



राष्ट्रीय गतिशील दिव्यांगजन संस्थान
National Institute for Locomotor Disabilities (Divyangjan)
(दिव्यांगजन सशक्तिकरण विभाग, सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार)
(Department of Empowerment of PwDs (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India)



बी.टी. रोड बनहुगली, कोलकाता-700090 / B.T. Road, Bon-Hooghly, Kolkata-700090
Phone: 2531-0279, 2531-0610/Tele Fax: 2531-8379/E-mail: mail@nioh.in /web www.niohkol.nic

Tender Enquiry No. COMPU-SYS/644/DIR/2002/NIOH/P-V

Date 10.04.2023

Delivery required within: 24 hrs as per requirement
Last date of submission of quotation: 02.05.2023

TO
NILD NOTICE BOARD
NILD WEBSITE
SUB: LIMITED TENDER NOTICE

REF: INVITING QUOTATIONS FOR 01 YEAR RATE CONTRACT FOR COMPREHENSIVE REFILLING OF CARTRIDGE

SL.NO	NAME OF THE ITEMS	SPECIFICATION	QTY
1.	HP LASERJET CARTRIDGE	12A, 28A, 88A, 30A, 110A & Other equivalent	120 to 150
2.	CANON LASERJET CARTRIDGE	51 & 337 or equivalent	

NOTE- Comprehensive refilling means no other extra charges will be paid for (Drum, Blade, PCR Change etc)

GENERAL TERMS & CONDITIONS

1. Tender documents can only be downloaded from the web site. The cost of tender paper amounting to Rs. 500.00 and EMD Rs. 2500.00 which shall have to be deposited by the tenderer directly to the bank account of National Institute for Locomotor Disabilities (Divyangjan), Kolkata through online on or before the last date of bid submission date of tender. The detail of the Bank Account of National Institute for Locomotor Disabilities (Divyangjan), Kolkata is mentioned below. The original copy of the transaction slip, duly signed by the tenderer, must be up loaded along with tender document.

Bank account detail for submission of performance security and tender cost tender

Name of the Account Holder	National Institute for the Orthopaedically Handicapped
A/c No	53015297593
Name of the Bank	State Bank of India
Name of the Branch	NIOH Campus Kolkata
IFSC	SBIN 0030468

1. Quote the rate according to our specification in the given format along with all relevant documents i.e. GST Sale Tax., Trade license, PAN card, Income Tax etc.
2. Reputed agencies/ dealers/ manufacture are requested to submit the quotation for the above mentioned items in a sealed envelope, to the Purchase Section / Tender Box within 02.05.2023 between 10 am to 4 pm addressed to 'The Director, NIOH, B.T. Road, Bon-Hooghly, Kolkata – 90' with the word "01 year rate contract for comprehensive refilling of cartridge along with NIT No. COMPU-SYS/644/DIR/2002/NIOH/P-V dated 10.04.2023 boldly super scribed on the top of the envelope
3. Delivery period: **Supply of cartridges within 24 hrs is mandatory.**
4. **Validity- Rate will be remained valid for 01 year.**
5. Any delay in supply will attract Liquidated damage as per GOI rules.
6. Failure to supply in time may also lead to cancellation of Purchase order and forfeiture of Performance Security.
7. The bidder should provide the complete details of Bank Account like Name of the account holder, Account No., Name of the Bank and Branch, IFS code for online transaction.
8. Free delivery at NILD MAIN STORE. Rate should be quoted in the given format

Sl. No	Name of the item	Specification as per our NIT	Unit Price	GST	Total of unit price with GST
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Thanking you

Yours faithfully

Officer-In-Charge
Material Management