

**TENDER NOTICE**  
**Haryana Roadways Engg. Corporation Ltd.,**  
**6<sup>th</sup> Milestone, Delhi-Jaipur Highway, Behrampur Road, Khandsa,**  
**Gurugram. CIN-U34101HR1987SGC029904,GSTIN-6AAAFH8157K1Z6**

<b>Tender Notice No.</b>	<b>10/2021-22/PMA/HREC</b>
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**e-Tenders** are invited for Providing Manpower for fabrication “Haryana Shakti” district type all metal bus bodies Components of below mentioned in **two bid system** i.e. Technical Bid and Financial Bid:-

<b>Sr. No.</b>	<b>Name of Group/Item</b>	<b>Approx. value (In lakh)</b>	<b>EMD to be deposited (In lacs)</b>	<b>Tender Number</b>	<b>Date &amp; Time of downloading of e- Tender</b>	<b>Last date &amp; Time of submission of e- Tender</b>
1	Providing Manpower for fabrication “Haryana Shakti” district. Type all metal bus bodies Components on TATA Bus chassis / Ashok Leland bus chassis.	90.00	1.00	10/2021-22/PMA/HREC	17.11.2021 at 16:00 Hours	29.11.2021 17:00 Hours

Note: The Bidders can download the tender documents from the Portal: <https://etenders.hry.nic.in>

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**General Manager**  
**Haryana Roadways Engg. Corpn.**  
**Gurugram**

## TENDER NOTICE

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Note: The Bidders can download the tender documents from the Portal: <https://etenders.hry.nic.in>  
The Bidders shall have to pay for the Tender documents fees Rs. 2950/- (Including GST @18%) , EMD Rs.1,00,000/- & eService Fee of Rs.1000/- online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between contractors and online payment authorization networks.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

### KEY DATES

Sr. No.	Department Stage	Bidder’s Stage	Start date and time	Last date & Time of submission of e- Tender
1	-	Tender Document Download and Bid Preparation	17.11.2021 16:00hours	29.11.2021 17:00hours
2	Technical Opening	-	30.11.2021 at 11:00am	
3	Short listing of Technical Bids & Opening of Financial Bid			

The details of tender documents can be downloaded from the main portal <http://etenders.hry.nic.in> w.e.f. 17.11.2021 at 16:00 hours and the last date of submission of online tenders is 29.11.2021 up to 17:00 hours. For any clarification bidder may contract Help Desk no. 0120-4200462, 4001002 Mobile No. 9891987373, 9891257373

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**General Manager**  
**Haryana Roadways Engg. Corpn. Ggm.**

## Information to Bidders:

i. The Bidders can download the tender documents from the Portal: <https://etenders.hry.nic.in>

1. Date and Time of making payment of tender fee, earnest money deposit (EMD) and e-service fee is as under:

<b>A</b>	Online submission of EMD, Tender fee & e-Service Fee <b>Option-1: Through Net Banking and Debit card</b>	On or before last date of submission of Technical Bids upto 12:00 Noon
<b>B</b>	Online submission of EMD <b>Option-2: Through RTGS/ NEFT-(In case of above, the bidder has to pay Tender fee &amp; e-Service fee Through Net Banking and Debit card as per the given date &amp; time schedule)</b>	On or before <b>26.11.2021 Upto 05:00 P.M.</b>

2. As the Bids are to be submitted online and are required to be encrypted and digitally signed, the Bidders are advised to obtain Digital Signature Certificate (DSC) at the earliest. For obtaining Digital Certificate, the Bidders should follow Point No.- 2 under “Instructions to bidder on Electronic Tendering System” and available at the link: <https://etenders.hry.nic.in>
3. The Bidders shall have to pay for the Tender Documents Fee, EMD Fees & e-Service Fee online by using the service of secure electronic payment gateway. The secure electronic payments gateway is an online interface between bidders and online payment authorization networks.
4. The bidders must have Net Banking account in order to pay Tender Document Fee and e-Service Fee.
5. **Payment of Tender Fee:-** The payment for the Tender Document Fee shall be made by the interested bidder online directly through Net Banking with the available Banks at e-GRAS e-Payment Gateway.
6. **Payment of e-Service Fee:-** E-Service Fee payment shall be made separately by the interested bidders/ contractors online directly through Net Banking Account.
7. **Payment of EMD:-** The payment of EMD can be made through Net Banking or RTGS/ NEFT as per details at Para-2 above. In this regard please refer to ‘Online Payment Guideline’ available at the Single e-Procurement portal of Govt. of Haryana at the link: <https://etenders.hry.nic.in>
8. Intending bidders will be mandatorily required to sign-up online (create user account) on the website <https://etenders.hry.nic.in> to be eligible to participate in the e-Tender. In case the intended bidder fails to pay EMD fee under the stipulated time frame, he/she shall not be allowed to submit his/ her bids for the respective event/ Tenders.
9. In case of payment of EMD through RTGS/ NEFT, the interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance i.e. on or before **26.11.2021 upto 05.00 P.M**; and make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan. The intended bidder/ Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/ Tenders at <https://etenders.hry.nic.in>
10. However, the details of the EMD, Tender document Fee & E - Service Fee are required to be filled/ provided at the time of online Bid Preparation.
11. Online Technical Envelope—Reference details of the Earnest Money Deposit, Tender Document Fee & e - Service Fee instrument and scanned copies of supporting documents and QR/technical criteria with proper index and page numbering on all the documents have to be provided as per **tender DNIT**.
12. If the tenders are cancelled or recalled on any grounds, the Tender Document Fee and e-Service Fee will not be refunded to the bidder.

**HARYANA ROADWAYS ENGINEERING CORPN.LTD., GURUGRAM.**  
**6<sup>TH</sup> MILESTONE, BEHRAMPUR ROAD, KHANDSA, GURUGRAM(HARYANA).**

**TENDER TERMS AND CONDITIONS**

**Providing Manpower for fabrication ‘Haryana Shakti’ District Type all metal Bus Bodies components / job works on new buses and old buses on Tata bus chassis/Ashok Leyland bus chassis.**

**Technical Bid**

**ANNEXURE-A**

1.	Eligibility criteria	<p>1. The tenderer should have at least one year experience of fabrication of various types of bus bodies and should have turnover on account of fabrication of bus bodies of minimum Rs. 25.00 lakh per annum in that year and the turnover should be authenticated by supporting documents and certified by Chartered Accountants.</p> <p>2. Tenderer should possess Provident Fund Account No.,ESI Number and GST Number (proof to be attached with tender documents)</p> <p>3. Tenderer will submit an affidavit regarding fabrication of minimum 50 buses in a month:-</p> <p>a. Copy of balance sheet duly signed by CA for the one financial year as per clause 1.</p> <p>4. Tenderer will have to submit the license under the Contract Regulation &amp; Abolition Act, 1970 in case of awarded the contract, within two months from the date of award of the contract.</p> <p>5. Tenderer is liable to make timely payment to its workers working in HREC for fabrication of bus bodies or other work up to 10th day of the following month. Nonpayment from HREC will be no ground to stop/ deley the payment to workers.</p> <p>6. Tenderer will have to submit an affidavit regarding firm have never been blacklisted by any State Govt./ Central Govt./ Govt. Boards etc. duly attested by Notary.</p>
2.	Earnest Money & Tender fee	<p>Tenderer shall submit non-interest bearing EMD of Rs. 1.00 lacs and tender fee of Rs. 2950/- (including GST @18%) in favour of General Manager, Haryana Roadways Engg. Corpn. Ltd., Gurugram by online.. EMD of successful tenderer will be refunded on receipt of Bank Guarantee.</p>
3	Validity of tender	<p>The quoted rates will be valid for 90 days from the date of opening of tender and validity of contract will be 12 months from the date of decision/date of placing work order.</p>

4	Bank Guarantee	<p>The tenderer will have to deposit Bank Guarantee of Rs. 3.00 lacs of any Nationalized Bank valid for 18 months. In case of nonpayment of due wages to its workers in stipulated time and non-depositing of ESI &amp; EPF in due date in spite of issuing notice of 15 days, the equivalent amount will be recovered from the pending payment or from the Bank Guarantee. If the labour contractor/tenderer fails to make payment to its worker engaged in HREC for fabrication of bus bodies or allied work more than two times during his contract period his pending contract will be terminated after serving prior notice of 15 days and all the delay dues of the workers engaged by the contractor in HREC for fabrication of bus bodies along with EPF/ESI will be recovered from the Bank Guarantee and its pending payment. Firm also will be debarred from participation in next tender. In addition, it is also clarified that fabrication of bus bodies/work allotted will be got done from alternate source and extra cost involved will be recovered from BG / pending payment or by adopting legal action.</p>
5	General Conditions	<ol style="list-style-type: none"> <li>1. Selected tenderer will be responsible for any injuries to their employees while working in Haryana Roadways Engg. Corpn. Ltd., Gurgaon being the Employer of the employees working under him.</li> <li>2. <b><i>GM, HREC Gurgaon reserves the right to engage more than one contractor at any time on the rates of L-1, keeping in view the demand of fabricated buses.</i></b></li> <li>3. Quality of work of fabrication of bus bodies will be supervised by the supervisors/officers of HREC. If any work done is not found according to the specifications, then material damaged/spoiled and the other overheads will be recovered from the pending payment/Bank Guarantee of selected firm.</li> <li>4. Any intentional damage to chassis, bus body, tools and machinery during the course of fabrication will be recovered from the contractor's pending payment/Bank Guarantee deposited by him.</li> <li>5. If the selected tenderer fails to fabricate/repair minimum 50 buses on new and old bus components per 30 days of a calendar month, a delay penalty @ 2% of the total value of less fabricated buses will be imposed and recovered from the pending payments/Bank Guarantee deposited.</li> <li>6. Continuous failure to fabricate/repair buses on new &amp; old bus components for minimum 50 buses per calendar month for three months will render the tenderer liable for forfeiting the Bank Guarantee deposited by the selected firm and he will be declared debarred for participating in future such tenders for Two years.</li> </ol>

		<p>7. Raw materials, machinery and consumables including electric power and water supply will be supplied by the Corporation.</p> <p>8. All taxes including GST as per Govt. instructions will be deducted by the HREC while making payment to the contractor. However, the same shall be deposited by HREC in the concerned account of the contractor.</p> <p>9. Tenderer can inspect/see drawings, specifications, tool &amp; plant and other infrastructure available in HREC for fabrication of bus bodies components at HREC, Gurgaon on any working day from 9.00 a.m. to 5.00 p.m.</p> <p>10. Fiber Reinforced Plastic (FRP) Components, Passenger seats and side window frames including glasses will be provided by HREC in ready to fit condition, but have to be fitted by the selected firm. Tenderer may quote rates accordingly.</p> <p>11. HREC will get fabricated/repair minimum 50 buses on new &amp; old bus components every month on TATA/Ashok Leyland chassis. But the actual output depends upon the availability/supply of chassis from chassis manufactures and requirement of Transport Department.</p> <p>12. Any conditional terms and conditions mentioned by the tenderer in his covering letter or in the tender documents will not be acceptable.</p> <p>13. The selected tenderer has to provide its own manpower to get the working area used by its employees swept and cleaned. He has to ensure lifting of scrap/packing material/paint container etc. and putting them at appropriate place decided by the Corporation.</p> <p>14. The selected tenderer will submit the bank details office account with any nationalized bank for releasing the payment. <b>Contractor has to open ESCROW account for payment to his employees.</b></p> <p>15. The selected tenderer will provide a monthly statement of having deposited EPF and ESI for his employees in the prescribed performa by 15<sup>th</sup> of every calendar month.</p> <p>16. <b>Concessions/benefits of MSME will be given as per notification of Govt. of Haryana Deptt. Of Industries and Commerce.</b></p>
6.	Specifications	<p>The selected tenderer has to fabricate job work as per drawing/design &amp; specifications of HREC. However, minor changes in drawing/design of bus bodies components can be made with a prior notice of 15 days without extra charges. A copy of drawing is attached with the tender documents.</p>

7	The tender would be decided on the basis of the best quoted valid rates. Negotiation will be (if required) held as per latest policy of Corporation/Govt. of Haryana .
8.	All the participating tenderer will be required to submit an affidavit along with tender (technical bid) that they have not been blacklisted by any Centre/State Govt. Deptt/STU/PSU. Any tenderer that has been blacklisted by any such agencies will not be allowed to qualify in the technical bid.
9.	HREC, Gurgaon will release the due payment of the selected tenderer within 15 days from the date of receipt of the bills along with the undertaking that he is having no pendency of the due payment of his employees engaged in fabrication of the bus bodies components for more than last 15 days from the date of submission of bills. The selected tenderer will not be allowed to claim any advance payment of any kind during the course of execution of the tender. If Contractor fails to make payment to its worker (engaged in HREC for Bus Body work) twice, then action will be initiated to debar the firm for further work for minimum 2 years.
10.	Delay in releasing payments to the selected firm beyond the stipulated credit period indicated in the offer, unless supported by cogent reasons, will attract penal interest on the defaulting amount @ Rs. 25/- per rupees, one lacs per day of delay beyond the stipulated credit period. Non provision of adequate budget/funds will be no ground for delay in payments to the supplier.
11	In case bidder withdraws/modifies its offer within the validity period, submits forged/fake documents or do any unethical/un-business like activity, do not accept the work order, do not fabricate bus bodies components timely, does not submit Bank Guarantee does not make payment to its workers etc. then EMD of the firm will be forfeited immediately and the selected tenderer will be liable for penal action including criminal proceedings\black listing as per the facts and circumstances of the case.
12	Before starting the work of fabrication of Bus Bodies components, tenderer will submit the list of its employees along with their permanent address to the Corporation and the tenderer will submit list of employee who will work in premises of HREC for fabrication of Bus bodies components and also issue photo I-Card duly signed by authorized signatory of labour contractor/tenderer. No employee /worker of the labour contractor/tenderer will be allowed to enter in premises of Corporation without having valid I-card and name included in the list of employee submitted by tenderer. Further, contractor will submit the updated list of employee or its workers on 7 <sup>th</sup> of each month during the period of contract.
13	MD, HREC Ltd., Gurgaon reserves the right to modify/revoke the work order at any point of time without assigning any reason.
14.	Tender documents should be duly paged and photocopies of relevant documents enclosed should be duly signed and stamped by the authorized representative of firm.
15.	<b>Arbitration:</b> All disputes & difference rising out of or concerning whatsoever, shall be referred to the sole arbitrator, i.e. Chairman, HREC Ltd., acting as such at the time of the reference. There will be no objection to such appointment that the Arbitrator so appointed is

	a Govt. servant, that he has to deal with such matter in the course of duties as Govt. servant and might have expressed views on all or any of the matters in disputes or differences. The award of such Arbitrator shall be final and binding on the parties involved. The arbitrator has the powers to extend the time for making the award on request from either of the parties.
16	<b>Jurisdiction:</b> Any dispute or difference or claim etc. shall be subject to the exclusive jurisdiction of courts situated at Gurgaon only. No other court shall have the jurisdiction to entertain or try any matter concerning this tender.

Managing Director, Haryana Roadways Engineering Corporation, Gurugram reserves the right to accept or reject the tender without assigning any reason.

Certified that I/We have read out/understood above all terms and conditions and accepted them unconditionally and enclosed duly self attested and stamped copy with Technical Bid.

**Date:**

**Signature of authorized  
person of firm with rubber seal.**



**TECHNICAL BID****Annexure-B**

Tenderer to fill the following details and to attach proof wherever necessary or asked in Annexure-I & II.

1.	Name of the tenderer with full address including E-mail ID etc.	
2	Name of contact person with Mobile No. & e-mail ID.	
3	Bank Details of the tenderer including PAN No and GST No of the tenderer and self attested copy of same be attached.	
4	Tenderer should have one year experience of fabrication of bus body components. ( Proof to be attached with tender documents)	
5	Tenderer should have EPF/ESI/GST ( Proof to be attached with tender documents)	
6	Selected tenderer will have to submit an undertaking for obtaining license under the Contract Regulation & Abolition Act, 1970 (in case of contractor). In case of firm/company, a copy of registration will have to be attached.	
7	Tenderer will have to submit an undertaking that he is able to fabricate/repair minimum 50 nos. of bus bodies on new & old bus components per month.	
8	Tenderer will have to accept that in case of continuous failure to fabricate minimum 50 buses components per calendar month for three months will render himself liable for forfeiting the Bank Guarantee deposited by him and he will be declared debarred for participating in future tender for one year.	
9	Tenderer will have to accept that if he fails to fabricate/repair minimum 50 bus bodies on new & old bus components per calendar month, a delay penalty @ 2% of the total value of less fabricated buses will be imposed and recovered from the pending payments/Bank Guarantee deposited by him.	
10	Tenderer shall submit EMD of Rs. 1.00 lacs in favour of General Manager, Haryana Roadways Engg. Corpn. Ltd., Gurugram by online.	

11	Tenderer will have to accept that the firm will be responsible for any injuries to their employees while working in Haryana Roadways Engg. Corpn. Ltd., Gurugram being the Employer of the employees working under him.	
12	Tenderer will have to accept that the firm will be sole responsible for depositing EPF & ESI contribution every month of his employees and will submit the challan copy of every month along with the bills in the prescribed proforma.	
13	Tenderer will have to accept that the firm will do the allied job work in TATA & Ashok Leyland buses as per drawings/design/specifications of HREC. However, minor changes in drawing/design of bus bodies can be made with a notice of 15 days without extra charges.	
14	Tenderer will have to accept that all tools & plants (welding sets & other machines including other tools) will be provided to the selected firm in serviceable condition and will be accepted back in serviceable condition.	

Certified that I/we have read out/understood above all terms and conditions and accepted them unconditionally and enclosed duly self attested and stamped copy with Technical Bid.

**Date:**

**Signature of authorized  
person of firm with rubber seal.**

**HARYANA ROADWAYS ENGINEERING CORPN. LTD., GURUGRAM.**  
**6<sup>TH</sup> MILESTONE, BEHRAMPUR ROAD, KHANDSA, GURUGRAM(HARYANA).**

**ALLIED JOB WORKS FOR NEW BUSES**

Sr. No.	Detail of works for Ordinary Distt. Type bus body.	Rate for Tata Buses			Rate for Leyland Buses		
		Rate for Component			Rate for Component		
		Basic Rate Per Bus (in Rs.)	GST (in Rs.)	Landed rate per bus (in Rs.)	Basic Rate Per Bus (in Rs.)	GST (in Rs.)	Landed rate per bus (in Rs.)
1	A/Leyland & TATA front shows with Grill & Matha.						
2	A/Leyland & TATA only front matha.						
3	Complete PU paint with writing including structure painting & Car guard						
4	Fabrication of all doors of bus body and their fitting (Both passenger door, driver door and emergency) with rib						
5	Complete Electricity Fitting work.						
6	Complete welding of structure with Gussets						
7	Complete structure on TATA & A/Leyland chassis with Battery Box, foot step + front support (Jhoola) Floor Longitude & Stepny Box with grinder work						
8	Alu. Chequered plate flooring with Fastener and wearing strips..						
9	Fitting of complete passenger seats on bus.						
10	Fitment of side windows, front, rear and door glasses.						
11	Rate of casting of various aluminium components in kg. (Aluminium Casting Work)						

**Signature of firm with address  
(with seal).**

**HARYANA ROADWAYS ENGINEERING CORPN. LTD., GURUGRAM.**  
**6<sup>TH</sup> MILESTONE, BEHRAMPUR ROAD, KHANDSA, GURUGRAM(HARYANA).**

**JOB WORK FOR OLD BUSES REPAIR**

Sr. No.	Detail of works for Ordinary Distt. Type bus body.	Rate for Tata Buses			Rate for Leyland Buses		
		Basic Rate Per Bus (in Rs.)	GST (in Rs.)	Landed rate per bus (in Rs.)	Basic Rate Per Bus (in Rs.)	GST (in Rs.)	Landed rate per bus (in Rs.)
1	A/Leyland & TATA front shows with Grill						
2	A/Leyland & TATA only front matha.						
3	Complete PU paint with writing on old bus						
4	Complete Metallic paint on old bus						
5	Repairing of Passenger door with removing and fitting.						
6	Complete Electricity repair work.						
7	Replacement of Chequered Plate per Sheet (8x4).						
8	Repair/fitting passenger seats (Back & gadda) including stitching and foam changing per one passenger seat.						
9	Repair of side windows with fitting and removing per window.						
10	Repair/fabricate of Front Bumper repair						
11	Repair/fabricate of Rear Bumper repair						
12	Back paneling of bus Repair without bumper						
13	Repairing/ changing of Aluminium skirt panel with rubrail removing and fitting per pc						

The above job works of bus body can be seen at HREC on any working day from 9:00 a.m. to 5:00 p.m.

Earnest money has to be deposited online in favor of General Manager, Haryana Roadways Engg. Corpn. Ltd., Gurugram.

**Signature of firm with address  
(with seal).**