

Minutes of the 121st EC Meeting of NILD, Kolkata

Minutes of 121st Executive Council meeting held on 27th August, 2024 at 03.00 P.M through Hybrid Mode under the Chairmanship of Joint Secretary and Chairperson EC-NILD at Conference Room of National Institute for Locomotor Disabilities (Divyangjan), B.T. Road, Bon-Hooghly, Kolkata-700090.

The following Members were present:

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| 1. Shri. Rajeev Sharma , Joint Secretary DEPwD | -Chairman |
| 2. Shri. Sunder Singh DS(IFD), (Through VC) | -Member |
| 3. Shri. Mohit Tantia (Through VC) | -Member |
| 4. Dr. Yogesh Dube | -Member |
| 5. Dr. Lalit Narayan , Director,
NILD, Kolkata | -Member Secretary |

Special Invitee:

6. Dr. Patit Paban Mohanty, Director, SVNIRTAR, Cuttack, (Through VC)
7. Dr. Jitendra Sharma, Director, PDDUNIPPD New Delhi, (Through VC)
8. Shri Sougato Banerjee, Dy. Director(Admin), NILD Kolkata
9. Dr. Ameer Equebal, Asst. Prof. cum Asst. Director (Training), NILD Kolkata
10. Shri Bratin Sarkar, Accounts Officer, NILD Kolkata
11. Ms. Priyadarshini, Director CRC-Patna(Through VC)
12. Shri Amit Kumar Kachhap, Director CRC-Tripura (Through VC)
13. Ms. Puspanjali Gupta, Director-CRC-Sikkim (Through VC)
14. I/c-Aizawl, RC-NILD

Director, NILD Kolkata welcomed the Chairperson and Members/Invitees and with the permission of Chair, point wise discussion on the ATR(119th & 120th) and agenda was taken and resolution adopted / decisions taken are stated as under.

121.01 Confirmation of the Minutes of the 119th & 120th Meeting of EC.

Decision: EC confirmed the Minutes of the 119th & 120th Executive council meeting held on 10th May, 2024 & 3rd July, 2024 respectively, considering no objection/comments after circulation of the minutes.

121.02. Action Taken Report on the decisions taken in 119th & 120th meeting of EC, NILD.

Decision: Action taken on the recommendations of 119th & 120th EC meeting of NILD Kolkata were noted.

121.03: To consider the proposal of Opening of Bank Accounts.

Decision: EC discussed and approved the proposal.

Lalit
DR. LALIT NARAYAN
Director
N. I. L. D.
B. T. ROAD, KOLKATA-700090

121.04: To consider the proposal of renaming National Institute for Locomotor Disabilities (Divyangjan) as Dr. Shyama Prasad Mukherjee National Institute for Locomotor Disabilities (Divyangjan).

Decision: EC discussed the proposal and suggested to forward the proposal to the Ministry to obtain the approval from the Competent Authority.

121.05: To Consider The Proposal For Establishing Ph.D Research Center (Paramedical And Allied Health Sciences) At National Institute For Locomotor Disabilities (Divyangjan) Under Recognition of The West Bengal University of Health Sciences (WBUHS).

Decision: EC discussed and approved the proposal.

121.06: To Consider the proposal for creation of Post of Professor in different departments at NILD, Kolkata.

Decision: EC discussed and approved in principal and directed to forward the same to the Ministry for taking up further course of action regarding creation of posts.

121.07: To consider the proposal regarding release of payment related to the visit in Kolkata from the month of February 2024 to May 2024 of Hon'ble MoS Km Pratima Bhaumik and Shri Ramdas Athawale along with their PA, PS. The following expenditure have been incurred towards the hospitality, accommodation and arrangement of vehicle. The details are given below.

Decision: EC discussed and approved the proposal.

121.08: To consider the proposal for procurement of goods and works contracts for the various departments of the Institute.

Decision: EC discussed and approved the proposal subject to procurement as per applicable rule of GFR and GeM.

121.09: To consider the proposal to Re-constitute the New Academic Committee.

Decision: EC discussed and approved the proposal. Also instructed to add one member from voluntary organizations/private sectors by replacing one member in Sl No 6. Following Two names are suggested:

1. Mr. Iytha Mallikarjuna Founder & CEO, Inclusive Divyangjan Entrepreneur Association (IDEA), Mobile No.9312326189, Email id: Includivedivyangjan@gmail.com.

2. Dr. Alok Kumar "Bhuwan", Specialized in Rehabilitation Science & Special Education, Mobile No. 9990807772, Email id: alok.bhuwan@gmail.com.

Chairperson, EC, is requested to select any one from the above two names.

Aditya
DR. MALIT NARAYAN
Director
N. I. L. D.
Kolkata

121.10: To consider the proposal for AMC / CMC/Repairing charges for the various department of the Institute.

Decision: EC discussed and approved the proposal with opinion that the same should be executed following GFR Rules.

121.11: To consider the proposal of engagement of 05 brand ambassadors in the field of disability.

Decision: EC discussed and approved the proposal. Also it was observed that one personality from rural areas have been included in the list.

121.12: To consider the proposal to engage Two (02) Lecturers Occupational Therapy (consultant) on contract basis to start newly Master in Occupational Therapy specialisation in Neurology and Paediatrics.

Decision: EC discussed and did not agree to the proposal. It was directed to fill up the related vacant posts on priority basis as per rules.

121.13: To consider the representative of one Member belonging to SC/ST/OBC and one Member is belonging to Minority community for constitution of Selection/DPC Committee for Group-A posts.

Decision: EC discussed and approved the proposal.

121.14: To consider the proposal for enhancement of consolidated remuneration (Equivalent to minimum wages) in respect of different contractual posts sanctioned for NILD.

Decision: EC discussed and in principally agreed to the proposal. However, it was directed to harmonize the posts and submit a rational requirement of the mentioned posts in the next meeting.

121.15: To consider the proposal for payment of sitting fee for external expert members (Non-officials) for selection committee/DPC/MACP/DACP and other committees for administrative purpose.

Decision: EC discussed and approved the proposal for payment of sitting fee for external expert members (Non-officials) on the following rates.

1. For Selection Committee meetings & Meetings on Legal and Special Administrative matters etc. - @ Rs. 3000/- per sitting
2. For DPC/MACP/DACP meeting- @ 2000/- per sitting

121.16: To consider the proposal for creation of one new post of Hostel Warden (Male) purely on contract basis on consolidated amount at NILD, Kolkata.

Decision: EC discussed and approved the proposal with stated pay scale and RR's as mentioned in the agenda.

Dr. Lalit Narayan
Director
N.I.L.D.
Kolkata

121.17: To consider the proposal of enhancement of monthly salary of the post of Assistant Professor (Nursing).

Decision: EC discussed and approved in principal and directed to the complete proposal in details submit through circulation or in the next meeting.

121.18: To consider the proposal seeking approval for monthly stipend for the 1st year and 2nd year students pursuing the M.Sc Nursing Program at the National Institute for Locomotor Disabilities (NILD) Kolkata.

Decision: EC discussed and approved the proposal, as per the details below

Sl. No	M.Sc Nursing students	Existing Stipend	Stipend per month
1.	1 st year M.Sc Nursing students	NIL	Rs. 8,000/-
2.	2 nd year M.Sc Nursing students	NIL	Rs. 10,000/-

**** Terms and Conditions:**

1. Stipend will be paid during the posting/workplace at NILD and verified by the concerned HoD/In-charge.
2. Stipend will not be paid during the period of posting outside NILD Kolkata.
3. Stipend will be paid only for providing services at NILD Kolkata.
4. No Stipend will be paid to the in-service candidates who are on study leave.
5. Other than in-service candidates will have to provide an undertaking regarding non-employment.

121.19: To consider the proposal for recruitment of staffs and procurement of books to start the DISLI Course.

Decision: EC discussed and approved the proposal.

121.20. To consider the proposal for recruitment of TOT and procurement of furniture/equipment to start the Skill Training Programme on Data Entry Operator (Divyangjan) and 70 hours Employability Skills for Locomotor Disability.

Decision: EC discussed and approved the proposal. For the procurement purpose, the same should be done by following GFR.

121.21. To Consider the Proposal for MoU with Zoram Medical College, Aizawl for second campus of RC, Aizawl.

Decision: EC discussed and approved the proposal.

(Signature)
Director
N.I.L.D.
Kolkata

121.22: To consider the proposal for revised room rent, increment of room rent and engagement of cleaner for rented rooms at RC, Naharlagun.

Decision: EC discussed and approved the proposal.

121.23: To consider the proposal for the Approval conducting 6 months skill training course under PM Daksh skill training program of DEPwD at CRC Sikkim.

Decision: EC discussed and approved in principal the proposal with direction to explore e-skill training trades in consultation with the State Govt Authorities (Dept. of Tourism, Dept. of Commerce and Industry) as discussed by circulation or in the next EC meeting.

121.24: To consider the proposal for enabling estimate for Digital Survey and Sub-soil investigation for C/o new Building for CRC Tripura.

Decision: EC discussed and approved the proposal.

121.25: To consider the proposal for procurement of goods for the various department of the CRC at Tripura.

Decision: EC discussed and approved the proposal for procurement of the following items as per GFR.

Sl. No.	Name of Equipment with Justification	Qty Rqd.	Cost per Qty.	Amount (inRs.)
1	Sound System (1 Ahuja Bluetooth Amplifier, 1 Wired Microphone, 2 nos 200 Watt Sound Box, 2 nos Wireless Microphone, 1 no of Mic Stand) for official use in various programmes such as AGP, Annual Day etc	1	70000	70,000
2	Wooden Podium and a Conference Mic for official use in various programmes such as AGP, Annual Day etc	1	60000	60,000
7	Glow Display Board of CRC Tripura in main entrance gate	1	75000	75,000
8	Halogen Light Lamps for use at night at CRC SRE Tripura	8	100000	100,000
Total				305,000

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M. L. L. D.
Director
M. L. L. D.
Kolkata

121.26: To Consider the proposal for procurement of various materials/equipment at CRC Patna.

Decision: EC discussed and approved the procurement proposal as follows. The procurement should be done by following GFR.

Sl. No	Particulars	Qty.	Approx. Amount	Objective	Justification
01	LAN Based Multi-function A3 size Photocopier Machine (DADF/SPDF)	01 nos	110,000	For scanning and copying of official documents of various sizes upto A3 size which may include land related papers.	For faster delivery and smooth conduction of entrusted works
02	Air Conditioner	03 nos	1,80,000	The room allotted to Administrative officer, assistant, accountant of CRC Patna is becoming very hot during daytime which makes the officer/officials very difficult to sit and discharge their entrusted duties smoothly.	To maintain a good work environment
03	All in One PC	03 nos	2,10,000	01 for assistant, 01 for clerk and 01 for accountant for smooth functioning of office work	No computer available for these official
04	Stationary Item	-	1,50,000	For smooth functioning of office and other unit	For smooth functioning of office.
05	House keeping item	-	1,00,000	For cleaning of Administrative and Hostel Building	For cleaning of Administrative and Hostel Building

Handwritten signature and stamp:
 L. L. D. NARAYAN
 Director
 L. L. D.
 Patna

121.27: To consider the proposal for Librarian cum Academic Assistant of CRC Patna for ongoing RCI approved courses:

Decision: EC discussed and did not approve the proposal.

121.28: To consider the proposal for promotional and sensitization program in aspirational districts of Bihar.

Decision: EC discussed and approved the proposal to be funded through the AGP scheme of the DEPwD.

121.29: To consider the proposal for Purchasing of Books for on-going RCI approved Diploma Level Courses at CRC Patna:

Decision: EC discussed and approved the proposal.

121.30: To consider the proposal for Roof treatment of the balance portion of the Main Institute Building at NILD, Kolkata.

Decision: EC discussed and did not approve the proposal with a direction to explore more economical alternative measures for execution of the said work.

121.31: To consider the proposal for Electrical and Civil item procurement, maintenance and repairs works at NILD Kolkata.

Decision: EC discussed and approved the proposal with direction for procurement following GFR.

121.32: To Consider the proposal of purchase of Physiotherapy Equipment/tools for Research Works as mentioned in the agenda.

Decision: EC discussed and approved the proposal.

121.33: To Consider the proposal of Installation of AC in the Patient Service Area in the Physiotherapy Department:

Decision: EC discussed and approved the proposal of Air Conditioning Machine with direction to explore the possibility to procure the equipments through CSR funds, if failed; procurement should be done after clearing all backlog approval for procurement of ACs.

121.34: To Consider the proposal of Revision of Recruitment Rule of Contractual post of Professional Trainee (Physiotherapy, Occupational Therapy and P&O) of Outreach section:

Decision: EC discussed and approved the proposal with the following directions:

1. No of post of Professional Trainee will be -03 (each from PT, OT, P&O discipline)
2. Salary: Consolidated amount of Rs. 27,000/- per month.

Adit
Director
NILD
Kolkata

121.35: To Consider Purchase of Therapeutic and Office Items For Second Campus of RC, Aizawl at ZMC of INR 20 Lakhs

Decision: EC discussed and approved the proposal with a direction to procure the items following GFR.

121.36: To consider the proposal for handing over the administrative control of CRC Sikkim to NILD Kolkata by NIEPVD Dehradun.

Decision: EC noted the proposal.

121.37. Proposal for consideration and approval for the post of Consultant (Accounts)-01 purely on a contract basis at NILD Kolkata.

The Executive Committee thoroughly reviewed the proposal and did not approve it. However, the committee stressed the need to increase the frequency of internal audits to twice the current rate.

121.38. Proposal for enhancement of remuneration of retired Govt. officers/officials engaged in the post of Consultant (Admin.) at NILD Kolkata.

The Executive Committee considered and approved the proposal as per given table.

Level of Pay in Pay Matrix	Remuneration (₹)	Conveyance Allowance (₹)
Level 5 to Level 7 of the pay Matrix (Equivalent to pre-revised Pay Scale with GP of ₹2400/- to ₹4600/-)	₹30,000	₹3,000
Level 8 to Level 10 (Equivalent to pre-revised GP ₹4800 to ₹5400)	₹40,000	
Level 11 (Equivalent to pre-revised GP ₹6600)	₹50,000	

121.39. Proposal for granting of Medical Leave for the post of Director, NILD Kolkata, engaged purely on contract and tenure basis.

The Executive Committee thoroughly reviewed the proposal and approved it in principle, with the directive to submit a detailed proposal to the ministry for its comprehensive assessment. This proposal should include an evaluation of the medical leave requirements for Directors of National Institutes under the Department of Empowerment of Persons with Disabilities (DEPwDs), Ministry of Social Justice and Empowerment, Government of India, on a contractual basis, in alignment with practices at other similar National Institutes.

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121.40. Proposal for inclusion of annual messing charges for the students of NILD, Kolkata, staying at the hostel inside the campus in addition to annual hostel fees.

The Executive Committee reviewed the proposal in detail and approved it, with the condition that the annual mess charges to be collected at the time of admission or during the time of annual fee depositor under the Student Welfare Fund. The management of the mess will be entrusted to the senior-most batch of students each year, who will be responsible for overseeing all mess related activities.

121.41. To Consider the Proposal for re-constitution of Standing Technical Committee for procurement of high-value equipment's.

The Executive Committee discussed the proposal in detail and approved the proposed committee.

121.42. Enhancement of remuneration of Orthopaedic Surgeon (Consultant) on a session basis at NILD, Kolkata.

The Executive Committee reviewed the proposal in detail and approved the remuneration of ₹2,500 per session for a duration of 1 hour, up to a maximum of 50 hours per month, with a total monthly cap of ₹1.25 lakhs (₹2,500 x 50 hours). The consultant is required to visit on all working days throughout the month.

121.43. Proposal to establish satellite rehabilitation centres.

The Executive Committee discussed the proposal in detail and directed to forward the proposal to the ministry for its evaluation to establish under DDRS scheme.

121.44. Proposal for Conducting Home-to-Home Mapping (survey) of People with Disabilities in a nearby district of Kolkata, (one district of West Bengal.).

The Executive Committee discussed the proposal in detail and approved the same to be undertaken in association with DDRC-Pune under AGP Scheme

121.45. Requesting to consider the repairing cost of tricycles for distribution in the interest of Divyangjans.

The Executive Committee reviewed the proposal in detail and approved it, directing the Director of CRC-Patna to complete the entire distribution by September 2024.

Jalib
D. L. MITTAL
Director
NILD
Kolkata