



राष्ट्रीय गतिशील दिव्यांगजन संस्थान  
National Institute for Locomotor Disabilities (Divyangjan)  
(दिव्यांगजन सशक्तिकरणविभाग, सामाजिकन्याय एवं अधिकारिता मंत्रालय, भारत सरकार)  
Department of Empowerment of PwDs (Divyangjan), Ministry of Social Justice and  
Empowerment, Govt. of India  
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090  
बी.टी. रोड बनहुगली, कोलकाता-700090



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TENDER ENQUIRY NO: CCTV/1794/EO/09/NIOH/P-II

Date: 30.09.2022

Delivery required within: 21 Days after receiving the P.O.

Last date of submission of quotation: 21.10.2022

**REF: INVITING OF ONLINE QUOTATIONS FOR PURCHASE OF 24 PORT GIGABYTE SWITCH (RACK SWITCH) AND INTERNAL HARD DISK FOR I.T. SECTION.**

SI No.	Name of the items		QTY
01	4 TB HDD	<ul style="list-style-type: none"><li>4TB Storage Capacity</li><li>3.5" Form Factor</li><li>SATA III 6 Gb/s Interface</li><li>64MB Cache</li><li>Up to 180 MB/s Sustained Transfer Rate</li></ul>	05 NOS.
02	24 PORT GIGABYTE SWITCHES (RACK SWITCH)	<ul style="list-style-type: none"><li>Type of switch-Unmanaged</li><li>Technology- Non PoE</li><li>Number of Port (Uplink)-24</li><li>Switching capacity 48 GBPS</li><li>Packet buffer Ram-512 K bytes per device.</li><li>Data Transfer Rate- 10 Mbps/20 Mbps(Half/full duplex) 100 Mbps/200 Mbps(Half/full duplex) 2000 Mbps(Half/full duplex)</li><li>Warranty-03 years</li></ul>	08 NOS.

**Note**

Kindly submit your quotation for the above items in two parts separately (Technical part and financial part). Financial bid will be opened of only those firms who will be technically qualified. Both the quotation (Technical and financial) should be properly sealed and drop the same in the Tender Box in the Purchase Section before last date of bid submission.

### **GENERAL INSTRUCTION AND TERMS & CONDITIONS**

Tender documents can only be downloaded from the web site. The cost of tender paper amounting to Rs. 500.00 and EMD Rs. 5400 which shall have to be deposited by the tenderer directly to the bank account of National Institute for Locomotor Disabilities (Divyangjan), Kolkata through online mode, on or before the last date of bid submission date of tender. The detail of the Bank Account of National Institute for Locomotor Disabilities (Divyangjan), Kolkata is mentioned below. The original copy of the transaction slip, duly signed by the tenderer, must be up submitted along with tender document.

#### **BANK ACCOUNT DETAIL OF NILD, KOLKATA FOR SUBMISSION OF TENDER COST**

Name of the Account Holder	National Institute for the Orthopaedically Handicapped
A/C No	53015297593
Name of the Bank	State Bank of India
Name of the Branch	NIOH Campus Kolkata
IFSC	SBIN 0030468

#### **THE FOLLOWING DOCUMENTS SHOULD BE ENCLOSED IN TECHNICAL BID:**

1.	Quotation should be enclosed with complete technical details and literature of the product.
2.	Compliance sheet with desired and quoted specifications given in comparative table
3.	Copy of latest and valid Trade license, Income Tax, GST, Sales Tax Clearance certificate etc should be submitted along with quotation
4.	<b>Warranty of the items should be mentioned clearly (If any)</b>
5.	The bidders/tenderers shall clarify /state whether he/they are manufacturer accredited agent or sole representative indicating principals and agent quoting on behalf of their manufacturers / principals with valid document
6.	<b>Do Not Use the Word “Compliance” / “Complied”. Remark Should Be Specific.</b>
7.	<b>Suppliers/firms are requested to upload the color picture of the above mentioned items (If any)</b>
8.	<b>Suppliers/firms should quote the items as per specification. any deviation from the technical and financial bid proforma given in the tender document may attract cancellation of the bid</b>
9.	<b>In absence of compliance of the point nos. 6, 7, &amp; 8 as mentioned above, the bids will not be considered.</b>
10.	<b>Tender document should be strictly as per format given</b>

## **Part 2- Financial Bid**

1. The price / rates for the item quoted must be valid for 06 **months**.
2. Any other relevant information that the bidder may like to furnish so as to add the credibility, financial solvency, client list and past performance of the bidder.

### **3.SUBMISSION AND OPENING OF QUOTATION:**

- (A). Telegraphic/ Cabled/ faxed/ e-mail etc, which are exposed Quotation will be summarily rejected.
- (B) The Technical bids will be opened first as per Central Govt. GFR.
- (C) The Financial bids will be opened of only the firms found technically suitable and after verify their valid document.

### **4. PRICE:-**

- (a).The price quoted should be F.O.R. National Institute for Locomotor Disabilities (Divyangjan), (**erstwhile NIOH**) B.T.Road, Bon- Hooghly, Kolkata-700090 in **Indian Rupees only. Price quoted should never be exceed the Printed / Catalogued MRP of the product and price should be inclusive of all taxes and other charges (If any).**
- (b). The price quoted should be firm and remain valid for 06 months from the finalization of tender.

### **5. SECURITY DEPOSIT:**

The SD money will be remained in custody of the institute. After expiry same may be released after 03 months.

### **6. RESPONSIBILITIES FOR EXECUTION OF CONTRACT:**

The supplier is to be entirely responsible for the execution of the contract in all respect in accordance with the terms and conditions as specified in the acceptance of quotation and lawfully responsible for the supply at site and will replace any part or full, whatever the case may be, if found not in conformity with the specification as laid down. Non-fulfillment of contract as per terms and condition as stipulated shall cause forfeiting of EMD/Security deposit.

### **7. DELIVERY SCHEDULE:**

**Delivery should be free at site, Main Store (1<sup>st</sup> Floor) of NILD, KOLKATA,** If the supplier fails to deliver the stores or any part thereof within the stipulated date of delivery, the competent authority of the Institute (NILD) will be entitled at their discretion to either:

- (a). purchase the store from elsewhere, at the cost and risk of the supplier or
- (b) **Recover from the supplier liquidated damages liability @ 0. 5% per week of the order value** as per Govt. Rules.

### **8. REMOVAL OR REJECTION:**

Any stores rejected by our quality control officer/expert must be removed by the supplier and replacement made within two weeks from the date of receipt of such intimation at his risk and cost.

### **9. CREDIBILITY OF FIRM/SUPPLIER:**

**The bidder should have its office/representative/service provider within a reasonable distance from the institute in Kolkata and have sales/ service installations in Kolkata preferably**

**10. BILLING & TERMS OF PAYMENT:**

Bills in Four copies along with the Original receipted challan in five copies must be submitted to the Director, NILD, B.T.Road, Bon-hooghly, Kolkata-700090, duly pre-receipted by affixing revenue stamp and official seal. Admissible payment will be made after final supply and satisfactory installation certificate.

**11. SETTELEMENT OF DISPUTES:**

All disputes or differences of any kind whatsoever arising out of or in connection with execution of this contract, whether during the progress of the supply or after their completion, shall be referred by the supplier to the Director of the Institute and the competent authority of the institute shall within reasonable time shall examine the case on its merit and on basis of any representation made in this context and notify decisions thereon in writing. The decision of the Director of the Institute shall be binding upon the supplier. If the supplier is not satisfied with the decision of the competent authority of the Institute, on any matters in question, dispute/difference to be arbitrated upon shall be the jurisdiction of the High Court at Kolkata.

The High Court of Kolkata will only be the jurisdiction to deal with and decide on any dispute whatsoever arising out of this tender.

The Director of the National Institute for Locomotor Disabilities (Divyangjan), reserves the right to reject any or all the tenders without assigning any reasons or giving any explanation thereof. No claim for damages will be entertained in this regard.

**In addition to above, all others terms & conditions will also be binding as applicable in Govt. of India Purchase Rule.**

The above conditions are stipulated without any prejudice.

**DIRECTOR  
NILD, KOLKATA**

**ANNEXTURE-I**

**CHECKLIST OF SUBMITTING DOCUMENTS – (TO BE FILLED BY THE TENDERER)**

SL. NO:	DOCUMENTS	PLEASE MARK “√” IF DOCUMENT SUBMITTED*
1	Tender document, downloaded from the web site Web: www.eprocure.gov.in	
2	Warranty of the items	
3	Delivery period:-	
4	Validity of the quotation	
5	Signed photo copy of latest and valid Trade license, Income Tax, GST / Pan card, Sales Tax Clearance certificate, Partnership Deed (in case of Partnership firm must be submitted with the Quotation documents.	
6	Valid documents stating that bidder/ tendered is/are manufacturer accredited agent or sole representative indicating principals and agent quoting on behalf of their manufacturers / principals with valid documents.	
7	<b>Make &amp; Model of the product should be mentioned clearly in the technical bid.</b>	
	<b>Any other documents submitting by the Tenderer, to be mentioned here:</b>	

**\*Mention “Not Applicable” if the document is irrelevant.**