



Ref. No.: AD 6B 02/09/2025

Date: 29.08.2025

RECRUITMENT NOTICE

Composite Regional Centre (CRC) for Skill Development, Rehabilitation & Empowerment of Persons with Disabilities (CRCSRE), Guwahati, an initiative of the Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice and Empowerment, Government of India. The centre has been operating from its permanent campus located at Guwahati Medical College and Hospital Campus, Bhangagarh, Guwahati, Assam-781032. The Centre has been functioning since 19th March, 2001 under the administrative control of Swami Vivekananda National Institute of Rehabilitation Training and Research (SVNIRTAR), Cuttack, Odisha. The aim of CRCSRE, Guwahati is to provide services to the PwDs and develop manpower in the field of disabilities in North Eastern Region (NER). It provides Comprehensive Rehabilitation Services at the Centre through extended services (Identification, Assessment and Distribution camps) to the PwDs.

1.	Name of the post	Director (CRCSRE, Guwahati)
2.	No. of post	01 (One)
3.	Classification	Group "A"
4.	Method of Recruitment	On Deputation / Short Term Contract i) On Deputation initially for a period of 3 years and thereafter extendable after review of performance on yearly basis as per rules of Govt. of India governing deputation from time to time. ii) On Contract initially for a period of 3 years and thereafter extendable on yearly basis after review of performance up to 5 years or till age of 65 years whichever is earlier with the approval of GC.
5.	Scale of Pay	For Deputation:- Pay Matrix Level-12 (Rs.78,800/- to 2,09,200/-) For Contract:- Consolidated remuneration of Rs.90,000/- per month with provision of annual increment @ 3%.
6.	Age Limit	Maximum age limit will be 56 years for deputation and 62 years for short term contract (Age shall be reckoned as on closing date of receipt of application)
Eligibility Criteria		
7.	In case of requirement by Deputation, level in the pay matrix from which deputation to be made (Essential & Desirable)	For Deputation:- (A) Officers under Central / State Government / Universities / Public Sector Undertaking / Autonomous / Statutory Organization. (i) Holding Analogous posts in pay matrix as per 7 th CPC or equivalent grade and minimum 5 years experience of research or rehabilitation or administration in the field of disability. <p style="text-align: center;">OR</p> (ii) Holding posts in Level 11 of the Pay Matrix as per the 7 th CPC or equivalent grade with 5 years service in the grade and minimum 5 years experience of research or rehabilitation or administration in the field of disability. <p style="text-align: center;">OR</p> (iii) Holding posts in Level 10 in the Pay Matrix as per 7 th CPC or equivalent grade with 8 years service in the grade and minimum 5 years experience of research or rehabilitation or administration in the field of disability. <p style="text-align: center;">And</p>

		<p>Possessing the following qualifications:-</p> <p>(B) Essential qualification and requirements:- Post Graduate Degree in Special Education or any other discipline from a recognized University / Institution with 55% marks or equivalent grade.</p> <p>(C) Desirable Qualifications:- (i) Ph.D.</p> <p>For Contract:- Essential and desirable qualifications as prescribed for deputation and as mentioned under (B) and (C) above would be required with 10 years experience of research or rehabilitation or administration in the field of disability.</p>
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General Conditions:-

1. Deputation will be governed as per rules of deputation as amended from time to time.
2. The appointment is initially for a period of 3 years and thereafter extendable on yearly basis, after review of performance, up to 5 years, as per rules of Government of India governing from time to time, He will, however, render himself liable to be discharged from the service if his work is not found satisfactory.
3. Candidates must have to deposit (Non-refundable) Application Fees @ **Rs.1000/-** by **General/OBC** Category and @ **Rs.500/-** by **SC/ST** category through Demand Draft in favour of "Director, SVNIRTAR" payable at Cuttack. PwD candidates are exempted from payment of application fees.
4. Selected candidate will be initially posted at Composite Regional Centre (CRC) for Skill Development, Rehabilitation & Empowerment of Persons with Disabilities (CRCSRE), Guwahati, Assam. However, he /she is liable to be transferred to anywhere in India.
5. The post carries other allowances at par with Government of India Rules. Other benefits including LTC, Medical Reimbursement etc. will be admissible at par with Government of India Rules (**for deputation only**).
6. Applications received otherwise than through proper channel or received without requisite documents or received after the last date will not be entertained. It may be noted that advance copy of application received from an eligible candidate before last date of receipt of application may be considered provided duly forwarded application with required documents is received before the interview for selection is scheduled.
7. The Department / Organization while forwarding application may please be ensured that the officials who volunteer for the post shall not be allowed to withdraw their candidature later on in case of their selection.
8. Only shortlisted candidates will be called for interview. The Competent Authority, however, reserves the right to cancel or withdraw the vacancy without assigning any reason.
9. Mere fulfilling the minimum prescribed qualification and experience will not vest a right in a candidate for being called for Interview. The Institute reserves the right to call for Interview only those candidates who in its opinion are found to be suitable for the post.
10. Qualifications the candidates acquire should be strictly in accordance with the qualifications prescribed for the post. Any candidate seeking a claim of equivalence of the qualifications with the notified one will have to submit documentary evidence at the time of applying for the post. Further, where essential experience is required for the post only post-qualification experience shall be entertained.

11. Canvassing and /or bringing influence in any form will disqualify the candidature.
12. SC/ST/PwD Candidates (not in Govt. Service) called for Interview will be paid to and from single second class train / bus fare by shortest route on production of train / bus tickets as per rules.
13. SVNIRTAR shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of service. In case, it is detected that the documents submitted by the candidate are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, his/her services shall be terminated.
14. Decision of the Institute in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview, selection and any other matter relating to recruitment will be final and binding on the candidate. Further, the Institute reserves right to stall cancel the recruitment partially / fully at any stage during the recruitment process at its discretion, which will be final and binding on the candidate.
15. The decision of the Institute in all matters will be final. No correspondence or personal enquiries shall be entertained by the Institute.
16. Candidates belong to SC/ST / OBC (Non creamy layer) / EWS / Persons with Disabilities must attach self-attested copy of certificate issued by competent authority in the prescribed format as stipulated by Government of India. The OBC and EWS Certificate should not be more than one year old.
17. Application form must also be accompanied by valid Registration Certificates, if any.
18. Interested candidates may send hard copy of their applications as per prescribed form which can be downloaded from the website i.e. <https://svnirtar.nic.in> and www.crcguwahati.com. **The application in the prescribed format completed in all respects, accompanied by self-attested copies of testimonials/certificates along with last five years ACRs/APARs, Integrity Certificate and Vigilance Clearance should reach through proper channel (wherever applicable) to “The Director, Swami Vivekanand National Institute of Rehabilitation Training & Research, Olatpur, PO: Bairoi, PIN- 754010, Dist: Cuttack, Odisha within 45 days from the date of publication of advertisement in Employment News / Rozgar Samachar. The envelope containing the application should be super-scribed with “Application for the post of.....”.**
19. Applications received in other format and incomplete applications / without requisite documents will be summarily rejected.
20. Any corrigendum or revision of the advertisement or any other information regarding this recruitment will be posted in the official website of SVNIRTAR, Cuttack only in due course of time. Candidates are advised to visit our website regularly for updated information in this regard.

Sd/-
Director

Copy to:

1. Notice Board (Administrative Block)
2. Website <https://svnirtar.nic.in>
3. Website [https://crguwahati.com](http://www.crcguwahati.com)



APPLICATION FORM FOR THE POST OF DIRECTOR, CRCSRE, GUWAHATI, ASSAM

Recruitment Notice Ref. No.: AD 6B 02/09/2025 dated: 29.08.2025

1. Applied for on Deputation / Contract:

2. Name of the Applicant (in Block Letters) :

3. Father/Husband's name (in Block Letters):

4. Date of Birth (in DDMMYYYY format) :

5. Date of retirement (where applicable) :

5. Gender (Male/Female) :

6. Nationality :

7. Category (SC/ST/OBC/GEN/PWD) :

8. Permanent Address (in Block Letters) : At :

P.O.:

P.S.:

Dist.:

State

PIN Code:

Telephone / Mobile No.:

E-Mail Id :

Affix recent
passport size
colour
photograph

9. Address for Correspondence (in Block Letters):

At :

P.O. :

P.S. :

Dist. :

State

PIN Code:

Telephone / Mobile No.:

E-Mail Id :

10. (A) Essential Educational Qualification (in chronological order): *

Educational Qualification possessed	Board / University	Year of passing	Percentage/ Equivalent Grade	Duration	Main Subject(s)

*If required additional sheet as per above may be attached.

(B) Desirable Educational Qualification and Experience

- i. Educational Qualification:
- ii. Experience:
- iii. Published Papers (Details of Scientific presentation in National/International Conference/Publications in any index Journal):

11. Details of Employment, in chronological order starting with the latest. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient*.

Name & Address of the organization	Post held / Designation	Period		Scale of Pay /Emoluments	Nature of duties (in detail)
		From	To		

*If required additional sheet as per above may be attached.

12. Nature of present employment i.e. Ad-hoc or Temporary or Permanent or any other:

13. Total emoluments per month presently drawn:

14. Additional details about present employment, please state whether working under (indicate the name of your employer against the relevant column) –

- a. Central Government
- b. State Government
- c. Autonomous Organization
- d. Government Undertaking
- e. Universities
- f. Others

15. In case the present employment is held on deputation / contract basis, please state

- a. The date of initial Appointment.....
- b. Period of appointment on deputation/ contract
- c. Name of the Parent office / organization to which you belong.....

16. Additional information, if any, which you would like to mention in support of your suitability for the post

17. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post: Yes / No

18. Details of Payment: Bank Draft No.....Dated..... Amount Rs.....
OnBank (Name of the Bank)

Declaration:

I have carefully gone through the Vacancy Advertisement and undertake that information / details furnished above are correct to the best of my knowledge.

Full signature of the candidate

Address
.....

Date :

Place :

No. of enclosures: 1.
2.
3.

CERTIFICATE TO BE FURNISHED BY THE EMPLOYER / FORWARDING AUTHORITY

The information / details provided in the above application are true and correct as per the facts available on records. This Institute/ Department/ Organisation / has no Objection to his / her application being considered for the post of _____ on deputation basis. It is certified that there is no Vigilance / Disciplinary case either pending or contemplated against Shri/Smt./Kum _____, presently working with this Department / Organization as _____ since _____.

2. His / her integrity is certified as beyond doubt.

3. No major or minor penalty was imposed on Shri/Smt./Kum. _____ during the last 10 years. Details of Penalty imposed (if any) _____

4. The attested copies of the ACRs/APARs for the last 5 years are enclosed.

5. If selected, he/she will be relieved immediately.

Place:

(Signature of Employer with seal)

Date: