



राष्ट्रीय गतिशील दिव्यांगजन संस्थान
National Institute for Locomotor Disabilities (Divyangjan)
(दिव्यांगजन सशक्तिकरणविभाग, सामाजिकन्याय एवं अधिकारिता मंत्रालय, भारत सरकार)
Department of Empowerment of PwDs (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090



बी.टी. रोडबनहगली, कोलकाता-700090

Phone: 2531-0279, 2531-0610/Tele Fax: 2531-8379/E-mail: mail@nioh.in and web: www.niohkol.nic.in

ENQUIRYNO:COMPU.SYS/644/DIR/2002/NIOH//P-V
Last date of receiving quotation: - 28.12-2019

Date:-08-12-2020

To
NILD NOTICE BOARD
NILD WEBSITE
SUB: LIMITED TENDER NOTICE
REF: INVITING QUOTATIONS FOR 01 YEAR RATE CONTRACT FOR COMPREHENSIVE REFILLING OF CARTRIDGES.

SL NO	NAME OF THE ITEM	SPECIFICATION	QTY
01	HP LASERJET CARTRIDGES	12A , 28A, 88A, 30A & other equivalent	120 TO 150
02	CANON LASERJET CARTRIDGES	51 & 337 or equivalent	

Note-

1. Rates will be remained valid for 12 months.

Terms & Conditions:

1. REPUTED AGENCIES/DEALERS/MANUFACTURES/ are requested to submit their quotation for above said item in a sealed envelope to the Purchase Section / Tender Box **within 28 -12-2020** between 10AM to 2 PM addressed to '**The Director, NILD, B. T. Road, Bon-Hooghly, Kolkata – 700090.**The envelope should be super scribed as **“TENDER FOR REFILLING OF CARTRIDGE along with NIT No. COMPU.SYS/ 644/DIR/ 2002/ NIOH//P-V” Dated 08.12.2020**
2. Quote the rate according to our specification in the given format along with all relevant documents (**SELF ATTESTED**) i.e. GST, IT, Pan card, etc
3. Any delay in supply will attract Liquidated damage as per GFR rules.
4. Failure to supply in time may also lead to cancellation of Purchase order and forfeiture of Bid Security.
5. Terms of payment: Payment will be made through online after receiving of satisfactory Certificates from indenter. The bidder should provide the complete details of Bank Account like Name of the account Holder, Account No., Name of the Bank and Branch, IFS code for online transaction.
6. Comprehensive Refilling means no other extra charges will be paid for (Drum, Blade, PCR Change etc.).
7. Delivery- Supply of cartridges within 24hrs is mandatory.
8. Free delivery at NILD MAIN STORE. Rate should be quoted in the given format.

Sl. No	Name of the item	Specification as per our NIT	Unit Price	GST Charge	Total price
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Thanking you.

Yours faithfully

Officer-In-Charge
Material Management