

Minutes of the 122ndEC Meeting of NILD, Kolkata

Minutes of 122ndExecutive Council meeting held on 18thNovember, 2024 at 02.00 P.M through Hybrid Mode under the Chairmanship of Joint Secretary and Chairperson EC-NILD at Conference Hall of *National Institute for Locomotor Disabilities (Divyangjan), B.T. Road, Bon-Hooghly, Kolkata-700090.*

The following Members were present:

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| 1. Shri. Rajeev Sharma , Joint Secretary DEPwD | -Chairman |
| 2. Ms. Sunita Dhewal , DS(IFD), (Through VC)
<i>(representative of JS&FA DEPwD, MSJ&E)</i> | -Member |
| 3. Shri. MohitTantia (Through VC) | -Member |
| 4. Dr. YogeshDube (Through VC) | -Member |
| 5. Dr. Lalit Narayan , Director, NILD, Kolkata | -Member Secretary |

Special Invitee:

- 6.** Shri Anupam Shukla, Under Secretary DEPwD
- 7.** Dr. PatitPaban Mohanty, Director, SVNIRTAR, Cuttack, (Through VC)
- 8.** Dr. Jitendra Sharma, Director, PDDUNIPPD New Delhi , (Through VC)
- 9.** Shri Sougato Banerjee, Dy. Director(Admin), NILD Kolkata
- 10.** Dr. AmeenEquebal, Asst. Prof. cum Asst. Director (Training), NILD Kolkata
- 11.** Shri BratinSarkar, Accounts Officer, NILD Kolkata
- 12.** Ms. Priyadarshini, Director CRC-Patna(Through VC)
- 13.** Shri Amit Kumar Kachhap, Director CRC-Tripura(Through VC)
- 14.** Ms. Puspanjali Gupta, Director-CRC-Sikkim(Through VC)

Director, NILD Kolkata welcomed the Chairperson and Members and with the permission of Chair, point wise discussion on the agenda was taken and resolution adopted / decisions taken are stated as under.

122.01 Confirmation of the Minutes of the 121stMeeting of EC.

Decision: EC confirmed the Minutes of the 121stExecutive council meeting held on 27th August,2024 considering no objection/comments after circulation of the minutes.

122.02. Action Taken Report on the decisions taken in 121st meeting of EC, NILD held on 27.08.2024.

Decision: Action taken on the recommendations of 121st EC meeting of NILD Kolkata were noted and few directions were given as follows:

At the very outset of the meeting the EC directed that all the EC approval up to December, 2023 which were unattended till date will be null & void and also directed to submit fresh proposal with proper justification for not compliance and resubmit the agenda in the upcoming ECs.

121.09. EC nominated the name of Dr. Alok Kumar “Bhuwan”, Specialized in Rehabilitation Science & Special Education, Mobile No. 9990807772, Email id: alok.bhuwan@gmail.com out of the two names approved in the 121st EC Meeting as the member of the Academic Committee of the Institute.

121.12. The Director reported about the pending DPC for the posts of Assistant Professor (OT) and Lecturer (OT), which would be vacated upon promotion of the current incumbents. The EC Chairperson agreed to convene the DPC at the earliest by obtaining suitable date from ministry.

121.17. Chairperson EC ratified the proposal as approved in the Standing Committee of PDUNIPPD New Delhi vide agenda no 139.33 for engagement of Assistant Professor (Nursing) at a consolidated pay of Rs 75,000/- pm at NILD Kolkata in line with the pay approved for the equivalent post of Assistant Professor (On Contract) at PDUNIPPD New Delhi.

121.21. The EC Chairperson directed the Director, NILD to visit Aizawl for an MoU with Zoram Medical College, Aizawl, for establishing a second campus of RC-Aizawl. Further it was directed to visit RC-Naharlagoon, Arunachal Pradesh to take a review its functioning.

121.23. EC allowed CRC Sikkim to admit students from December 2024 for their conducting 6 months skill training course under PM Daksh skill training program of DEPwD at CRC Sikkim and instructed to ensure other arrangements i.e. tutor registration and also to ensure sustainable placement of the students after completion of the course.

EC member Dr. Yogesh Dubey emphasized for job opportunities with regard to trained students. The EC Chairman instructed Director, CRC-Sikkim, to collaborate with restaurant owners and other employers for placements. The Director, CRC-Sikkim reported on the discussions held with civil aviation personnel regarding placement of trained students and proposed including students with all types of disabilities in training, which the JS supported by suggesting rule amendments if needed.

The Director, CRC-Sikkim highlighted the long travel times for PwDs from remote areas to the Centre and proposed for enhanced travel allowances, which JS agreed to address through hill allowances as per applicable rules.

122.03: To consider and approve the Annual Report of 2023-24 for submission to GC.

Decision: The EC discussed and approved the proposal, incorporating suggestions from EC Member Dr. Yogesh Dubey to specify the number of Divyang students in the academic section's report. EC Chairperson further directed that data on batch-wise admission and pass-out students to be included in the annual report before submission in the upcoming GC meeting.

122.04: To consider the Annual Accounts and Audit Report of the Institute for the year 2023-24 for submission to GC.

Decision: EC discussed and approved the proposal for submission in the upcoming GC.

122.05: To consider and approve the RE for 2024-25 and BE for 2025-26 along with Annual Action Plan for 2025-2026 for submission to GC.

Decision: EC discussed and approved the proposal subject to availability and allocation of funds by the DEPwD for submission in the upcoming GC.

122.06 To consider the proposal for delegation of financial power to Directors of National Institutes and its CRCs under the aegis of DEPwD.

Decision: EC discussed and approved the proposal.

122.07: To consider and approve the proposal for incurring expenditure under NE, SC (Gen) and ST (Gen) Exp from GIA General head.

Decision: EC discussed and approved the proposal.

122.08: To consider and approve the proposal for organizing various students' activities & programs.

Decision: EC discussed and approved Rs 9,61,000/- for organising the said students programs with 5% enhancement on the actual expenditure of 2023-24 for all 04 students' activities & programs as detailed below:

Sl. No.	Programs	Budget for 2022-2023	Budget for 2023-2024	Actual Expenditure 2023-2024	Approved Budget for 2024-2025
01	Annual Fest	580,000.00	609,000.00	607,800.00	640,000.00
02	Annual Sports	150,000.00	163,000.00	159,357.00	170,000.00
03	Fresher's Welcome	42,020.00	64,000.00	49,832.00	61,000.00
04	Saraswati Puja	90,000.00	90,000.00	98,681.00	90,000.00
TOTAL		8,62,020.00	926,000.00	915,670.00	961,000.00

122.09 To consider the proposal to reconstitute the Ethical Committee of the Institute.

Decision: EC discussed and approved the proposal.

122.10 To consider the proposal for procurement of Comprehensive Digital Patient Management System for NILD, Kolkata.

Decision: EC discussed and approved the proposal (Option no. 02) following the GFR as detailed below.

Option No 02:

A one-time purchase model with an additional 20% Annual maintenance cost for system updates, support, and trouble shooting.

Pricing Basic Module	:	Rs 15,00,000/-
Add on Modules:-		
(a) Per Machine Integration (LIS)	:	Rs 40,000/-
(b) Per API Integration(RIS)	:	Rs 1,00,000/-
(c) Human Resource Module (Payroll):	:	Rs 2,50,000/-
(d) EMR(Clinical Management System):	:	Rs 3,50,000/-
(e) Financial Accounting Module	:	Rs 2,50,000/-
(f) Mobile APPs Development	:	Rs 4,00,000/-

Estimated Cost: Rs. 31 Lakhs. (Approximate) with Add-on modules for unlimited no of users.

122.11 To Consider the proposal of advance computers with licensed software for computer lab up-gradation.

Decision: EC discussed and approved the proposal following the GFR as detailed below:

Total Budget (1+2+3): INR 79, 00,000.00 (Rupees Seventy Nine Lakhs only).

(Due to typographic error the total amount was erroneously mentioned as Rs 69,00,000/- in the agenda proposal which has been now corrected in the minutes.)

01. Technical specification of computer hardware (Total 70 Systems):

Processor	:	Intel i7 (13 th gen) or Above
RAM	:	DDR4 16 GB
HDD	:	512 GB SSD
Display Monitor	:	Recommended 1920x1080
Keyboard and Mouse	:	Must be included
Operating system	:	Windows 11 Professional (Licensed)

Approximate computer hardware: 70,000.00 X 70 pcs = INR 49, 00,000.00

Technical specification of computer software (Total 70 Systems):

Name of software	:	AutoCAD 5-Years Subscription for 10 users
	:	Microsoft Office Professional 2024, with Lifetime Validity for 70 users
	:	Acrobat Pro for 10 users 3-Years Subscription
	:	Adobe Photoshop – 26. for 01 users 3-Years Subscription

Approximate computer software: INR 18, 00,000.00 (approx.)

02. Miscellaneous infrastructural works:

Computer Desk	:	for 40 students	INR 6,00,000.00
Chair	:	75 pcs	INR 3,00,000.00
Civil Miscellaneous works	:	Roof, painting and false ceiling	INR 3,00,000.00

Approximate miscellaneous civil works: INR 12, 00,000.00 (approx.)

122.12: To consider the Engagement of Senior IT Consultant on Contractual Basis at NILD Kolkata.

Decision: EC discussed and did not approved the proposal.

122.13: To consider the proposal for additional sanction for AMC of 06 nos. of Passenger Lifts installed at NILD, Kolkata.

Decision: EC discussed and approved the proposal for additional sanction of Rs 4,23,604/- for the AMC of 06 nos. of passenger lifts installed at NILD Kolkata through OEM.

122.14: To consider the proposal for Awareness camp among persons with disabilities (Divyangjan).

Decision: EC discussed and directed to organize the same following the revised Delegation of Financial Powers of the Director, NILD as approved/ratified under the EC agenda point no-122.06 held on 18.11.24

122.15: To consider the proposal for one course assistant for Rehab Nursing Academic.

Decision: EC discussed and approved the proposal through outsource.

122.16: To consider the proposal for procurement of Goods & Services for the various department of the Institute.

Decision: EC discussed and approved the procurement of the following 02 items following GFR and directed to procure rest of the items following the revised Delegation of Financial Powers of the Director, NILD Kolkata as approved/ratified under the EC agenda point no-122.06 held on 18.11.24

Sl. No.	Name of the items	Department	Total	Justification
1	Laundry Service	Nursing Department	16,00,000	Annual requirement as per Indoor bed capacity (50 beds of RSU & RW)
2	Procurement of CCTV Camera	IT Section	12,14,000	Main Building
Total			28,14,000	

122.17: To consider the Proposal for procurement a high configuration multifunctional photocopier machine at Director Office, NILD Kolkata.

Decision: EC discussed and approved the proposal for procurement of Multifunctional Photocopier Machine at an estimated cost of Rs 3.00 Lakhs following the GFR.

122.18: To consider the Proposal to meet the budget for conducting “International Day for the Persons with Disabilities” at CRC Patna.

Decision: EC discussed and directed to submit the proposal to the DEPwD for sanction of funds from AGP Scheme of the Ministry.

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