

RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post.	Assistant	Assistant
	Number of posts	01	01
	Classification of posts	Group-B	Group-B
4	Pay Band & Grade Pay	Rs.5500-9,000/- (Rs.1640-2900)	PB-2 Rs.9300-34800/- GP Rs.4200/-
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	NA	Not applicable
7	Age limit for direct recruitment	Below 35 years	Below 30 years
8	Educational and other qualifications required for direct recruitment	Degree of any of the University incorporated by an Act of the Central or State Legislative in India or other Educational Institutions established by an act of Parliament or declared to be deemed as an University Under Section 3 of the University Grants Commission Act, 1956 or possesses an equivalent qualification experience of working in a Central Govt./State Govt. office or Autonomous bodies and knowledge of Govt. rules and order Exp. Of work in Cash/Estt. General Administration will be preferred	Graduate with 55% marks Experience: - Minimum two years in Establishment and Administrative work in Govt./Semi Govt./Autonomous bodies. Desirable - i) Post Graduate ii) Knowledge of computer application and ability of noting and drafting in English & Hindi. Remarks: - Experience may be relaxed by the Competent Authority for otherwise eligible/eligible candidates.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Only age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion.
10	Period of probation, if any	02 years	Two years for direct recruitment.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Direct/ Promotion	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit-56 years as on closing date of receipt of the applications).
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	NA	Promotion:- By promotion from the post of Upper Division Clerk in the PB-1 Rs.5200-20200/- GP Rs.2400/- having 10 years of regular service in the institute. Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular basis Or 2. With five years regular services in the grade of Upper Division Clerk in the PB-1 Rs.5200-20200/- GP Rs.2400/- in a recognized organization.
13	If a D.P.C. exists what is its composition	NA	As per institute bye laws and DOPF guidelines.
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not applicable
15	Duties attached	To perform noting drafting in General Administration Establishment etc.	To perform noting, drafting and provide assistance in General Administration establishment etc. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.
16	Agency for Selection & Designation of appointing authority	Director, NIOH	Director, NIOH

Modified Recruitment Rules vide 88th EC Meeting held on 25-03-2015 (Agenda Point 88.10)

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA
RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	ACCOUNTANT	ACCOUNTANT
2	Number of posts	01	01
3	Classification of posts	Group-B	Group-B
4	Pay Band and Grade Pay	Rs.5500-9,000/- (Rs. 1540-2900)	PB-2 Rs.9,300-34,800/- GP Rs.4200/- Rs.5500-9000/- (pre-revised)
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972	NA	Not Applicable
7	Age limit for direct recruitment	Below 35 years	Below 30 years
8	Educational and other qualifications required for direct recruitment	B.Com.(Hons.) or M.Com, 8 years experience in handling accounts, cash, preparation of Balance Sheet, works accounts, Income and Expenditure Statement or 3 year experience in Govt. Department as Section Officer	B.Com. with 02 years experience or M.Com. from recognized University (as per DOPT Guidelines) Experience: - Handling books of accounts, cash, preparation of final accounts, budgets etc in Govt. organization. Desirable: - Experience of working in educational /research institutions Remarks: Experience may be relaxed by the Competent Authority for the candidates having desirable qualifications
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion.
10	Period of probation, if any	02 years	Two years for direct recruitment.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Direct/ Deputation/ Promotion	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit - 56 years as on closing date of receipt of the applications)
12	In case of recruitment by promotion/deputation/transfer, Grades from which promotion/deputation/transfer to be made	NA	Promotion :- By promotion from the post of Cashier with 06 years of regular service in the Institute in the PB-1 G.P. Rs.2800/- Or From the post of Upper Division Clerk with 10 years of regular service in the Institute in the PB-1 G.P. Rs.2400/- Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular basis 2. With six years regular services in the grade of Cashier in the PB-1 G.P. Rs.2800/- or equivalent in a recognized Organization.
13	If a D.P.C. exists what is its composition	NA	As per Institute bye laws and DOPT guidelines
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not Applicable
15	Duties attached	Handling accounts preparation of Balance Sheet works accounts Income & Expenditure statement etc.	Handling books of accounts, cash, preparation of final accounts, budget audit etc. However additional responsibility and administrative duties may be assigned by the competent authority as and when required
16	Agency for Selection and Designation of appointing authority	Director, NIOH	Director, NIOH

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EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	DEMONSTRATOR (PROSTHETICS)	DEMONSTRATOR (PROSTHETICS)
2	Number of posts	01	01
3	Classification of posts	Group-B	Group-B
4	Pay Band and Grade Pay	Rs. 5500-9,000/- (Rs. 1640-2900)	PB-2 Rs 9,300-34,800/- GP Rs 4200/- Rs. 5500-9000/- (pre-revised)
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972	NA	Not Applicable
7	Age limit for direct recruitment	Below 35 years	Below 30 years
8	Educational and other qualifications required for direct recruitment	03 years Diploma/02 years Certificate course in Prosthetics & Orthotics from recognized Institute. 03 years in the profession in a recognized Institute.	Degree in Prosthetics & Orthotics from a recognized Institute. Experience: - 03 years experience as Prosthetist and Orthotist in a recognized institution/College/University. Desirable:- Master in Prosthetics & Orthotics Remarks - Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion.
10	Period of probation, if any	02 years	Two years for direct recruitment.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Direct/ Deputation	By promotion filling which: By Direct/ Deputation (for deputation not exceeding three years and maximum age limit - 60 years as on closing date of receipt of the applications).
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation/transfer to be made.	NA	Promotion: - By promotion from the post of Junior Prosthetist or Junior Orthotist with 05 years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies: 1. Holding analogous posts on regular basis. Or 2. with six years regular services in the grade of Junior Prosthetist & Orthotist in a recognized Institution/College/University.
13	If a D.P.C. exists what is its composition	NA	As per Institute bye laws and DOPT guidelines
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not Applicable
15	Duties attached	To assess and rehabilitates the patients by artificial limbs and Demonstrate the students.	To assess and rehabilitates the patients by artificial limbs and Demonstrate the students. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIOH	Director, NIOH

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RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES
1	Name of the post	DEMONSTRATOR (ORTHOTICS)
2	Number of posts	02
3	Classification of posts	Group-B
4	Pay Band and Grade Pay	Rs 5500-9,000/- (Rs. 1640-2900)
5	Whether Selection cum-seniority or selection by merit or Non-selection post	Selection
6	Whether benefit of added years or service-admissible under rule 30 of the CCS (Pension) rules 1972.	NA
7	Age limit for direct recruitment	Below 35 years
8	Educational and other qualifications required for direct recruitment	03 years Diploma/02 years Certificate course in Prosthetics & Orthotics from recognized Institute. 03 years in the profession in a recognized institute.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA
10	Period of probation, if any	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods	By Direct/ Deputation
12	In case of recruitment by promotion/deputation/transfer, Grades from which promotion/deputation transfer to be made.	NA
13	If a D.P.C exists what is its composition	NA
14	Circumstances in which UPSC is to be consulted in making recruitment.	NA
15	Duties attached	To assess and rehabilitates the patients by artificial limbs and Demonstrate the students.
16	Agency for Selection and Designation of appointing authority	Director, NIOH

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EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	JUNIOR ORTHOTIST	JUNIOR ORTHOTIST
2	Number of posts	01	01
3	Classification of posts	Group-E	Group-B
4	Pay Band and Grade Pay	Rs 5000-8000/- (pre-revised)	PB-2 Rs 9 300-34,800/- GP Rs 4200/- Rs.5000-8000/- (pre-revised)
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972	NA	Not Applicable
7	Age limit for direct recruitment	Below 35 years	Below 30 years
8	Educational and other qualifications required for direct recruitment	3 years Diploma or 1 and 1/2 year certificate course in Prosthetic & Orthotic from recognized Institute. 1 year experience in prosthetics & Orthotics.	Degree in Prosthetics & Orthotics from a recognized Institute. Experience: - One year Experience as Prosthetist and Orthotist in a recognized institution/College/University Remarks:- Experience may be relaxed by the Competent Authority for otherwise eligible/suitable candidates
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion
10	Period of probation, if any	02 years	Two years for direct recruitment.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	Direct/ Promotion	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit - 56 years as on closing date of receipt of the applications)
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	NA	Promotion :- By promotion from the posts of Instructor in the PB-1 G.P. Rs 2800/- having five years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular basis Or 2. With five regular services in the grade of Instructor & Instructor (P&O) in the PB-1 G.P. Rs 2800/- or equivalent in a recognized institution/College/University
13	If a D.P.C. exists what is its composition	NA	As per Institute bye laws and DOPT guidelines.
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not Applicable
15	Duties attached	To assess proper fitment of artificial limb for Rehabilitation of disabled people.	To fabricate, fitment and checkout of the artificial limbs for disabled patients, to conduct demonstration of fabrication, fitment & checkout process to students under instruction and supervision of I/c PO or HDD. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIHH	Director, NIHH

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1	Name of the post	Junior Prosthetist	
2	Number of posts	01	
3	Classification of posts	Group-B	
4	Pay Band and Grade Pay	PB-2 Rs.9,300-34,800/- GP Rs.4200/- Rs.5000-8000/- (pre-revised)	
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit	
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No	
7	Age limit for direct recruitment	Below 35 years	
8	Educational and other qualifications required for direct recruitment	Degree in Prosthetics & Orthotics from a recognized Institute Experience: - One year Experience as Prosthetist and Orthotist in a recognized institution/College/University. Remarks:- Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates	
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion	
10	Period of probation if any	Two years for direct recruitment. Nil for promotees	
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 55 years as on closing date of receipt of the applications)	
12	in case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	Promotion :- By promotion from the post of Instructor (P&O) in the PB-1 G.P. Rs.2800/- having five years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular basis Or 2. With five regular services in the grade of Instructor (P&O) in the PB-1 G.P. Rs.2800/- or equivalent in a recognized institution/College/University.	
13	if a D.P.C. exists what is its composition	Selection/Departmental Promotion Committee:- Director of NIOH Chairman Dy. Director (Tech.) of NIOH Member Two Experts in the same field to be nominated by the Chairman Member One representative of SC/ST/OBC/Minority Community Member Dy. Director (Admn.) of NIOH Member Secy.	
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable	
15	Duties attached	To fabricate, fitment and checkout of the artificial limbs for disabled patients, to conduct demonstration of fabrication, fitment & checkout process to students under instruction and supervision of I/C PO or HOD. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.	
16	Agency for Selection and Designation of appointing authority	Director, NIOH	




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EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES
1	Name of the post	DEMONSTRATOR (PHYSIOTHERAPY)
2	Number of posts	02
3	Classification of posts	Group-B
4	Pay Band and Grade Pay	Rs.5500-9,000/- (Rs. 1540-2900)
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972	NA
7	Age limit for direct recruitment	Below 35 years
8	Educational and other qualifications required for direct recruitment	B.Sc. Degree/Diploma in Physiotherapy from recognized university or Institution 03 years experience in the line.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA
10	Period of probation, if any	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Direct/ Deputation
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made	NA
13	If a D.P.C exists what is its composition	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	NA
15	Duties attached	To demonstrate the students and rehabilitate the patients by Physiotherapy.
16	Agency for Selection and Designation of appointing authority	Director, NIOH

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EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	DEMONSTRATOR (OCCUPATIONAL THERAPY)	DEMONSTRATOR (OCCUPATIONAL THERAPY)
2	Number of posts	02	02
3	Classification of posts	Group-B	Group-B
4	Pay Band and Grade Pay	Rs.5500-9,000/- (Rs. 1540-2900)	PB-2 Rs.9,300-34,800/- GP Rs.4200/- Rs.5500-9000/- (pre-revised)
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972	NA	Not Applicable
7	Age limit for direct recruitment	Below 35 years	Below 30 years
8	Educational and other qualifications required for direct recruitment	B.Sc. Degree/Diploma in Occupational therapy from recognized university or Institution, 03 years experience in the line.	Degree in Occupational Therapy from recognized university or institution. Experience - 03 years experience in recognized Institute/Hospital/Centre. Desirable - Master in Occupational Therapy. Remarks - Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion
10	Period of probation, if any	02 years	Two years for direct recruitment.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Direct/ Deputation	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit - 55 years as on closing date of receipt of the applications)
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	NA	Promotion :- By promotion from the post of Occupational Therapist with 03 years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies 1. Holding analogous posts on regular basis Or 2. with three years regular services in the grade of Occupational Therapist in a recognized Institution/College/University.
13	If a D.P.C. exists what is its composition	NA	As per Institute bye laws and DOPT guidelines
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not Applicable
15	Duties attached	To demonstrate the students and rehabilitate the patients by Occupational Therapy.	To assess and Rehabilitate the patients by Occupational Therapy and Demonstrate the students. However additional responsibility and administrative duties may be assigned by the competent authority as and when required
16	Agency for Selection and Designation of appointing authority	Director, NICH	Director, NICH




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EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES
1	Name of the post	PHYSIOTHERAPIST
2	Number of posts	02
3	Classification of posts	Group-B
4	Pay Band and Grade Pay	Rs 5500-9,000/- (Rs. 1640-2900)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post.	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	NA
7	Age limit for direct recruitment	Below 30 years
8	Educational and other qualifications required for direct recruitment	B.Sc Degree /Diploma in Physiotherapy 02 years experience in profession.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA
10	Period of probation, if any	02 years
11	Method of recruitment 1. By Direct recruitment 2. By Deputation / Transfer 3. By Absorption 4. By Promotion and % of posts to be filled by various methods.	By Direct/ Promotion
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made	NA
13	If a D.P.C exists what is its composition	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	NA
15	Duties attached	To assess and Rehabilitation the patients by Physical Therapy
16	Agency for Selection and Designation of appointing authority	Director, NICH

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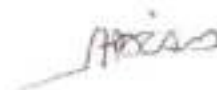
EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	OCCUPATIONAL THERAPIST	OCCUPATIONAL THERAPIST
2	Number of posts	02	02
3	Classification of posts	Group-B	Group-B
4	Pay Band and Grade Pay	Rs 5500-9,000/- (Rs. 1640-2500)	PB-2 Rs 9,300-34,800/- GP Rs 4200/- Rs.5500-9000/- (pre-revised)
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	NA	Not Applicable
7	Age limit for direct recruitment	Below 30 years	Below 30 years
8	Educational and other qualifications required for direct recruitment	B.Sc Degree/Diploma in Occupational Therapy. Preferably 2 years experience in the profession	Degree in Occupational Therapy from a recognized University / Institute. Experience: - Two years experience in the profession in a recognized institution / College / University. Desirable: - Master in Occupational Therapy. Remarks: - Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Not Applicable
10	Period of probation, if any	02 years	Two years for direct recruitment
11	Method of recruitment 1. By Direct recruitment 2. By Deputation / Transfer 3. By Absorption 4. By Promotion and % of posts to be filled by various methods.	By Direct Promotion	By Direct / Deputation (for deputation not exceeding three years and maximum age limit - 55 years as on closing date of receipt of the applications).
12	In case of recruitment by promotion/deputation/transfer Grades from which promotion/deputation/transfer to be made	NA	Deputation Officers of the Central/ State Govt./Autonomous bodies. Holding analogous posts on regular
13	If a D.P.C. exists what is its composition	NA	As per Institute byo laws and DOPT guidelines
14	Circumstances in which UPSC is to be consulted in making recruitment.	NA	Not Applicable
15	Duties attached	To assess and rehabilitate the patients by Occupational Therapy.	To assess and rehabilitate the patients by Occupational Therapy. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIOH	Director, NIOH

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RECRUITMENT RULES

1	Name of the post	Clinical instructor-cum-Nursing Sister											
2	Number of posts	05											
3	Classification of posts	Group-B											
4	Pay Band and Grade Pay	PB-2 Rs.8,300-34,800/- GP Rs.4200/- Rs.5000-8000/- (pre-revised)											
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit											
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No											
7	Age limit for direct recruitment	Below 35 years											
8	Educational and other qualifications required for direct recruitment	<p>B. Sc. in Nursing with two year clinical experience or Post Basic Diploma in Clinical specialty in concerned field/ Diploma in General Nursing and Midwifery with 05 years experience / Diploma in General Nursing and Midwifery with 03 years experience and Post Basic Diploma in Clinical specialty of concerned field. Desirable: - Experience in the Operation Theatre.</p> <p>Remarks: - Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates.</p>											
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion											
10	Period of probation if any	Two years for direct recruitment. Nil for promotees											
11	Method of recruitment:- 1. By- Direct recruitment, 2. By- Deputation / Transfer, 3. By- Absorption, 4. By- Promotion and % of posts to the filled by various methods.	By promotion: failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)											
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	Promotion: - By promotion from the post of Staff Nurse having six years of regular service in the Institute.											
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%;"> <tr> <td>Director of NIOH</td> <td>Chairman</td> </tr> <tr> <td>Dy. Director (Tech.) of NIOH</td> <td>Member</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td>Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td>Member</td> </tr> <tr> <td>Dy. Director (Admn.) of NIOH</td> <td>Member Secy.</td> </tr> </table>		Director of NIOH	Chairman	Dy. Director (Tech.) of NIOH	Member	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Dy. Director (Admn.) of NIOH	Member Secy.
Director of NIOH	Chairman												
Dy. Director (Tech.) of NIOH	Member												
Two Experts in the same field to be nominated by the Chairman	Member												
One representative of SC/ST/OBC/Minority Community	Member												
Dy. Director (Admn.) of NIOH	Member Secy.												
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable											
15	Duties attached	To supervise work of subordinates and look after the patients both indoors and Outdoors, ICU, Operation Theatre and participate in teaching etc. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.											
16	Agency for Selection and Designation of appointing authority	Director, NIOH											

1	Name of the post	:	Media Officer*
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	Rs.5500-9,000/- (Rs. 1640-2900)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Degree in Mass Media Communication from a recognized University with two years working experience Desirable Qualification- Diploma in Business Administration / working experience in a Rehab/Academic Institution/working knowledge of IT.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To collect / compile and disseminate information/arrange exhibition and assist extension program/camps etc.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

*Modified and re-designated from Audio Visual Officer to Media officer vide 57th EC's Meeting dated 19-05-2003

RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	SPECIAL EDUCATOR	SPECIAL EDUCATOR
2	Number of posts	01	01
3	Classification of posts	Group-B	Group-B
4	Pay Band and Grade Pay	Rs 5000-8000/- (pre-revised)	PB-2 Rs 9,300-34,800/- GP Rs-4200/- (Rs 5000-8000/-)
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	NA	Not Applicable
7	Age limit for direct recruitment	Below 35 years	Below 30 years
8	Educational and other qualifications required for direct recruitment	Graduate and Diploma in Special Education or equivalent. Experience for working in such Institute/project for two years. Desirable: - Higher qualification and knowledge of IT.	Degree/Diploma in Special Education from a RCI recognized Institute/Centre. Experience: - Two years. Desirable: - Higher qualification and knowledge of computer application Remarks: - Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Not Applicable
10	Period of probation, if any	02 years	Two years for direct recruitment
11	Method of recruitment 1. By Direct recruitment 2. By Deputation / Transfer 3. By Absorption 4. By Promotion and % of posts to be filled by various methods.	By Direct/ Deputation/Contract	By Direct / Deputation (for deputation not exceeding three years and maximum age limit – 55 years as on closing date of receipt of the applications)
12	In case of recruitment by promotion/deputation/transfer, Grades from which promotion/deputation transfer to be made	NA	Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular.
13	If a D.P.C. exists what is its composition	NA	As per Institute bye laws and DOPY guidelines
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not Applicable
15	Duties attached	To guide and counsel the disabled children for mobility and activities of daily livings	To guide and counsel the disabled children for mobility and activities of daily livings. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIOH	Director, NIOH

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EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	SENIOR STORE KEEPER	SENIOR STORE KEEPER
2	Number of posts	01	01
3	Classification of posts	Group-B	Group-B
4	Pay Band and Grade Pay	Rs.5000-8000/- (pre-revised)	PB-2 Rs. 9,300-34,800/- GP Rs.4200/- (Rs. 5000-8000/-)
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972	NA	Not Applicable
7	Age limit for direct recruitment	18-30 years	30 years
8	Educational and other qualifications required for direct recruitment	Bachelor Degree in any discipline. Min. 5 years experiences in handling technical stores.	1 Bachelor Degree from a recognized University 2 Diploma in Material Management from a recognized University / Institute. Experience - Three years experiences in handling stores, stores preferable medical stores in Govt./Public/Private Sector with Knowledge of Computer application.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion.
10	Period of probation, if any	02 years	Two years for direct recruitment.
11	Method of recruitment 1 By- Direct recruitment 2 By- Deputation / Transfer 3 By- Absorption 4 By- Promotion and % of posts to be filled by various methods	Direct/ Promotion	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit - 56 years as on closing date of receipt of the applications)
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract re-employment is to be made.	NA	Promotion: - By promotion from the post of Assistant Store Keeper with 10 years of regular service in the Institute in the PB-1 GP Rs 2400/- Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular basis Or 2. with six years regular services in the grade of Assistant Store Keeper in a recognized Institution/College/University.
13	If a D.P.C. exists what is its composition.	NA	As per institute bye laws and DOPT guidelines
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not Applicable
15	Duties attached	To perform and handle the General and Technical Stores. Maintain Registers in appropriate manner	Procurement/Inspection/Maintenance / Custody / Accounting of Store and verification of Stores and Maintain Registers in appropriate manner. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIOH	Director, NIOH




RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	JUNIOR ENGINEER (ELECTRICAL)	JUNIOR ENGINEER (ELECTRICAL)
2	Number of posts	01	01
3	Classification of posts	Group-B	Group-B
4	Pay Band and Grade Pay	Rs. 5500-9,000/- (Rs. 1540-2900)	PB-2 Rs. 8,300-34,800/- GP Rs. 4200/- Rs. 5500-9000/- (pre-revised)
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	NA	Not Applicable
7	Age limit for direct recruitment	Below 35 years	Below 30 years
8	Educational and other qualifications required for direct recruitment	Diploma in Electrical Engineering from recognized Institute and sufficient knowledge of Civil Engg (Electrical Works)	Degree in Electrical Engineering from a recognized University / Institute. (as per DOPT Guidelines) Experience: -Two years experience in the recognized Institute/PSU/Centre/Autonomous Body Remarks: - Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Not Applicable
10	Period of probation, if any	02 years	Two years for direct recruitment.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Direct/ Promotion	By Direct / Deputation (for deputation not exceeding three years and maximum age limit - 55 years as on closing date of receipt of the applications).
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made	NA	Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular.
13	If a D.P.C. exists what is its composition	NA	As per Institute bye laws and DOPT guidelines.
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not Applicable
15	Duties attached.	To perform all sorts of electrical works including maintenance of pump, generator etc. and to watch Civil works.	To perform supervise all sorts of electrical works including maintenance of pump, generator etc. and to watch Civil works. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIOH	Director, NIOH

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RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	Librarian	Librarian
2	Number of posts	01	01
3	Classification of posts/service	Group-B	Group-B
4	Scale of Pay	PB-2 Rs.9,300-34,800/- GP Rs 4200/- (Rs.5500-9000/-)	PB-2 Rs.9,300-34,900/- GP Rs.4200/- (revised pay) Rs.5500-9000/- (Pre-revised pay)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	NA	Not applicable
7	Age limit for direct recruitment	Below 35 years	Below 30 years
8	Educational and other qualifications required for direct recruitment	1. Degree of a recognized University or equivalent, Preferably in Science Stream. 2. Degree or Diploma in Librarianship of a recognized University. 3. Type writing speed 30 w.p.m. 4. Social work certificate will be preferred. 5. Master Degree in any discipline, 01 years in the profession. Desirable 1. Knowledge in Hindi. 2. Experience in handling publications dealing with Science & Technology.	Master's Degree in Library Science or equivalent qualifications with 03 years working experience and good working knowledge of Library Software applications. Desirable 1. Knowledge in Hindi. 2. Experience in handling publications dealing with Science & Technology. Remarks: Experience may be relaxed by the Competent Authority for the candidates having desirable qualifications.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion
10	Period of probation if any	02 years	Two years for direct recruitment.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods	By Direct/ Promotion	By Promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 58 years as on closing date of receipt of the applications)
12	Grade from which recruitment by promotions/ deputation/transfer, Short-term contract /re-employment is to be made	NA	Promotion :- By promotion from the post of Assistant Librarian in the GP Rs.2400/- having 05 years of regular service in the institute. Deputation:- Deputation Officers of the Central/ State Govt./Autonomous bodies 1. Holding analogous posts on regular basis Or 2. With five years regular services in the Grade Pay Rs.2600/- or equivalent in a recognized institution/College/University.
13	If a D.P.C. exists what is its composition	NA	As per institute bye laws and DORT guidelines.
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not applicable
15	Duties attached	To purchase books, journals, periodicals etc. to access classification and catalogue the same and disseminate the information to the user.	To purchase books, journals, periodicals etc. to access classification and catalogue the same and disseminate the information to the user under instruction and supervision of In-charge or HOD. However additional responsibility and administrative duties may be assigned by the competent authority as and when required
16	Agency for Selection and Designation of appointing authority	Director, NIH	Director, NIH

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EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	HINDI TRANSLATOR	HINDI TRANSLATOR
2	Number of posts	01	01
3	Classification of posts	Group-C	Group-C
4	Pay Band and Grade Pay	Rs.4500-150-7000/- (pre-revised)	PB-1 Rs.5200-20200/- GP Rs.2800/- Rs.4500-7000/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	NA	Not Applicable
7	Age limit for direct recruitment	Below 35 years	Below 27 years
8	Educational and other qualifications required for direct recruitment	MA in Hindi or its equivalent exams from recognized University or English as one of the subject of Degree level or MA (English) or its equivalent exams and Hindi as one of the subject at Degree level from recognized University/Institute	Master's degree of a recognized University in Hindi with English/English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level Or Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of a examination at the degree level. And Recognized Diploma or Certificate Course in translation from Hindi to English and vice versa. Experience: - Two years experience of translation work from Hindi to English and vice versa in Central or State Government office, including Government of India Undertaking.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Not Applicable
10	Period of probation, if any	02 years	Two years for direct recruitment
11	Method of recruitment 1. By Direct recruitment 2. By Deputation / Transfer 3. By Absorption 4. By Promotion and % of posts to be filled by various methods	By Direct/ Deputation	By Direct/ Deputation (for deputation not exceeding three years and maximum age limit - 55 years as on closing date of receipt of the applications)
12	In case of recruitment by promotion/deputation/transfer Grades from which promotion/deputation transfer to be made	NA	Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular basis.
13	If a D.P.C. exists what is its composition	NA	As per Institute bye laws and DOPT guidelines
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not Applicable
15	Duties attached	To implement official language for progressiveness of Hindi i.e. noting drafting, translation of English to Hindi and type Devnagari scripts.	To promote & implement official language -Hindi i.e. noting drafting, translation of English to Hindi and type Devnagari scripts. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIOH	Director, NIOH

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EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	CASHIER	CASHIER
2	Number of posts	01	01
3	Classification of posts	Group-C	Group-C
4	Pay Band and Grade Pay	Rs.4300-7000(1400 2300)	PB-1 Rs.5200-20200/- GP Rs.2800/- Rs.4500-/000/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	NA	Not Applicable
7	Age limit for direct recruitment	Below 30 years	below 27 years
8	Educational and other qualifications required for direct recruitment.	H.B. or equivalent or Degree in any discipline. 3 years experience in cash and office.	B. Com. (As per DOPST guidelines) Experience - Three years experience in cash Register, GPF/CPF Accounts Voucher, Receipts and Payments Bills and knowledge of computer application.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion.
10	Period of probation, if any	02 years	Two years for direct recruitment.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Direct/ Promotion	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit - 58 years as on closing date of receipt of the applications)
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	NA	Promotion :- By promotion from the post of Upper Division Clerk with 5 years regular service in the PB-1 G.P. Rs.2400/- Deputation: Officers of the Central/ State Govt./Autonomous bodies holding analogous posts on regular basis.
13	If a D.P.C. exists what is its composition.	NA	As per Institute byelaws and DOPST guidelines.
14	Circumstances in which UPSC is to be consulted in making recruitment.	NA	Not Applicable
15	Duties attached	To maintain Cash Register, GPF/CPF Accounts Voucher, Receipts and Payments Bills, etc.	To maintain Cash Register, GPF/CPF Accounts Voucher, Receipts and Payments Bills etc. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIOH	Director, NIOH

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RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	INSTRUCTOR	INSTRUCTOR
2	Number of posts	02	02
3	Classification of posts	Group-C	Group-C
4	Pay Band and Grade Pay	Rs.4500-7000/- (pre-revised)	PB-1 Rs 5200-20200/- GP Rs 2800/- Rs.4500-7000/- (pre-revised)
5	Whether Selection cum seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	NA	Not Applicable
7	Age limit for direct recruitment	Below 35 years	Below 27 years
8	Educational and other qualifications required for direct recruitment	Diploma in Prosthetics & Orthotics Engg. in Artificial Limbs and Brace making from recognized institute. Some experience in this line.	RCI recognized Degree in Prosthetics and Orthotics from recognized institute.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Not Applicable
10	Period of probation, if any	02 years	Two years for direct recruitment.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods	By Direct/ Promotion	By Direct/ Deputation (for deputation not exceeding three years and maximum age limit - 56 years as on closing date of receipt of the applications)
12	In case of recruitment by promotion/deputation/transfer, Grades from which promotion/deputation transfer to be made	NA	Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular basis.
13	If a D.P.C. exists what is its composition	NA	As per Institute bye laws and DOPT guidelines
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not Applicable
15	Duties attached	To assess proper fitment of artificial limbs for rehabilitation of disabled people.	To assess proper fitment of artificial limbs for rehabilitation of disabled people. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIOH	Director, NIOH

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RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES
1	Name of the post	STENOGRAPHER-GR.III
2	Number of posts	01
3	Classification of posts	Group-C
4	Pay Band and Grade Pay	Rs 4000-6000/- (1200-2040)
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972	NA
7	Age limit for direct recruitment	Below 25 years
8	Educational and other qualifications required for direct recruitment	Bachelor Degree Shorthand speed 80 w.p.m. experiences in working in Medical Units preferred, or Matriculation or equivalent, Shorthand speed 80 w.p.m. and Typing speed 40 WPM experience in working in Medical Units preferred
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA
10	Period of probation, if any	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods	By Direct/ Promotion
12	In case of recruitment by promotion/deputation/transfer, Grades from which promotion/deputation/transfer to be made	NA
13	If a D.P.C. exists what is its composition	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	NA
15	Duties attached	To work as Personal Assistant to Accounts Officer/ Dy. Director (Tech)/Administrative Officer to perform Official duties by Stenographical dictation and to type the same
16	Agency for Selection and Designation of appointing authority	Director, NIOH

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RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES
1	Name of the post	Sr. Operation Theatre Technician
2	Number of posts	01
3	Classification of posts/service	Group-C
4	Scale of Pay	PB-1 Pay Band Rs.5200-20200/- + Grade Pay Rs.2400/- Rs.4000-6000/- (Pre-revised pay)
5	Whether, Selection cum-seniority or selection by merit or Non-selection post	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972	As per Rules
7	Age limit for direct recruitment	Below 40 years
8	Educational and other qualifications required for direct recruitment	10+2 passed plus Certificate / Diploma of Operation Theatre Technician. 03 (three) years experience as Operation Theatre Technician.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Yes
10	Period of probation if any	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Promotion/Direct Recruitment/Deputation/Contract
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	From immediate lower grade provided fulfill required qualification for the post.
13	If a D.P.C. exists what is its composition.	As per Bye Laws of Institute
14	Circumstances in which UPSC is to be consulted in making recruitment	NA
15	Duties attached	To operate/handle machines in Operation Theatre and sterilization etc.
16	Agency for Selection and Designation of appointing authority	Director, NICH

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AnnexureRecruitment Rules to the post of E.M.G. Technician at NILD, Kolkata

Sl. No.	Description	Recruitment Rules
1	Name of the post:	E.M.G. Technician
2	Number of posts:	01
3	Classification	Group-C
4	Level in the Pay Matrix	7 th CPC Pay Matrix level-04 (Rs 25500-81100) PB-1 Rs. 5200-20200/- + GP Rs 2400/- (Pre-revised)
5	Whether selection or non-selection post	Selection
6	Age limit for direct recruitment	Below 30 years
7	Educational and other qualifications for direct recruitment.	Passed Higher Secondary (10+2) Examination or its equivalent with Physics, Chemistry and Biology and two years Diploma course in respective category recognized by GOI/State. Experience: - One year experience in handling EMG-NCV Machines in a Hospital or Clinic. Desirable: - Bachelor Degree in respective category recognized by GOI/State
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Not applicable
9	Period of probation, if any.	02 years for direct recruitment.
10	Method of recruitment, whether by direct recruitment or by deputation / transfer.	By Direct Recruitment
11	In case of recruitment by promotion / deputation / transfer, grades from which promotion / deputation / transfer to be made	Not applicable
12	if a D.P.C exists what composition	As per Institute bye laws and DOPT guidelines.
13	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

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1	Name of the post	:	LAB TECHNICIAN *
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.4000-6000(1200-2040)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post.	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 30 years
8	Educational and other qualifications required for direct recruitment	:	Graduate in science with Anatomy/ physiology. 2 years of working laboratory (Anatomy/ physiology)/ research project under Govt/ Similar organization. Preference to candidate having working knowledge of IT
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director
*Modified and re-designated from Sr. Job worker to Lab Technician vide 55 th E.C.'s meeting held on			

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EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	UPPER DIVISION CLERK	UPPER DIVISION CLERK
2	Number of posts	06	06
3	Classification of posts	Group-C	Group-C
4	Pay Band and Grade Pay	PB-1 Rs.5200-20200/- GP Rs.2400/- (Rs.4000-6000/- pre-revised)	PB-1 Rs.5200-20200/- GP Rs.2400/- (Rs.4000-6000/- pre-revised)
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972	NA	Not applicable
7	Age limit for direct recruitment	Below 35 years	Below 27 years
8	Educational and other qualifications required for direct recruitment	Bachelor Degree with 3 years experience in office works with knowledge of accounts & IT Desirable- working knowledge of accounts	Degree of a recognized University or equivalent. Experience - Three years experience administration/accounts and knowledge of computer applications.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion
10	Period of probation if any	02 years	Two years for direct recruitment.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Direct/ Promotion	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit - 56 years as on closing date of receipt of the applications)
12	In case of recruitment by promotion/deputation/transfer Grades from which promotion/deputation transfer to be made.	NA	Promotion- By promotion from the post of Lower Division Clerk in the Grade Pay of Rs.1900/- with 08 years of regular service in the Institute. Deputation - Officers of the Central/ State Govt (Autonomous bodies) 1. Holding analogous posts on regular basis or 2. With 08 years regular service in the grade of Lower Division Clerk or equivalent.
13	If a D.P.C. exists what is its composition	NA	As per Institute bye laws and DOPT guidelines
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not applicable
15	Duties attached	To perform official works i.e. noting, drafting, accounts work etc.	To perform official works i.e. noting, drafting, accounts work etc. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIHH	Director, NIHH




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RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES
1	Name of the post	ASSISTANT STORE KEEPER
2	Number of posts	01
3	Classification of posts	Group-C
4	Pay Band and Grade Pay	Rs.4000-6000/- (pre-revised)
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	NA
7	Age limit for direct recruitment	Below 35 years
8	Educational and other qualifications required for direct recruitment	S.F. or equivalent exams passed from recognized Institute/ Science Graduate will be preferable. 5 years experience in purchase of the storing raw materials, ALIMCO components, Furniture etc. in recognized Hospital/ Institute.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA
10	Period of probation, if any	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods	By Direct/ Promotion
12	In case of recruitment by promotion/deputation/transfer Grades from which promotion/deputation transfer to be made	NA
13	If a D.P.C. exists what is its composition	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	NA
15	Duties attached	To purchase materials, medicines and others to maintained Registers and related records.
16	Agency for Selection and Designation of appointing authority	Director, NIOH




**NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOUGHLY, KOLKATA-700090**

RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	Library Assistant	Library Assistant
2	Number of posts	01	01
3	Classification of posts/service	Group-C	Group-C
4	Scale of Pay	Rs.4000-6000/- (1200-2040)	PB-1 Rs.5200-20200/- Grade Pay Rs.2400/- (Revised Pay) Rs.4000-6000/- (Pre-revised pay)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972	NA	Not applicable
7	Age limit for direct recruitment	Below 35 years	Below 27 years
8	Educational and other qualifications required for direct recruitment	Graduate in any discipline preferably with certificate in Library Science from any recognized Institute /Body,5 years experience in the line in any recognized Institute	Bachelor's Degree in Library Science with working knowledge of Library Software applications.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Not applicable
10	Period of probation if any	02 years	Two years for direct recruitment
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Direct/ Promotion	By Direct Recruitment
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	NA	Not applicable
13	If a D.P.C. exists what is its composition.	NA	As per institute bye laws and DOPT guidelines.
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not applicable
15	Duties attached	To catalogue, typing to deal reference books and journals and to maintain Registers and records properly	To assist Librarian in all type of works & function of the Unit and to maintain Registers and records properly under instruction and supervision of In-charge or HOD. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIDH	Director, NIOH



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**NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090**

RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES
1	Name of the post	Operation Theatre Technician
2	Number of posts	01
3	Classification of posts/service	Group-C
4	Scale of Pay	PB-1 Pay Band Rs.5200-20200/- + Grade Pay Rs.1900/- Rs 3050-4590/- (Pre-revised pay)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972	Not applicable
7	Age limit for direct recruitment	Below 27 years
8	Educational and other qualifications required for direct recruitment	10+2 (Science) and Certificate of Diploma in Operation Theatre Technician (Duration two years) Desirable - Working knowledge of Computer
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Not applicable
10	Period of probation if any	Two years for direct recruitment.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Direct Recruitment
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	Not applicable
13	If a D.P.C. exists what is its composition.	As per Institute bye laws and DOPT guidelines.
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15	Duties attached	To sterilize the Operation Theatre machines apparatus and maintenance. Laying of instrument trolley. To Assist Operation Theatre Technician. However additional responsibility and administrative duties may be assigned by competent authority as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIOH

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGLY, KOLKATA
RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	LOWER DIVISION CLEAK	LOWER DIVISION CLEAK
2	Number of posts	06	06
3	Classification of posts	Group-C	Group-C
4	Pay Band and Grade Pay	Rs 3050-4590/- (pre-revised)	PB-1 Rs 5200-20200/- GP Rs.1900/- Rs 3050-4590/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972	NA	Not applicable
7	Age limit for direct recruitment	18-25 years	Below 27 years
8	Educational and other qualifications required for direct recruitment	Higher Secondary with typing speeds 30 wpm with some experience in this line. Desirable - Knowledge of IT	1. Higher Secondary or equivalent qualification from a recognized Board or University. 2. A typing speed 30 wpm in English or 25 wpm in Hindi or manual typewriter or a typing speed of 35 wpm in English or 30 wpm in Hindi on Computer (35 wpm and 30 wpm correspond to 10500 KDPH/9000 KDPH on an average of key depressions for each word)
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA	Only Age may be relaxed Educational qualifications prescribed for direct recruits will apply in the case of promotion
10	Period of probation, if any	02 years	Two years for direct recruitment.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods	By Direct/ Promotion	By promotion failing which By Direct Recruit
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation/transfer to be made.	NA	Promotion:- By promotion from among the Group C (MTS) post in the Grade Pay Rs 1800/- with six years of regular service in the Institute
13	If a D.P.C. exists what is its composition	NA	As per Institute bye laws and DOPT guidelines
14	Circumstances in which UPSC is to be consulted in making recruitment	NA	Not applicable
15	Duties attached	To perform office duty i.e. Dispatch Receipts, typing records up-keeping etc.	To perform dispatch receipts, typing and records up-keeping. However additional responsibility and administrative duties may be assigned by the in-charge from time to time as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIOH	Director, NIOH




**NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
KOLKATA-90
RECRUITMENT RULES FOR THE POST OF**

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1	Name of the post	:	TYPIST
2	Number of posts	:	03
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.3050-4590(950-1500)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	18-25 years ✓
8	Educational and other qualifications required for direct recruitment	:	Matriculation or Higher Secondary with typewriting speed 30 WPM
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer, Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached	:	To perform despatch receipts and type the official records and letters.
	14 B- Agency for Selection	:	Director, NIOH
	14.C- Designation of appointing authority	:	Director

**NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090**

RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES
1	Name of the post	SURGICAL BOOT MAKER-GR-III
2	Number of posts	02
3	Classification of posts	Group-C
4	Pay Band and Grade Pay	Ra.3050-4590/- (pre-revised)
5	Whether Selection-cum-seniority or selection by merit or Non-selection post	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972	NA
7	Age limit for direct recruitment	Below 35 years
8	Educational and other qualifications required for direct recruitment	Class VIII passed, Training from any recognized Institute in shoe making. 3 years experience in surgical boot making in any Govt. Institute
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	NA
10	Period of probation, if any	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods	By Direct Promotion
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made	NA
13	If a D.P.C. exists what is its composition.	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	NA
15	Duties attached	To prepare surgical modified shoes for rehabilitation of Disabled Patients.
16	Agency for Selection and Designation of appointing authority	Director, NIOH



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RECRUITMENT RULES

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES
1	Titano of the post	Junior Job Worker
2	Number of posts	07
3	Classification of posts	Group C
4	Pay Band and Grade Pay	Rs.3050-4590/ (pre-revised)
5	Whether Selection-com-venicity or selection by merit or Non-selection post	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 10/2	Not applicable
7	Age limit for direct recruitment	Below 27 years
8	Exceptional and other qualifications required for direct recruitment	Class VI Passed from a recognized school, III certificate in relevant trade 5 years experience in Job filing centre Or Matriculation with PEO Certificate Course in Prosthetics & Orthotic Or Experience - Two years working experience in recognized PEO workshop Centre under a PEO Professional
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Not applicable
10	Period of probation, if any	02 years
11	Method of recruitment: 1. By Direct recruitment 2. By Discontinuation / Transfer 3. By Absorption 4. By Promotion and % of posts to be filled by various methods	Two years for direct recruitment By Direct recruit
12	In case of recruitment by promotion/deputation/transfer, Grades from which promotion/deputation/transfer to be made	Not applicable
13	If a D.P.C exists what is its composition	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	NA
15	Duties attached	To prepare artificial limbs i.e. collar, orthoses, prostheses, splints L.S. Belts, Brace etc for rehabilitation of Disabled Patients.
16	Agency for Selection and Designation of appointing authority	Director, NIOH

*Reference taken from the syllabus guideline of RCI/roya/enlined.

CC: use kindly consider the above proposal and approve.

CC: Decision: RC: considered the proposal and approved.

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Revised Recruitment Rules for the post of Physiotherapy Assistant, NIOH, Kolkata

1	2	3	4	5	6	7
Name of the post/ No. of Post	Pay Band with Grade Pay	Classification of post/service	Whether, selection on- seniority or selection by merit or Non-selection post	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	Age limit for direct recruitment	Period of probation if any
Physiotherapy Assistant 01	PB-1 Rs.5200-20200-4-CP Rs.19000/- (revised) (Rs.3050-4590/- pre-revised)	(Group-C)	Selection by merit	Applicable as per rule amended from time to time	Below 35 years.	(2 years
8	9	10	11	12		
<p>Educational and other qualifications required for direct recruitment</p> <p>Essential Qualification:</p> <p>I. Diploma in Physiotherapy from any Govt. recognized Institute.</p> <p>II. Class XII pass with science stream (at least 55% marks in science subject).</p>	<p>Method of recruitment</p> <p>1. By- Direct recruitment</p> <p>2. By- Deposition/ Transfer</p> <p>3. By- Absorption</p> <p>4. By- Promotion</p> <p>and % of posts to the final by various methods.</p>	<p>Duties attached</p> <p>To handle the patients and apply them appropriate Physiotherapy as per prescription.</p>	<p>Grade From which recruitment by promotion/ deposition/ transfer/ short term contract or employment is to be made.</p> <p>I. <u>Promotion</u></p> <p>By promotion from the eligible staff eligible to the Institute as per the educational Qualification (as mentioned in column- B).</p>	<p>DPC, if a Departmental Committee exists then what is its composition</p> <p><u>D.P.C.</u></p> <p>1. Chairman: Director, NIOH</p> <p>2. Head of the Departmental Physiotherapy Member</p> <p>3. One outside expert to be submitted by the Director, NIOH Member</p> <p>4. Deputy Director Admin. Technical of the Institute Member</p>		

1	Name of the post	: CHOWKIDAR
2	Number of posts	: 3
3	Classification of posts/service	: Group-D
4	Scale of Pay	: Rs.2,550-3,200 (Rs.750-940)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	: Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	: NA
7	Age limit for direct recruitment	: 18-25 years
8	Educational and other qualifications required for direct recruitment	: Class VIII passed Army education or working in Defence is preferred
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	: NA
10	Period of probation if any	: 02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	: By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	: NA
13	If a D.P.C. exists what is its composition.	: NA
14	Circumstances in which UPSC is to be consulted in making recruitment	: NA
	14.A- Duties attached	: To be worked as chowkedar
	14.B- Agency for Selection	: Director, NIOH
	14.C- Designation of appointing authority	: Director

1	Name of the post	: : MULTI -TASKING STAFF
2	Number of posts	: : 32
3	Classification of posts/service	: : Group-C
4	Scale of Pay	: : BP-1 Rs.5,200-20,200/- + Grade Pay Rs.1800/- (revised pay)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	: : Non Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	: : NA
7	Age limit for direct recruitment	: : Between 18 and 25 years of age
8	Educational and other qualifications required for direct recruitment	: : Matriculation or Equivalent pass. Or I.T.I. pass * * May be adopted as per special recruitments of the post, if any
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	: : NA
10	Period of probation if any	: : 02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	: : By Direct Recruitment
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	: : NA
13	If a D.P.C. exists what is its composition.	: : Group 'C' Departmental Promotion Committee for considering confirmation (specific composition to be indicated)
14	Circumstances in which UPSC is to be consulted in making recruitment	: : NA
	14.A- Duties attached	: : Physical maintenance of records of the section, General cleanliness and upkeep of the section/unit, carrying of files and other papers within the building, photocopying, sending of Fax etc, other non-clerical work in the section/unit, Assisting in routine office work like diary, dispatch etc, including on computer, delivering of dak (outside the building), watch and ward duties, opening and closing of rooms, cleaning of rooms, dusting of furniture etc, cleaning of building, fixtures etc., work related to his ITI qualifications, if it exists, driving of vehicles, if in possession of valid driving licence, upkeep of parks, lawns, potted plants etc., any other work assigned by the superior authority.
	14.B- Agency for Selection	: : Director, NIOH
	14.C- Designation of appointing authority	: : Director

As per O.M. No.AB-14017/6/2009-Estt (RR), dated 30-04-2010 Govt. of India, Ministry of Personnel, Public Grievances & Pensions Department of Personnel & Training.

ANNEXURE 1

Proposed Revised Recruitment Rules

No.	Description	Existing Recruitment Rules	Proposed Revised Recruitment Rules
1	Name of the post	Electrician cum Generator Operator	Electrician cum Generator Operator (RESIDENTIAL)
2	Number of posts	01	01
3	Classification of post/service	Grade III	Grade II
4	Scale of Pay	RS./DB/3-4,000/- RS.800-1150/-	RS./DB/2-3,500/- RS.1100/- RS.1500/-
5	Whether selection due to vacancy or otherwise by direct or open selection post	Open Selection	Direct
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Revised) rules 1977	NA	Not applicable
7	Age limit for direct recruitment	18-25 years	18-25 years
8	Qualifications and other qualifications required for direct recruitment	License from competent authority to do all sorts of Electrical friction & maintenance. Knowledge of Generator	1) Mathematics (10th Std. pass) 2) Certificate or Diploma in the trade of Electrical Grade from an Industrial Training Institute (IIIT) Desirable: Passed Workshop Project Exam in Class 1, 2, VI, VII, IX & X. An integrated certificate or diploma in Engineering for any of the branches of electrical work is desirable.
9	Whether age and educational qualifications prescribed for direct recruitments will apply in the case of promotion	NA	Not applicable
10	Period of probation if any	03 years	03 years for direct recruitment
11	Method of recruitment 1. By Direct recruitment 2. By Deputation/transfer 3. By Absorption 4. By Promotion and 5. of posts to the filled by various methods.	By Direct/Promotion	By Direct Recruitment
12	Grade from which recruitment by promotion/ deputation/transfer Special term contract for employment is to be made	NA	Not applicable
13	Is a D.F.C. staff, what is its composition.	NA	Open/Indefinite term based on D.F.C. questions
14	Circumstances in which D.F.C. is to be recruited in this recruitment 14.A-Info's attached	NA	Not applicable
14.B	Agency for Selection	Director, NIDB	Director, NID
14.C	Designation of appointing authority	Director	Director
14.D	Designation of appointing authority	Director	Director

(6th)
DIRECTOR
N. I. L. D.
B. T. Road

1	Name of the post	: ELECTRICIAN-CUM-PUMP OPERATOR (RESIDENTIAL)
2	Number of posts	: 01
3	Classification of posts/service	: * Group-C
4	Scale of Pay	: BP-1 Rs.5,200-20,200/- + Grade Pay Rs.1800/- (revised pay) Rs.2650-4000/- (re-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	: Non Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	: NA
7	Age limit for direct recruitment	: 18-25 years
8	Educational and other qualifications required for direct recruitment	: 1) Matriculation or Equivalent pass. 2) I.T.I. in Electrical Trade. Desirable: - Passed Workman Permit Exam in class- 1(b), 2 & 4 from recognized Institute or Board.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	: NA
10	Period of probation if any	: 02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	: Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	: NA
13	If a D.P.C. exists what is its composition.	: NA
14	Circumstances in which UPSC is to be consulted in making recruitment	: NA
	14 A- Duties attached	: Handling Electrical maintenance, plants including normal running, maintenance and operation of knowledge of Motor Pumps etc.
	14 B- Agency for Selection	: Director, NIOH
	14 C- Designation of appointing authority	: Director

* As per O.M. No.AB-14017/6/2009-Estt (RR), GOI, Ministry of Personnel, Public Grievances & Pensions Department of Personnel & Training.

Following Governing Council Member nominated vide Ministry letter no-2206/97/2020-NI(E-14282) dated 23rd February, 2021 tenure for two years or until their successor are nominated.

Sl.No	Name of the Member	Address/contact no.
1	Dr. Sanjeev Kumar Singhal	B-89, Vinobha Kunj, Sector-9 Rohini, New Delhi-110085 Contact no-9811146768 sanjeevsinghal@yahoo.com/singhal2105@gmail.com
2	Dr. Sanat Kumar Roy	B-1/3, Madhuchaya Samabay Abasan P-10, Murari Pukur lane Ultadaga, Kolkata-700067 West Bengal Contact no-7044918946/9831396966 roysanat66@gmail.com
	Dr. Pooja Tiwari,	D-104, Shriram Heights Raj Nagar Extension Ghaziabad (U.P.), Pin-201017 Contact no-09868400481 Physio.pr@gmail.com
	Sri Purushottam D. Purohit	405, Srifal Residency, Janatanagar Chandkheda Ahmedabad, Gujarat-382424 Contact no-9099952672 9099952632 manubhaiipurohit@gmail.com
	Sri Nandanam Karanakar	Flat no-504, Sunshine Residency Backside of Ganesh Temple HUDA colony, Chandannagar Hyderabad-Telangana-500050 Contact no-9908817904 karanakar9908817904@gmail.com
	Sri Mithun Roy	Shivalik Park, Lane R-1, Meherpur, Silchar, Dist-Cachar Assam, Pin-788015 Contact no-9401230490/9678734294/8638990767 silchar/mithun@gmail.com

X

Following Executive council Member nominated vide Ministry letter no-2204/3/2020-NI(E-13090) dated 20th August,2020 tenure for two years,

Sl.No	Name of the Member	Address/contact no.
1	Shri Kasinadh Lakkaraju G-2,Sai Venkateswara Arcade Opp. Neem Park, Methodist Colony Begumpet, Hyderabad-500016	(M-9849642699) (saksham.gensec@gmail.com)
2	Dr.Surendra Kumar Shukla Orthopedic Surgeon, 405, Millennium Chok Road, Sunder Nagar, Raipur, Chhatisgarh-492013	(M-9425203434) (drsurendrashuklahod@gmail.com susrahod@gmail.com)

Annexure-IIIc**List of Members of Academic Committee**

Sl.	Name/Designation	Address	Contact Details
1.	Prof. (Dr) Ajit Kr. Verma	Dept. of PM&R, Patna Medical College Hospital, Patna	ajitvarma592@yahoo.com Mob: 09430247511
2.	Prof. (Dr) Sanjay Keshkar	Prof. & Head-Dept. of Orthopaedics, ESIC Medical College, Joka, Kolkata	s_keshkar@yahoo.co.in Mob:
3.	Sri Narasimman Swaminathan	Vice Principal, Faculty of Allied Health Sciences, Sri Ramachandra Institute of Higher Education & Research, Porur, Chennai	naraswamin2001@gmail.com Mob: 9962455509
4.	Sri Sunil P Mokashi	Dean- DY Patil School of Occupational Therapy, Navi Mumbai	sunilmokashi@yahoo.com Mob: 9423475015
5.	Sri Anand John Samuel	HOD – Artificial Limb Centre, CMC-Vellore, India	anand.51@gov.in Mob: 9443309807
6.	Dr. K Sekar	Prof. & Head, Dept. of Psychiatric Social work, NIMHANS, Bangalore	sekarkasi@gmail.com Mob: 9845214397
7.	Prof. Subhasis bhowmik	Prof. & Head, School of Mechatronics, Indian Institute of Engineering Science and Technology, Howrah, West Bengal	sbhaumik_besu@yahoo.co.in Mob: 1. 9836044278 2. 9836960495
8.	The Director	Indian Statistical Institute, Kolkata	
9.	The Director	NII.D, Kolkata – Convener Member	

(x) Ans.

Ref. No.	Employee Name Designation	Total Earnings
A/13/93/NIOH	ABHISHEK BISWAS Assistant Professor (PMR)	4,07,888.00
A/27/2007/NIOH	AMEED EQUERAL ASST. PROF. CUM A.D.T	3,10,776.00
A/13/98/NIOH	RUPALI SEN Assistant Professor(Occupational Therapy)	2,11,841.00
A/38/2016/NILD	BRATIN SARKAR Accounts Officer	1,46,945.00
A/21/2003/NIOH	PRASANNA KUMAR LENKA Assistant Professor (Prosthetics & Orthotics)	1,83,449.00
A/35/2016/NIOH	PRAVIN KUMAR Assistant Professor (Physiotherapy)	1,46,945.00
B/18/89/NIOH	SANJIB BHATTACHARYA Demonstrator (Orthotics)	1,46,396.00
B/23/2003/NIOH	JEETENDRA MOHAPATRA Lecturer (Occupational Therapy)	1,33,932.00
C/49/92/NIOH	DIBYENDU GAYEN Demonstrator(PT)	1,34,397.00
B/25/2002/NIOH	PUSHPA RANI Demonstrator (Occupational Therapy)	1,35,791.00
C/32/89/NIOH	PRAN KUMAR BHATTACHARYA Instructor	1,42,384.00
A/39/2017/NILD	SHUBHADEEP DAS RMO Cum Anaesthetist	1,44,882.00
A/33/2015/NIOH	SUBHAJIT PATRA RMO Cum Anaesthetist	1,40,206.00
A/36/2016/NIOH	HIMEL CHAKROBORTY Research Officer(Bio-Engineering)	1,23,454.00
A/30/2012/NIOH	PAWARA DARASING MANGATYA Programme Officer	1,14,168.00
C/56/94/NIOH	SUSHIL KUMAR MALLICK ACCOUNTANT	1,07,188.00
C/41/91/NIOH	SAMIR KUMAR SAMANTA Jr. Prosthetist	1,34,397.00
C/51/93/NIOH	MILAN KUMAR SAMANTA Junior Orthotics	1,26,961.00
B/26/2001/NIOH	BIBHUTI SARKAR Demonstrator(PT)	1,30,679.00
NIOH/05	SUBHRA SRIMANI Lecturer cum Assistant Nursing Superintendent	1,03,714.00
C/52/93/NIOH	KAKALI BHUNIA Staff Nurse	1,58,480.00

Signature
24/05/23

Signature
24/05/2023

(x) Ans.

Ref. No.	Employee Name Designation	Total Earnings
B/43/2017/NILD	ARATATRAN PATRA Demonstrator(Orthotics)	1,10,230.00
B/35/2011/NIOH	SHIULI ADHIKARY Clinical Instructor cum nursing sister	1,25,652.00
B/36/2012/NIOH	SUMANA MONDAL Staff Nurse	1,16,188.00
B/32/2011/NIOH	RICHA RAMAN Staff Nurse	1,02,436.00
C/59/98/NIOH	PRASANTA SADHUKHAN PA to Director	1,01,273.00
B/33/2011/NIOH	JAMI GANGADHARA RAO Special Educator	81,934.00
B/34/2011/NIOH	JINJI B. S. Clinical Instructor cum nursing sister	1,07,832.00
C/69/2007/NIOH	HIMANSHU KUMAR SRIVASTAVA MEDIA OFFICER	1,01,273.00
B/45/2018/NILD	KOUSHIK SAHA X RAY TECHNICIAN	63,474.00
B/47/2019/NILD	PRANABASHISH MAJI Estate Officer	76,822.00
B/37/2014/NIOH	JOY DAS Jr. Electrical Engg.	68,870.00
B/38/2014/NIOH	RAKESH KUNDU Senior Store Keeper	80,993.00
B/44/2017/NILD	SANGEETA GHOSH Physiotherapist	76,599.00
NIOH/NEW/01	SOUROV SAHA Sr. physiotherapist cum Jr. Lecturer	87,922.00
NIOH/NEW/02	CHANDRIMA DAS Staff Nurse	96,922.00
NIOH/NEW/04	PREETI CHAUDHURY Physiotherapist	60,066.00
B/21/2001/NIOH	DEEPTO MITRA Demonstrator (Occupational Therapy)	1,04,938.00
B/48/2020/NILD	SHREYA BISWAS Occupational Therapist	60,066.00
NIOH/06	DAMAYANTI SETHY Occupational Therapist	63,474.00
NIOH/07	EVA SNEHLATA KUJUR Sr. Occupational therapist cum Jr. Lecturer	72,704.00
C/67/2003/NIOH	SANTOSH KUMAR SRIVASTAVA Lab. Technician	90,670.00

(x) Ans.

Ref. No.	Employee Name Designation	Total Earnings
C/58/94/NIOH	RAJ KUMAR Upper Division Clerk	92,992.00
C/47/92/NIOH	SANKAR MONDAL Junior Job Worker	87,839.00
C/50/92/NIOH	ASUTOSH GUHA Upper Division Clerk	93,416.00
C/54/94/NIOH	DEV DULAL MURMU Lower Division Clerk	85,938.00
B/46/2019/NILD	JYOTIMOY SARKAR Assistant	72,543.00
C/71/2013/NIOH	PARTHA PAL Cashier	69,883.00
C/57/94/NIOH	RAJKUMAR DAS Lower Division Clerk	71,834.00
C/60/98/NIOH	DILIP KUMAR HALDER Upper Division Clerk	78,502.00
C-81/2001/NIOH	DIPANKAR SAHA Hindi Translator M.T.S	1,11,288.00
C/68/2005/NIOH	SURANJAY DEBNATH Upper Division Clerk	72,587.00
C/72/2014/NIOH	ANIMESH MANDAL Sr. O T Technician	55,078.00
C/73/2015/NIOH	SWAPNA JANA Physiotherapist	50,617.00
D/23/95/NIOH	SONI DEVI M.T.S	72,080.00
D/26/95/NIOH	MALINA ROY M.T.S	62,036.00
D/21/95/NIOH	RAJESH HARI M.T.S	72,080.00
D/27/02/NIOH	SWAPAN KUMAR DAS Lower Division Clerk	63,292.00
R/3/NILD/1714	MUKTI KANTA PANIGRAHI Supernumerary	41,338.00
R/4/NILD/1714	KAMALA KANTA BERA Supernumerary	41,338.00
NIOH/08	MAHESH KUMAR SAHA O T TECHNICIAN	40,662.00
NIOH/09	DEBABRATA GHOSH Electrician cum pump operator	32,287.00
NIOH/15	SIMA RAISA E.M.G. Technician	72,555.00

Bismita
24/05/23

Sub. Saha
24/05/2023

(x) Ans.

Ref. No.	Employee Name Designation	Total Earnings
NIOH/16	SUBHRANIL SAHA Lower Division Clerk	40,954.00
NIOH/17	JAYETA SAHA Staff Nurse	83,994.00
NIOH/18	AKASH KUMAR SINGH Upper Division Clerk	22,667.00
D/10/90/NIOH	SUSHAMA BHATTACHARJEE M.T.S	83,614.00
D/12/90/NIOH	NIRMAL KUMAR SARDAR M.T.S	83,614.00
D/22/95/NIOH	MANJU HARI M.T.S	72,080.00
D/25/95/NIOH	PINTU DAS M.T.S	72,080.00
D/18/95/NIOH	RAJA HARI M.T.S	72,080.00
D/28/02/NIOH	PULAK MUKHERJEE M.T.S	63,292.00
D/31/02/NIOH	BISWANATH CHATTERJEE M.T.S	61,771.00
D/5/83/NIOH	TAPAS NATH Male Aya	31,577.00
D/19/95/NIOH	SAJAL BHATTACHARJEE Sweeper	31,577.00
R/1/NILD/1714	SAMBHU NATH SAHOO Supernumerary	41,338.00
NIOH/10	MAREFUL ISLAM KHAN Surgical Boot Maker G-III	35,127.00
NIOH/12	PRAKASH SAHOO Demonstrator(Prosthetics)	64,938.00
NIOH/13	SAMATA DHAR Pathology Technician	64,938.00
NIOH/14	SAYAN CHAKRABORTY STENOGRAPHER GRADE III	65,806.00

76,66,843.00

Smith
24/10/23

Bank
24/10/23