Incentivization of Panchayats

(Revamped National Panchayat Awards -2022)

Testing URL: https://panchayataward.gov.in/demo/

Scope of Panchayat Awards

- The Program emphasizes on scrutinizing and selecting the best performing Gram Panchayat and incentivize them.
- Panchayat Award application will make this process transparent and efficient.
- All Gram Panchayats will fill up questionnaires for all themes and submit to next level evaluation committee of those themes.
- The committee for each theme will be constituted at :
  - **Block Level (BPPAC)**
  - **District Level (DPPAC)**
  - **State Level (SPPAC)**
- Each level of committee will evaluate and do Field verification and recommend top 3 Gram Panchayats to next level evaluation committee under all 9 thematic award.

Award Themes Incorporated

Gram Panchayats have to fill their nominations by answering all the 9 thematic questionnaire as mentioned below:

- **Poverty Free and Enhanced Livelihoods Panchayat**
- **Healthy Panchayat**
- **Child friendly Panchayat**
- **Water Sufficient Panchayat**
- **Clean and Green Panchayat**
- **Self-Sufficient Infrastructure in Panchayat**
- **Socially Secured Panchayat**
- **Panchayat with Good Governance**
- **Women-Friendly Panchayat**

Create Type of Questions

Facility for creating questions such as :

- **Quantitative Type Question (** Radio button, Check box button, Grid type /Formula based)
- Well defined labels/answer options are made provisioned to answer the questions.
- **Subjective Type Question** , text area grid is provisioned to store panchayat's response.
- Provision to declare any question as "Mandatory"
- Provision of File upload mandatory in some earmarked such questions.

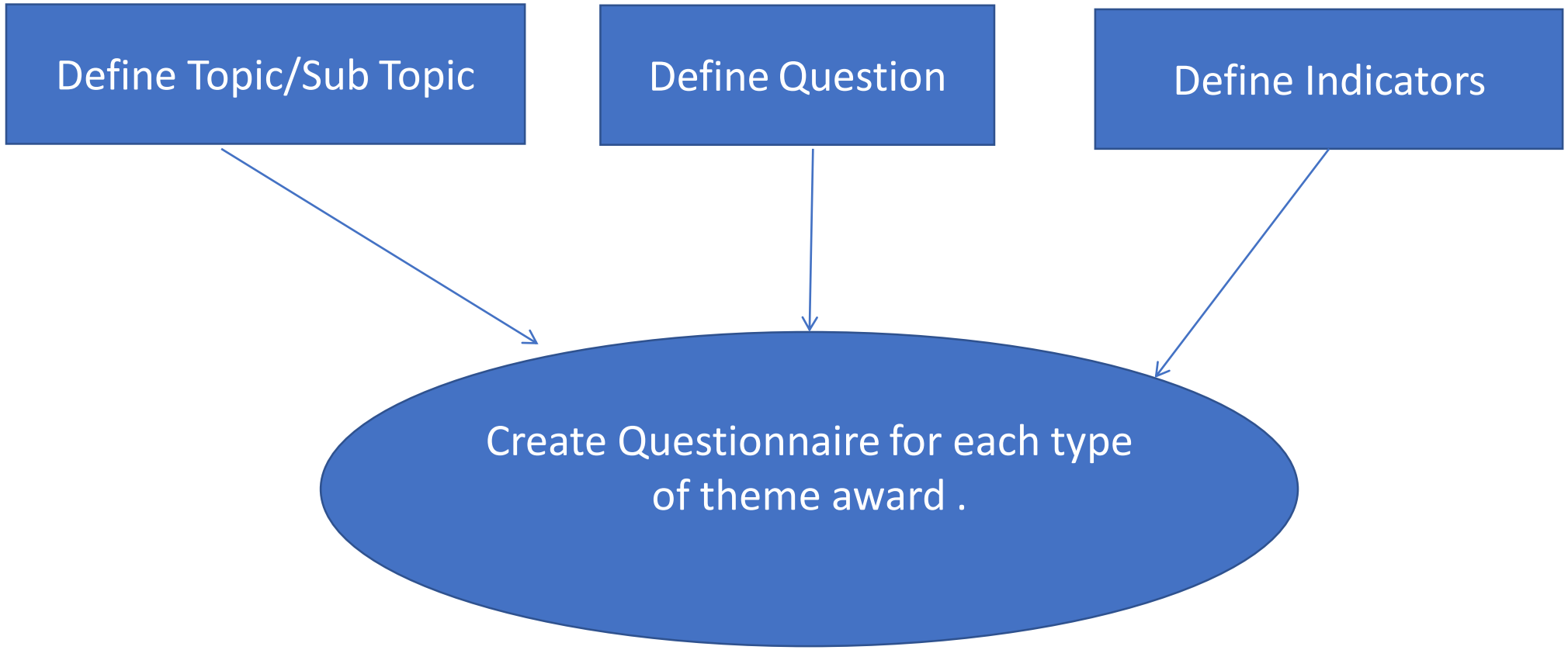
Marking Scheme for each Question (Indicator)

- Each question is assigned maximum marks.
- Facility to store Marks for each answering options as per mapping in database
- Making scheme Indicator are used to calculate marks automatically based on the answer option selection by Panchayat
- Indicator is compulsory with each type of question
- For grid type questions, formula is prepared and stored for associated indicator.

Role wise Users : Process Flow

Center (Ministry)	Prepare Thematic questions,answer (Questionnaire) in consultation with Line Ministry
State /UT	• Conduct Orientation to District Level & Monitoring GPs Nominations status • Work Flow frozen and Publish Questionnaire • SPPAC (Committee) Assessment & Recommendation top 3 GPs (Each Theme) to Ministry • Award to top 3 GPs @State Level (Each Theme)
District Panchayat & Equivalent	• Conduct Orientation to Block Level & Monitoring GPs Nominations status • DPPAC (Committee) Assessment & Recommendation Top 3 GPS (Each Theme) to SPPAC • Award to top 3 GPs @District Level (Each Theme)
Block Panchayat & Equivalent	• Assist GPs in filling nominations of all theme • BPPAC (Committee) Assessment & Recommendation Top 3 GPS (Each Theme) to DPPAC • Award to top 3 GPs @Block Level (Each Theme)
Gram Panchayat & Equivalent	• Filled Basic Details such as Sarpanch & Location Details, • Population & ER details, PFMS mapped Bank Account • Follow the general Instruction and submit their answer/nominations of all themes to BPPAC

Prepare Questionnaire for each Thematic Award

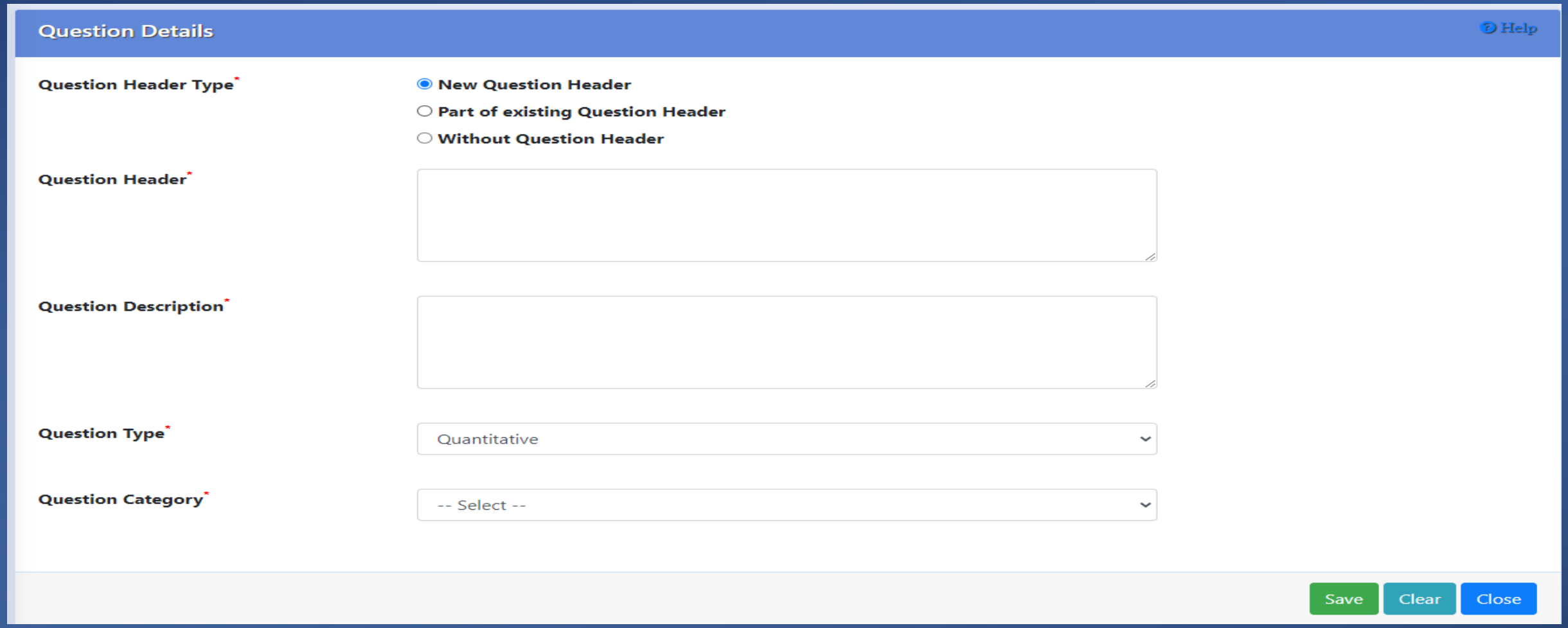


Important :

1. **Center (Ministry) create questionnaire of all themes**
2. **State has to configure work flow (BPPAC,DPPAC and SPPAC) , before publishing questionnaires**

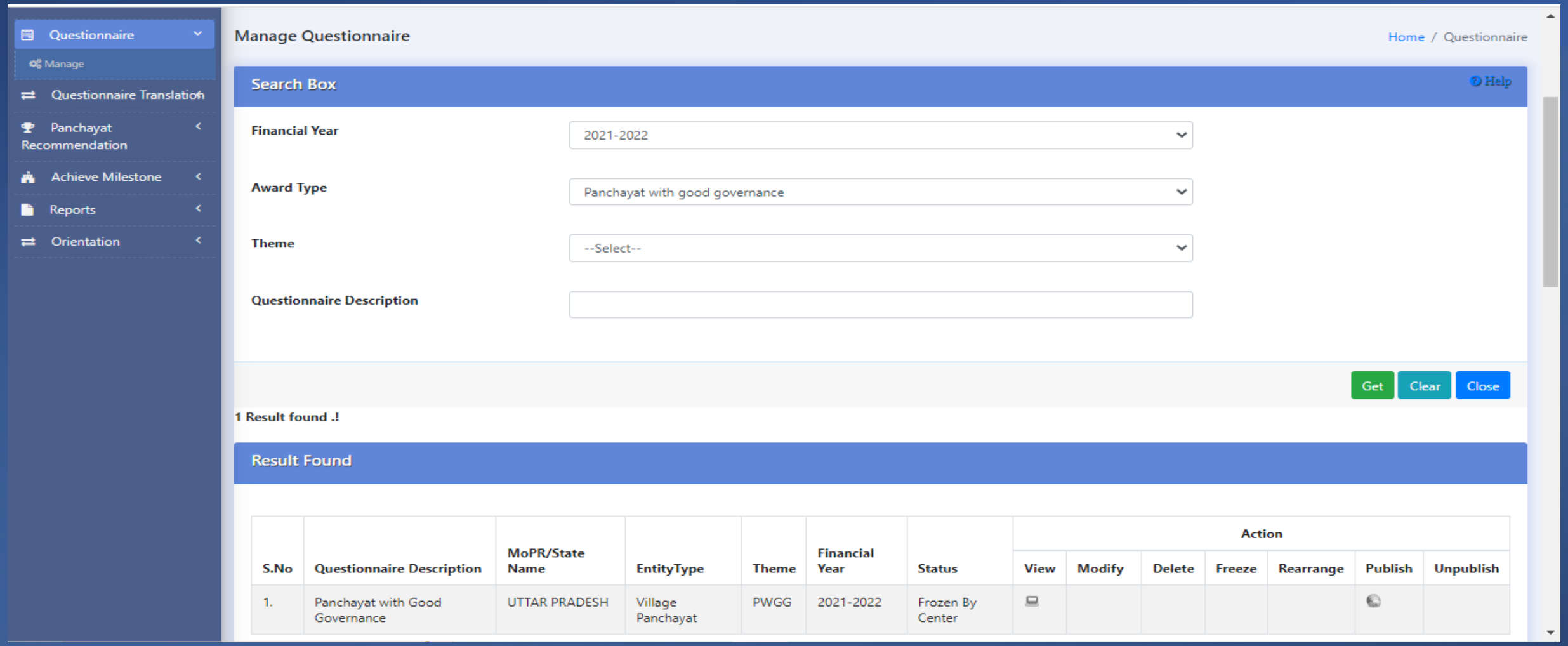
Prepare Type of Questions

- Provision for Creation of Quantitative and Subjective Type of Questions
- The specific Questions Headers/descriptions are recorded as per the question need.
- Type of Questions (Radio Option, Check Box, Grid Type formula based questions are selected and relevant Answer Marking Indicator can be choosen .



Manage Questionnaire

- View Option available to view questions wise questionnaire prepared and frozen
- Questionnaire can be Modify/Delete/Rearrange (Questions) before frozen .



Create Questionnaire

Create Questionnaire

Help

Questionnaire Header Type

- (●) **Create New Questionnaire**
- ( ) **Use Existing Questionnaire**

Award Type*

Water sufficient Panchayat

Theme*

WSP

EntityType*

Village Parishad

Financial Year: **2021-2022**

Questionnaire Description*

Water sufficient Questionnaire

Collapse All | Expand All

- **Topic: General**[add Questions]
- **Topic: Innovations**[add Questions]
- **Topic: eGovernance**[add Questions]

State Admin Roles

1. Capturing Theme wise Orientation details
2. Configure Workflow of BPPAC/DPPAC/SPPAC
3. Publishing Questionnaire

Capturing Orientation Details

- Cascaded type training-cum-orientation programme is to be organized by state team and district team
- Block Level officials will be master trainer and assist GPs in filling questionnaire correctly.
- No. of officials trained for all themes are recorded in this format.

Orientation Details

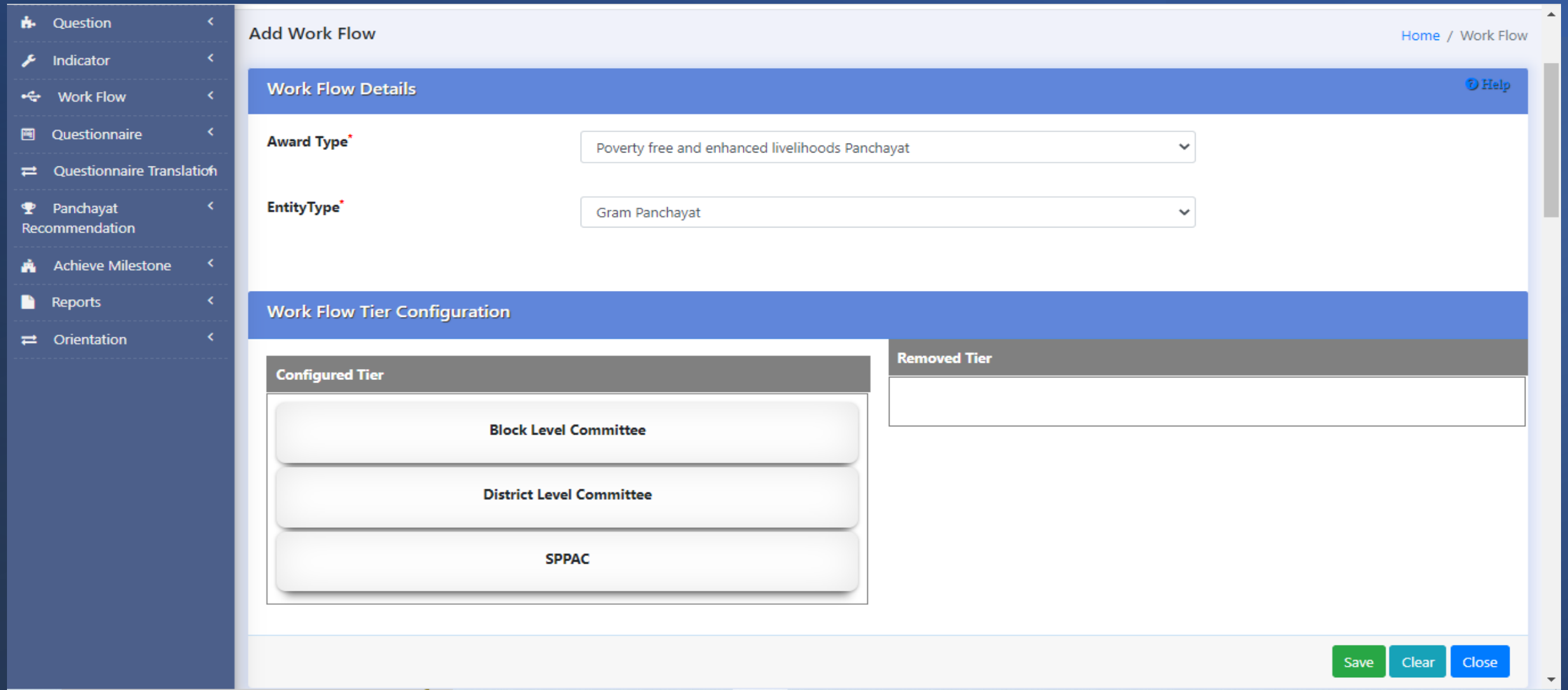
Home

District Panchayat Name	Theme Name								
	Poverty free and enhanced livelihoods Panchayat	Healthy Panchayat	Child friendly Panchayat	Water sufficient Panchayat	Clean and Green Panchayat	Self-sufficient infrastructure in Panchayat	Socially Secured Panchayat	Panchayat with good governance	Women-friendly Panchayat (earlier called as Engendered development in village)
AGRA	10	50	20	20	0	0	0	0	0
ALIGARH	34	0	0	0	0	0	0	0	0
AMBEDKAR NAGAR	0	0	0	0	0	0	0	0	0
AURAIYA	0	0	0	0	0	0	0	0	0
AZAMGARH	0	0	0	0	0	0	0	0	0
BAGHPAT	0	0	0	0	0	0	0	0	0

Work Flow Configuration for BPPAC/DPPAC/SPPAC

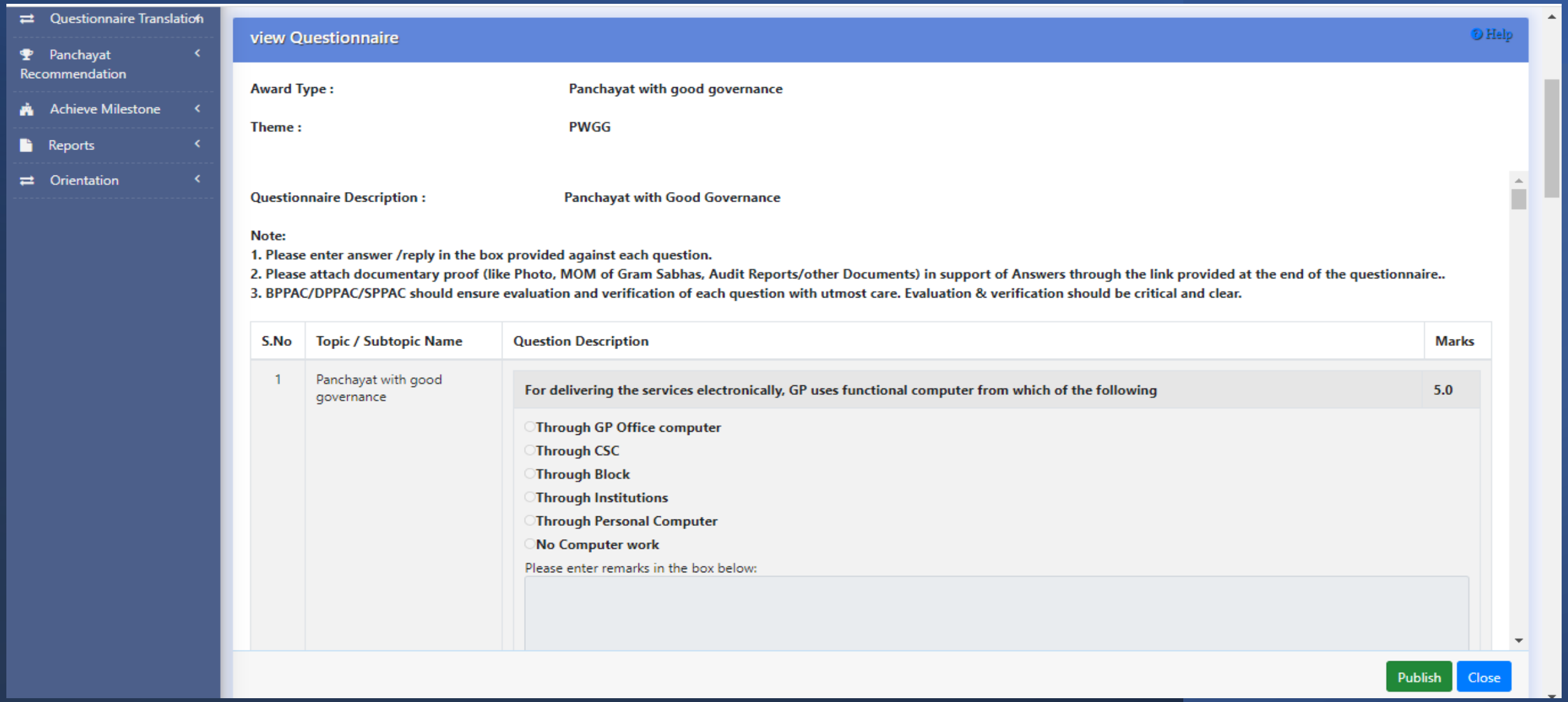
Note: This year work flow configuration functionality will not be enabled to states for editing, state, as it is mandatory for all states to do record assessment at BPPAC,DPPAC,SPPAC

State has to save the configured work flow as set by the Ministry



Publish Questionnaire

It will display the questions wise questionnaire prepared for each theme and its frozen Once it is published then it is visible in GP user.



Gram Panchayat User

1. Basic Details entry for a Panchayat
2. Answer Questionnaire
3. Uploading attachment (Supporting documents)

Basic Details of Gram Panchayat

Before start of answering any questionnaire, every gram panchayat has to enter and save the Basic Details

Basic Details → Add : To Record the basic details in the form. Such as Sarpanch details, Panchayat locations, No. of Households, No. of School, No. of Anganwadi, Populations details etc.

Basic Details → Manage :To Modify/Delete the already entered basic details

Basic Details Of Panchayats

Sarpanch/Chairperson/President Name *	Sarpanch Name
Age*	55
Gender*	Gender.Male
Mobile Number*	9987979798
E-mail*	fewgr@gmail.com
Is Panchayat Website available?*	○ Yes ◉ No
PinCode*	122001
Month and year of last panchayat elections held*	July2020
Local Body Name	KISOLA

Basic Details of Gram Panchayat

..Cont.

Capture of Locations Details , No of Household, No of school, No of Anaganwadi Details of Gram Panchayat

Local Body Name	KISOLA
Block Panchayat Name	SYANA
District	BULANDSHAHR
State	UTTAR PRADESH
Child Population (0-18 years of age)*	
No. of households in GP/VC*	
No. of government schools in GP/VC*	
No. of anganwadis in GP/VC*	

Basic details of Gram Panchayat

..Cont.

Capture of No of Male , Female in Populations and ER details

Population of GPs/VCs Details as per Census 2011

Gender	$Count
Male *	4
Female *	4
Total *	8

Elected representative/ No of member

Gender	Count
Male *	5
Female *	3
Total	8

Update Close

Capture PFMS Mapped Bank Details

Capture PFMS Mapped Bank Details for online transfer of awarded money in case of of awarded .

PFMS Mapped Bank Details

Agency/Panchayat Account Holder Name*

Bank Name*

Branch Address*

Account No*

PFMS Code

IFSC Code*

Answer Questionnaire : General Instructions

Before answering questionnaire, Panchayat has to read all general instructions carefully :

1.System will give ZERO marks against the non-attempting or wrongly attempt of any question .

2. In few question, File attachment in the form of pdf/jpeg is mandatory .

3. File upload size must be in specified range, special characters (*, %, @, !, & etc) are not allowed in file name and only one dot '.' is allowed in the file name saving.

4. Scanning of documents in the form of file must be by reliable software (Avoid pirated software source), other wise due to security concern file will not be uploaded .

5. After submission of nomination, panchayat can download the answered questionnaire using manage option

Answer Questionnaire ..Contd.

- Answer Details → Add : To start answering questionnaire by selecting the desired thematic questionnaire.
- One Question visible at a time with answer option . **Next /Previous** button can be used to move from one question to another OR can move directly to desired question by clicking on desired umber (1,2,3…..13,14) from left side grid.
- Un-answered or wrongly answered question would be highlighted with Red color boundary and system will allocate ZERO Mark against such answers

Manage Answer Details

This module may be used to VIEW, MODIFY and DELETE already answered questions (Answer details ->Manage)

Upload Attachement : To Upload the scan file in PDF/JPG format

Click on PDF : Panchayat can download the answered questionnaire

Manage Answer

Home / Answer

Search Box

Help

Theme	Language	Status	Action					
			View	Modify	Delete	Freeze	Upload Attachment	Pdf
PWGG	English	Label.Unfreeze						

Close

Best Practices: For Maximum Nominations of Gram Panchayat

- Cascaded level training-cum-orientation programme @District by State teams and @Block Level by District teams
- Block Level trained resources will assist their Gram Panchayats in filling questionnaire.
- Before filling Online questionnaire, GPs be advised to download the blank questionnaire, print it and fill up the answer details with pen. It will save time and minimize errors.
- GPs should keep ready uploading files in PDF/JPG format using the genuine scanning tools.(Avoid pirated software tools due to cyber security concern).
- GPs should save the questionnaire after filling one or two questions and later on other questions can be filled using the Manage→Modify.
- Before final freezing questionnaire, GPs should verify correctness of saved answer details personally or can take help of Block level officials.
- GPs should not wait till last cutoff date and should freeze their saved answer timely.(Especially bigger states's GPs)
- Monitoring cell @State,District and Block level should monitor GPs nominations status on regular basis for timely submission of maximum nominations.

BPPAC/DPPAC/SPPAC

1. Process Flow Details @BPPAC/DPPA/SPPAC
2. Capturing Committee Member detail
3. Thematic Committee Constituition (BPPAC/DPPAC/SPPAC)
4. Thematic Committee User Management
5. Thematic Committee Assessment & Field Verification
6. Recommednation of top 3 GPs for Award at each level

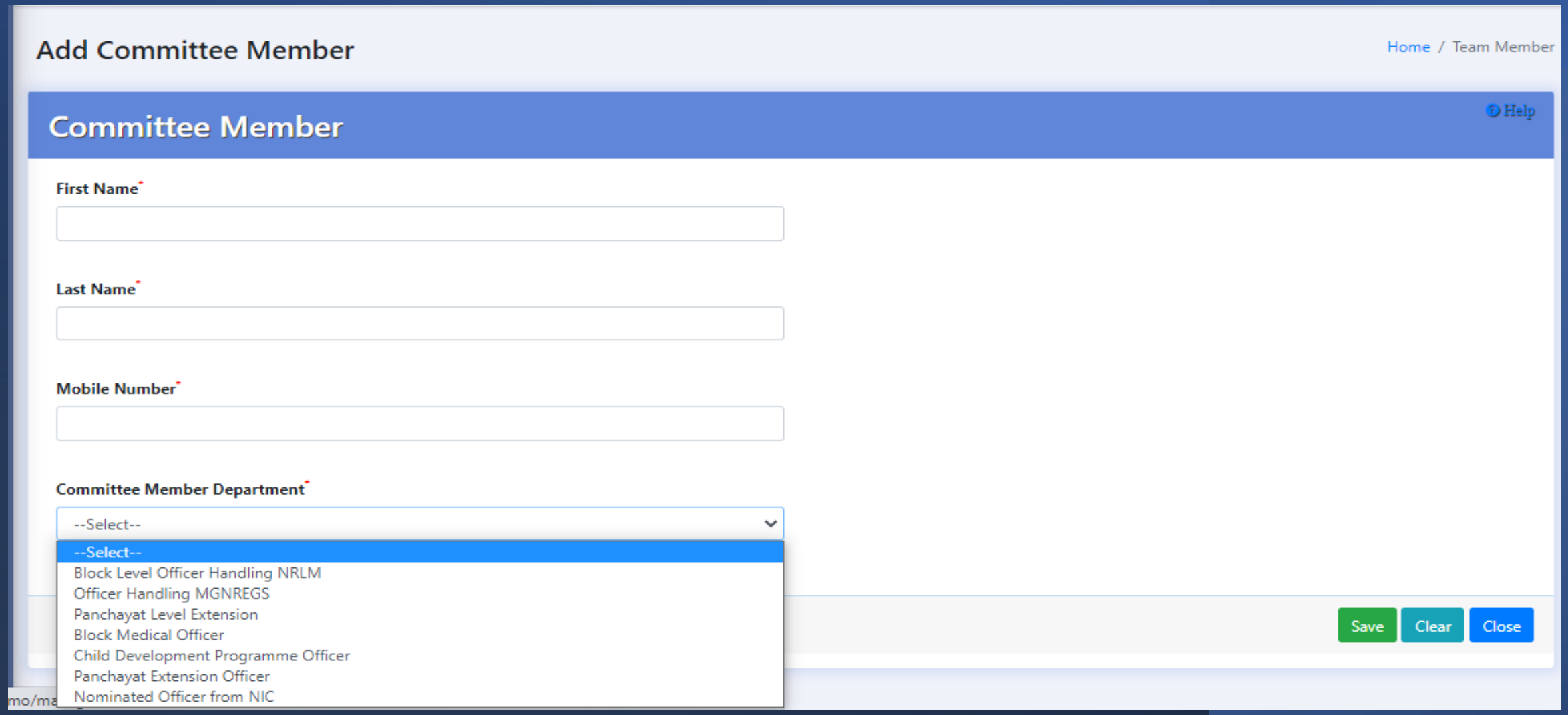
New Process Flow : Identifying & Recommend of Top 3 Nos Panchayats @BPPAC/DPPAC/SPPAC

- Top 3 no Panchayats are shortlisted by evaluation by thematic committee at Block, District and State.
- Top 3 GPs as shortlisted (@BPPAC level) are forwarded to DPPAC (From each and every Block).
- Assessment & Field Verification process followed at @DPPAC Level to shortlist 3 GPs per thematic award.
- Top 3 GPs as shortlisted (@All DPPAC) are forwarded to SPPAC (From each and every District).
- Assessment & Field Verification process followed at SPPAC to shortlist 3 GPs per thematic award.
- Top 3 GPs as shortlisted at each state (SPPAC) are forwarded to Center (Ministry).
- These Top 3 GPs are to be awarded at each Block , District and State
- Only 3 best performing Gram panchayats will be awarded @Ministry level under each thematic award in the form of extra funds to enhance development in panchayats.

Note: This year, the recommendation of fixed no. of Panchayats for award, will NOT be provisioned.

Capture Thematic Committee Member @BPPAS/DPPAS/SPPAS

- Initially capture the committee members details such as name, department name, mobile number etc.,
- Respective thematic committee are formed at each Gram Panchayat using the committee member.



Thematic Committee Member Management @BPPAC,DPPAC,SPPAC

Provision is given to VIEW, MODIFY and DELETE the details of already entered thematic Committee member

Manage Team Member

Home / Team Member

Manage Team Member

Help

First Name

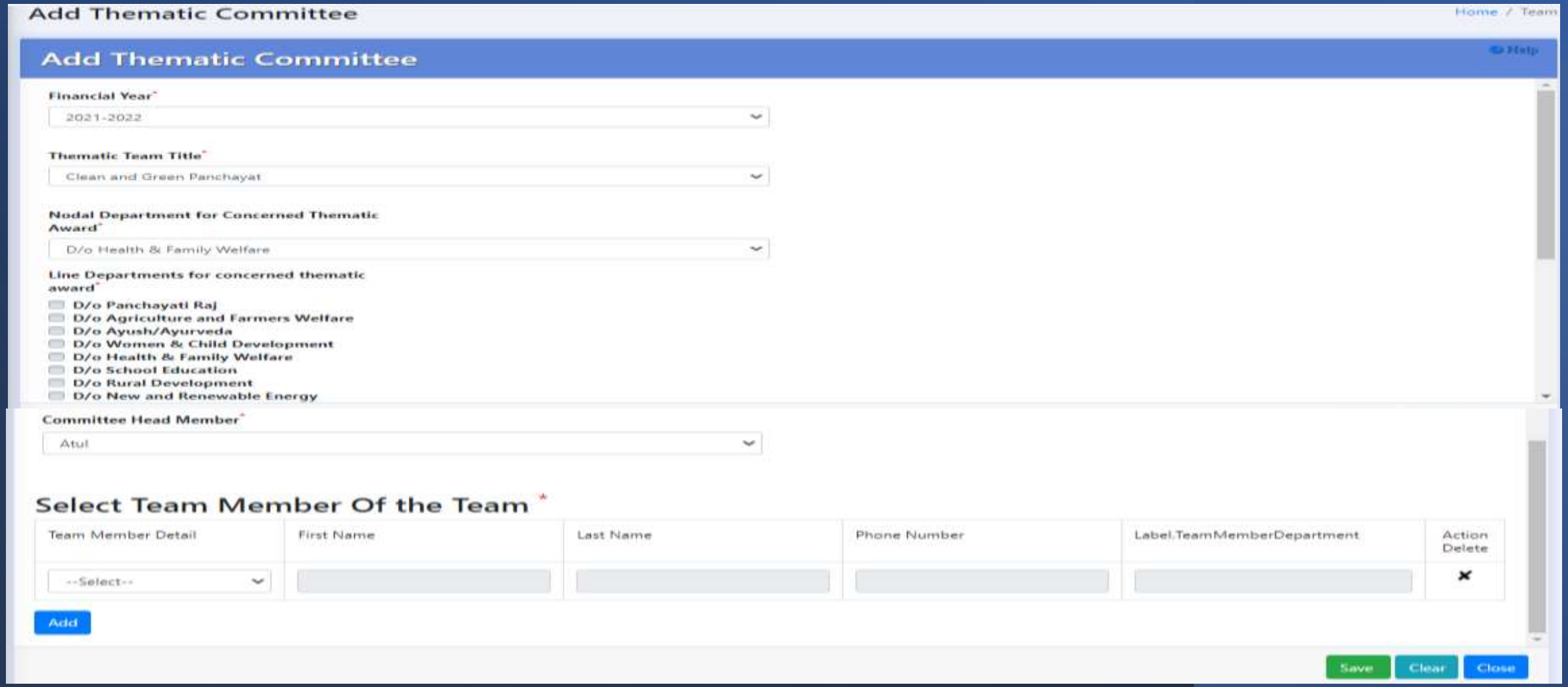
Get Clear Close

1.	sumit	tyagi	9999114445			
2.	gaurav	tyagi	9999999999			
3.	CSRF DONE BY AAA	CSRF DONE BY SAPNA	8318012736			
4.	CSRF DONE BY AAA	CSRF DONE BY SAPNA	8318012736			
5.	CSRF DONE BY AAA	CSRF DONE BYAAA	8318012736			
6.	sapna	yadav	8318012736			
7.	sapna	yadav	8318012736			
8.	sapna	yada	8318012736			
9.	sapna	yadav	8318012736			
10.	sapna	yadav	8318012736			
11.	SUmit	Tyagi	9999974161			

Thematic Committee Constitution @BPPAC,DPPAC,SPPAC

The committee members will be selected to constitute theme based committee teams.

Minimum 2 members are must to constitute a committee team.



Thematic Committee User Creation

Provision given to create the individual users for each thematic committee .

In Manage form → Click button just below Create User option against all respective created committee shown in a grid.

Manage Team Detail

Home / Team

Search Box

Help

Financial Year 2021-2022

Get Clear Close

4 results found

S.No	Financial Year	TeamTittle	Category	Action			
				View	Modify	Delete	Create User
1.	2021-2022	BPPAC_HV	SLC			✘	Click
2.	2021-2022	BPPAC_HV	SLC			✘	Click
3.	2021-2022	BPPAC_HV	BLC			✘	Click
4.	2021-2022	BPPAC_HV	BLC			✘	Click

Thematic Committee User Management

In View Team Detail : User created for the committee will display the User-id related details

View Team Detail

Home / Team

Team Detail

Help

Financial Year	TeamTittle	Category
2021-2022	6	SLC

User Id	Password
BPPAC_PWGG	Admin@123

Head Of Team

First Name	sumit
Last Name	tyagi
Mobile Number	9999999999

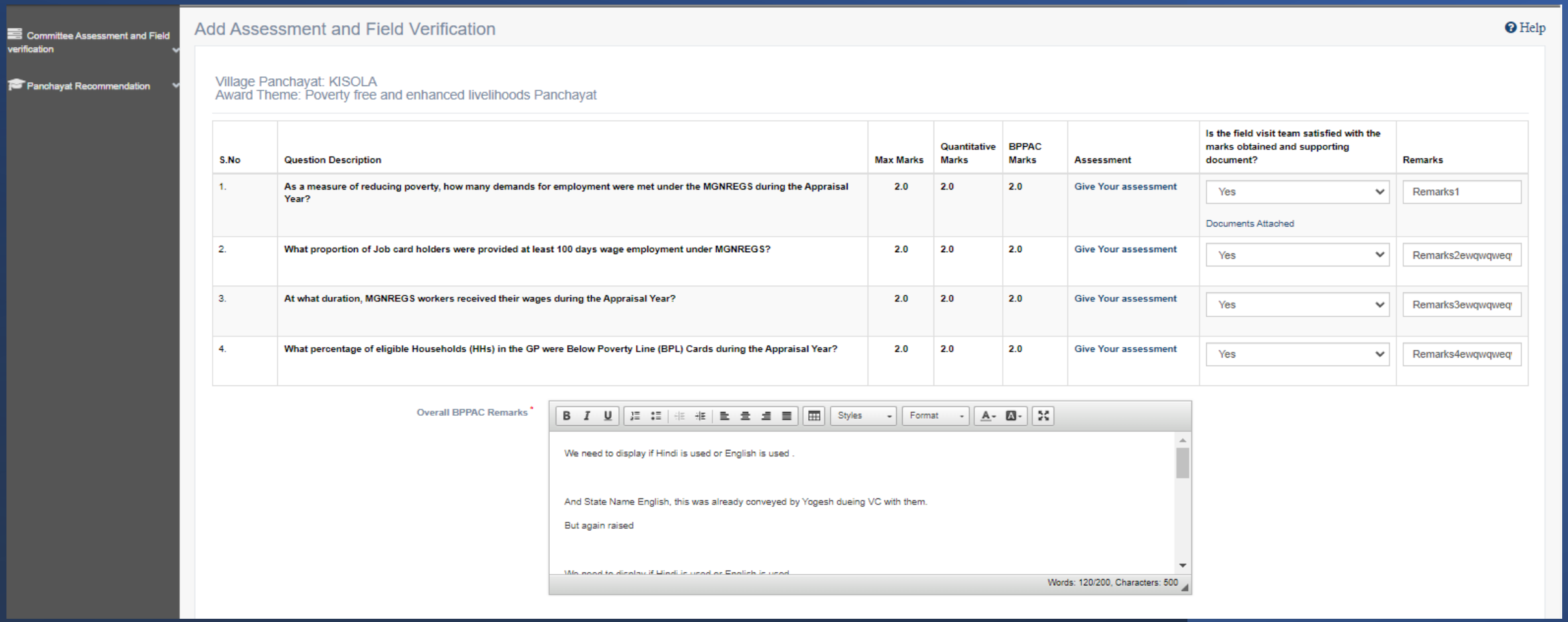
Team Members Details

First Name	Last Name	Phone Number
gaurav	tyagi	9999999999

Thematic Committee Assessment & Field Verification

Assessment & Field Verification of Gram Panchayats nomination will be undertaken by respective Thematic Committee users @ (BPPAC/DPPAC/SPPAC level .

Committee should analyze each and every answer to any question and mark appropriate answer selections.



Committee Assessment and Field verification

Panchayat Recommendation

Add Assessment and Field Verification

Help

Village Panchayat: KISOLA
Award Theme: Poverty free and enhanced livelihoods Panchayat

S.No	Question Description	Max Marks	Quantitative Marks	BPPAC Marks	Assessment	Is the field visit team satisfied with the marks obtained and supporting document?	Remarks
1.	As a measure of reducing poverty, how many demands for employment were met under the MGNREGS during the Appraisal Year?	2.0	2.0	2.0	Give Your assessment	Yes Documents Attached	Remarks1
2.	What proportion of Job card holders were provided at least 100 days wage employment under MGNREGS?	2.0	2.0	2.0	Give Your assessment	Yes	Remarks2ewqwqweq
3.	At what duration, MGNREGS workers received their wages during the Appraisal Year?	2.0	2.0	2.0	Give Your assessment	Yes	Remarks3ewqwqweq
4.	What percentage of eligible Households (HHs) in the GP were Below Poverty Line (BPL) Cards during the Appraisal Year?	2.0	2.0	2.0	Give Your assessment	Yes	Remarks4ewqwqweq

Overall BPPAC Remarks*

Styles Format

We need to display if Hindi is used or English is used .

And State Name English, this was already conveyed by Yogesh dueing VC with them.

But again raised

Words: 120/200, Characters: 500

Thematic Committee Assessment & Field Verification ...Contd.

Top 3 ranked Gram Panchayats will be recommended to higher committee (BPPAC → DPPAC, DPPAC → SPPAC)

Menu

UTTAR PRADESH / Zilla Parishad (PANCHAYAT SAMITI

Committee Assessment and Field verification

Panchayat Recommendation

Add Recommendation for DPPAC

Help

Award Type* Poverty free and enhanced livelihoods Panchayat

Local Body Type* Village Panchayat

Get Data

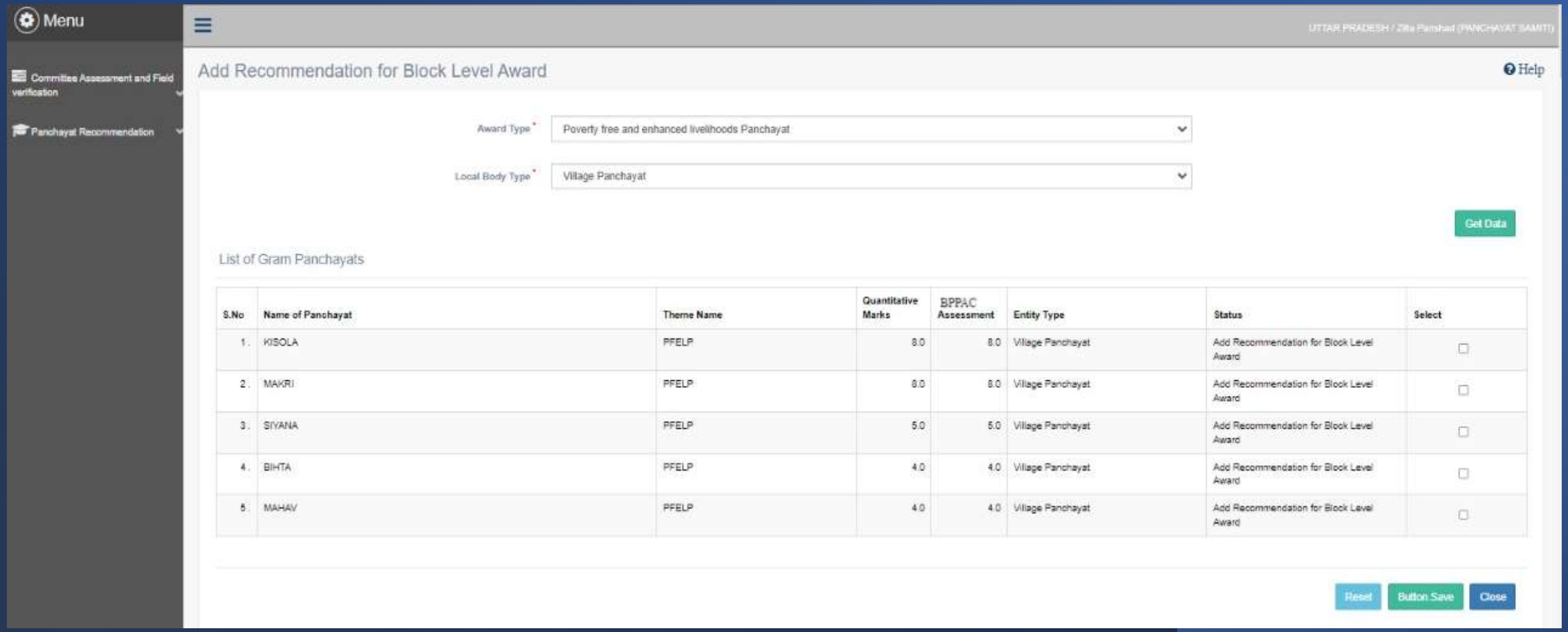
List of Gram Panchayats

S.No	Name of Panchayat	Theme Name	Quantitative Marks	BLC Assessment	Entity Type	Status	Select
1.	KISOLA	PFELP	8.0	8.0	Village Panchayat	Recommend for DPPAC	☐
2.	MAKRI	PFELP	8.0	8.0	Village Panchayat	Recommend for DPPAC	☐
3.	SIYANA	PFELP	5.0	5.0	Village Panchayat	Recommend for DPPAC	☐
4.	BIHTA	PFELP	4.0	4.0	Village Panchayat	Recommend for DPPAC	☐
5.	MAHAV	PFELP	4.0	4.0	Village Panchayat	Recommend for DPPAC	☐

Reset Button.Save Close

Recommendation of Top 3 GPs for award @BPPAC,DPPAC,SPPAC

- Top 3 Rank shortlisted Gram Panchayats at each @BPPAC level will be awarded at Block Level.
- Further Top 3 Rank shortlisted Gram Panchayats at each @DPPAC level will be awarded at District level.
- Further Top 3 Rank shortlisted Gram Panchayats at each @SPPAC level will be awarded at State level



S.No	Name of Panchayat	Theme Name	Quantitative Marks	BPPAC Assessment	Entity Type	Status	Select
1.	KISOLA	PFELP	8.0	8.0	Village Panchayat	Add Recommendation for Block Level Award	☐
2.	MAKRI	PFELP	8.0	8.0	Village Panchayat	Add Recommendation for Block Level Award	☐
3.	SIYANA	PFELP	5.0	5.0	Village Panchayat	Add Recommendation for Block Level Award	☐
4.	BIHTA	PFELP	4.0	4.0	Village Panchayat	Add Recommendation for Block Level Award	☐
5.	MAHAV	PFELP	4.0	4.0	Village Panchayat	Add Recommendation for Block Level Award	☐

REPORTS

Orientation Report

- This report is facilitated to display No of resources trained @District and Block Level resources on theme wise filling of online questionnaire.
- Action Plan will be finalized for timely conducting of orientation programme.

भारत सरकार पंचायती राज मंत्रालय
Government of India Ministry of Panchayati Raj

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Incentivization of Panchayats
(National Panchayat Awards)

State wise Orientation Report (Theme Wise)

S.No	State Name	Total Orientation Count	PFELP	HP	CFP	CGP	WSP	SSIP	SSP	PWGG	WFPV
1	ANDAMAN AND NICOBAR ISLANDS (35)	0	0	0	0	0	0	0	0	0	0
2	ANDHRA PRADESH (28)	0	0	0	0	0	0	0	0	0	0
3	ARUNACHAL PRADESH (12)	0	0	0	0	0	0	0	0	0	0
4	ASSAM (18)	0	0	0	0	0	0	0	0	0	0
5	BIHAR (10)	368	45	105	0	208	10	0	0	0	0
6	CHHATTISGARH (22)	0	0	0	0	0	0	0	0	0	0
7	GOA (30)	0	0	0	0	0	0	0	0	0	0

Monitoring Report : Theme wise Panchayat Answer Nominations@State& District Level

- State & District can monitor the No. of GPs Nomination in Save and Frozen stages.
- They can push the GPs for timely freezing the nominations before the cutoff date

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Government of India Ministry of Panchayati Raj

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Incentivization of Panchayats
(National Panchayat Awards)

State wise Monitoring of Panchayat Nomination (Thematic Award wise)

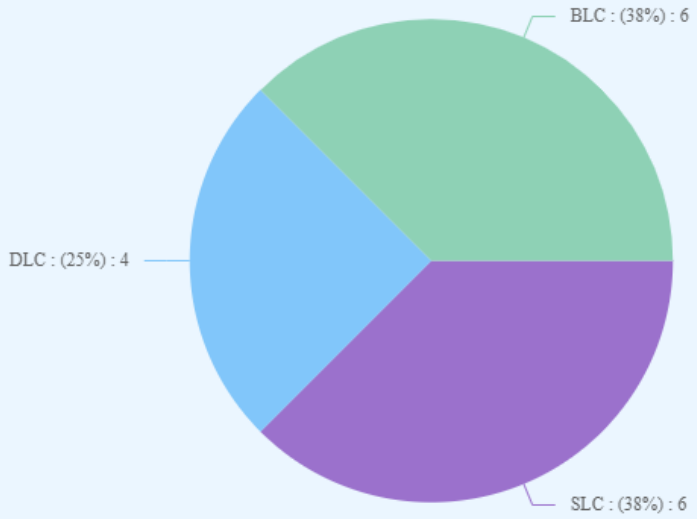
S.No	State Name	Total No. of GP	PFELP		HP		CFP		CGP		WSP		SSIP		SSP		PWGG		WFPV	
			Save	Freeze	Save	Freeze	Save	Freeze	Save	Freeze	Save	Freeze	Save	Freeze	Save	Freeze	Save	Freeze	Save	Freeze
1	ANDAMAN AND NICOBAR ISLANDS (35)	264	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2	ANDHRA PRADESH (28)	13425	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3	ARUNACHAL PRADESH (12)	2101	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4	ASSAM (18)	2199	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5	BIHAR (10)	8387	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6	CHHATTISGARH (22)	11681	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7	GOA (30)	191	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8	GUJARAT (24)	14313	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9	HARYANA (6)	6318	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Committee (BPPAC,DPPAC,SPPAC) Monitoring Report

Constitution of Panchayat Performance Assessment Committee

Total Committies	State Panchayat Performance Assessment Committee (SPPAC)	District Panchayat Performance Assessment Committee (DPPAC)	Block Panchayat Performance Assessment Committee (BPPAC)
16	6	4	6

State Name	Total Committies
ARUNACHAL PRADESH	0
ASSAM	0
BIHAR	0
CHANDIGARH	0
CHHATTISGARH	0
DELHI	0
GOA	0
GUJARAT	0
HARYANA	0
HIMACHAL PRADESH	0
JAMMU AND KASHMIR	0



Thank You