



राष्ट्रीय गतिशील दिव्यांगजन संस्थान  
National Institute for Locomotor Disabilities (Divyangjan)  
(दिव्यांगजन सशक्तिकरणविभाग, सामाजिकन्याय एवं अधिकारिता मंत्रालय, भारत सरकार)  
Department of Empowerment of PwDs (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India  
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090  
बी.टी. रोड बनहुगली, कोलकाता-700090  
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Ref No: TOOLS SPEC/2873/O.T./2022/NILD

Date: 28.04.2022

Delivery required within: 30 Days after receiving the P.O.

Last date of the tender- 19.05.2022

**REF: INVITING OF ONLINE QUOTATIONS THROUGH WWW.EPROCURE.GOV.IN FOR THE PURCHASE OF TOOLS AND APPLIANCES FOR OCCUPATIONAL THERAPY DEPT. OF NILD, KOLKATA**

Sl No	Instrument	Specification	Qty
01	Assessment of Motor and Process Skills (AMPS)	<p>a. The Assessment of Motor and Process Skills (AMPS) is an observational assessment.</p> <p>b. Allows for the simultaneous evaluation of motor and process skills.</p> <p>c. Asses effect of motor and process skills on the ability of an individual to perform complex or instrumental and personal <u>activities of daily living (ADL)</u>.</p> <p>d. The AMPS is comprised of 16 motor and 20 process skill items.</p> <p>e. Suitable for patients above 3years of age.</p> <p><b>Items of AMPS:</b></p> <ol style="list-style-type: none"><li>1. Manual, volume-1 and 2</li><li>2. AMPS Score Sheet</li><li>3. Pencil marker</li></ol>	01 No.
02	Canadian Occupation Performance Measure (COPM):	<p>a. The COPM is the gold standard for measuring occupational performance in both clinical and community settings.</p> <p>b. It is an individualized measure designed to detect change in a client's self-reported occupational performance over time.</p> <p>c. Based upon an explicit model of occupational therapy practice, the COPM encompasses the occupational performance areas of self-care, productivity and leisure.</p> <p>d. The COPM is used to: identify problem areas in occupational performance; provide a rating of the client's priorities in occupational performance; evaluate performance and satisfaction relative to those problem areas; provide the basis for goal-setting; and measure changes in a client's perception of his/her performance and satisfaction over the course of intervention.</p>	01 No
03	Evaluation of Social Interaction (ESI):	The ESI has the potential to provide a quantitative assessment of social interaction performance in the natural context of a person's desired occupation.	01 No
04	Action Research Arm Test (ARAT)	<p>I. The Action Research Arm Test (ARAT) is a 19 item <u>observational measure</u> used by therapists and other health care professionals to assess upper extremity performance (coordination, dexterity and functioning) in stroke recovery, brain injury and multiple sclerosis populations.</p>	01 No

		<p>II. Items comprising the ARAT are categorized into four subscales (grasp, grip, pinch and gross movement) and arranged in order of decreasing difficulty, with the most difficult task examined first, followed by the least difficult task.</p> <p>III. Items of ARAT :</p> <ul style="list-style-type: none"><li>• Wooden blocks of various sizes-10 cm cube,7.5 cm cube,5 cm cube,2.5 cm cube.</li><li>• Cricket ball-7.5 cm diameter.</li><li>• <b>Sharpening stone-10x2.5x1</b></li><li>• Alloy tubes-2.5 cm,1x16 cm.</li><li>• Washer and bolt-3.5cm</li><li>• 2 glasses</li><li>• <b>Sharpening stone</b></li><li>• Marbles</li><li>• Ball bearings</li><li>• Tin lid</li><li>• Box</li></ul>	
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## **GENERAL INSTRUCTION AND TERMS & CONDITIONS**

Tender documents can only be downloaded from the web site ([www.eprocure.gov.in](http://www.eprocure.gov.in)). The cost of tender paper amounting to Rs. 500.00 and EMD amounting Rs. 8700.00 have to be deposited by the tenderer directly to the bank account of National Institute for Locomotor Disabilities (Divyangjan), Kolkata through online mode, on or before the last date of bid submission date of tender. The detail of the Bank Account of National Institute for Locomotor Disabilities (Divyangjan), Kolkata is mentioned below. The original copy of the transaction slip, duly signed by the tenderer, must be up loaded along with tender document.

### **BANK ACCOUNT DETAIL OF NILD, KOLKATA FOR DEPOSITION OF TENDER COST, EARNEST MONEY**

<b>Name of the Account Holder</b>	<b>National Institute for the Orthopaedically Handicapped</b>
<b>A/c No</b>	<b>53015297593</b>
<b>Name of the Bank</b>	<b>State Bank of India</b>
<b>Name of the Branch</b>	<b>NIOH Campus Kolkata</b>
<b>IFSC</b>	<b>SBIN 0030468</b>

Kindly online submit your quotation for the above items in two parts on Central Public Procurement Portal [www.eprocure.gov.in](http://www.eprocure.gov.in)

### **THE FOLLOWING DOCUMENTS SHOULD BE ENCLOSED IN TECHNICAL BID:**

1.	Quotation should be enclosed with complete technical details and literature of the product.
2.	Compliance sheet with desired and quoted specifications given in comparative table
3.	Copy of latest and valid Trade license, Income Tax, GST / Sales Tax Clearance certificate etc should be submitted along with quotation
4.	<b>Warranty of the items should be mentioned clearly (If any)</b>
5.	The bidders/tenderers shall clarify /state whether he/they are manufacturer accredited agent or sole representative indicating principals and agent quoting on behalf of their manufacturers / principals with valid document
6.	<b>Do not use the word “Compliance” / “COMPLIED”. Remark should be specific.</b>
7.	<b>Suppliers/firms should quote the items as per specification. Any deviation from the technical and financial bid proforma given in the tender document may attract cancellation of the bid.</b>
8.	<b>The firms are informed to upload the clear color picture of the equipment’s for which they are submitting the bids.</b>
9.	<b>in absence of compliance of the point nos. 6, 7, &amp; 8 as mentioned above, the bids will not be considered.</b>
10.	<b>tender document should be strictly as per format given</b>

## **Part 2- Financial Bid**

1. The price / rates for the item quoted must be valid for 06 **months**.
2. Any other relevant information that the bidder may like to furnish so as to add the credibility, financial solvency, client list and past performance of the bidder.

### **3.SUBMISSION AND OPENING OF QUOTATION:**

- (A). Telegraphic/ Cabled/ faxed/ e-mail etc, which are exposed Quotation will be summarily rejected.
- (B) The Technical bids will be opened first as per Central Govt. GFR.
- (C) The Financial bids will be opened of only the firms found technically suitable and after verify their valid document.

### **4. PRICE:-**

(a). The price quoted should be F.O.R. National Institute for Locomotor Disabilities (Divyangjan), (erstwhile NIOH) B.T.Road, Bon-Hooghly, Kolkata-700090 in **Indian Rupees only. Price quoted Should never be exceed the Printed / Catalogued MRP of the product and price should be inclusive of all taxes and other charges (If any).**

(b). The price quoted should be firm and remain valid for 06 months from the finalization of tender.

### **5. SECURITY DEPOSIT:**

The SD money will be remained in custody of the institute and will be released after expiry of the warranty period.

### **6. RESPONSIBILITIES FOR EXECUTION OF CONTRACT:**

The supplier is to be entirely responsible for the execution of the contract in all respect in accordance with the terms and conditions as specified in the acceptance of quotation and lawfully responsible for the supply at site and will replace any part or full, whatever the case may be, if found not in conformity with the specification as laid down. Non-fulfillment of contract as per terms and condition as stipulated shall cause forfeiting of EMD/Security deposit.

### **7. DELIVERY SCHEDULE:**

**Delivery should be free at site, Main Store (1<sup>st</sup> Floor) of NILD, KOLKATA,** If the supplier fails to deliver the stores or any part thereof within the stipulated date of delivery, the competent authority of the Institute (NILD) will be entitled at their discretion to either:

- (a). purchase the store from elsewhere, at the cost and risk of the supplier or
- (b) **Recover from the supplier liquidated damages liability @ 0. 5% per week of the order value** as per Govt. Rules.

### **8. REMOVAL OR REJECTION:**

Any stores rejected by our quality control officer/expert must be removed by the supplier and replacement made within two weeks from the date of receipt of such intimation at his risk and cost.

### **9. CREDIBILITY OF FIRM/SUPPLIER:**

**The bidder should have its office/representative/service provider within a reasonable distance from the institute in Kolkata and have sales/ service installations in Kolkata preferably**

#### **10. BILLING & TERMS OF PAYMENT:**

Bills in Four copies along with the Original receipted challan in five copies must be submitted to the Director, NILD, B.T.Road, Bon-hooghly, Kolkata-700090, duly pre-receipted by affixing revenue stamp and official seal. Admissible payment will be made after final supply and satisfactory installation certificate.

#### **11. SETTLEMENT OF DISPUTES:**

All disputes or differences of any kind whatsoever arising out of or in connection with execution of this contract, whether during the progress of the supply or after their completion, shall be referred by the supplier to the Director of the Institute and the competent authority of the institute shall within reasonable time shall examine the case on its merit and on basis of any representation made in this context and notify decisions thereon in writing. The decision of the Director of the Institute shall be binding upon the supplier. If the supplier is not satisfied with the decision of the competent authority of the Institute, on any matters in question, dispute/difference to be arbitrated upon shall be the jurisdiction of the High Court at Kolkata.

The High Court of Kolkata will only be the jurisdiction to deal with and decide on any dispute whatsoever arising out of this tender.

The Director of the National Institute for Locomotor Disabilities (Divyangjan), reserves the right to reject any or all the tenders without assigning any reasons or giving any explanation thereof. No claim for damages will be entertained in this regard.

**In addition to above, all others terms & conditions will also be binding as applicable in Govt. of India Purchase Rule.**

The above conditions are stipulated without any prejudice.

**DIRECTOR  
NILD, KOLKATA**

**ANNEXTURE-I**

**CHECKLIST OF SUBMITTING DOCUMENTS – (TO BE FILLED BY THE TENDERER)**

SL. NO:	DOCUMENTS	PLEASE MARK “√” IF DOCUMENT SUBMITTED*
1	Tender document, downloaded from the web site Web: www.eprocure.gov.in	
2	Warranty of the items	
3	Delivery period:-	
4	Validity of the quotation	
5	Signed photo copy of latest and valid Trade license, Income Tax, GST / Pan card/ Sales Tax Clearance certificate / Partnership Deed (in case of Partnership firm must be submitted with the Quotation documents.	
6	Valid documents stating that bidder/ tendered is/are manufacturer accredited agent or sole representative indicating principals and agent quoting on behalf of their manufacturers / principals with valid documents.	
7	<b>Brand of the product</b>	
	<b>Any other documents submitting by the Tenderer, to be mentioned here:</b>	

**\*Mention “Not Applicable” if the document is irrelevant.**