

Minutes of the 114th EC Meeting of NILD, Kolkata

Minutes of 114th Executive Council meeting held on 24th February, 2023 at 11.00 am through video conference under the Chairmanship of Joint Secretary and Chairman EC-NILD at Dept. of Empowerment of Persons with Disabilities.

The following Members were present:

1. **Shri. Rajeev Sharma**, Joint Secretary & Chairman, EC,NILD -Chairman
2. **Shri. Kshitij Mohan**, *Representative of JS&FA, DEPwD, MSJ&E* -Member
3. **Dr. Surendra Shukla** -Member
4. **Dr. Patitapaban Mohanty**, Director (Offg.), NILD, Kolkata -Member Secretary

Special Invitee

5. Shri. Vinit Singhal, Director NIs, DEPwD
6. Shri. Navin Kumar, Under Secretary, DEPwD
7. Dr. Prasanna Kumar Lenka, Dy. Director(Admn)(Offg.), NILD Kolkata

Director, NILD Kolkata welcomed the Chairperson and Members and with the permission of Chair, point wise discussion on the agenda was taken up as under.

114.01 Confirmation of the Minutes of the 113th Meeting of EC.

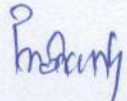
Decision: EC approved the minutes of 113th EC meeting of NILD Kolkata with required amendments as per Annexure I.

114.02. Action Taken Report on the decisions taken in 113th meeting of EC, NILD.

Decision: Action taken on the recommendations of 113th EC meeting of NILD Kolkata were noted.

114.03: To consider the enhancement the quantum of leave for all contractual engagement of NILD Kolkata & all RCs, CRCs.

Decision: EC discussed and not approved the proposal.


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114.04: To consider the proposal for age relaxation for the contractual employees working at NILD Kolkata and CRCSREs under the administrative control of NILD for applying for the post in the direct recruitment of the regular posts of this institute .

Decision: EC discussed and deferred the proposal.

114.05: To Consider the proposal for approval of the expenditure of the CDEIC at Kolkata and CRC Patna over and above the sanction.

Decision: EC discussed and directed to submit the proposal with rules for granting of maternity leave to the Ministry.

114.06: To consider the proposal for withdrawal / waiver of rent from RMC of ALIMCO at Kolkata.

Decision: EC discussed and not approved the proposal. EC further directed to issue letter to ALIMCO for payment of outstanding rent with intimation to the DEPwD so that further direction to the ALIMCO can be given through the DEPwD.

114.07: To consider the proposal of Procurement of following Electrotherapy Modalities.

Decision: EC discussed and approved the proposal.

114.08: To consider the proposal for Assessment of sustainability of Main Institute Building and 02 nos. old Girls' Hostel at NILD, Kolkata.

Decision: EC discussed and deferred the proposal with a direction to approach other similar Institute of National Importance to compare the financial charges and submit in the next meeting of the EC.

114.09: To consider the proposal for preliminary estimate for Digital survey and soil investigation of land for construction of new hospital building (B+G+9 storied).

Decision: EC discussed and approved the proposal with a direction to intimate CPWD to come out with preliminary Estimate of cost for the project.


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114.10: To consider the proposal for creation of two new posts of Hostel Warden (Boys' & Girls') purely on contract basis on consolidated amount at NILD, Kolkata.

Decision: EC discussed and approved (01) one post of Hostel Warden (Female) who will be responsible for both Boys and Girls Hostels with a remuneration of Rs 40,000/- p.m. and recruitment rules as enclosed in Annexure II.

114.11: To consider the proposal for enhancement of monthly honorarium of the post of Assistant Professor (Nursing).

Decision: EC discussed and deferred the proposal.

114.12: To consider the proposal for ratification of Renewal /extension of service for Group-A contractual posts of NILD Kolkata and its CRCs/RCs and CDS except for the post of Director-CRCs.

Decision: EC discussed and approved the proposal.

114.13: To consider the proposal for free service for the children with disabilities living in below poverty level (BPL).

Decision: EC discussed and deferred the proposal.

114.14: To consider the new panel of Expert Members for constitution of Selection/DPC Committee for Group-A posts of NILD, Kolkata.

Decision: EC discussed and approved the proposal.

114.15: To consider the proposal for modification of existing Recruitment Rule for the post of Assistant Store Keeper at NILD, Kolkata.

Decision: EC discussed and approved the proposal as per Annexure III.

114.16: To consider the proposal for expenditure budget for Annual Sports of the Students.

Decision: EC discussed and approved the proposal.


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114.17: To consider the proposal for procurement of Portable Ultrasound Machine.

Decision: EC discussed and approved the proposal.

114.18: To consider the proposal for revision of Budget for procurement of Anesthesia Workstation.

Decision: EC discussed and approved the proposal with a direction that specification as approved in the 106th EC should not be changes and procurement should be made following GeM norms.

114.19: To consider the proposal for 02 Nos. Audiometer (01 Single channel and 01 No. Double channel) for CRC- Patna.

Decision: EC discussed and approved the proposal.

114.20: To consider the proposal for Electrical and Civil item procurement, maintenance and repairs works at NILD Kolkata.

Decision: EC discussed and approved the following:

- **Civil Works.**

LIST OF THE CIVIL WORKS TO BE TAKEN UP DEPARTMENTALLY		
SL NO	NAME OF THE WORK	ESTIMATED AMOUNT (Rs. in lakhs)
1.	Repairing of 66 nos. Almirah & 07 nos. table at Boys' Hostel of NILD, Kolkata	0.90
2.	Tank cleaning of the various sizes water storage tanks at NILD, Kolkata	1.80
	Total=	2.70

- **Electrical Works.**

LIST OF THE CIVIL WORKS TO BE TAKEN UP DEPARTMENTALLY		
SL NO	NAME OF THE WORK	ESTIMATED AMOUNT (Rs. In lakhs)
1.	E.I. Work at P&O Department at NILD, Kolkata	4.50
	Total=	4.50


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114.21: To consider the proposal for procurement of Goods & Services and works contracts for the various department of the Institute.

Decision: EC discussed and approved the following:

SI No	Name of the items	Department	Grand Total
1	Hospital items of NILD, Kolkata and RCs, &CRCs'(For 01 year)	NILD, Kolkata and RCs, &CRCs'	800,000.00
2	Printing items of NILD, Kolkata and RCs, CRCs' & CDS (For 01 year)	NILD, Kolkata and RCs, &CRCs'	700,000.00
3	Stationery items of NILD, Kolkata and RCs, CRCs' & CDS (For 01 year)	NILD, Kolkata and RCs, &CRCs'	800,000.00
4	Printing of Annual Report (2022-23)	Library	250,000.00
5	Refilling of Oxygen & other cylinders (For 01 year)	Operation Theatre & RSU	50,000.00
6	X-RAY film (For 01 year)	X-RAY Dept	600,000.00
7	Pathology Kits (For 01 year)	Pathology Dept	700,000.00
8	Medicine and surgical items (For 01 year)	Nursing Dept	500,000.00
9	Medicine and surgical items (For 01 year)	Operation Theatre	500,000.00
10	Hand tools	P&O Department	160,000.00
	Furniture (Table 2 nos, Chairs 4 nos & Display Almirah 10 nos)		250,000.00
	Leather Skiving Machine flatbed semi-automatic		50,000.00
	Post bed single needle leather sewing machine		25,000.00
	Electric Heater		15,000.00
	Bench Vise		50,000.00
	Vertical pipe vise		35,000.00
	Hot water bath		85,000.00
	Rotating Bench vise		65,000.00
	Portable cutter		5,000.00
	Drill Machine		150,000.00
	X ray light cabinet (LED X ray illuminator)		15,000.00
	Multifunctional Printer		60,000.00
15	CC TV Camera	IT Section	1000,000.00
	Desktop (10 nos) @ Rs 60000/-		600,000.00
	Printer (04 nos) @ Rs 35000/-		140,000.00
	TV for Video Conference		800,000.00
	Scanner 11 nos for (e-office)		150,000.00
18	Furniture for Canteen (Table & Chair 12 nos)	Canteen Committee	300,000.00
	Industrial Chimney (Hood with SS filter 2 Hp)		100,000.00

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	Cooking gas Pipeline with 4 cylinder store		40,000.00
	Storage water cooler with inbuilt purifier 02 nos		200,000.00
22	OPD Furniture & Fixture (Sitting Chair, Curtain, X-Ray View Box, Queue Stand, Table, Almirah, Stethoscope, Furniture for child care room)	OPD	260,000.00
TOTAL			94,55,000.00

114.22: To consider the proposal for AMC / CMC for the various department of the Institute.

Decision: EC discussed and approved the following:

Sr. No.	Name of Equipment	Year of Purchase	Cost of Equipment	Whether Under AMC YES/NO	Estimated Cost of AMC
PHYSIOTHERAPY					
1	LASER (Model- HC IR 1.6)	2018	324800.00	AMC has been expired on 08.09.2022	Rs 43,000/- (for 03 years without GST)
2	MWD (Model- RX-250/P.2)	2018	330400.00	AMC has been expired on 08.09.2022	Rs 44,000/- (for 03 years without GST)
3	IR Guided Cryotherapy (Cryoflow 1000IR)	2008	---	AMC has been expired on 10.01.2023	Rs 1,55,000/- (for 05 years with GST)
4	Ultrasound (Pulson 200)	2007	---	AMC has been expired on 10.01.2023	Rs 64,000/- (for 05 years with GST)
OCCUPATIONAL THERAPY					
5	Whole body vibrator	2017	1107400.00	No	Rs 22,500/- (For 01 year including 18% GST)
6	Work Simulator	2018	5784800.00	No	Rs 68,500/-
I.T. SECTION					
7	Development and Maintenance of Hospital	-	-	-	EC discussed and directed to


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	Management Software				place the complete proposal as a separate agenda in the next meeting of the EC
8	Website development & maintenance Note- Rs.0.70 Lakhs has been approved in 106 th EC for AMC. But after tendering process, L-1 rate quoted by the firm Rs. 6.5 Lakhs for AMC	Till valid Dec, 2021			Rs 6,50,000/-
ENGINEERING SECTION					
9	6 passenger lift	-	-		Rs 60,000/-
10	Non comprehensive testing and maintenance of 6KV substation	-	-	First AMC	Rs 7,00,000/-
REHAB ENGINEERING AND R&D					
11	Force Plate (Kistler) including inspection charges	2013	22 lakhs	No	Rs. 4,00,000/-
12	COSMED K4b2 including inspection charges	2009	25 lakhs	No	Rs. 1,80,000/-
OPERATION THEATRE					
13	C arm machine HF 49/100F	2010	986213.00	Yes	Rs 60,000/-
14	Digital Pneumatic Tourniquet	2019	77817.60	No	Rs 9,000/-
15	Surgical Diathermy machine	2019	241640.00	No	Rs 20,000/-
16	Nerve Stimulator machine	2019	129192.00	No	Rs 10,000/-
17	Horizontal Autoclave machine	2020	326000.00	No	Rs 30,000/-
18	ICU Ventilator	2020	1068361.00	No	Rs 64,000/-
19	ICU Monitors (02 Nos.)	2020	556528.00	No	Rs 50,000/-
20	ICU Syringe Pump	2020	52640.00	No	Rs 5,000/-
21	Defibrillator	2019	224000.00	No	Rs 23,000/-


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114.23: To consider the proposal for development of Speech & Language therapeutic Cabins at CRC PATNA.

Decision: Due to paucity of time the proposal was deferred for next meeting of the EC.

114.24: To consider the proposal of one computer lab for Visual Impairment diploma level course at CRC Patna.

Decision: Due to paucity of time the proposal was deferred for next meeting of the EC.

114.25: To consider the proposal of development of resource room at CRC Patna.

Decision: Due to paucity of time the proposal was deferred for next meeting of the EC.

114.26: To consider the proposal of development of smart classroom at CRC Patna.

Decision: Due to paucity of time the proposal was deferred for next meeting of the EC.

114.27: To consider the proposal of development of Mobile Workshop Van.

Decision: Due to paucity of time the proposal was deferred for next meeting of the EC.

114.28: To consider the proposal for Engagement of Legal Consultants at National Institute.

Decision: Due to paucity of time the proposal was deferred for next meeting of the EC.

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Recruitment Rules for the post of Hostel Warden as per agenda item 114.10.

Name of the post	No. of posts	Pay scale	Consolidated amount (Rs.)	Educational and other qualifications required for direct recruitment/ Duties attached
Hostel Warden (For Boys' & Girls' Hostel)	01 Female	Level-06 (GP Rs.4200/-) Basic Pay +DA Basic Rs.35,400/- DA 38% <u>Rs.13,452/-</u> Total Rs.48,852/-	Rs 40,000/- per month	Graduate in any discipline with three years experiences in this line and capability of supervising the whole indoor unit, Hostels along with Canteen. Duties attached:- To work as Hostel Warden to maintain records. She should reside in the Hostel Campus. She should be responsible for both Girls and Boys Hostel.

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Revised Recruitment Rules for the post of Assistant Store Keeper as per agenda item 114.15.

EXISTING RECRUITMENT RULES		MODIFIED RECRUITMENT RULES	
1	Name of the post	Assistant Store Keeper	Assistant Store Keeper
2	Number of posts	01	01
3	Classification of posts	Group-C	Group-C
4	Pay Band and Grade Pay	PB-1 Rs.5200-20200/- GP Rs.2400/- (Rs.4000-6000/- pre-revised)	7 th CPC Pay Matrix Level-04 (Rs.25500-81100) PB-1 GP Rs.2400/- (Pre-revised)
5	Whether, Selection-cum-seniority or selection by merit or Non-selection post	Selection by merit	Selection by merit
6	Whether benefit of added years or service admissible under rule 30 of the CCS (Pension) rules 1972.	Not applicable	Not applicable
7	Age limit for direct recruitment	Below 27 years	Below 27 years
8	Educational and other qualifications required for direct recruitment	1. Bachelor Degree from a recognized University. 2. Diploma in Material Management from a recognized University / Institute or equivalent.	Essential: 1. Bachelor Degree from a recognized University 2. One year experience in handling stores Desirable: Degree in commerce.
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Not applicable	Not applicable
10	Period of probation, if any	Two years for direct recruitment.	Two years for direct recruitment.
11	Method of recruitment 1. By- Direct recruitment 2. By- Deputation / Transfer 3. By- Absorption 4. By- Promotion and % of posts to be filled by various methods.	By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)	By Direct/ Deputation (for deputation not exceeding three years and maximum age limit – 56 years as on closing date of receipt of the applications)

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12	In case of recruitment by promotion/deputation/transfer. Grades from which promotion/deputation transfer to be made.	Deputation: - Officers of the Central/ State Govt. / Autonomous bodies. 1. Holding analogous posts on regular basis or 2. With 08 years regular service in the grade of Assistant Store Keeper.	Deputation: - Officers of the Central/ State Govt. / Autonomous bodies. 1. Holding analogous posts on regular basis or 2. With 08 years regular service in the grade of Assistant Store Keeper.
13	If a D.P.C. exists what is its composition	As per Institute bye laws and DOPT guidelines	As per Institute bye laws and DOPT guidelines
14	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable	Not applicable
15	Duties attached	To purchase materials, medicines and others to maintained Procurement/Inspection/Maintenance / Custody / Accounting of Store and verification of Stores and Maintain Registers in appropriate manner. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.	To purchase materials, medicines and others to maintained Procurement/Inspection/Maintenance /Custody / Accounting of Store and verification of Stores and Maintain Registers in appropriate manner. However additional responsibility and administrative duties may be assigned by the competent authority as and when required.
16	Agency for Selection and Designation of appointing authority	Director, NIOH	Director, NILD

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