

### Minutes of the 116<sup>th</sup> EC Meeting of NILD, Kolkata

Minutes of 116<sup>th</sup> Executive Council meeting held on 28<sup>th</sup> June, 2023 at 4.0 pm through video conference under the Chairmanship of Joint Secretary and Chairman EC-NILD at Dept. of Empowerment of Persons with Disabilities.

The following Members were present:

1. **Shri. Rajeev Sharma**, Joint Secretary & Chairman, EC,NILD -Chairman
2. **Shri. Sanjay Panday**,JS&FA, DEPwD, MSJ&E -Member
3. **Sri KasinadhLakkaraju** -Member
4. **Dr. Patitapaban Mohanty**, Director (Offg.), NILD, Kolkata -Member Secretary

#### Special Invitee

5. Shri. Vinit Singhal, Director NIs, DEPwD
6. Shri. Navin Kumar, Under Secretary, DEPwD
7. Sri Lalit Narayan, Dy.Director(Admn) IPH, New Delhi
8. Dr. Prasanna Kumar Lenka, Dy. Director(Admn)(Offg.), NILD Kolkata

Director, NILD Kolkata welcomed the Chairperson and Members and with the permission of Chair, point wise discussion on the agenda was taken up as under.

#### **116.01 Confirmation of the Minutes of the 115<sup>th</sup> Meeting of EC.**

**Decision:** EC confirmed the Minutes of the 115<sup>th</sup> Executive council meeting held on 24<sup>th</sup> March,2023 considering no objection/comments after circulation of the minutes.

#### **116.02. Action Taken Report on the decisions taken in 115<sup>th</sup> meeting of EC, NILD.**

**Decision:** Action taken on the recommendations of 115<sup>th</sup> EC meeting of NILD Kolkata were noted with comments on point no-115.06 regarding needed for approval from the Hon'ble Minister, MSJ&E beforehand over CDS-Aizawl to Mizoram University. JSFA desired to send a detailed proposal to Ministry for approval of the Hon'ble Minister, MSJ&E as per requirement stipulated in the GFR.

*P. P. Mohanty*  
**Dr. P. P. MOHANTY**  
Director (Offg.)  
N. I. L. D.  
B. T. Road, Kolkata - 90

**116.03: To consider the proposal for Merging of NIEPVD Regional Chapter, Kolkata to NILD Kolkata.**

**Decision:** EC discussed and approved the proposal along with additional agenda point no-116.36.

**116.04: To consider the proposal for sanction of posts at Composite Regional Centres (CRCs) at Naharlagun, Arunachal Pradesh as per CRCs Guidelines.**

**Decision:** EC discussed and deferred the proposal with a direction that first to find out the location before recruitment of the sanctioned manpower.

**116.05: To consider the proposal for sanction of posts at Composite Regional Centres (CRCs) at Nagaland, Dimapur as per CRCs Guidelines.**

**Decision:** EC discussed and deferred the proposal with a direction that sanction of manpower is required to be taken from Dept. of Expenditure hence directed to send a detailed proposal to be sent to Ministry.


**116.06: To consider the proposal of procurement of capital items of Composite Regional Centres (CRCs) at Naharlagun, Arunachal Pradesh and CRC at Nagaland, Dimapur.**

**Decision:** EC discussed and not approved the proposal.

**116.07: To consider the proposal for enhancement of patient fees of different services at CDEIC, Kolkata.**

**Decision:** EC discussed and approved the proposal with following proposed charges.

SI No.	Rehabilitation Approach per day	Existing Rate in Rupees	Enhanced Rate in Rupees
A	Registration & Assessment	50	100/-
B	Multidisciplinary Approach	50	80/-
C	Trans-disciplinary Approach	50	80/-
D	School Readiness Program	50	80/-
E	Any standardized test	Nil	50/-

  
**Dr. P. P. MOHANTY**  
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N. I. L. D.  
B. T. Road, Kolkata - 90

**116.08: To consider the proposal for enhancement of patient fees of different services at Occupational Therapy dept.**

**Decision:** EC discussed and approved the proposal with following amendment in rates.

**1. Instrument and Modalities**


Sl.No.	Description	Existing rate in Rs.	ApprovedRate Rs.
01	BTE work simulator	70	<b>150</b>
02	EMG-Biofeedback	70	<b>150</b>
03	Standardised assessment	NIL	<b>100</b>

**2. Occupational Therapy service charges:**

Sl.No.	Description of Services	Existing rate in Rs.	Approved RateRs.
01	Therapy session for Cerebral Palsy children (excluding BPL and UDID card holders)	120 for 10 days	<b>250 for 10 days</b>
02	Therapy session for Sensory Integration (excluding BPL and UDID card holders)	350 for 10 sessions	<b>700 for 10 sessions</b>

**3. Fabrication charges for aluminium splint:**

Sl.No.	Name of splint	Existing rate in Rs.	Approved Rate Rs.
1	Resting hand (Adult)	160	<b>250</b>
2	Resting hand (child)	110	<b>150</b>
3	Functional hand (Adult)	160	<b>250</b>
4	Functional hand(child)	110	<b>150</b>
5	Flapper	100	<b>200</b>
6	Long cock-up (Adult)	160	<b>250</b>
7	Long cock-up (child)	110	<b>150</b>
7	Short cock-up (Adult)	110	<b>200</b>
8	Short cock-up (Child)	70	<b>150</b>
9	Long Opponence	210	<b>300</b>
10	Short Opponence	160	<b>250</b>
11	Need based splints (involving other than above splints)	160	<b>250</b>
12	Need based splints (Involving forearm also)	300	<b>500</b>
13	Finger and thumb splint	60	<b>100</b>

  
**Dr. P. P. MOHANTY**  
Director (Offg.)  
N. I. L. D.  
B. T. Road, Kolkata - 90

Sl.No.	Name of splint	Existing rate in Rs.	Approved Rate Rs.
	(Alimco rates)		
14	Additional Attachments (per attachment)	60	100
15	Thomas suspension	--	200

**116.09: To consider the proposal for procurement of standardized assessment tool for Research activities in department of Occupational Therapy:**

**Decision:** EC discussed and approved the proposal subject to availability of fund.

**116.10: To consider the proposal for procurement of new Occupational Therapy equipment for Paediatric Occupational therapy and General Occupational Therapy section.**

**Decision:** EC discussed and approved the proposal subject to availability of fund.

**116.11: To consider the proposal for Applicability of Maternity Leave for Contractual Employees working at NILD and its RCs and CRCs**

**Decision:** EC discussed and approved the proposal.


**116.12: To consider the proposal of refunding the amount of Rs. 61,955 /- to Shri Amal Roy Chowdhury, Retd. Junior Job Worker which is being recovered for Audit purpose.**

**Decision:** EC discussed and approved the proposal 'in Principle'. JSFA desired that approval of the Dept. of Expenditure is needed for refunding the amount. Hence EC directed to send the detailed proposal to the Ministry for approval of DoE.

**116.13: To consider the proposal for extension for the post of Law Consultant on contract basis**

**Decision:** EC discussed and approved extension for three month of the existing Law consultant and directed during this time the post of Law Consultant should be filled up.

**116.14: To consider the proposal for Recruitment Rules and of Terms & Conditions for the post of Cross Disability Early Intervention Centre (CDEIC) under SIPDA Scheme at NILD, Kolkata and CRC, Patna.**

  
**Dr. P. P. MOHANTY**  
 Director (Offg.)  
 N. I. L. D.  
 B. T. Road, Kolkata - 90

**Decision:** EC discussed and deferred the proposal with a direction to send a detailed proposal to the Ministry along with Recruitment Rules.


**116.15:** To consider the proposal for reimbursement of legal fees paid by Dr. Abhishek Biswas, Assistance Professor (PM&R) in case of Ms. Mamoni Khatun vs. NILD, Kolkata.

**Decision:** EC discussed and deferred the proposal with a direction to send a detailed proposal to the Ministry for further examination.

**116.16:** To consider the proposal for procurement of Goods & Services for the various department of the Institute.

**Decision:** EC discussed and approved the following procurement:

Name of the items	Department	Total (Approx)	Grand Total
1. Table-02 No 2. Office chair-03 Nos. 3. Computer desktop-02	Establishment Section		1,40,000.00
1. Computer desktop-01 No 2. Multifunction Printer- 01 No 3. Modem-01 No 4. UPS-01 No	RC-Naharlagun		1,50,000.00
1. Steel Almirah- 01 No 2. Office Chair-01 3. Revolving Chair-02	Purchase & Store Section		31,000.00
1. Office chair with cushion-06 No 2. Office table-01 No 3. Computer side table-03 Nos. 4. Computer Desktop (i9)-01 No 5. Mouse Pad-04 Nos.	Account Section		1,30,000.00
1. Low Height Bed (For Indoor PT)-02 Nos. 2. Treatment Couch (For Indoor PT)-06 Nos. 3. Patient Sitting Chair (3 Sitter)-03 Nos. 4. Table-01 No 5. Chair-02 Nos.	PT Dept		3,44,000.00
1. Computer Desktop-02	ORS		1,10,000.00

  
**Dr. P. P. MOHANTY**  
Director (Offg.)  
N. I. L. D.  
B. T. Road, Kolkata - 90

Name of the items	Department	Total (Approx)	Grand Total
2. Computer Desktop-02	Director office		1,10,000.00
Refilling of cartridge under 01year rate contract	I.T		1,50,000.00
<b>Total Amount</b>			<b>11,65,000.00</b>
<b>Following List of proposal for procurement of Goods &amp; Services for the various department of the Institute which was not approved in 114<sup>th</sup> EC, the materials is being placed again in this EC</b>			
1. Desktop-01 No. 2. Multifunction Printer-01 No.	(SER dept) for UDID Help desk		100,000.00
Furniture items, surgical items, patient beds	Nursing Dept	30,00,000.00	3000,000.00
Steel Almirah with stand	PT Dept	1,40,000.00	140,000.00
1. Laptop-01 No. <b>(Not Approved)</b> 2. CPR Mannequin-01 No 3. Public Address system (Portable Battery operated with two mouth piece)-01 No. 4. Public Address system (Portable Battery operated with two mouth piece)-01 No. 5. Air conditioner-02 Nos. 6. Wheel chair-02 Nos.	Nursing (Academic)		230,000.00
1. Dustbin 100/120 Ltr (with Lid and wheels)-10 Nos. 2. Electrical floor cleaning machine (Scrubber & dryer)-01 No. 3. Double queue manager stand (Belt Length >2 Mtr-05No 4. Aluminum Ladder (10 to 12 ft)-01 No.	Estate office	50,000.00 1,30,000.00 30,000.00 9,000.00	244,000.00
1. LED flood Light 200 W - 04 nos 2. LED Street Light 25 W - 10 nos 3. ED Street Light 45 W - 06 nos 4. Ceiling Fans - 60 nos 5. Air Circulator Fans - 04 nos 6. LED square light 2'X2' 40 W - 25 nos 7. Electrical Extension Board - 15 nos 8. Desktop - 01 nos 9. Multifunctional Printer - 01 nos	Electrical Engineering Department	40,000 4000 7000 2500 12000 2500 3000 90000 55000	683500.00

  
**Dr. P. P. MOHANTY**  
 Director (Offg.)  
 N. I. L. D.  
 B. T. Road, Kolkata - 90

Name of the items	Department	Total (Approx)	Grand Total
10. Almirah - 03 nos		15000	
		22000	
5 KVA online UPS with 60 minutes battery backup for Director Office meeting hall etc.		3,00,000	300,000.00
Water Cooler cum Purifier- <ul style="list-style-type: none"> <li>• Boys' Hostel - 01 no.</li> <li>• RSU &amp; RW- 02 no.</li> <li>• EI unit -01 no.</li> </ul>			
Academic Section - 01 no.		1,05,000	525,000.00
2 Ton Capacity AC machine(3 Star EE rating) <ul style="list-style-type: none"> <li>• Library - 05 nos.</li> <li>• Auditorium - 05 nos.</li> <li>• General Administration - 03 nos.</li> <li>• IT - 01 nos.</li> <li>• Nursing Academic - 02 nos.</li> </ul>		60,000	960,000.00
<b>Amount</b>		<b>Total</b>	<b>73,47,500.00</b>

116.17: To consider the proposal for Electrical and Civil item procurement, maintenance and repairs works at NILD Kolkata.

**Decision:** EC discussed and approved the following procurement:

- Civil Works.

LIST OF THE CIVIL WORKS TO BE TAKEN UP DEPARTMENTALLY		
SL NO	NAME OF THE WORK	ESTIMATED AMOUNT (Rs. in lakhs)
1	Annual Day to Day Maintenance of Civil Work at NILD, Kolkata	16.00
2	Annual Day to Day Maintenance of Plumbing Work at NILD, Kolkata	7.50
3	Providing floor tiles to the damaged portion & painting of Accounts Department, SER and Academic department	3.50

  
**Dr. P. P. MOHANTY**  
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 N. I. L. D.  
 B. T. Road, Kolkata - 90

4	Renovation of civil engineering department	1.50
6	Renovation to the civil work at auditorium.	6.00
7	Renovation to the Civil work at Guest House at NILD, Kolkata.	3.00
8	Renovation to the Civil & Carpentry work including Floor rise at P&O department at Ground Floor	5.00
	Total=	42.50

- **Electrical Works.**

LIST OF THE ELECTRICAL WORKS TO BE TAKEN UP DEPARTMENTALLY		
SL NO	NAME OF THE WORK	ESTIMATED AMOUNT (Rs. in lakhs)
2	EI work at RSU & RW at the Main Institute Building at NILD, Kolkata.	12.00
	Total=	12.00

**116.18: To consider the proposal for AMC/CMC for the various department of the Institute.**

**Decision:** EC discussed and approved the proposal following GFR.

**116.19: To consider the proposal for Development & Maintenance of Hospital Automation system.**

**Decision:** EC discussed and directed to send a detailed proposal to the Ministry. Further Chairman EC directed that within a week a live demo may be arranged by NILD with the existing software for further decision on the matter.

**116.20: To consider the proposal for revised Recruitment Rules, Remuneration and Terms & Conditions for the posts of Special Educators/ Orientation & Mobility Instructor at CRCs.**

**Decision:** EC discussed and approved the proposal.



**Dr. P. P. MOHANTY**  
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**N. I. L. D.**  
**B. T. Road, Kolkata - 90**



**116.21: To consider the proposal for Enhancement of remuneration on contract (MTS) employees engaged on compassionate ground.**

**Decision:** EC discussed and approved the proposal.

**116.22: To consider the proposal for standardization of remuneration of Radiologist (consultant), Orthopaedic Surgeon and Medical Officer (Consultant).**

**Decision:** EC discussed and approved the proposal with direction that salary will be calculate on the basis of AEBAS.

**116.23: To consider the proposal for procurement of new DR(Direct Radiography) system in place of CR(Computer Reading) system for existing X-ray machine.**

**Decision:** EC discussed and approved the proposal with subject to availability of fund through GeM. EC further emphasised to procure with 05 year AMC.

**116.24: To consider the proposal for Engagement of Consultant (Civil Engineering) in Civil Engineering Department, NILD, Kolkata on fixed term basis.**

**Decision:**Due to paucity of time the proposal was deferred for next meeting of the EC.

**116.25: To consider the proposal for Assessment of sustainability of Main Institute Building and 02 nos. old Girls' Hostel at NILD, Kolkata.**

**Decision:** EC discussed and approved the proposal.

**116.26: To consider the proposal for Digital Survey for setting up of CRC-Nagaland at the Vocational Training Centre cum Blind School, Dimapur.**


**Decision:** Due to paucity of time the proposal was deferred for next meeting of the EC.

**116.27: To consider the proposal for C/o Accessible Outside Toilet Block at NILD, Kolkata.**

**Decision:** Due to paucity of time the proposal was deferred for next meeting of the EC.

**116.28: To consider the proposal for Sanction additional fund for various ongoing/ upcoming capital Projects at NILD, Kolkata.**

**Decision:** Due to paucity of time the proposal was deferred for next meeting of the EC.

  
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**116.29: To consider the proposal for Modernization and renovation of the Hydrotherapy Unit at NILD, Kolkata.**

**Decision:** Due to paucity of time the proposal was deferred for next meeting of the EC.

**116.30: To consider the proposal of development of smart class room CRC-Patna**

**Decision:** Due to paucity of time the proposal was deferred for next meeting of the EC.

**116.31: To consider the procurement of furniture and fixture for hostel at CRC, Patna.**

**Decision:** EC discussed and deferred the proposal with a direction to send a detailed comprehensive proposal for further consideration of the EC through circulation along with agenda point 116.32 & 116.33.

**116.32: To consider the proposal for introduce of hostel fees at newly constructed hostel building of CRC, Patna.**

**Decision:** EC discussed and deferred the proposal with a direction to send a detailed comprehensive proposal for further consideration of the EC through circulation along with agenda point 116.31 & 116.33.

**116.33: To consider the proposal for engagement of manpower at newly constructed Hostel Buildings of CRC, Patna.**


**Decision:** EC discussed and deferred the proposal with a direction to send a detailed comprehensive proposal for further consideration of the EC through circulation along with agenda point 116.31 & 116.32.

**116.34: To consider ex-post facto approval of Expenditure incurred for the Visit of MoS Km. Pratima Bhaumik and delegates from the Ministry.**

**Decision:** Due to paucity of time the proposal was deferred for next meeting of the EC.

**116.35: To submit Suggestive agenda for review of the progress report of NILD Kolkata as per Ministry's letter No. F.No. N-2204/2/2023-NI dated 16-05-2023**

**Decision:** Due to paucity of time the proposal was deferred for next meeting of the EC.

  
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**Director (Offg.)**  
**N. I. L. D.**  
**B. T. Road, Kolkata - 90**

**Additional Agenda points:-**

**116.36 : To consider the proposal for Merging of NIEPVD Regional Chapter, Kolkata to NILD Kolkata**

**Decision:** EC discussed and approved the proposal along with agenda point no-116.03.

**116.37 To consider the proposal for digitization of files (Scanning of active files) for e-office**

**Decision:** Due to paucity of time the proposal was deferred for next meeting of the EC.

**116.38 To consider the proposal for Providing Air-conditioning system and False ceiling in the New Academic Building at NILD, Kolkata.**

**Decision:** Due to paucity of time the proposal was deferred for next meeting of the EC.

**116.39 To consider the proposal for renovation of outside and common area of 2 nos. G+1 Storied A Type, 2 nos. G+1 Storied B Type and 1 no G+1 Storied C Type Staff Quarter at NILD, Kolkata.**

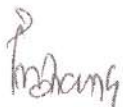
**Decision:** Due to paucity of time the proposal was deferred for next meeting of the EC.

**116.40: To Consider and approve the Annual Accounts (2022-2023) to submit for Annual Audit to C&AG. (Annexure-I)**

**Decision:**EC considered and approved the Annual Accounts(2022-23) for submission to the C&AG for Audit.

Meeting ended with vote of thanks.

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**Dr. P. P. MOHANTY**  
Director (Offg.)  
N. I. L. D.  
B. T. Road, Kolkata - 90