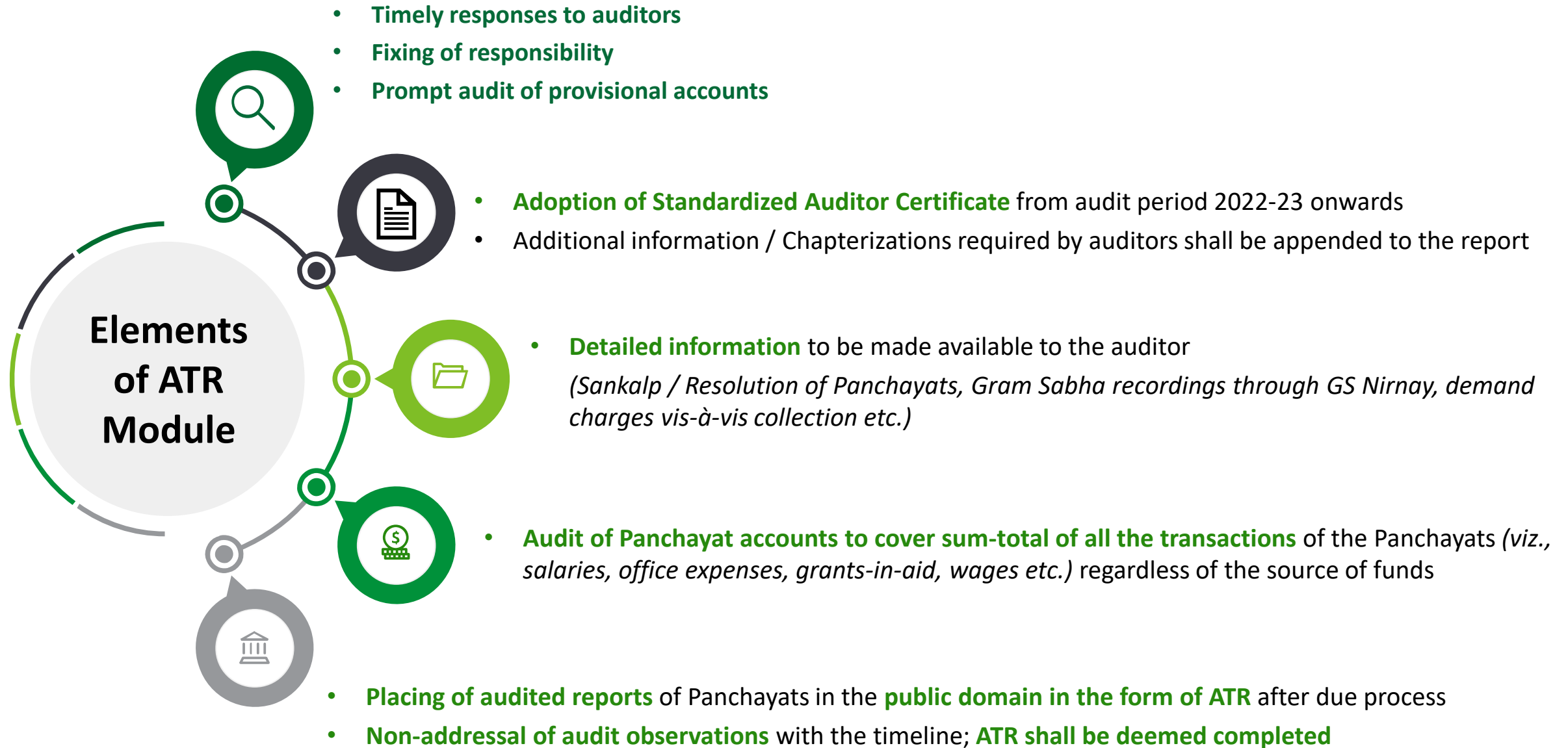
S.No.	Observation Category	Observation Sub-category	ATR Status
1	11- Non-Production of Records	Files not produced	Action Implemented
2	02 - Excess Utilization of Grant	Excess expenditure over and above the budget provision	Action Under Implementation
3	28- General Opinion	General Opinion	Action Implemented

Report generated through <http://auditonline.gov.in/demo> on Wed Jun 07 17:03:39 IST 2023 Page 1 of 1

Steps to be followed for ATR



Guidelines on ATR Module of AuditOnline



Action Points for States

#	Action Point	Description
1	To complete 100% audit for the period 2021-22	<ul style="list-style-type: none"> • Deadline of 30th June 2023 given to States • Leading States (10) - <i>Telangana, Kerala, Tamil Nadu, Sikkim, Gujarat, Odisha, Tripura, Andhra Pradesh, Uttarakhand, Gujarat, Chhattisgarh</i>
2	To commence audit for the period 2022-23	<ul style="list-style-type: none"> • States to complete 100% audit for 2022-23 by 30th September 2023
3	Adoption of Standardized Audit Certificate	<ul style="list-style-type: none"> • Generation of SAC by the Auditors • Chapterization as Annexures to SAC (if any)
4	ATR process for 2022-23 audit to be initiated	<ul style="list-style-type: none"> • ATR process to be completed by 31st March 2024

THANK YOU

AuditOnline: National Consultation on Online Audits & release procedure

- One day National Conference held with State Audit Department, State DLFA's to discuss issues related to Online audits and ATRs on 10th March 2023
- Different mechanism currently in States for completion of the ATR processes,
 - *Viz., submitting to the concerned legislature Committee for overseeing the corrective actions in some states*
- Post completion of these processes, audit reports to be brought in public domain for the information of the general public
- **Proposal: Audit observations along with the ATRs on the various paras should be brought before the Gram Sabhas / BP general body/ DP general body**
- Certain States already have such provisions in their Act/Rules, other States may have to enact suitable amendments in this regard

Main issues highlighted during the Conference



User management: AuditOnline login IDs currently on individual basis. To be done per Panchayat wise

Access to additional reports (GPDP), Bills of purchases while auditing

Shortage of Staff at DLFA, State Audit Dept. State advised to onboard O/o CAG empanelled CA Firms

Training / Handholding on AuditOnline. Trainings provided as per demand