

(through email)

No.: N-1204/1/2020-NI (E 13211)
Government of India
Ministry of Social Justice and Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)
(दिव्यांगजन सशक्तिकरण विभाग, भारत सरकार)

Room No. 517, 5th floor, Antyodaya Bhawan,
CGO Complex New Delhi 110003
Dated 2nd August 2022

To
Director,
NILD, Kolkata

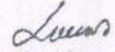
Subject: Minutes of the 110th meeting of Executive Council of NILD, Kolkata – reg.

Sir,

I am directed to refer to the subject mentioned above and to say that the minutes of 110th meeting of Executive Council of NILD, Kolkata held on 28.07.2022 (through Video Conferencing) has been approved by JS & Chairperson of Executive Council. The approved minutes are enclosed with this letter.

2. You are requested to circulate the approved minutes to all members of Executive Council with your signature on each page.

Yours faithfully,



(Navin Kumar)

Under Secretary (NIs)

Encl: As above

To be circulated
Encl.
3/8/22

Minutes of the 110th EC Meeting of NILD, Kolkata

The 110th meeting of the Executive Council of National Institute for Locomotor Disabilities (Divyangjan), Kolkata was held on 28th July, 2022 at 11.00 am through video conference under the Chairmanship of Joint Secretary and Chairman EC-NILD at Dept. of Empowerment of Persons with Disabilities.

The following Members were present:

1. **Shri. Rajeev Sharma**, Joint Secretary & Chairman, EC, NILD -Chairman
2. **Shri. Kshitij Mohan**, Director IFD, representative of JS&FA -Member
3. **Dr. Surendra Kumar Shukla** -Member
4. **Shri. Kashinadh Lakkaraju** -Member
5. **Dr. Ameer Equebal**, Director, NILD, Kolkata -Member Secretary

Special Invitee

6. **Shri. Pravin Kumar**, Dy. Director(Admn)(Offg), NILD Kolkata
7. **Shri. Bratin Sarkar**, Accounts Officer, NILD Kolkata

Director, NILD Kolkata welcomed the Chairperson and Members and with the permission of Chair, point wise discussion on the agenda was taken up as under.

110.01 Confirmation of the Minutes of the 109th Meeting of EC.

Decision: EC approved the minutes of 109th EC meeting of NILD Kolkata.

110.02. Action Taken Report on the decisions taken in 109th meeting of EC, NILD.

Decision: Action Taken on the recommendations of 109th EC meeting of NILD Kolkata were noted with amendments as per agenda note below:

109.07: To consider the proposal for Manpower requirement: For the post of Medical Officer (Consultant) 02: Erroneously the post was proposed in lieu of 02 post of Asst. Professor (Ortho) which will be actually in lieu of one post of Associate Professor (Ortho) and one post of Associate Professor (PMR). Other terms of the approval will remain unchanged.

109.25: To consider the proposal for AMC / CMC for the various department of the Institute: As per the actual proposal received from the engineering section the proposal was for repairs and AMC of the AC Machine installed in the Institute. However due to typographical error the proposal to the 109th EC was submitted only for AMC for 135 AC Machines. Hence the approval may be read as "Repairs and AMC of the 135 AC Machines". No modification on the financial implication over the approval of the 109th EC.

The following directions were also given on the Action Taken report:

109.11. State PwD to be consulted.


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109.12. During the discussion the EC members advised to consider the renovation works and upgradation of the Operation Theatre.

109.13. Fixation of pay may be referred to the Ministry for incumbents in Sl. No 01 & 02.

110.03: To Consider and approve the Annual Accounts (2021-2022) to submit for Annual Audit to C&AG.

Decision: EC discussed and approved the Annual Accounts for the FY 2021-2022 for subsequent submission to C&AG for audit.

110.04: To consider the Proposal for partial modification of delegation of Financial Powers to the Director, NILD.

Decision: EC discussed and approved the proposal for partial modification of delegation of Financial Powers to the Director, NILD as per Annexure A.

110.05: To Consider approval of the budget for putting a stall in the Kharchi Puja Mela-2022 at Krishnamala Mukta Mancha premises at old Agartala by CRC Tripura from 07.07.2022 to 13.07.2022.

Decision: EC discussed and approved the ratification of the proposed budget for for putting a stall in the Kharchi Puja Mela-2022 at Krishnamala Mukta Mancha premises at old Agartala by CRC Tripura from 07.07.2022 to 13.07.2022 at an estimated budget of Rs 4,16,985/-.

110.06: To Consider approval of the expenditure of the CDEIC at Kolkata and CRC Patna over and above the sanction.

Decision: EC discussed and approved the proposal for meeting the balance expenditure which is not remitted by the Ministry by means of Grant-in-Aid, will be met from the internal resources of the Institute

110.07: To consider the proposal for engagement of MTS/ Semi skilled Attendant on outsourced basis at NILD, Kolkata

Decision: EC discussed and approved the proposal for engagement of 10 MTS/Semi skilled attendants on outsourced basis.

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110.08: To Consider the comments on report of committee to enquire into complaint regarding alleged misuse of funds at NILD, Kolkata.

Decision: EC discussed and directed that the case may be referred to the DEPwD.

110.09: To consider the proposal for engagement of outsourced manpower for Hostel building at CRC Patna.

Decision: EC discussed and directed to submit the proposal to the DEPwD along with other required details on Income from Academic Fees, Hostel Fees etc. compared to expected financial cost for further approval.

110.10: To consider the proposal for procurement of equipment utilizing SC Capital and ST Capital funds:

Decision: EC discussed and approved the proposal for procurement of equipment/ items at an estimated cost of Rs 28.00 Lakhs under ST Capital and Rs 40.00 Lakhs under SC Capital based on the submission of the minutes of the meeting of the HoDs at NILD Kolkata recommending the procurements.

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ANNEXURE – A

Revised Schedule of Delegation of Financial Powers to the Director NILD Kolkata for regular functioning of the Institute, Regional Centres/ Chapters and CRCs under its control.


Sl No	Particulars	Existing Powers	Proposed revised powers
1	Sanction of TA/DA Advance & Final Bill.	Full Power as per Rules / Orders.	-
2	Sanction of LTC Advance & Final Bill.	Full Power as per Rules / Orders.	-
3	Sanction of Leave Encashment during LTC.	Full Power as per Rules / Orders.	-
4	Sanction of Staff Advance.	Full Power as per Rules / Orders.	-
5	Sanction of TA on Transfer & Retirement.	Full Power as per Rules / Orders.	-
6	Sanction of House Building Advance and such other advances as per compendium of Advances	Full Power as per Rules / Orders.	-
7	Payments of Salary Arrears and other dues.	Full Power as per Rules / Orders.	-
8	Sanction of Conveyance Charges / Advances and hiring of Conveyance.	Full Power as per Rules / Orders.	-
9	Sanction of Medical Advance to Staff.	Full Power as per Rules / Orders.	-
10	Sanction of Medical Reimbursements Bills of the staff.	Full Power as per CGHS Rates & CSMA Rules	-
11	Sanction of Staff Claims viz. Children Education Allowance, Telephone Bills Reimbursement, News Paper Bills and others.	Full Power as per Rules / Orders.	-
12	Approval of Statutory payments viz. Electricity, Telephone, Insurance Charges, Telegrams, Taxes, LPG Gas, Postage, Municipal Corporation Taxes, Water Bills etc.	Full Power as per Rules / Orders.	-
13	Payment of Patient Diet.	Full Power as per Rules / Orders.	-
14	Audit Fees.	Full Power as per Rules / Orders.	-
15	Sanction of the Legal Expenditure, Lawyers' Fees etc.	Full Power as per Rules / Orders.	-
16	Sanction of Subsistence Allowances.	Full Power as per Rules / Orders.	-
17	Sanction of pay related matters including fixation of pay, annual increment, special increment, advance	Full Power as per Rules / Orders.	-

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Sl No	Particulars	Existing Powers	Proposed revised powers
	increment, special pay, deputation duty allowances, other allowances etc.		
18	Sanction and determining security deposit payable / receivable for/from contracts.	Full Power as per Rules / Orders.	-
19	Sponsoring academic activities in the area of rehabilitation and programs for Persons with Disabilities.	Up to Rs 50,000/- beyond Rs 50,000/- on approval of the EC.	-
20	Payment of Stipends to the students.	Full Power as per the rates approved by the EC.	-
21	Payment of Honorarium to the guest Faculty.	Full Power as per rates approved by the EC.	-
22	Payment of TA/DA to the Non-Official Members for different meetings.	Full Power as per Rules / Orders.	-
23	Payment of Honorarium to the Non-Official Members for different meetings.	Full Power as per rates approved by the EC.	-
24	Sanction of Contingent / Miscellaneous Expenditure.	Up to Rs 25,000/- following GFR.	Up to Rs 50,000/- following GFR.
25	Procurement of Printing, Binding, Stationery, Stores & Consumable and other recurring expenditure.	Up to Rs 2,50,000/- following GFR annually. Beyond Rs 2,50,000/- on approval of the EC.	The proposal for revision was deferred
26	Procurement of Capital Assets / Goods.	Up to Rs 5,00,000/- following GFR annually. Beyond Rs 5,00,000/- on approval of the EC.	-
27	Engagement of Works Contract.	Up to Rs 2,50,000/- following GFR annually beyond Rs 2,50,000/- subject to approval of the EC.	-
28	Hiring of Services including AMCs	Up to Rs 2,50,000/- following GFR annually beyond Rs 2,50,000/- subject to approval of the EC.	-
29	Procurement of ADIP Materials.	Full Power as per Rules / Orders.	-
30	Sanction of Contract for engagement of Security, Housekeeping & Manpower Services Agencies and release of periodic payments thereon.	Full Power following GFR subject to reporting to the next consecutive EC.	-
31	Sanction of Provident funds dues at the time of retirement.	Full Power as per Rules / Orders.	-


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Sl No	Particulars	Existing Powers	Proposed revised powers
32	Sanction of Retirement Benefits viz. Gratuity, Leave encashment, Commutation of Pension etc.	Full Power as per Rules / Orders.	-
33	Sanction of Advance / Final withdrawal from Provident Funds.	Full Power as per Rules / Orders.	-
34	Sanction of Civil & Electrical Works.	Up to Rs 5,00,000/- annually. Beyond Rs 5,00,000/- on approval of the EC.	-
35	Repairs and Maintenance works / contracts.	Up to Rs 5,00,000/- annually. Beyond Rs 5,00,000/- on approval of the EC.	-
36	Expenditure on Skill Development works.	Full Powers as per the guidelines of the Ministry.	-
37	Conduct of different programs delegated by the Ministry	Full Powers subject to approval of the budget by the Ministry.	-
38	Sale of scrap / obsolete items etc.	Full Power as per Rules.	-
39	Re-appropriation of expenditure within sanctioned budget.	Full Power as per Rules.	-
40	Any emergency expenditure.	Full Power up to Rs 2,50,000/- annually, subject to reporting in the next consecutive EC.	-
41	Expenditure towards Accommodation, Refreshment, Vehicle etc. for the VIPS / Guests / delegates in Functions / Committee meetings / visits etc.		The proposal was deferred


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