



राष्ट्रीय गतिशील दिव्यांगजन संस्थान
National Institute for Locomotor Disabilities (Divyangjan)

(दिव्यांगजन सशक्तिकरण विभाग, सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार)
(Department of Empowerment of PwDs (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India)
बी.टी. रोड बनहुगली, कोलकाता-700090 / B.T. Road, Bon-Hooghly, Kolkata-700090
Phone: 2531-0279, 2531-0610/Tele Fax: 2531-8379/E-mail: mail@nioh.in /web: www.niohkol.nic.in



Tender Enquiry No. COMPU-SYS/644/DIR/2002/NIOH/P-V

Date 25.11.2024

Delivery required within: 24 hrs as per requirement
Last date of submission of quotation: 16.12.2024

SUB: LIMITED TENDER NOTICE

REF: INVITING QUOTATIONS FOR 04 MONTHS RATE CONTRACT FOR COMPREHENSIVE REFILLING OF CARTRIDGE

SL.NO	NAME OF THE ITEMS	SPECIFICATION	QTY
1.	HP LASERJET CARTRIDGE	28A, 30A, 110A, 77A, 137A & Other equivalent	50
2.	CANON LASERJET CARTRIDGE	51 or equivalent	

NOTE-

- 1. Comprehensive refilling means no other extra charges will be paid for (Drum, Blade, PCR Change etc)**

GENERAL TERMS & CONDITIONS

Tender documents can only be downloaded from the web site. The cost of tender paper amounting to Rs. 500.00 and EMD amounting Rs.2000.00 have to be deposited by the tenderer directly to the bank account of National Institute for Locomotor Disabilities (Divyangjan), Kolkata through online mode, on or before the last date of bid submission date of tender. The detail of the Bank Account of National Institute for Locomotor Disabilities (Divyangjan), Kolkata is mentioned below. The original copy of the transaction slip, duly signed by the tenderer, must be up loaded along with tender document.

BANK ACCOUNT DETAIL OF NILD, KOLKATA FOR DEPOSITION OF TENDER COST, EARNEST MONEY

Name of the Account Holder	National Institute for the Orthopaedically Handicapped
A/c No	53015297593
Name of the Bank	State Bank of India
Name of the Branch	NIOH Campus Kolkata
IFSC	SBIN 0030468

1. Quote the rate according to our specification in the given format along with all relevant documents i.e. GST Sale Tax., Trade license, PAN card, Income Tax etc.
2. Reputed agencies/ dealers/ manufacture are requested to submit the quotation for the above mentioned items in a sealed envelope, to the Purchase Section / Tender Box within 16.12.2024 between 10 AM to 4 PM addressed to 'The Director, NILD, B.T. Road, Bon-Hooghly, Kolkata – 90' with the word "**Comprehensive Refilling Of Cartridge for four months Contract** along with NIT No. COMPU-SYS/644/DIR/2002/NIOH/P-V dated 25.11.2024 boldly super scribed on the top of the envelope
3. Delivery period: **Supply of cartridges within 24 hrs is mandatory.**
4. **Validity- Rate will be remained valid for 04 Months.**
5. Any delay in supply will attract Liquidated damage as per GOI rules.
6. Failure to supply in time may also lead to cancellation of Purchase order and forfeiture of EMD amount.
7. The bidder should provide the complete details of Bank Account like Name of the account holder, Account No., Name of the Bank and Branch, IFS code for online transaction.
8. Free delivery at NILD MAIN STORE. Rate should be quoted in the given format

Sl. No	Name of the item	Specification as per our NIT	Unit Price	GST	Total of unit price with GST
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Thanking you

Yours faithfully

Officer-In-Charge
Material Management