

CITIZEN CHARTER



राष्ट्रीय गतिशील दिव्यांगजन संस्थान

National Institute for Locomotor Disabilities (Divyangjan)

(दिव्यांगजन सशक्तिकरण विभाग, सामाजिक न्याय एवं अधिकारिता मंत्रालय, भारत सरकार)

Department of Empowerment of PwDs (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India

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1. *Introduction*

National Institute for the Orthopaedically Handicapped (NIOH) renamed as National Institute for Locomotor Disabilities (Divyangjan) is established to meet the challenges of rehabilitation services and services to personnel with Locomotor Disabilities (Divyangjan) under the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice and Empowerment.

2. *Objectives of the Institute*

- Human Resource Development- to develop manpower for providing services to the Orthopaedically Handicapped population namely training of physiotherapists, Occupational Therapists, Orthotic, & Prosthetic technicians, Employment & Placement Officers and Vocational Counselor etc. & training of teachers & stakeholders.
- To conduct and sponsor research in all aspects related to the rehabilitation of the Orthopaedically Handicapped.
- To provide services in the area of rehabilitation, restorative surgery, aids & appliances and vocational training to the Persons with Disabilities.
- To standardize aids & appliances and to promote their manufacture & distribution.(Biomedical Engg)
- To provide consultancy services to the State Government and voluntary agencies.
- To serve as an apex documentation & information centre in the area of disability & rehabilitation.

3. *Training Programs*

Post Graduate Level Courses	Under Graduate Level Courses	Diploma & Certificate Level Courses
<ul style="list-style-type: none">• Diplomate of National Board in Physical Medicine & Rehabilitation (DNB in PMR)• Master in Physiotherapy (Orthopedic)• Master in Physiotherapy (Neurology)• Master in Occupational Therapy (MOT) (Orthopaedics)• Master in Prosthetics & Orthotics (MPO)• Post Graduate Diploma in Disability, Rehabilitation & Management (PGDDRM)• M.Sc Nursing (Ortho and Rehabilitation Nursing)	<ul style="list-style-type: none">• Bachelor in Physiotherapy (BPT)• Bachelor in Occupational Therapy (BOT)• Bachelor in Prosthetics & Orthotics (BPO)	<ul style="list-style-type: none">• DHLS• D.Ed. SE & HI• D.Ed. SE & VI• D.Ed.SE-AsD• D.Ed.SE-MR

4. *Service providing Departments*

- Department of Medical Rehabilitation
- Department of Physiotherapy
- Department of Occupational Therapy
- Department of Prosthetics & Orthotics
- Department of Socio Economic Rehabilitation Services
- Cross Disability Early Intervention center
- Out Reach Service
- Library and Information

5. *Care Giving Services*

Ser	Service	Function	Duration
Department of Medical Rehabilitation			
i.	Medical Management	Assessment includes perception and referral for further investigation	Within OPD hour (same day)
ii.	Surgical Management	Restorative and corrective surgeries	Minor: 24 to 48 hours Major: 07 to 10 days
Department of Physiotherapy			
i.	Electrotherapy	Provide pain relief, promote healing for problems of the soft tissue, stimulate muscles fibers to activate	Within OPD hour (on the same day)
ii.	Exercise and Manual Therapy		
iii.	Advanced Electrotherapy		
iv.	Indoor Physiotherapy		Therapy starts within 24 hour
Department of Occupational Therapy			
i.	General Occupational Therapy	To improve the functional performance of PwDs in their activities of daily living, work and leisure pursuits	Within OPD hour (On the same day)
ii.	Pediatric Occupational Therapy		
iii.	Sensory Integration Therapy		
iv.	Activities of Daily Living Training		
v.	Hand Therapy		
vi.	Geriatric Occupational Therapy		

vii.	Psychiatric Occupational Therapy		
viii.	OT Lab		
ix.	Prevocational Training (As per need)		
x.	Hand Splint and Adaptive device		7 days
xi.	Prevocational testing		2-3 sitting
xii.	Indoor Occupational Therapy		Therapy starts within 24 hour

Department of Prosthetics and Orthotics

i.	PROSTHESIS	Lower Extremity Prosthesis		Assessment, prescription and selection of components, fabrication, gait training , check out & Delivery	
		a.	HIP Disarticulation Prosthesis (UL/BL)		3-4 weeks
		b.	TRANSFEMORAL Prosthesis (UL/BL)		2-3 weeks
		c.	TRANSTIBIAL Prosthesis (UL/BL)		2-3 weeks
		d.	ANKLE DISARTICULATIN Prosthesis (UL/BL)		2-3 weeks
		e.	PARTIAL Foot Prosthesis (UL/BL)		1-2 weeks
ii.	PROSTHESIS	Upper Extremity Prosthesis		*Time may vary for critical and non-ideal stump	
		a.	Shoulder Disarticulation Prosthesis (UL/BL)		3-4 weeks
		b.	TRANSHUMERAL Prosthesis (UL/BL)		3-4 weeks
		c.	TRANSRADIAL Prosthesis (UL/BL)		2-3 weeks
		d.	Wrist Disarticulation Prosthesis (UL/BL)		2-3 weeks
		e.	Partial Hand Prosthesis (UL/BL)		5-7 days
iii.	ORTHOTICS	Lower Extremity Orthosis		Assessment, prescription, fabrication, gait training, check out & follow up	
		a.	Conventional HKAFO (UL/BL)		2-3 weeks
		b.	Conventional KAFO (UL/BL)		2-3 weeks
		c.	Conventional AFO (UL/BL)		1-2 weeks
		d.	Moulded HKAFO (UL/BL)		3-4weeks

	e.	Moulded KAFO (UL/BL)		3-4weeks
	f.	Moulded AFO (UL/BL)		1-2 weeks
	g.	Foot Orthosis (UL/BL)		1 week
	h.	Shoe modification & Modified shoe (UL/BL)		2-3 weeks
iv.	Upper Extremity Orthosis		Assessment, prescription, fabrication, Adaptation/ training, check out & follow up	-
	a.	Shoulder elbow wrist hand orthosis (UL/BL)		1-2 weeks
	b.	Elbow wrist hand orthosis (UL/BL)		1 week
	c.	Wrist hand orthosis (UL/BL)		4-5 days
	d.	Hand orthosis		4-5 days
v.	Mobility AIDS & Assistive Devices		Assessment, prescription, training & delivery	1-2 days
	Motorized Tricycle, Motorized wheelchair, Tricycle, wheelchair Auxiliary crutch, elbow crutch, walking stick,			
vi.	Silicon Prosthesis		Assessment , Design, Layout, measurement and fabrication	4 week
	Cosmetic finger, partial foot , finger prosthesis			
vii.	Spinal Orthosis		Assessment , Design, Layout, measurement and fabrication	1-3 weeks
	All Spinal Brace including LS Brace, Taylor, Boston, Milwaukee and others			
viii.	Repairing			1-2 days
	Repairing of different devices including Prosthesis, Orthosis, Mobility Aids			
ix.	High Tech and Advanced Aids and Appliances		Assessment, prescription and selection of components, Estimation, fabrication, gait training , check out & Delivery	4-6 Weeks after submission of Final payment
	Prosthesis, Orthosis and Wheel Chair on payment only			
x.	High Tech and Advanced Aids and Appliances		Assessment and estimation of components	1 week
	Prosthesis and Orthosis on payment only			

Note: Delivery period may vary depending upon availability of components

Department of Socio Economic Rehabilitation Services			
i.	Social work	Overall rehabilitation for the Persons with Disabilities	Within OPD hour
ii.	Vocational Counseling, Guidance & Skill Development		2-3 sitting
iii.	Extension Service		As per needed
iv.	Clinical Psychology		1-2 sitting (within OPD hour & through Telephonically)
v.	Special Education		2-3 sitting (within OPD hour & as per needed)
Early Intervention Unit			
I.	Physiotherapy	Cross disability specialized centre for children up to 06 yrs of age with multidisciplinary / trans-disciplinary approach for holistic development of the children with disabilities	1-2 sitting (30-45 min)
II.	Occupational Therapy		1-2 sitting (30-45 min)
III.	Multi Sensory Therapy		1-2 sitting (30-45 min)
IV.	Speech and Hearing		1-2 sitting (30-45 min)
V.	Special Education		1-2 sitting (30-45 min)
VI.	Counseling & Behavior Modification		1-2 sitting (30-45 min)
Out Reach Service			
I.	Assessment, Identification camps organized	PwDs under ADIP Scheme	15 – 30 days
II.	Distribution camps can be organized		2-3 months

6. *Diagnostic Facilities*

Ser	Type of Investigation	Duration
I.	Pathology	01 day
II.	Radiology	01 day or according to the investigation
III.	Electro Diagnostic Test (EMG, NCV)	01 day

7. Scheme of Assistance to Disabled Persons for Purchase/Fitting of Aids and Appliances (ADIP Scheme)

Objective	Eligibility
<p>The ADIP Scheme is in operation since 1981 with the main objective to assist the needy disabled persons in procuring durable, sophisticated and scientifically manufactured, modern, standard aids and appliances that can promote their physical, social and psychological rehabilitation by reducing the effects of disabilities and enhance their economic potential</p>	<p>a) An Indian citizen of any age. b) Holds a 40% Disablement Certificate. c) Has monthly income from all sources not exceeding Rs. 20,000/ per month. d) In case of dependents, the income of parents/guardians should not exceed Rs. 20,000/ per month. e) Who have not receive d assistance during the last 3 years for the same purpose from any source However, for children below 12 years of age, this limit would be one year. f) Documents required (Originals of all enlisted document to be shown for verification) g) Two copies of photograph (showing disability) h) Photocopies of residential proof, contact and telephone number i) Photocopy of Disability Certificate j) Income Certificate form Competent Authority (MP/MLA/DM/ADM/SDO/BDO/Counsellor/Gram Pradhan / Employer/ MGNREGA card/BPL card/Disability Pension Card)</p>

8. Library, Information and Documentation Service

The documentation and dissemination of information services were provided by library of institute. The library has a good collection of subject books & journals in the field of rehabilitation. The facilities of Library & Information were also available for the use of research fellows from others Institutions/Universities. The Institute has library, information & documentation services section having collection of approx 14014 subjects' books and 60 CD/DVs.

Library Collection:	
Total No. of English Books	11308
Total No. of Hindi Books	722
Total No. of Bound Vol. Journals	1984
Total No. of CDs/DVs	60
Total No. of News papers	13

<i>Library Services:</i>	
i.	Circulation Service
ii.	Current Awareness Services
iii.	Disability related New Clipping
iv.	Reference Service
v.	Referral Service
vi.	Reprographic Service
vii.	E- Resources & Internet Service
viii.	Kiosk Services
ix.	Book Bank Service
x.	Information Consolidation Products Service