

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Director
2	Number of posts	:	01
3	Classification of posts/service	:	Group-A
4	Scale of Pay		PB-4 Rs.37,400-67,000/- + GP Rs.8,700/- (revised) (Rs.14,300-18,300/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	N.A.
7	Age limit for direct recruitment	:	Not exceeding 50 years.
8	Educational and other qualifications required for direct recruitment	:	Master Degree in Physical Medicine & Rehabilitation or Orthopedics & Bio-Medical Engg. With experience in the field of Rehabilitation of orthopaedically Handicapped at least 10 Yrs.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	N.A.
10	Period of probation if any	:	02 years.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By direct /Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		Head of the Department to implement and develop Rehabilitation, Research, Training and Service toward the Orthopaedically Handicapped. Head of the Administration
	14.B- Agency for Selection		Secretary Ministry of Social Justice Empowerment Govt. of India as well as president Governing Council.
	14.C- Designation of appointing authority		Chairman Executive Council as well as Joint Secretary Ministry of Social Justice Empowerment Govt. of India

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Dy. Director (Technical)
2	Number of posts	:	01
3	Classification of posts/service	:	Group-A
4	Scale of Pay		PB-4 Rs.37,400-67,000/- + GP Rs.8,700/- (revised) (Rs.14,300-18,300/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	N.A.
7	Age limit for direct recruitment	:	Below 50 Years
8	Educational and other qualifications required for direct recruitment	:	1. M.B.B.S. (recognized by I.M.C.) 2. Post Graduate Degree/ Diploma. (a) M.S. in Orthopaedics/ General Surgery/ Plastic & Reconstructive Surgery/ FRCS/MD in Physical Med. & Rehab or (b) Diploma in Physical Med. 2 or 3 Yrs. Course or 1 Yr. post MS course or (c) Diploma in Orthopaedics with further training in rehabilitation/ physical Med./Bio-Engg. or (d) Doctorate in Rehabilitation/ preventative & Social Medicine or in Physical Medicine/ Orthopaedics (e) MNAMS (by exam.) of National Academy of Medical Science (f) Diplomate in Orthopedics./ physical Med. & Rehabilitation of National Board of Examination. (g) or any other equivalent qualification recognized by M.C.I /UPSC EXPERIENCE a) 10 years standing in the profession b) 15 years standing for those with Diploma in Orthopaedics. c) Teaching experience in a recognized Institute by IMC for 5 years or 10 experiences in dealing with hospital administration. Preferably: Those in comparative position in Govt. Service and may be available on deputation. Publication in recognized journals and papers, participations in recognized conference
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	N.A.
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached	:	Head of Medical and Technical Services to look after all Technical matter i.e. Rehab, Training and Services and assist the Director to develop of it
	14.B- Agency for Selection	:	Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as President General Council
	14.C- Designation of appointing authority	:	Joint Secretary, Ministry of Social Justice and Empowerment as well as Chairman Executive Council.

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RECRUITMENT RULES

1	Name of the post	:	Deputy Director (Administration.)
2	Number of posts	:	01
3	Classification of posts/service	:	Group-A
4	Scale of Pay		PB-3 Rs.15,600-39,100/- + GP Rs.7,600/-
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	45 years but relax able as per Govt. Rules
8	Educational and other qualifications required for direct recruitment	:	Bright Academic records with post Graduate Degree in Arts, Commerce, Science, and Management etc. at least 8 years experience of working in a Senior Administrative Post in Government, Semi Government Corporate Sector with Knowledge of Government rules and Office procedures along with Accounts and Establishment.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to the filled by various methods.	:	By Direct/Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		Head of office, General Adm. & to assist Director in all Administrative matter, for maintenance of office
	14.B- Agency for Selection		Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as President General Council.
	14.C- Designation of appointing authority		Joint Secretary, Ministry of Social Justice and Empowerment as well as Chairman Executive Council.

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
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RECRUITMENT RULES

1	Name of the post	Associate Professor (Orthopaedic)									
2	Number of posts	01									
3	Classification of posts	Group-A									
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- GP Rs.7,600/- (revised) (Rs.12000-16500/- pre-revised)									
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit									
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No									
7	Age limit for direct recruitment	Below 40 years									
8	Educational and other qualifications required for direct recruitment	<p>M.S. (Orthopaedics) or Diplomate National Board (Ortho.) (i) As Assistant Professor/ Sr. Lecturer in Orthopaedics for four years in a recognized medical college (in case of Direct Recruitment, 6 yrs. teaching and/or research experience after obtaining the post graduate degree qualifications) Desirable (ii) Minimum of four research publications indexed in index Medicus/ National Journals. Remarks: Experience may be relaxed by the Competent Authority for the candidates having desirable qualifications</p>									
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion									
10	Period of probation if any	Two years for direct recruitment. Nil for promotees									
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to the filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)									
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	<p>Promotion :- By promotion from the post of Assistant Professor (Orthopaedic) in the PB-3 G.P. Rs.6600/- having five years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular basis Or 2. With five years regular services in the grade of Assistant Professor (Orthopaedic) in the PB-3 G.P. Rs.6600/- or equivalent in a recognized Institution/College/University.</p>									
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Joint Secy.& Chairman-EC of NOH</td> <td style="width: 20%; text-align: center;">Chairman</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Director of NIOH</td> <td style="text-align: center;">Member Secy.</td> </tr> </table>		Joint Secy.& Chairman-EC of NOH	Chairman	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Director of NIOH	Member Secy.
Joint Secy.& Chairman-EC of NOH	Chairman										
Two Experts in the same field to be nominated by the Chairman	Member										
One representative of SC/ST/OBC/Minority Community	Member										
Director of NIOH	Member Secy.										
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable									
15	Duties attached	Duties primarily involve teaching/training, research and services in respective area etc. However additional responsibility and administrative duties may be assigned by competent authority as and when required.									
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.									

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1	Name of the post	Associate Professor (PM&R)									
2	Number of posts	01									
3	Classification of posts	Group-A									
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- GP Rs.7,600/- (revised) (Rs.12000-16500/- pre-revised)									
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit									
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No									
7	Age limit for direct recruitment	Below 50 years									
8	Educational and other qualifications required for direct recruitment	<p>i) MD.(PMR)/Diplomate National Board (PMR) / MD (Medicine) with Diploma in PMR/ MS (Gen.Surgery)/ M.S (Ortho) with two years special training in the specialty Physical Medicine & Rehabilitation (Rehabilitation Medicine) or two years of equivalent training approved in the subject in any approved institution in India</p> <p>(ii) As Assistant Professor/ Sr. Lecturer in PMR for four years in a recognized medical college (in case of Direct Recruitment, 6 yrs. teaching and/or research experience after obtaining the post graduate degree qualifications).</p> <p>(iii) Minimum of two research publications indexed in index Medicus/ National Journals. Remarks: Experience may be relaxed by the Competent Authority for the candidates having desirable qualifications (Adopted from MCI Guideline)</p>									
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion									
10	Period of probation if any	Two years for direct recruitment. Nil for promotees									
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)									
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	<p>Promotion :- By promotion from the post of Assistant Professor (PMR) in the PB-3 G.P. Rs.6600/- having five years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular basis Or 2. With five years regular services in the grade of Assistant Professor (PMR) in the PB-3 G.P. Rs.6600/- or equivalent in a recognized Institution/College/University.</p>									
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Joint Secy.& Chairman-EC of NOH</td> <td style="width: 30%; text-align: center;">Chairman</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Director of NIOH</td> <td style="text-align: center;">Member Secy.</td> </tr> </table>		Joint Secy.& Chairman-EC of NOH	Chairman	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Director of NIOH	Member Secy.
Joint Secy.& Chairman-EC of NOH	Chairman										
Two Experts in the same field to be nominated by the Chairman	Member										
One representative of SC/ST/OBC/Minority Community	Member										
Director of NIOH	Member Secy.										
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable									
15	Duties attached	Head of the Department of Physical Medicine & Rehabilitation. Duties primarily involve teaching/training, research and services in respective area etc. However additional responsibility and administrative duties may be assigned by competent authority as and when required.									
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.									

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RECRUITMENT RULES

1	Name of the post	Associate Professor (Physiotherapy)									
2	Number of posts	01									
3	Classification of posts	Group-A									
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- GP Rs.7,600/- (revised) (Rs.12000-16500/- pre-revised)									
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit									
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No									
7	Age limit for direct recruitment	Below 50 years									
8	Educational and other qualifications required for direct recruitment	<p>1. Essential qualification Post Graduate Degree in PT with at least 55% marks of an equivalent grade in a point scale wherever grading system is followed) from a recognized University.</p> <p>2. Experience:- 11 years of teaching experience (including 5 years as Assistant Professor in relevant filed) from a recognized Institution/College/ University.</p> <p>3. Desirable: - Ph. D in the relevant field.</p> <p>4. Remarks: Experience may be relaxed by the Competent Authority for the candidates having desirable qualification.</p>									
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion									
10	Period of probation if any	Two years for direct recruitment. Nil for promotees									
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to the filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)									
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	<p>Promotion :- By promotion from the post of Assistant Professor PT in the PB-3 Rs.15,600-39,100/- GP Rs.6600/-having five years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies.</p> <p>1. Holding analogous posts on regular basis Or 2. With five years regular services in the grade of Assistant Professor PT in the PB-3 Rs.15,600-39,100/- GP Rs.6600/- or equivalent in a recognized Institution/College/University.</p>									
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Joint Secy.& Chairman-EC of NOH</td> <td style="width: 30%;">Chairman</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td>Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td>Member</td> </tr> <tr> <td>Director of NIOH</td> <td>Member Secy.</td> </tr> </table>		Joint Secy.& Chairman-EC of NOH	Chairman	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Director of NIOH	Member Secy.
Joint Secy.& Chairman-EC of NOH	Chairman										
Two Experts in the same field to be nominated by the Chairman	Member										
One representative of SC/ST/OBC/Minority Community	Member										
Director of NIOH	Member Secy.										
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable									
15	Duties attached	In-charge/HOD of Dept. of PT, Duties primarily involve teaching/training, research and services in respective area etc. However additional responsibility and administrative duties may be assigned by competent authority as and when required.									
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.									

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RECRUITMENT RULES

1	Name of the post	Associate Professor (Occupational Therapy)									
2	Number of posts	01									
3	Classification of posts	Group-A									
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- GP Rs.7,600/- (revised) (Rs.12000-16500/- pre-revised)									
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit									
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No									
7	Age limit for direct recruitment	Below 50 years									
8	Educational and other qualifications required for direct recruitment	<p>1. Essential qualification Post Graduate Degree in OT with at least 55% marks of an equivalent grade in a point scale wherever grading system is followed) from a recognized University.</p> <p>2. Experience:- 11 years of teaching experience (including 5 years as Assistant Professor in relevant filed) from a recognized Institution/College/ University.</p> <p>3. Desirable: - Ph. D in the relevant field.</p> <p>4. Remarks: Experience may be relaxed by the Competent Authority for the candidates having desirable qualification.</p>									
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion									
10	Period of probation if any	Two years for direct recruitment. Nil for promotees									
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to the filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)									
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	<p>Promotion :- By promotion from the post of Assistant Professor OT in the PB-3 Rs.15,600-39,100/- GP Rs.6600/-having five years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular basis Or 2. With five years regular services in the grade of Assistant Professor OT in the PB-3 Rs.15,600-39,100/- GP Rs.6600/- or equivalent in a recognized Institution/College/University.</p>									
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Joint Secy.& Chairman-EC of NOH</td> <td style="width: 30%; text-align: center;">Chairman</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Director of NIOH</td> <td style="text-align: center;">Member Secy.</td> </tr> </table>		Joint Secy.& Chairman-EC of NOH	Chairman	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Director of NIOH	Member Secy.
Joint Secy.& Chairman-EC of NOH	Chairman										
Two Experts in the same field to be nominated by the Chairman	Member										
One representative of SC/ST/OBC/Minority Community	Member										
Director of NIOH	Member Secy.										
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable									
15	Duties attached	In-charge/HOD of Dept. of OT, Duties primarily involve teaching/training, research and services in respective area etc. However additional responsibility and administrative duties may be assigned by competent authority as and when required.									
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.									

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RECRUITMENT RULES

1	Name of the post	Associate Professor (Prosthetics & Orthotics)									
2	Number of posts	01									
3	Classification of posts	Group-A									
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- GP Rs.7,600/- (revised) (Rs.12000-16500/- pre-revised)									
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit									
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No									
7	Age limit for direct recruitment	Below 50 years									
8	Educational and other qualifications required for direct recruitment	<p>1. Essential qualification Post Graduate Degree in Prosthetics & Orthotics from an Institution/ University recognized by RCI 2. Experience: - A minimum of 11 years of teaching including 5 years As Assistant Professor in any Prosthetics & Orthotics Rehabilitation Institution recognized by RCI. 3. Desirable: - Ph. D in the relevant field. 4 Remarks: Experience may be relaxed by the Competent Authority for candidates having desirable qualification. (As per RCI guidelines-2014)</p>									
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion									
10	Period of probation if any	Two years for direct recruitment. Nil for promotees									
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to the filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)									
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	<p>Promotion :- By promotion from the post of Assistant Professor P&O in the PB-3 Rs.15,600-39,100/- GP Rs.6600/-having five years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular basis Or 2. With five years regular services in the grade of Assistant Professor P&O in the PB-3 Rs.15,600-39,100/- GP Rs.6600/- or equivalent in a recognized Institution/College/University.</p>									
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Joint Secy.& Chairman-EC of NOH</td> <td style="width: 30%; text-align: center;">Chairman</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Director of NIOH</td> <td style="text-align: center;">Member Secy.</td> </tr> </table>		Joint Secy.& Chairman-EC of NOH	Chairman	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Director of NIOH	Member Secy.
Joint Secy.& Chairman-EC of NOH	Chairman										
Two Experts in the same field to be nominated by the Chairman	Member										
One representative of SC/ST/OBC/Minority Community	Member										
Director of NIOH	Member Secy.										
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable									
15	Duties attached	In-charge/HOD of Dept. of PO, Duties primarily involve teaching/training, research and services in respective area etc. However additional responsibility and administrative duties may be assigned by competent authority as and when required.									
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.									

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RECRUITMENT RULES

1	Name of the post	:	Assistant Professor-cum-Assistant Director (Services)
2	Number of posts	:	01
3	Classification of posts/service	:	Group-A
4	Scale of Pay	:	PB-3 Rs.15,600-39,100/- + GP Rs.6600/- (revised) (Rs.10,000-325-15,200/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 40 years
8	Educational and other qualifications required for direct recruitment	:	MBBS with MS Orthopaedics/ MD or Diploma in Physical Medicine and Rehabilitation from any recognized Institute. 5 years experience in the field of rehabilitation of Physically Handicapped in any teaching Institute
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By direct /Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		In-charge of service unit to assist the D.D.(T) to render and develop the services towards the orthopaedically handicapped persons.
	14.B- Agency for Selection		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council
	14.C- Designation of appointing authority		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.
Re-designation from Assistant Director (Services) to Assistant Professor-cum-Assistant Director (Services) vide 80 th Executive Council meeting of this Institute held on 07-05-2012 approved.			

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1	Name of the post	:	Assistant Professor-cum-Assistant Director (Training)
2	Number of posts	:	01
3	Classification of posts/service	:	Group-A
4	Scale of Pay	:	PB-3 Rs.15,600-39,100/- + GP Rs.6600/- (revised) (Rs.10,000-325-15,200/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	N.A.
7	Age limit for direct recruitment	:	Below 50 years
8	Educational and other qualifications required for direct recruitment	:	MS in Orthopaedics / Diploma National Academy of Medical Science (Ortho.) or any other equivalent qualification recognized by IMC or MD/ Diploma in Physical Medicine & Rehab. from any recognized University / Diploma national Academy of Medical Science and Rehabilitation 5 years experience in the field of rehabilitation for Physically Handicapped and experience in organizing and conducting courses in recognized Institution.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By direct/ Deputation.
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		In-charge of training programme. To assist the D.D.(T) for managing long term & short term courses and to deliver lectures in the classes
	14.B- Agency for Selection		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council
	14.C- Designation of appointing authority		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council
Re-designation from Assistant Director (Training) to Assistant Professor-cum-Assistant Director (Training) vide 80 th Executive Council meeting of this Institute held on 07-05-2012 approved.			

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Assistant Professor (Orthopaedics)
2	Number of posts	:	02
3	Classification of posts/service	:	Group-A
4	Scale of Pay		PB-3 Rs.15,600-39,100/- + GP Rs.6600/- (revised) (Rs.10,000-325-15,200/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 40 years
8	Educational and other qualifications required for direct recruitment	:	M.S. (Ortho. Surgery)/Equivalent. Three years teaching experience in the subject in a recognized Institute/Medical College as Resident/Registrar/Demonstrator/Tutor.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/Deputation/Contract
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		In-Charge of orthopaedic Rehabilitation. To assist the D.D.(T) for Rehab. Research & Training towards the Orthopaedically handicapped and to deliver lectures in the classes
	14.B- Agency for Selection		Joint Secretary Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council
	14.C- Designation of appointing authority		Joint Secretary Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	Assistant Professor (PMR)									
2	Number of posts	02									
3	Classification of posts	Group-A									
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- + GP Rs.6600/- (revised) (Rs.10,000-325-15,200/- pre-revised)									
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit									
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No									
7	Age limit for direct recruitment	Below 40 years									
8	Educational and other qualifications required for direct recruitment	<p>Essential Qualification: M.D.(P.M.R)/M.D.(Medicine) with Diploma in PMR/M.S.(General Surgery)/ M.S.(Orthopaedics) with two years special training in the Speciality of Physical Medicine and Rehabilitation (Rehabilitation Medicine) or two years of equivalent training approved in the subject in any approved institution in India.</p> <p>Experience: (ii) Three years teaching experience in the subject in a recognized Institute as resident/ Registrar/Demonstrator/ Tutor/RMO.</p> <p>Remarks: Experience may be relaxed by the Competent Authority for the candidates having desirable qualifications</p> <p style="text-align: right;">(Adopted from MCI Guideline)</p>									
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion									
10	Period of probation if any	Two years for direct recruitment. Nil for promotees									
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)									
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	<p>Promotion :- By promotion from the post of Resident Medical Officer (RMO) in the PB-2 G.P. Rs.5400/- having five years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies.</p> <p>1. Holding analogous posts on regular basis Or 2. With five years regular services in the grade of RMO in the PB-3 G.P. Rs.5400/- or equivalent in a recognized Institution/College/University.</p>									
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Joint Secy.& Chairman-EC of NOH</td> <td style="width: 30%;">Chairman</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td>Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td>Member</td> </tr> <tr> <td>Director of NIOH</td> <td>Member Secy.</td> </tr> </table>		Joint Secy.& Chairman-EC of NOH	Chairman	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Director of NIOH	Member Secy.
Joint Secy.& Chairman-EC of NOH	Chairman										
Two Experts in the same field to be nominated by the Chairman	Member										
One representative of SC/ST/OBC/Minority Community	Member										
Director of NIOH	Member Secy.										
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable									
15	Duties attached	Duties primarily involve teaching/training, research and services in respective area etc. under instruction and supervision of DD (T) However additional responsibility and administrative duties may be assigned by the competent authority as and when required.									
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.									

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Assistant Professor (Rehabilitation)
2	Number of posts	:	01
3	Classification of posts/service	:	Group-A
4	Scale of Pay	:	PB-3 Rs.15,600-39,100/- + GP Rs.6600/- (revised) (Rs.10,000-325-15,200/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	N.A.
7	Age limit for direct recruitment	:	Below 40 years.
8	Educational and other qualifications required for direct recruitment	:	<p>Orthopaedics- MS (Orthopaedics) or Diplomate National Board (Ortho.)/ or MD/DNB (PMR)/ MD (Medicine) with Diploma in PMR/MS (General Surgery)/MS (Ortho.) with two years specially training in the specially, Physical Medicine and Rehabilitation (Rehabilitation Medicine) or two years of equivalent training approved in the subject in any approved Institution in India or Master Degree in any rehabilitation field viz.</p> <p>a) M. Sc. (PT/OT) or MPT/MOT in concerned field with Ph. D in the subject or</p> <p>b) MPO/M.E./M.Tech./M. Tech (Bio Med. Engg.) from a recognized University with RCI registration. Desirable- Ph. D., or PG in Sciences with Ph. D in disability/rehabilitation topic.</p> <p>Experience: - Three years teaching experience in the subject in a recognized Institution/Medical College as Resident/Registrar/Demonstrator/Tutor.</p>
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct / Deputation/Contract
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		I/c Rehabilitation and Academic Course. To assist the Dy. Director(T) for the deliver lecture in the classes
	14.B- Agency for Selection		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council
	14.C- Designation of appointing authority		Joint Secretary, Ministry of Social Justice and Empowerment as well as Chairman Executive Council

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Assistant Professor (Physiotherapy)
2	Number of posts	:	01
3	Classification of posts/service	:	Group-A
4	Scale of Pay	:	PB-3 Rs.15,600-39,100/- + GP Rs.6600/- (revised) (Rs.10,000-325-15,200/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	Applicable as per rule amended from time to time.
7	Age limit for direct recruitment	:	Below 40 years.
8	Educational and other qualifications required for direct recruitment	:	i. Post Graduate in Physiotherapy (with atleast 55% marks Or an equivalent Grade in a point scale wherever Grading System is followed) from a recognized University. ii. Experience: - 05 years teaching experience as Lecturer in recognized Institution/College/University in Physiotherapy. iii. Desirable: - Ph.D. in the relevant field.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion.	:	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Promotion/Deputation Failing both by Direct Recruitment.
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract / re-employment is to be made.	:	1. Promotion By promotion from the post of Lecturer in Physiotherapy in the pay BP-3 Rs.15,600-39,100/- Grade Pay Rs.5400/- having 06 years of regular service in the Institute. 2. Deputation From among the working Assistant Professor Physiotherapy in the same pay scale having 02 years of service. Or Lecturer in Physiotherapy with 05 year's service in the BP-3 Rs.15,600-39,100/- Grade Pay Rs.5400/- in a recognized Institution / College / University in Physiotherapy.
13	If a D.P.C. exists what is its composition.	:	1. Executive Council of the Institute: Chairman 2. Two Experts in the same field to be nominated by the Chairman : Member 3. One representative of SC/ST/OBC/Minority Community from the same field:- Member 4. Director of the Institute:- Member Secretary
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		Head of the Department of Physiotherapy to assist Deputy Director (Tech) or teaching the physiotherapy students and rehabilitation the patients.
	14.B- Agency for Selection		Joint Secretary, Ministry of S.J. & E. Govt. of India as well as Chairman, Executive Council
	14.C- Designation of appointing authority		Joint Secretary, Ministry of S.J. & E. as well as Chairman, Executive Council
Revised of Recruitment Rules vide 86th Executive Council meeting of this Institute held on 08-07-2014 (Agenda point 84.12).			

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Assistant Professor (Occupational Therapy)
2	Number of posts	:	01
3	Classification of posts/service	:	Group-A
4	Scale of Pay	:	PB-3 Rs.15,600-39,100/- + GP Rs.6600/- (revised) (Rs.10,000-325-15,200/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	Applicable as per rule amended from time to time.
7	Age limit for direct recruitment	:	Below 40 years.
8	Educational and other qualifications required for direct recruitment	:	i. Post Graduate in Occupational Therapy (with atleast 55% marks Or an equivalent Grade in a point scale wherever Grading System is followed) from a recognized University. ii. Experience: - 05 years teaching experience as Lecturer in recognized Institution/College/University in Physiotherapy. iii. Desirable: - Ph.D. in the relevant field. iv. Remarks: - Experience may be relaxed by the Competent Authority for otherwise eligible/suitable candidates possessing desirable qualification.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Promotion/Deputation Failing both by Direct Recruitment.
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	1. Promotion:- By promotion from the post of Lecturer in OT in the pay BP-3 Rs.15,600-39,100/- Grade Pay Rs.5400/- having 06 years of regular service in the Institute. Or By promotion from the post of Superintendent OT in the same scale of pay scale of Rs.9300-34800/- GP Rs.4600/- having 07 years of regular service in the Institute. 2. Deputation:- From among the working Associate Professor OT having 02 years of service or Lecturer OT with 05 years service in the pay scale of Rs.15,600-39,100/- Grade Pay Rs.5400/- in a recognized Institution / College / University in Physiotherapy.
13	If a D.P.C. exists what is its composition.	:	1. Executive Council of the Institute: Chairman 2. Two Experts in the same field to be nominated by the Chairman : Member 3. One representative of SC/ST/OBC/Minority Community from the same field:- Member 4. Director of the Institute:- Member Secretary
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached	:	Head of the department of Occupational Therapy. To assist the Dy. Director (Tech.) or teaching the students and to Rehabilitation the Orthopaedics patients.
	14.B- Agency for Selection	:	Joint Secretary Ministry of S.J. & E. Govt. of India as well as Chairman Executive Council.
	14.C- Designation of appointing authority	:	Joint Secretary Ministry of S.J. & E. as well as Chairman Executive Council
Revised of Recruitment Rules vide 86th Executive Council meeting of this Institute held on 08-07-2014 (Agenda point 84.12).			

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Accounts Officer
2	Number of posts	:	1
3	Classification of posts/service	:	Group-A
4	Scale of Pay		PB-3 Rs.15,600-39,100/- + GP Rs.6600/- (revised) (Rs.10,000-325-15,200/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	N.A.
7	Age limit for direct recruitment	:	Below 45 years.
8	Educational and other qualifications required for direct recruitment	:	Graduate preferably in commerce. SAS or SRAS equivalent qualification from recognized Institute, M.Com Preferred. 10, years experience in this line
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	Deputation/Direct
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		In-charge of Accounts Section to maintain Cash and Accounts, compilation of budget along with supervision of pension, CPF &GPF Accounts etc. He will also act as Drawing and disbursing officer.
	14.B- Agency for Selection		Joint Secretary, Ministry of Social Justice and Empowerment Govt. of India as well as Chairman Executive Council.
	14.C- Designation of appointing authority		Joint Secretary Ministry of welfare as well as Chairman Executive Council

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Civil Engineer
2	Number of posts	:	01
3	Classification of posts/service	:	Group-A
4	Scale of Pay		PB-3 Rs.15,600-39,100/- + GP Rs.6600/- (revised) (Rs.10,000-325-15,200/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	N. A.
7	Age limit for direct recruitment	:	Below 45 years.
8	Educational and other qualifications required for direct recruitment	:	B.E.(Civil) 10 years experience in this line.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		In-charge of Civil & Electrical Section to maintain construction, plumbing sanitation, beautification along with maintenance of building and allied works.
	14.B- Agency for Selection		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.
	14.C- Designation of appointing authority		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	Assistant Professor (Prosthetics & Orthotics)									
2	Number of posts	01									
3	Classification of posts	Group-A									
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- + GP Rs.6600/- (revised) (Rs.10,000-325-15,200/- pre-revised)									
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit									
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No									
7	Age limit for direct recruitment	Below 40 years									
8	Educational and other qualifications required for direct recruitment	<p>i) Post Graduate Degree in Prosthetics & Orthotics (with at least 55% marks Or an equivalent grade in a point scale wherever grading system is followed) from a recognized University.</p> <p>ii) Experience: - 05 years teaching experience as Lecturer in a recognized institution/College/University in Prosthetics & Orthotics.</p> <p>Desirable: - Ph. D in the relevant field.</p> <p>Remarks: Experience may be relaxed by the Competent Authority for the candidates having desirable qualifications</p>									
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion									
10	Period of probation if any	Two years for direct recruitment. Nil for promotees									
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation /Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)									
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	<p>Promotion :- By promotion from the post of Lecturer (Prosthetics &/or Orthotics) in the PB-3 G.P. Rs.5400/- having five years of regular service in the Institute.</p> <p>Deputation Officers of the Central/ State Govt./Autonomous bodies.</p> <p>1. Holding analogous posts on regular basis Or 2. With five years regular services in the grade of Lecturer in Prosthetics &/or Orthotics in the PB-3 G.P. Rs.5400/- or equivalent in a recognized Institution/College/University in Prosthetics & Orthotics.</p>									
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Joint Secy.& Chairman-EC of NOH</td> <td style="text-align: center;">Chairman</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Director of NIOH</td> <td style="text-align: center;">Member Secy.</td> </tr> </table>		Joint Secy.& Chairman-EC of NOH	Chairman	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Director of NIOH	Member Secy.
Joint Secy.& Chairman-EC of NOH	Chairman										
Two Experts in the same field to be nominated by the Chairman	Member										
One representative of SC/ST/OBC/Minority Community	Member										
Director of NIOH	Member Secy.										
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable									
15	Duties attached	Duties primarily involve teaching/training, research and services in respective area etc. under instruction and supervision of I/C PO or HOD. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.									
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.									

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	Assistant Professor (Physiology)									
2	Number of posts	01									
3	Classification of posts	Group-A									
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- + GP Rs.6600/- (revised) (Rs.10,000-325-15,200/- pre-revised)									
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit									
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No									
7	Age limit for direct recruitment	Below 40 years									
8	Educational and other qualifications required for direct recruitment	<p>M.D. (Physiology) MBBS with M.Sc.(Physiology) /M.Sc.(Med. Physiology) with Ph.D. (Med. Physiology) /M. Sc. (Med. Physiology) with D.Sc. (Med. Physiology).</p> <p>Experience :- Three years teaching experience in the subject in a recognized Institute / Medical College as resident / Registrar / Demonstrator / Tutor</p> <p>Remarks: Experience may be relaxed by the Competent Authority for the candidates having desirable qualifications</p> <p style="text-align: right;">(As per MCI Guideline)</p>									
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Not applicable									
10	Period of probation if any	Two years for direct recruitment.									
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)									
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	On deputation the candidate must possess the same educational qualification as per MCI Guide lines. The candidate must be working for 03 years on the Grade pay of 6600/- or working for 5 years on 5400/- GP.									
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Joint Secy.& Chairman-EC of NOH</td> <td style="width: 30%;">Chairman</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td>Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td>Member</td> </tr> <tr> <td>Director of NIOH</td> <td>Member Secy.</td> </tr> </table>		Joint Secy.& Chairman-EC of NOH	Chairman	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Director of NIOH	Member Secy.
Joint Secy.& Chairman-EC of NOH	Chairman										
Two Experts in the same field to be nominated by the Chairman	Member										
One representative of SC/ST/OBC/Minority Community	Member										
Director of NIOH	Member Secy.										
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable									
15	Duties attached	Duties primarily involve teaching/training, research and services in respective area etc. under instruction and supervision of DD (T) However additional responsibility and administrative duties may be assigned by the competent authority as and when required.									
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.									

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	Assistant Professor (Pathology)									
2	Number of posts	01									
3	Classification of posts	Group-A									
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- + GP Rs.6600/- (revised) (Rs.10,000-325-15,200/- pre-revised)									
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit									
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No									
7	Age limit for direct recruitment	Below 40 years									
8	Educational and other qualifications required for direct recruitment	M.D.(Pathology) / Ph. D. (Pathology) / D.Sc.(Pathology) Experience. Three years teaching experience in the subject in a recognized Institute / Medical College as resident / Registrar / Demonstrator / Tutor Remarks: Experience may be relaxed by the Competent Authority for the candidates having desirable qualifications <p style="text-align: right;">(As per MCI Guideline)</p>									
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Not applicable									
10	Period of probation if any	Two years for direct recruitment.									
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)									
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	On deputation the candidate must possess the same educational qualification as per MCI Guide lines. The candidate must be working for 03 years on the Grade pay of 6600/- or working for 5 years on 5400/- GP.									
13	If a D.P.C. exists what is its composition	Selection/Departmental Promotion Committee:- <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Joint Secy.& Chairman-EC of NOH</td> <td style="width: 30%;">Chairman</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td>Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td>Member</td> </tr> <tr> <td>Director of NIOH</td> <td>Member Secy.</td> </tr> </table>		Joint Secy.& Chairman-EC of NOH	Chairman	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Director of NIOH	Member Secy.
Joint Secy.& Chairman-EC of NOH	Chairman										
Two Experts in the same field to be nominated by the Chairman	Member										
One representative of SC/ST/OBC/Minority Community	Member										
Director of NIOH	Member Secy.										
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable									
15	Duties attached	Duties primarily involve teaching/training, research and services in respective area etc. under instruction and supervision of DD (T) However additional responsibility and administrative duties may be assigned by the competent authority as and when required.									
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.									

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	Assistant Professor (Anatomy)									
2	Number of posts	01									
3	Classification of posts	Group-A									
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- + GP Rs.6600/- (revised) (Rs.10,000-325-15,200/- pre-revised)									
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit									
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No									
7	Age limit for direct recruitment	Below 40 years									
8	Educational and other qualifications required for direct recruitment	<p>M.S. (Anatomy)/ M.D.(Anatomy)/MBBS with M.Sc. (Anatomy)/ M.Sc. (Med. Anatomy) with Ph.D. (Med. Anatomy)/ M.Sc. (Med. Anatomy)/ with D.Sc. (Med. Anatomy).</p> <p>Experience. Three years teaching experience in the subject in a recognized Institute/ Medical College as resident/ Registrar/ Demonstrator/ Tutor.</p> <p>Remarks: Experience may be relaxed by the Competent Authority for the candidates having desirable qualifications</p> <p style="text-align: right;">(As per MCI Guideline)</p>									
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Not applicable									
10	Period of probation if any	Two years for direct recruitment.									
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)									
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	On deputation the candidate must possess the same educational qualification as per MCI Guide lines. The candidate must be working for 03 years on the Grade pay of 6600/- or working for 5 years on 5400/- GP.									
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Joint Secy.& Chairman-EC of NOH</td> <td style="width: 30%;">Chairman</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td>Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td>Member</td> </tr> <tr> <td>Director of NIOH</td> <td>Member Secy.</td> </tr> </table>		Joint Secy.& Chairman-EC of NOH	Chairman	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Director of NIOH	Member Secy.
Joint Secy.& Chairman-EC of NOH	Chairman										
Two Experts in the same field to be nominated by the Chairman	Member										
One representative of SC/ST/OBC/Minority Community	Member										
Director of NIOH	Member Secy.										
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable									
15	Duties attached	Duties primarily involve teaching/training, research and services in respective area etc. under instruction and supervision of DD (T) However additional responsibility and administrative duties may be assigned by the competent authority as and when required.									
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.									

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	Lecturer (Prosthetics)	
2	Number of posts	01	
3	Classification of posts	Group-A	
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- + GP Rs.5400/- (revised) (Rs.8000-13500/-pre-revised)	
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit	
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No	
7	Age limit for direct recruitment	Below 35 years	
8	Educational and other qualifications required for direct recruitment	<p>i) Post Graduate Degree in Prosthetics & Orthotics (with atleast 55% marks Or an equivalent grade in a point scale wherever grading system is followed) from a recognized University. Experience: - 03 years experience in Prosthetics & Orthotics in a recognized institution/College/University. OR</p> <p>i) Bachelor Degree in (Prosthetics & Orthotics) with 05 years of experience in Prosthetics & Orthotics in a recognized institution/College/University</p> <p>Desirable: - Ph. D in the relevant field. Remarks: - Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates.</p>	
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion	
10	Period of probation if any	Two years for direct recruitment. Nil for promotees	
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)	
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	<p>Promotion :- By promotion from the post of Demonstrator (Prosthetics/Orthotics) in the PB-2 G.P. Rs.4200/- having five years of regular service in the Institute.</p> <p>Deputation Officers of the Central/ State Govt./Autonomous bodies.</p> <p>1. Holding analogous posts on regular basis Or 2. With 05 years regular services in the grade of Demonstrator (Prosthetics/Orthotics in the PB-2 G.P. Rs.4200/- or equivalent in a recognized Institution/College/University.</p>	
13	If a D.P.C. exists what is its composition	Selection/Departmental Promotion Committee:-	
		Joint Secy.& Chairman-EC of NOH	Chairman
		Two Experts in the same field to be nominated by the Chairman	Member
		One representative of SC/ST/OBC/Minority Community	Member
		Director of NIOH	Member Secy.
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable	
15	Duties attached	Duties primarily involve teaching/training, research and services in respective area etc. under instruction and supervision of I/C PO or HOD. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.	
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.	

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	Lecturer (Orthotics)									
2	Number of posts	01									
3	Classification of posts	Group-A									
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- + GP Rs.5400/- (revised) (Rs.8000-13500/-pre-revised)									
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit									
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No									
7	Age limit for direct recruitment	Below 35 years									
8	Educational and other qualifications required for direct recruitment	<p>i) Post Graduate Degree in Prosthetics & Orthotics (with atleast 55% marks Or an equivalent grade in a point scale wherever grading system is followed) from a recognized University. Experience: - 03 years experience in Prosthetics & Orthotics in a recognized institution/College/University. OR</p> <p>ii) Bachelor Degree in (Prosthetics & Orthotics) with 05 years of experience in Prosthetics & Orthotics in a recognized institution/College/University</p> <p>Desirable: - Ph. D in the relevant field.</p> <p>Remarks:- Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates.</p>									
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion									
10	Period of probation if any	Two years for direct recruitment. Nil for promotees									
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)									
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	<p>Promotion :- By promotion from the post of Demonstrator (Prosthetics/Orthotics) in the PB-2 G.P. Rs.4200/- having five years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies.</p> <p>1. Holding analogous posts on regular basis Or 2. With 05 years regular services in the grade of Demonstrator (Prosthetics/Orthotics in the PB-2 G.P. Rs.4200/- or equivalent in a recognized Institution/College/University.</p>									
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Joint Secy.& Chairman-EC of NOH</td> <td style="width: 20%; text-align: center;">Chairman</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Director of NIOH</td> <td style="text-align: center;">Member Secy.</td> </tr> </table>		Joint Secy.& Chairman-EC of NOH	Chairman	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Director of NIOH	Member Secy.
Joint Secy.& Chairman-EC of NOH	Chairman										
Two Experts in the same field to be nominated by the Chairman	Member										
One representative of SC/ST/OBC/Minority Community	Member										
Director of NIOH	Member Secy.										
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable									
15	Duties attached	Duties primarily involve teaching/training, research and services in respective area etc. under instruction and supervision of I/C PO or HOD. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.									
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.									

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Lecturer (Physiotherapy)
2	Number of posts	:	02
3	Classification of posts/service	:	Group-A
4	Scale of Pay		PB-3 Rs.15,600-39,100/- + GP Rs.5400/- (revised) Rs.8000-13500/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	Applicable as per rule amended from time to time.
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	i. Degree in Physiotherapy. ii. Post Graduate degree in Physiotherapy (with atleast 55% marks Or an equivalent Grade in a point scale wherever Grading System is followed) from a recognized University. iii. Experience: - 03 years teaching experience as Lecturer in recognized Institution/College/University in a post with pay scale of Rs.9300-34800, GP Rs.4600/-. iv. Desirable: - Ph.D. in the relevant field. v. Remarks: - Experience may be relaxed by the Competent Authority for otherwise eligible/suitable candidates.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Promotion/Deputation Failing both by Direct Recruitment.
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	1. Promotion:- By promotion from the post of Sr. Physiotherapist-cum-Jr. Lecturer in the scale of pay Rs.9300-34800/- GP Rs.4600/- having 03 years of regular service in the Institute. Or From the post of Demonstrator/Physiotherapist in the same scale of pay scale of Rs.9300-34800/- GP Rs.4600/- having 08 years of regular service. Or From the post of Demonstrator (Physiotherapy) in the same scale of pay scale of Rs.9300-34800/- GP Rs.4200/- having 12 years of regular service in the Institute. 2. Deputation: - From among the working Lecturer in Physiotherapy in the same scale of pay Rs.15,600-39,100/- Grade Pay Rs.5400/- having 02 years of service. Or Sr. Physiotherapist-cum-Jr. Lecturer with 04 years service in the pay scale of Rs.9300-34800/- GP Rs.4600/- Or Demonstrator (Physiotherapy) having 08 years of service in the pay scale of Rs. Rs.9300-34800/- GP Rs.4200/- in a recognized Institution / College / University in Physiotherapy.
13	If a D.P.C. exists what is its composition.	:	1. Executive Council of the Institute: Chairman 2. Two Experts in the same field to be nominated by the Chairman : Member 3. One representative of SC/ST/OBC/Minority Community from the same field:- Member 4. Director of the Institute:- Member Secretary
14	Circumstances in which UPSC is to be consulted in making recruitment.	:	NA
	14.A- Duties attached	:	To assist Asstt. Professor (PT) for Rehabilitation, Training, Services & Research and to deliver lectures.
	14.B- Agency for Selection	:	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.
	14.C- Designation of appointing authority	:	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.

Revised of Recruitment Rules vide 86th Executive Council meeting of this Institute held on 08-07-2014 (Agenda point 84.12).

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Lecturer (Occupational Therapy)
2	Number of posts	:	02
3	Classification of posts/service	:	Group-A
4	Scale of Pay	:	PB-3 Rs.15,600-39,100/- + GP Rs. 5400/- (revised) Rs.8000-13500/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	Applicable as per rule amended from time to time.
7	Age limit for direct recruitment	:	Below 40 years.
8	Educational and other qualifications required for direct recruitment	:	i. Degree in Occupational Therapy. ii. Post Graduate degree in Occupational Therapy (with atleast 55% marks). Or an equivalent Grade in a point scale wherever Grading System is followed) from a recognized University. iii. Experience: - 03 years teaching experience as Lecturer from a recognized Institute/University in a post of with pay scale of Rs.9300-34800, GP Rs.4600/-. iv. Desirable: - Ph.D. in the relevant field. v. Remarks: - Experience may be relaxed by the Competent Authority for otherwise eligible/suitable candidates.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Promotion/Deputation Failing both by Direct Recruitment.
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	1. Promotion:- By promotion from the post of Superintendent OT in the same scale of pay scale of Rs.9300-34800/- GP Rs.4600/- having 03 years of regular service in the Institute. Or From the post of Sr. Occupational Therapist-cum-Jr. Lecturer in the same scale of pay Rs.9300-34800/- GP Rs.4600/- having 03 years of regular service in the Institute. Or From the post of Demonstrator (OT) having 08 years of service in the pay scale of Rs.9300-34800/- GP Rs.4200/- in the Institute. 2. Deputation: - From among the working Lecturer in Occupational Therapy in the same scale having 02 years of service. Or Superintendent OT/Sr. Occupational Therapist-cum-Jr. Lecturer with a 04 years service in the pay scale of Rs.9300-34800/- GP Rs.4600/- Or Demonstrator (OT) having 08 years of service in the pay scale of Rs. Rs.9300-34800/- GP Rs.4200/- in a recognized Institution / College / University.
13	If a D.P.C. exists what is its composition.	:	1. Executive Council of the Institute: Chairman 2. Two Experts in the same field to be nominated by the Chairman : Member 3. One representative of SC/ST/OBC/Minority Community from the same field:- Member 4. Director of the Institute:- Member Secretary
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached	:	To assist Asstt. Professor (OT) for Rehabilitation, Training Services & Research and to deliver lectures.
	14.B- Agency for Selection	:	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.
	14.C- Designation of appointing authority	:	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.

Revised of Recruitment Rules vide 86th Executive Council meeting of this Institute held on 08-07-2014 (Agenda point 84.12).

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Resident Medical Officer (R.M.O.)
2	Number of posts	:	02
3	Classification of posts/service	:	Group-A
4	Scale of Pay	:	PB-3 Rs.15,600-39,100/- + GP Rs.5400/- (revised) (Rs.8000-13500/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	MBBS from any recognized University experience in Anesthesiology/ Orthopaedics/ Physical Medicine & Rehabilitation/ Psychiatric.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To assist the D.D.(T) for Rehab., Training & Services research out of 3: 1. In-charge of X-Ray unit. 2. In-charge of Operation Theater. 3. In-charge of Special clinic of Congenital abnormalities.
	14.B- Agency for Selection		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.
	14.C- Designation of appointing authority		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Resident Medical Officer-cum-Anaesthetist
2	Number of posts	:	01
3	Classification of posts/service	:	Group-A
4	Scale of Pay	:	PB-3 Rs.15,600-39,100/- + GP Rs.5400/- (revised) (Rs.8000-13500/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	MBBS from any recognized University experience in Anesthesiology/ Orthopaedics/ Physical Medicine & Rehabilitation/ Psychiatric.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached	:	To assist the D.D.(T) for Rehab., Training & Services research out of 3: 1. In-charge of X-Ray unit. 2. In-charge of Operation Theater. 3. In-charge of Special clinic of Congenital abnormalities.
	14.B- Agency for Selection	:	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.
	14.C- Designation of appointing authority	:	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.
One post Re-designated as Resident Medical Officer-cum-Anaesthetist out of three existing post of Resident Medical Officer vide 86 th Executive Council meeting (Agenda No.84.18).			

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Lady Medical Officer (L.M.O.)
2	Number of posts	:	1
3	Classification of posts/service	:	Group-A
4	Scale of Pay	:	PB-3 Rs.15,600-39,100/- + GP Rs.5400/- (revised) (Rs.8000-13500/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	MBBS from any recognized University/ Institute 3 years experience Hospital / Institute
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		In-charge of Pathology and Polio Immunization Clinic. To assists Assistant Professor-cum-Assistant Director (Services).
	14.B- Agency for Selection		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council
	14.C- Designation of appointing authority		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Research Officer (Bio Engineering)
2	Number of posts	:	01
3	Classification of posts/service	:	Group-A
4	Scale of Pay	:	PB-3 Rs.15,600-39,100/- + GP Rs.5400/- (revised) (Rs.8000-13500/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Degree in Mechanical/ Electrical/ Electronics/ Engineering/ Computer Engg. from a recognized University or equivalent or Master Degree in allied subjects 3 years experience research & training
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		In-charge of Bio-Engg. research and to assist Dy. Director (T) for Rehabilitation & Research programme and deliver lectures in the classes.
	14.B- Agency for Selection		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.
	14.C- Designation of appointing authority		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Research Officer (Social Science)
2	Number of posts	:	01
3	Classification of posts/service	:	Group-A
4	Scale of Pay	:	PB-3 Rs.15,600-39,100/- + GP Rs.5400/- (revised) (Rs.8000-13500/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	MA in Sociology / Social Science from any recognized University. 3 years experience research & training in this line.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		In-charge of Social Science Research. To assist Dy. Director (T) for Research & Services and to deliver lectures in the classes.
	14.B- Agency for Selection		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.
	14.C- Designation of appointing authority		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Research Officer (Medical)
2	Number of posts	:	1
3	Classification of posts/service	:	Group-A
4	Scale of Pay		PB-3 Rs.15,600-39,100/- + GP Rs.5400/- (revised) (Rs.8000-13500/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 40 years
8	Educational and other qualifications required for direct recruitment	:	MBBS or equivalent qualification recognized by MCI with PG Degree in Medical /Engineering/Biotechnology/Bio-Med Engineering/Rehab. field etc.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		In-charge orthopaedic research, Rehabilitation of disabled patients and demonstrate the students
	14.B- Agency for Selection		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council
	14.C- Designation of appointing authority		Joint Secretary, Ministry of Social Justice and Empowerment as well as Chairman Executive Council.

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Programme Officer*
2	Number of posts	:	1
3	Classification of posts/service	:	Group-A
4	Scale of Pay		PB-3 Rs.15,600-39,100/- + GP Rs.5400/- (revised) (Rs.8000-13500/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Master Degree in any stream e g Social Science/ Social work from a recognized University with five years working experience in the field of rehabilitation preferably in a teaching Institution. Desirable Qualification:- PG degree in Library & Information Science or Ph. D in the area of disability related subjects. Experience in co-orientating academic course in an academic institution.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	N.A.
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		In- charge of program assigned including information collection/ Dissemination/ liason for mass communication etc
	14.B- Agency for Selection		Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council
	14.C- Designation of appointing authority		Joint Secretary, Ministry of Social Justice and Empowerment as well as Chairman Executive Council.
Modification and Re-designation from Information Officer to Programme officer vide 58 th E.C. meeting dated 14-7-2003			

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	Lecturer (Nursing)									
2	Number of posts	01									
3	Classification of posts	Group-A									
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- + GP Rs.5400/- (revised) (Rs.8000-13500/-pre-revised)									
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit									
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No									
7	Age limit for direct recruitment	Below 35 years									
8	Educational and other qualifications required for direct recruitment	<p>PG in concerned field (M. Sc Nursing).</p> <p>Experience. Three years teaching experience in the subject in a recognized Institute such as nursing college as Demonstrator/Tutor.</p> <p>Desirable:- Ph.D. (N)</p> <p>Remarks: - Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates. (As per Indian Nursing Council guidelines-29.10.2014)</p>									
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion.									
10	Period of probation if any	Two years for direct recruitment. Nil for promotees									
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications).									
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	<p>Promotion :- By promotion from the post of Lecturer-cum-Assistant Nursing Superintendent in the pay scale of Rs.9300-34800/- GP Rs.4600/- having 05 years of regular service in the Institute. Or From the post of Clinical Instructor-cum-Nursing Sister in the pay scale of Rs.9300-34800/- GP Rs.4200/- having 08 years of regular service in the Institute</p> <p>Deputation:- From amongst the working Lecturer-cum-Assistant Nursing Superintendent in the pay scale of Rs.9300-34800/- GP Rs.4600/- having 05 years of regular service in recognized Institution/College/University.</p>									
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Joint Secy.& Chairman-EC of NOH</td> <td style="width: 20%; text-align: center;">Chairman</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Director of NIOH</td> <td style="text-align: center;">Member Secy.</td> </tr> </table>		Joint Secy.& Chairman-EC of NOH	Chairman	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Director of NIOH	Member Secy.
Joint Secy.& Chairman-EC of NOH	Chairman										
Two Experts in the same field to be nominated by the Chairman	Member										
One representative of SC/ST/OBC/Minority Community	Member										
Director of NIOH	Member Secy.										
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable									
15	Duties attached	Duties primarily involve teaching/training, research and services in respective area etc However additional responsibility and administrative duties may be assigned by the competent authority as and when required.									
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.									

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	Lecturer (SER)									
2	Number of posts	01									
3	Classification of posts	Group-A									
4	Pay Band and Grade Pay	PB-3 Rs.15,600-39,100/- + GP Rs.5400/- (revised) (Rs.8000-13500/-pre-revised)									
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit									
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No									
7	Age limit for direct recruitment	Below 35 years									
8	Educational and other qualifications required for direct recruitment	<p>PG in concerned field (Social Sciences) with Ph. D in disability / rehabilitation topic.</p> <p>Experience. Five years teaching experience in the subject in a recognized Institute.</p> <p>Remarks: - Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates.</p>									
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion									
10	Period of probation if any	Two years for direct recruitment.									
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)									
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	<p>Promotion :- By promotion from the post of Extension Service Officer in the pay scale of Rs.9300-34800/- GP Rs.4600/- having 05 years of regular service in the Institute Or From the post of Vocational Counselor in the pay scale of Rs.9300-34800/- GP Rs.4200/- having 08 years of regular service in the Institute.</p> <p>Deputation:- From amongst the working in the pay scale of Rs.9300-34800/- GP Rs.4800/- having 05 years of regular service in recognized Institution/College/University.</p>									
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Joint Secy.& Chairman-EC of NOH</td> <td style="text-align: center;">Chairman</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Director of NIOH</td> <td style="text-align: center;">Member Secy.</td> </tr> </table>		Joint Secy.& Chairman-EC of NOH	Chairman	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Director of NIOH	Member Secy.
Joint Secy.& Chairman-EC of NOH	Chairman										
Two Experts in the same field to be nominated by the Chairman	Member										
One representative of SC/ST/OBC/Minority Community	Member										
Director of NIOH	Member Secy.										
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable									
15	Duties attached	In-charge/HOD of Dept. of Socio-Economic Rehabilitation, Duties primarily involve teaching/training, research and services in respective area etc. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.									
16	Agency for Selection and Designation of appointing authority	Joint Secretary, Ministry of Social Justice and Empowerment, Govt. of India as well as Chairman Executive Council.									

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Extension Service Officer*
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	Rs.6500-10,500/- (Rs.2000-60-2300-75-3200-100-3500)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 45 years.
8	Educational and other qualifications required for direct recruitment	:	Post Graduate in Social Sciences/ Rehab stream with PG Diploma/ Degree in Management with 5 years working experience Working knowledge of IT
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To coordinate team in extension program/ outreach services including monitoring through furnishing periodic report & utilization
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director, NIOH
*Modification and re-designation from Administrative Officer to Extension Service officer vide 57 th E.C.'s meeting dated 19-5-2003.			

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Lecturer-cum-Assistant Nursing Superintendent
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay		PB-2 Rs.9,300-34,800/- GP Rs.4600/- (revised) Rs.6500-10,500/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 40 years
8	Educational and other qualifications required for direct recruitment	:	M. Sc. (Nursing) in Med./Surgical stream with three years experience or B. Sc. (Nursing) with five years experience or B. Sc. (Nursing) with Post Basic Diploma (Ortho and Rehab. Nursing) with two years experience. Desirable:- Knowledge of I.T.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	Two years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Promotion/Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	From the post of Clinical Instructor-cum-Nursing In-charge/Nursing Sister-cum-Supervisor having requisite qualification and experience.
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		In-charge of nursing section under HOD (Rehab. Nursing) To supervise the works or subordinates. To look after patients services at indoor, outdoor, ICU, Operation Theatre and participated in teaching.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director
Revision of Recruitment Rules and Re-designation from Nursing Supervisor-cum-Tutor to Lecturer-cum-Assistant Nursing Superintendent vide 80th EC's Meeting dated 07-05-2012.			

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	SENIOR PHYSIOTHERAPIST-CUM-JUNIOR LECTURER											
2	Number of posts	01											
3	Classification of posts/service	Group-B											
4	Scale of Pay	PB-2 Rs.9300-34800/- + Grade Pay Rs.4600/- (Revised Pay) (Rs.6500-10,500/- Pre-revised)											
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit											
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	NA											
7	Age limit for direct recruitment	Below 35 years											
8	Educational and other qualifications required for direct recruitment	<p>Essential:- (i) B.Sc. Degree in Physiotherapy from a recognized University. (ii) 05 years teaching experience in the field i.e. Physiotherapy. Desirable: - Post Graduate Degree in the relevant field i.e. in Physiotherapy from a recognized University. Remarks: - Experience may be relaxed by the Competent Authority for the candidates having desirable qualifications.</p>											
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion											
10	Period of probation if any	Two years for direct recruitment. Nil for promotees											
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)											
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	<p>Promotion: - By promotion from the post of Demonstrator (PT) having six years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular basis Or 2. With six years regular services in the grade of Demonstrator (PT) or equivalent in a recognized Institution/College/University in Physiotherapy.</p>											
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Director of NIOH</td> <td style="width: 20%; text-align: center;">Chairman</td> </tr> <tr> <td>Dy. Director (Tech.) of NIOH</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Dy. Director (Admn.) of NIOH</td> <td style="text-align: center;">Member Secy.</td> </tr> </table>		Director of NIOH	Chairman	Dy. Director (Tech.) of NIOH	Member	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Dy. Director (Admn.) of NIOH	Member Secy.
Director of NIOH	Chairman												
Dy. Director (Tech.) of NIOH	Member												
Two Experts in the same field to be nominated by the Chairman	Member												
One representative of SC/ST/OBC/Minority Community	Member												
Dy. Director (Admn.) of NIOH	Member Secy.												
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable											
15	Duties attached	To assess and rehabilitation the patients by Physical Therapy and Demonstrate the students. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.											
16	Agency for Selection and Designation of appointing authority	Director, NIOH											

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	SENIOR OCCUPATIONAL THERAPIST-CUM-JUNIOR LECTURER											
2	Number of posts	01											
3	Classification of posts/service	Group-B											
4	Scale of Pay	PB-2 Rs.9300-34800/- + Grade Pay Rs.4600/- (Revised Pay) (Rs.6500-10,500/- Pre-revised)											
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit											
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	NA											
7	Age limit for direct recruitment	Below 35 years											
8	Educational and other qualifications required for direct recruitment	<p>Essential:- (i) B.Sc. Degree in Occupational Therapy from a recognized University. (ii) 05 years teaching experience in the field i.e. Occupational Therapy. Desirable: - Post Graduate Degree in the relevant field i.e. in Occupational Therapy from a recognized University. Remarks: - Experience may be relaxed by the Competent Authority for the candidates having desirable qualifications.</p>											
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion											
10	Period of probation if any	Two years for direct recruitment. Nil for promotees											
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)											
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	<p>Promotion: - By promotion from the post of Demonstrator (OT) having six years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies.</p> <p>1. Holding analogous posts on regular basis Or 2. With six years regular services in the grade of Demonstrator (OT) or equivalent in a recognized Institution/College/University in Physiotherapy.</p>											
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 75%;">Director of NIOH</td> <td style="width: 25%;">Chairman</td> </tr> <tr> <td>Dy. Director (Tech.) of NIOH</td> <td>Member</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td>Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td>Member</td> </tr> <tr> <td>Dy. Director (Admn.) of NIOH</td> <td>Member Secy.</td> </tr> </table>		Director of NIOH	Chairman	Dy. Director (Tech.) of NIOH	Member	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Dy. Director (Admn.) of NIOH	Member Secy.
Director of NIOH	Chairman												
Dy. Director (Tech.) of NIOH	Member												
Two Experts in the same field to be nominated by the Chairman	Member												
One representative of SC/ST/OBC/Minority Community	Member												
Dy. Director (Admn.) of NIOH	Member Secy.												
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable											
15	Duties attached	To assess and Rehabilitate the patients by Occupational Therapy and Demonstrate the students. However additional responsibility and administrative duties may be assigned to you, from time to time.											
16	Agency for Selection and Designation of appointing authority	Director, NIOH											

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Estate Officer
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay		PB-2 Pay Band Rs.9300-34800/- + Grade Pay Rs.4600/- revised pay (Rs.6,500-200-10,500/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Diploma in Civil/Electrical Engg. from a recognized Institution and 10 years experience in this line.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To manage of Estate matters, allotment of staff quarters, offices space, maintenance and repairing of building supervision of sanitary arrangement, vehicles, horticulture, guest house etc. in-charge of Security, Sweeping & Cleaning Sections.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director, NIOH

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Vocational Counsellor
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	Rs.5,500-9,000/-(Rs. 1640-2900/-)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	MA in Psychology /Sociology with diploma/ Certificate in Vocational guidance from recognized university and 1 year exp. In the field of handicapped person.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To guide the Disabled patients for Vocational Rehabilitation
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	PA to Director
2	Number of posts	:	1
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	Rs.5,500-9,000(Rs. 1640-2900/-)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	a. Graduate from recognized University preferably in Science. b. Shorthand and Typing speed as per selection Grade Stenographer or Grade-I steno of Govt. of India. Shorthand speed 120 wpm. Typing 40 wpm.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To be performed all duties as personal Assistant to Director including stenographical and typing works
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Accountant
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	Rs.5500-9,000/- (Rs. 1640-2900)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	B.Com(Hons.) or M.Com, 8 years experience in handling accounts, cash, preparation of Balance Sheet, works accounts, Income and Expenditure Statement or 3 year experience in Govt. Department as Section Officer
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		Handling accounts preparation of Balance Sheet works accounts Income & Expenditure statement etc.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	Clinical Instructor-cum-Nursing Sister											
2	Number of posts	05											
3	Classification of posts	Group-B											
4	Pay Band and Grade Pay	PB-2 Rs.9,300-34,800/- GP Rs.4200/- Rs.5000-8000/- (pre-revised)											
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit											
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No											
7	Age limit for direct recruitment	Below 35 years											
8	Educational and other qualifications required for direct recruitment	<p>B. Sc. in Nursing with two year clinical experience or Post Basic Diploma in Clinical specialty in concerned filed/ Diploma in General Nursing and Midwifery with 05 years experience / Diploma in General Nursing and Midwifery with 03 years experience and Post Basic Diploma in Clinical specialty of concerned field. Desirable: - Experience in the Operation Theatre.</p> <p>Remarks: - Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates.</p>											
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion											
10	Period of probation if any	Two years for direct recruitment. Nil for promotees											
11	Method of recruitment:- 1. By- Direct recruitment, 2. By- Deputation / Transfer, 3. By- Absorption, 4. By- Promotion and % of posts to be filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)											
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	Promotion: - By promotion from the post of Staff Nurse having six years of regular service in the Institute.											
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Director of NIOH</td> <td style="width: 30%; text-align: center;">Chairman</td> </tr> <tr> <td>Dy. Director (Tech.) of NIOH</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Dy. Director (Admn.) of NIOH</td> <td style="text-align: center;">Member Secy.</td> </tr> </table>		Director of NIOH	Chairman	Dy. Director (Tech.) of NIOH	Member	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Dy. Director (Admn.) of NIOH	Member Secy.
Director of NIOH	Chairman												
Dy. Director (Tech.) of NIOH	Member												
Two Experts in the same field to be nominated by the Chairman	Member												
One representative of SC/ST/OBC/Minority Community	Member												
Dy. Director (Admn.) of NIOH	Member Secy.												
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable											
15	Duties attached	To supervise work of subordinates and look after the patients both Indoors and Outdoors, ICU, Operation Theatre and participate in teaching etc. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.											
16	Agency for Selection and Designation of appointing authority	Director, NIOH											

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Demonstrator (Occupational Therapy)
2	Number of posts	:	2
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	Rs.5500-9,000(Rs. 1640-2900)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	B.Sc. Degree/Diploma in Occupational therapy from recognized university or Institution.3 years experience in the line
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To demonstrate the students and rehabilitate the patients by Occupational Therapy.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Demonstrator (Physiotherapy)
2	Number of posts	:	2
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	Rs.5500-9,000/- (Rs. 1640-2900)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	B.Sc. Degree /Diploma in Physiotherapy from any recognized University or Institution 03 years experience in this line.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To Demonstrate the students and rehabilitate the patients by Physical Therapy
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Demonstrator (Orthotics)
2	Number of posts	:	02
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	Rs.5500-9,000/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	03 years Diploma/02 years Certificate course in Prosthetics & Orthotics from recognized Institute. 03 years in the profession in a recognized Institute
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To assess and rehabilitates the patients by artificial limbs and Demonstrate the students.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Demonstrator (Prosthetics)
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	Rs.5500-9,000/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	03 years Diploma/ 02 years Certificate course in prosthetics & Orthotics from recognized Institute 03 years in the profession in a recognized Institute
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To assess and rehabilitate the patients by artificial limbs and Demonstrate the students
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Media Officer*
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	Rs.5500-9,000/- (Rs. 1640-2900)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Degree in Mass Media Communication from a recognized University with two years working experience Desirable Qualification- Diploma in Business Administration / working experience in a Rehab/Academic Institution/working knowledge of IT.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To collect / compile and disseminate information/arrange exhibition and assist extension program/camps etc.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director
*Modified and re-designated from Audio Visual Officer to Media officer vide 57 th EC's Meeting dated 19-05-2003			

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Hostel Superintendent
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	Rs.5,500-9,000/-(pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 30 years
8	Educational and other qualifications required for direct recruitment	:	Graduate in any discipline with some experiences in this line and capability of supervising the whole indoor unit, Hostels along with Canteen.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To work as Hostel Superintendent to maintain records. He should reside in the Hostel Campus.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Junior Engineer (Electrical)
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	PB-2 Pay Band Rs.9300-34800/- plus Grade Pay Rs.4200/- (Rs.5500-9,000/-)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Diploma in Electrical Engineering from recognized Institute and sufficient knowledge of Civil Engg. (Electrical Works)
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To perform all sorts of electrical works including maintenance of pump, generator etc. and to watch Civil works.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	Assistant											
2	Number of posts	01											
3	Classification of posts	Group-B											
4	Pay Band & Grade Pay	PB-2 Rs.9300-34800/- GP Rs.4200/- Rs.5500-9,000/- (pre-revised)											
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit											
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	Not applicable											
7	Age limit for direct recruitment	Below 40 years											
8	Educational and other qualifications required for direct recruitment	<p>Graduate with 55% marks.</p> <p>Experience: - Minimum two years in Establishment and Administrative work in Govt./Semi Govt./Autonomous bodies.</p> <p>Desirable :-</p> <p>i) Post Graduate.</p> <p>ii) Knowledge of computer application and ability of noting and drafting in English & Hindi.</p> <p>Remarks: - Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates.</p>											
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion.											
10	Period of probation, if any	Two years for direct recruitment.											
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit-56 years as on closing date of receipt of the applications).											
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	<p>Promotion:-</p> <p>By promotion from the post of Upper Division Clerk in the PB-1 Rs.5200-20200/- GP Rs.2400/- having five years of regular service in the Institute.</p> <p>Deputation Officers of the Central/ State Govt./Autonomous bodies.</p> <p>1. Holding analogous posts on regular basis Or 2. With five years regular services in the grade of Upper Division Clerk in the PB-1 Rs.5200-20200/- GP Rs.2400/- having five years of regular service in the Institute.</p>											
13	If a D.P.C. exists what is its composition	<p>Selection/Departmental Promotion Committee:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Director of NIOH</td> <td style="width: 20%; text-align: center;">Chairman</td> </tr> <tr> <td>Dy. Director (Tech.) of NIOH</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Two Experts in the same field to be nominated by the Chairman</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>One representative of SC/ST/OBC/Minority Community</td> <td style="text-align: center;">Member</td> </tr> <tr> <td>Dy. Director (Admn.) of NIOH</td> <td style="text-align: center;">Member Secy.</td> </tr> </table>		Director of NIOH	Chairman	Dy. Director (Tech.) of NIOH	Member	Two Experts in the same field to be nominated by the Chairman	Member	One representative of SC/ST/OBC/Minority Community	Member	Dy. Director (Admn.) of NIOH	Member Secy.
Director of NIOH	Chairman												
Dy. Director (Tech.) of NIOH	Member												
Two Experts in the same field to be nominated by the Chairman	Member												
One representative of SC/ST/OBC/Minority Community	Member												
Dy. Director (Admn.) of NIOH	Member Secy.												
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable											
15	Duties attached	To perform noting, drafting and provide assistance in General Administration Establishment etc. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.											
16	Agency for Selection & Designation of appointing authority	Director, NIOH											
Modified Recruitment Rules vide 88th EC Meeting held on 25-03-2015 (Agenda Point 88.10)													

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Physiotherapist
2	Number of posts	:	2
3	Classification of posts/service	:	Group-B
4	Scale of Pay		Rs.5500-9,000/- (Rs. 1640-2900)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 30 years
8	Educational and other qualifications required for direct recruitment	:	B.Sc. Degree /Diploma in Physiotherapy 02 years experience in profession.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To assess and Rehabilitation the patients by Physical Therapy
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	Occupational Therapist
2	Number of posts	:	02
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	Rs.5500-9,000/- (Rs.1400-2300)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 30 years
8	Educational and other qualifications required for direct recruitment	:	B.Sc. Degree/Diploma in Occupational Therapy. Preferably 2 years experience in the profession
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To assess and rehabilitate the patients by Occupational Therapy.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	SPECIAL EDUCATOR
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay		PB-2 Rs.9,300-34,800/- GP Rs.4200/- (Rs.5000-8000/-)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Graduate and Diploma in Special Education or equivalent. Experience for working in such Institute/project for two years. Desirable: - Higher qualification and knowledge of IT.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation/Contract
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To guide and counsel the disabled children for mobility and activities of daily livings
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

Modified and re-designated from Junior Educator to Special Educator vide 73rd EC's Meeting dated 19-08-2008

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	LIBRARIAN
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay		PB-2 Rs.9,300-34,800/- GP Rs.4200/- (Rs.5500-9000/-)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	1. Degree of a recognized University or equivalent. Preferably in Science Stream. 2. Degree or Diploma in Librarianship of a recognized University. 3. Type writing speed 30 w.p.m. 4. Social work certificate will be preferred. 5. Master Degree in any discipline. 01 years in the profession. Desirable 1. Knowledge in Hindi. 2. Experience in handling publications dealing with Science & Technology.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To purchase books, journals, periodicals etc. to access classification and catalogue the same and disseminate the information to the user.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
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RECRUITMENT RULES

1	Name of the post	:	PATHOLOGY TECHNICIAN
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	PB-2 Rs.9,300-34,800/- GP Rs.4200/-
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	B.Sc. passed from recognized university Diploma in Laboratory / Training /Certificate in Laboratory Training .3 years experience in Hospital Laboratory.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To perform Pathological investigation and other related works by maintaining the Registers and records.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

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RECRUITMENT RULES

1	Name of the post	:	STAFF NURSE
2	Number of posts	:	08
3	Classification of posts/service	:	Group-B
4	Scale of Pay		PB-2 Rs.9,300-34,800/- GP Rs.4200/- (Rs.5000-8000/-)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 40 years
8	Educational and other qualifications required for direct recruitment	:	Diploma in General Nursing & Midwifery with three years experience. Preference: - B. Sc. (Nursing)/ Post Basic Diploma in Ortho. & Rehab. Nursing.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	Direct/ Deputation (Entry level post)
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To work in Indoor Ward, Operation Theater, ICU, OPD etc. for patient care and clinical teaching etc.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director
Revision of Recruitment Rules vide 80th Executive Council meeting held on 07-05-2012.			

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RECRUITMENT RULES

1	Name of the post	:	SENIOR STORE KEEPER
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay		PB-2 Pay Band Rs.9300-34800/- + Grade Pay Rs.4200/- revised pay (Rs.5000-8000/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	18-30 years
8	Educational and other qualifications required for direct recruitment	:	Bachelor Degree in any discipline. Min. 5 years experiences in handling technical stores.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To perform and handle the General and Technical Stores. Maintain Registers in appropriate manner.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

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RECRUITMENT RULES

1	Name of the post	:	JUNIOR ORTHOTIST
2	Number of posts	:	01
3	Classification of posts/service	:	Group-B
4	Scale of Pay		Rs.5000-8000/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	3 years Diploma or 1 and ½ year certificate course in Prosthetic & Orthotic from recognized Institute. 1 year experience in prosthetics & Orthotics.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To assess proper fitment of artificial limb for Rehabilitation of disabled people.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

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RECRUITMENT RULES

1	Name of the post	Junior Prosthetist	
2	Number of posts	01	
3	Classification of posts	Group-B	
4	Pay Band and Grade Pay	PB-2 Rs.9,300-34,800/- GP Rs.4200/- Rs.5000-8000/- (pre-revised)	
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit	
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	No	
7	Age limit for direct recruitment	Below 35 years	
8	Educational and other qualifications required for direct recruitment	Degree in Prosthetics & Orthotics from a recognized Institute. Experience: - One year Experience as Prosthetist and Orthotist in a recognized institution/College/University. Remarks:- Experience may be relaxed by the Competent Authority or otherwise eligible/suitable candidates	
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Only Age may be relaxed. Educational qualifications prescribed for direct recruits will apply in the case of promotion	
10	Period of probation if any	Two years for direct recruitment. Nil for promotees	
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By promotion failing which By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)	
12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	Promotion :- By promotion from the post of Instructor (P&O) in the PB-1 G.P. Rs.2800/- having five years of regular service in the Institute. Deputation Officers of the Central/ State Govt./Autonomous bodies. 1. Holding analogous posts on regular basis Or 2. With five regular services in the grade of Instructor (P&O) in the PB-1 G.P. Rs.2800/- or equivalent in a recognized Institution/College/University.	
13	If a D.P.C. exists what is its composition	Selection/Departmental Promotion Committee:- Director of NIOH Chairman Dy. Director (Tech.) of NIOH Member Two Experts in the same field to be nominated by the Chairman Member One representative of SC/ST/OBC/Minority Community Member Dy. Director (Admn.) of NIOH Member Secy.	
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable	
15	Duties attached	To fabricate, fitment and checkout of the artificial limbs for disabled patients, to conduct demonstration of fabrication, fitment & checkout process to students under instruction and supervision of I/C PO or HOD. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.	
16	Agency for Selection and Designation of appointing authority	Director, NIOH	

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
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RECRUITMENT RULES

1	Name of the post	:	X-RAY TECHNICIAN
2	Number of posts	:	1
3	Classification of posts/service	:	Group-B
4	Scale of Pay	:	Rs.5000-8000(1400-2600)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	1.B.Sc. passed 2. Diploma/ Certificate in Radiographic Technician.5 years experience in this line or 8 years experience as Dark Room Technician in this line.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to the filled by various methods.	:	By Direct/ Deputation/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To operate the x-ray machines and to develop the x-ray film by processing.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

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RECRUITMENT RULES

1	Name of the post	:	STENOGRAPHER-GR.III
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay		Rs.4000-6000(1200-2040)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 25 years
8	Educational and other qualifications required for direct recruitment	:	Bachelor Degree Shorthand speed 80 w.p.m. experiences in working in Medical Units preferred. or Matriculation or equivalent, Shorthand speed 80 w.p.m. and Typing speed 40 WPM experience in working in Medical Units preferred.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To work as Personal Assistant to Accounts Officer/ Dy. Director (Tech)/Administrative Officer to perform Official duties by Stenographical dictation and to type the same.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

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RECRUITMENT RULES

1	Name of the post	:	INSTRUCTOR (P&O)
2	Number of posts	:	2
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.4500-7000/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	03 years Diploma in Prosthetics and Orthotics from a recognized Institute or 1 and ½ years Certificate in Prosthetics & Orthotics from recognized Institute, some experience in this line
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To assess proper fitment of artificial limbs for rehabilitation of disabled people.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

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RECRUITMENT RULES

1	Name of the post	:	INSTRUCTOR
2	Number of posts	:	02
3	Classification of posts/service	:	Group-C
4	Scale of Pay		Rs.4500-7000/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Diploma in Prosthetics & Orthotics Engg. in Artificial Limbs and Brace making from recognized Institute. Some experience in this line.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To assess proper fitment of artificial limbs for rehabilitation of disabled patients.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

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RECRUITMENT RULES

1	Name of the post	:	CASHIER
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.4500-7000(1400-2300)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 30 years
8	Educational and other qualifications required for direct recruitment	:	H.S. or equivalent or Degree in any discipline. 3 years experience in cash and office.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To maintain Cash Register. GPF/CPF Accounts Voucher, Receipts and Payments Bills and Register etc.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

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RECRUITMENT RULES

1	Name of the post	:	HINDI TRANSLATOR
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.4500-150-7000/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	MA in Hindi or its equivalent exams. from recognized University or English as one of the subject of Degree level or MA (English) or it equivalent exams and Hindi as one of the subject at Degree level from recognized University/Institute
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To implement official language for progressiveness of Hindi i.e. noting drafting, translation of English to Hindi and type Devnagari scripts.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

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RECRUITMENT RULES

1	Name of the post	:	UPPER DIVISION CLERK *
2	Number of posts	:	06
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Pay Band of Rs.5200-20200/- + Grade Pay Rs.2400/- (Rs.4000-6000/- pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Bachelor Degree with 3 years experience in office works with knowledge of accounts & IT Desirable- working knowledge of accounts
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To perform official works i.e. noting, drafting, accounts work etc.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director
* Recruitment rules of U.D.C. modified vide 57 th E.C.'s meeting dated 19-5-2003			

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RECRUITMENT RULES

1	Name of the post	:	DARK ROOM TECHNICIAN
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.4000-6000(1200-2040)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	B.Sc. Passed/ Diploma/ Certificate in Radiography Technician, some experiences in this line.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To operate the X-Ray machine to wash the Films in Dark room maintain the Register of related works.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
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RECRUITMENT RULES

1	Name of the post	:	E.M.G. TECHNICIAN
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.4000-6000(1200-2040)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 30 years
8	Educational and other qualifications required for direct recruitment	:	Diploma in P.T. along with B.Sc. (Science) or Formal Training in EMG Technique along with B.Sc. (Science) or M. Sc. in Applied Physiology and Argonomics and experience in EMG is desirable
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to the filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To operate EMG machine and prepare the charts diagrams for Electromygraphical investigation and maintain a register for the same
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

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RECRUITMENT RULES

1	Name of the post	:	SR. OPERATION THEATRE TECHNICIAN
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay		PB-1 Pay Band Rs.5200–20200/- + Grade Pay Rs.2400/-
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	As per Rules
7	Age limit for direct recruitment	:	Below 40 years
8	Educational and other qualifications required for direct recruitment	:	10+2 passed plus Certificate / Diploma of Operation Theatre Technician. 03 (three) years experience as Operation Theatre Technician.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	Yes
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Promotion/Direct Recruitment/Deputation/Contract
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	From Immediate lower grade provided fulfill required qualification for the post.
13	If a D.P.C. exists what is its composition.	:	As per Bye Laws of Institute
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To operate/handle machines in Operation Theatre and sterilization etc.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

Revision of Recruitment Rules vide 80th Executive Council meeting held on 07-05-2012.

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	ASSISTANT STORE KEEPER
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.4000-6000/- (1200-2040)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	S.F. or equivalent exams. passed from recognized Institute/ Science Graduate will be preferable, 5 years experience in purchase of the storing raw materials, ALIMCO components, Furniture etc. in recognized/ Hospital/ Institute.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To purchase materials, medicines and others to maintained Registers and related records.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
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RECRUITMENT RULES

1	Name of the post	:	LIBRARY ASSISTANT
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.4000-6000(1200-2040)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Graduate in any discipline preferably with certificate in Library Science from any recognized Institute /Body.5 years experience in the line in any recognized Institute.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to the filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To catalogue, typing to deal reference books and journals and to maintain Registers and records properly.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	LAB TECHNICIAN *
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.4000-6000(1200-2040)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 30 years
8	Educational and other qualifications required for direct recruitment	:	Graduate in science with Anatomy/ physiology. 2 years of working laboratory (Anatomy/ physiology)/ research project under Govt/ Similar organization. Preference to candidate having working knowledge of IT
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

* Modified and re-designated from Sr. Job worker to Lab Technician vide 55th E.C.'s meeting held on

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RECRUITMENT RULES

1	Name of the post	:	TYPIST
2	Number of posts	:	03
3	Classification of posts/service	:	Group-C
4	Scale of Pay		Rs.3050-4590(950-1500)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	18-25 years
8	Educational and other qualifications required for direct recruitment	:	Matriculation or Higher Secondary with typewriting speed 30 WPM
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To perform despatch receipts and type the official records and letters.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
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RECRUITMENT RULES

1	Name of the post	:	LOWER DIVISION CLERK *
2	Number of posts	:	06
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.3050-4590/-(950-1500)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Higher Secondary with typing speeds 30 wpm with some experience in this line. Desirable -Knowledge of IT
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To perform office duty i.e. Dispatch Receipts, typing, records up-keeping etc.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

* Modified and re-designated from the post of Academic clerk and Recording technician to L.D.C. vide 57th E.C.'s meeting held on 19-05-2003

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RECRUITMENT RULES

1	Name of the post	:	DRIVER
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.3050-4590 (950-1500)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	18-25 years
8	Educational and other qualifications required for direct recruitment	:	Class VIII Passed Heavy/ Medium vehicle licence holder and 2 years experience in this line
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To drive the office heavy vehicles and maintained the same.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
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RECRUITMENT RULES

1	Name of the post	:	TELEPHONE OPERATOR
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay		Rs.3050-4590(950-1500)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	18-25 years
8	Educational and other qualifications required for direct recruitment	:	School Final or equivalent examination passed. Certificate from recognized Institute. Telephone PBX board operation 2 years experience in this line.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To operate PBX Board for internal external calls to maintain registries for day to day calls.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

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RECRUITMENT RULES

1	Name of the post	:	GESTANER OPERATOR
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay		Rs.3050-4590(950-1500)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Class VIII passed some experience in Gestaner operating
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To operate gestener & Xerox machine properly to maintain register.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
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RECRUITMENT RULES

1	Name of the post	:	PHYSIOTHERAPY ASSISTANT
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.3050-4590 (950-1500)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	Applicable as per rules amended from time to time
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Essential Qualification: i. Diploma in Physiotherapy from any Govt. recognized Institute. ii. Class XII pass with science streams (atleast 55% marks in science subjects)
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	N.A.
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Promotion/Deputation failing which by Direct/Deputation
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	Promotion By Promotion from the eligible staff available in the Institute as per the educational qualification (As mentioned in column-8)
13	If a D.P.C. exists what is its composition.	:	As per Institute bye laws and DOPT guidelines
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To Handle the patients and apply them appropriate therapy as per prescription.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
B.T. ROAD, BON-HOOGHLY, KOLKATA-700090
RECRUITMENT RULES

1	Name of the post	:	LIFT OPERATOR
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay		Rs.3050-4590/- (950-1500)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 30 years
8	Educational and other qualifications required for direct recruitment	:	Class VIII Passed, Licence in Lift Operator from Recognized Govt. organization, 01 year experience in Lift operating
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To operate and maintain the Lift cleanly
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
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RECRUITMENT RULES

1	Name of the post	:	CLASS ROOM ASSISTANT-CUM-PROJECTIONIST
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.3050-4590/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	18-25 years
8	Educational and other qualifications required for direct recruitment	:	Class VII Passed or Madhyamik. 2 years experience in this line
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To assist the Teachers for delivering the Lecturers in the Classroom to maintain Classroom, Registers and related works.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
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RECRUITMENT RULES

1	Name of the post	:	OPERATION THEATRE TECHNICIAN
2	Number of posts	:	01
3	Classification of posts/service	:	Group-C
4	Scale of Pay		Rs.3050-4590(950-1500)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	18-30 years
8	Educational and other qualifications required for direct recruitment	:	Class VIII Passed & 3 years experience in OT Technician Ex-Serviceman grades as OT Technician preferred.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To sterilize the O,T. Machines, apparatus, To assist the Doctors for plastering etc.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

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RECRUITMENT RULES

1	Name of the post	:	SURGICAL BOOT MAKER-GR-III
2	Number of posts	:	02
3	Classification of posts/service	:	Group-C
4	Scale of Pay		Rs.3050-4590/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 35 years
8	Educational and other qualifications required for direct recruitment	:	Class VIII passed. Training from any recognized Institute in shoe making. 3 years experience in surgical boot making in any Govt. Institute
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To prepare surgical modified shoes for rehabilitation of Disabled Patients.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
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RECRUITMENT RULES

1	Name of the post	:	JUNIOR JOB WORKER
2	Number of posts	:	07
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	Rs.3050-4590/- (pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Below 30 years
8	Educational and other qualifications required for direct recruitment	:	Class VII Passed from a recognized school, ITI certificate in relevant trade. 5 years experience in limb fitting centre
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct/ Promotion
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	NA
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		To prepare artificial limbs i.e. caliper, orthoses, prostheses, splints L.S. Belts, Brace etc. for rehabilitation of Disabled Patients.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director

NATIONAL INSTITUTE FOR THE ORTHOPAEDICALLY HANDICAPPED
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RECRUITMENT RULES

1	Name of the post	:	MULTI -TASKING STAFF
2	Number of posts	:	32
3	Classification of posts/service	:	Group-C
4	Scale of Pay	:	BP-1 Rs.5,200-20,200/- + Grade Pay Rs.1800/- (revised pay)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	:	Non Selection
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	:	NA
7	Age limit for direct recruitment	:	Between 18 and 25 years of age
8	Educational and other qualifications required for direct recruitment	:	Matriculation or Equivalent pass. Or I.T.I. pass * * May be adopted as per special recruitments of the post, if any
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	:	NA
10	Period of probation if any	:	02 years
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation/ Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	:	By Direct Recruitment
12	Grade from which recruitment by promotions/ deputation/transfer. Short-term contract /re-employment is to be made.	:	NA
13	If a D.P.C. exists what is its composition.	:	Group 'C' Departmental Promotion Committee for considering confirmation (specific composition to be indicated)
14	Circumstances in which UPSC is to be consulted in making recruitment	:	NA
	14.A- Duties attached		Physical maintenance of records of the section, General cleanliness and upkeep of the section/unit, carrying of files and other papers within the building, photocopying, sending of Fax etc, other non-clerical work in the section/unit, Assisting in routine office work like diary, dispatch etc, including on computer, delivering of dak (outside the building), watch and ward duties, opening and closing of rooms, cleaning of rooms, dusting of furniture etc, cleaning of building, fixtures etc., work related to his ITI qualifications, if it exists, driving of vehicles, if in possession of valid driving licence, upkeep of parks, lawns, potted plants etc., any other work assigned by the superior authority.
	14.B- Agency for Selection		Director, NIOH
	14.C- Designation of appointing authority		Director
As per O.M. No.AB-14017/6/2009-Estt (RR), dated 30-04-2010 Govt. of India, Ministry of Personnel, Public Grievances & Pensions Department of Personnel & Training.			

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RECRUITMENT RULES