

Minutes of the 118th EC Meeting of NILD, Kolkata

Minutes of 118th Executive Council meeting held on 02nd February, 2024 at 10.00 am through Hybrid Mode under the Chairmanship of Joint Secretary and Chairperson EC-NILD at Dept. of Empowerment of Persons with Disabilities.

The following Members were present:

- | | |
|---|-------------------|
| 1. Shri. Rajeev Sharma, Joint Secretary & Chairman, EC,NILD | -Chairman |
| 2. Shri. Sanjay Panday, JS&FA, DEPwD, MSJ&E (Through VC) | -Member |
| 3. Sri Kasinadh Lakkaraju (Through VC) | -Member |
| 4. Dr Surendra Shukla (Through VC) | -Member |
| 5. Dr. Lalit Narayan, Director, NILD, Kolkata | -Member Secretary |

Special Invitee

6. Shri. Honnareddy N, Director NIs, DEPwD
7. Dr. Jitendra Sharma, Director, PDDUNIPPD New Delhi
8. Shri Sougato Banerjee, Dy. Director(Admn), NILD Kolkata
9. Shri Bratin Sarkar, Accounts Officer, NILD Kolkata
10. Shri Anupam Shukla, Under Secretary DEPwD
11. Shri Amit Rathi, Section Officer Nis, DEPwD

Director, NILD Kolkata welcomed the Chairperson and Members and with the permission of Chair, point wise discussion on the agenda was taken and resolution adopted / decisions taken are stated as under.

118.01 Confirmation of the Minutes of the 117th Meeting of EC.

Decision: EC confirmed the Minutes of the 117th Executive council meeting held on 29th September, 2023 considering no objection/comments after circulation of the minutes.

118.02. Action Taken Report on the decisions taken in 117th meeting of EC, NILD.

Decision: Action taken on the recommendations of 117th EC meeting of NILD Kolkata were noted.

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118.03: To consider the proposal for the appointment of Dr. Lalit Narayan as Director of NILD, Kolkata on contract basis.

Decision: EC discussed and approved the proposal.

118.04: To consider the proposal for revision of common Recruitment Rules of Director of National Institutes.

Decision: EC discussed and approved the proposal for ratification of the Recruitment Rules of the post of Director of National Institute. Approved RR enclosed in Annexure A.

118.05: To consider the proposal of development of Mobile Workshop Van.

Decision: In compliance of GC approval, EC discussed and approved the proposal in principle and suggested to submit the complete proposal to DEPwD for financial sanction.

118.06: To consider the proposal for consolidation of pay of Senior Resident (PMR) and Senior Resident (Ortho).

Decision: EC discussed and approved the proposal as below initially for One year and instructed to put up before next EC, 06 month after engagement with detailed achievements of the selected incumbents for further continuation.

Name of the post/ No. of Post	Consolidated payment per month. [Equivalent to Assistant Professor (PM&R) in Level-11]	Essential Educational Qualifications and Experience
Senior Resident (PMR) - 01 post	Rs. 1,25,000.00	M.B.B.S. Degree duly recognized by MCI with PG Degree/ Diploma in the subject. Experience - Experience in similar Institute preferred.
Senior Resident (Ortho.) - 01 post	Rs. 1,25,000.00	M.B.B.S. Degree duly recognized by MCI with PG Degree/ Diploma in the subject. Experience - Experience in similar Institute preferred.


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118.07: To consider the proposal for revision of the consolidated pay of Clinical Tutor (Physiotherapy) and Clinical Tutor (Occupational Therapy).

Decision: EC discussed and approved the proposal as below.

Name of the post/ No. of Post	Proposed Consolidated remuneration per month. [Equivalent to approved rate of Clinical Assistants at CRCs]	Essential Qualifications and Experience	Educational Experience
Clinical Tutor (Physiotherapy) (Two post)	Rs. 50,000.00 p.m.	Essential Qualification: PG Degree in the subject from recognised University. Experience: 02 Years experience in the field.	Educational Experience
Clinical Tutor (Occupational Therapy) (Two post)	Rs. 50,000.00 p.m.		
Clinical Tutor (P&O) (Two post)	Rs. 50,000.00 p.m.		

118.08: EC Proposal for partial modification of delegation of Financial Powers to the Director, NILD.

Decision: EC discussed and resolute that the proposal to be examined in details by the DEPwD.

118.09: To consider the proposal for ratification of the approval for organising Students Annual Fest.

Decision: EC discussed and approved the proposal.

118.10: To consider the proposal for organising Students Sports Meet.

Decision: EC discussed and approved the proposal for conduction of students sports at an estimated budget of Rs 163000/-.

Detailed budget for organising Students Sports Meet at NILD Kolkata is as under:

Sl. No.	Items	Expenditure Submitted for approval of the EC (Rs)


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1.	Light & Sound	
2.	Decoration	10,000.00
3.	White powder (lime), Rope, Tape etc.	4,000.00
		3,000.00
4.	First Aid	
5.	Sports Kits	3,000.00
6.	Refreshments	50,000.00
7.	Prize (Trophy & Medals)	22,000.00
8.	Certificates	55,000.00
9.	Closing ceremony refreshment	5,000.00
		10,000.00
10.	Miscellaneous	
		1,000.00
Total		1,63,000.00

118.11: To Consider the proposal of Installation of Cubical (Hanging Curtain) for Privacy of patient:

Decision: EC discussed and approved the proposal for installation of Cubical (Hanging Curtain) in Room no. 122 and 120 at an estimated cost of Rs. 1,50,000.00 as proposed, following GFR.

118.12: Proposal for Supply, Installation, testing and Commissioning of On-grid Rooftop Solar Power Plant at the newly Constructed Academic (G+3 Storied) and Girls' Hostel (G+3 Storied) building at NILD, Kolkata.

Decision: EC discussed and approved the proposal of **Rs. 43.37 lakhs** for Supply, Installation, testing and Commissioning of **50 KWp** Ongrid Rooftop Solar Power Plant at the newly Constructed Academic (G+3 Storied) and Girls' Hostel (G+3 Storied) building at NILD, Kolkata, with a direction to ensure installation of good quality solar panel for longer life expectancy of the solar panels.

118.13: Proposal for Providing Air-conditioning system and False ceiling in the New Academic Building at NILD, Kolkata.

Decision: EC discussed and sanctioned the proposal amounting to Rs. 64.35 Lakh for S.I.T.C. of Air-Conditioning system (VRF technology) through CPWD.


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118.14: Proposal for Engagement of 01(one) no. Carpenter and 01(one) Clerk in Civil Engineering Department, NILD, Kolkata through outsourced.

Decision: EC discussed and approved the proposal for engagement of one carpenter (Skilled) and one Clerk / DEO (Skilled), Civil Engineering Department, NILD, Kolkata, through outsourcing agency

118.15: To consider the proposal for Electrical and Civil item procurement, maintenance and repairs works at NILD Kolkata.

Decision: EC discussed and approved the proposal for an amount of **Rs7.47 Lakh** for Civil Works & Procurement and **Rs 52.78 Lakh** for Electrical Works and procurements

118.16: To consider the proposal for Up-gradation of Institute's Sign Board located at BT Road.

Decision: EC discussed and approved the proposal amounting to Rs 2.50 lakhs as per specimen enclosed in Annexure B.

118.17: To consider the proposal for Renovation of Auditorium.

Decision: EC discussed and approved the proposal for renovation of the Auditorium at an estimated cost of **₹ 11.55 Lakhs**.

118.18: To consider ex-post facto approval of Expenditure incurred for the Visit of MoS Km. Pratima Bhaumik and delegates from Ministry.

Decision: EC discussed and approved the proposal.

118.19: To consider the proposal for Repairs of C-Arm Machine and procurement of new C-Arm at NILD Kolkata.

Decision: EC discussed and approved the proposal for urgent repair of the existing equipment to make it functional for continuing day to day activities of the Operation Theatre including rehabilitative Orthopedic procedures at an estimated cost of Rs 1,50,000/- plus applicable taxes and directed to explore for CSR funding avenues for procurement of the new C-Arm machine.


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118.20: To consider the proposal for procurement of Balance Software for Occupational Therapy Department.

Decision: EC discussed and approved the proposal for procurement of Balance Software (Neuromuscular Control Test software) at an estimated cost of **Rs. 7.00 lakhs** following GFR Rules.

118.21: To consider the proposal for procurement of Library Books.

Decision: EC discussed and approved the proposal for procurement of Library books at an estimated cost of **Rs 11.86 Lakhs**. EC also suggested exploring avenues for constitution of central e-library in coordination with SVNIRTAR, Cuttack & PDUNIPPD, New Delhi.

118.22: To consider the proposal for procurement of goods and works contracts for the various department of the Institute.

Decision: EC discussed and deferred the proposal with a direction to submit the revised proposal along with required segregation of the items and justification through circulation mode for approval of the EC.

118.23: To consider the proposal for approval of the extra cost for procurement of Infrared Oven for the P& O Department.

Decision: EC discussed and approved the proposal of additional fund of Rs 1,22,642/- for procurement of InfraRed Oven.

118.24: To consider the proposal for constitution of Standing Technical Committee for procurement of high value equipments.

Decision: EC discussed and approved the proposal.

Approved technical committee for procurement of the items above Rs. 2.5 Lakh & 10.00 Lakh

A. Procurement of the items above Rs. 2.50 Lakh:

This is to propose that procurement of the items above Rs. 2.50 Lakh up to 10.00 Lakh, a technical committee may be constituent to check the technical specification of the required/proposed items before tendering process.

- i. Deputy Director (Admin) - Chairman
- ii. HOD of the concern department.
- iii. Indenting officer of the concern department.
- iv. One external expert on the required field of expertise.


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B. Procurement of the items above Rs. 10.00 Lakh:

This is to propose that procurement of the items above Rs. 10.00 Lakh, a technical committee may be constituted to check the technical specification of the required/proposed items before tendering process.

- i. Deputy Director (Admin) - Chairman
- ii. HOD of the concern department.
- iii. Indenting officer of the concern department.
- iv. Two external experts on the required field of expertise.

118.25: To consider the proposal for Enhancement of remuneration on contract employees engaged in the Institute.

Decision: EC discussed and approved the proposal with a direction to engage the staff through outsourcing agency following statutory wage rates and benefits as applicable.

118.26: To consider the proposal for the Implementation of work study (Staff Inspection Unit (SIU) of the NILD, Kolkata, DEPwDs, Ministry of Social Justice and Empowerment, Govt. of India.

Decision: EC discussed and deferred the proposal with direction to forward the detailed proposal to DEPwD.

118.27: To consider the proposal for Age relaxation for the contractual employees of NILD Kolkata and its CRCs and RCs.

Decision: EC discussed and did not approve the proposal along with directions to forward the detailed proposal to DEPwD for consultation with DoPT.

118.28: To consider the extension of contract with existing terms and conditions of Consultant (Admin) purely on contract basis on consolidated amount at NILD Kolkata.

Decision: EC discussed and did not approve the proposal. EC directed to advertise for the post.

118.29: To consider the proposal for post facto approval for the post of Law Consultant on contract basis.

Decision: EC discussed and approved the proposal.


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118.30: To consider the proposal for approval of the Recruitment Rules or engagement of one Optometrist necessary for resumption of OPD services in the Visual Impairment unit.

Decision: EC discussed and approved the proposal.

118.31: To consider the proposal for Revision in the terms and conditions of engagement of ILS Instructors (Independent Living Skills) in the Visual Impairment unit.

Decision: EC discussed but did not approve the proposal.

118.32: To consider the proposal for recruitment of X-Ray Technician on contract Basis.

Decision: EC discussed but did not approve the proposal.

TABLE AGENDA:

118.33: To consider the proposal for increase of room rent in existing building at Nancy apartment of RC, Naharlagun.

Decision: EC discussed and approved the proposal as follows:

1. Enhancement of rent @ Rs 34,000/- p.m. for the existing rented premises of RC Naharlagun till finalisation of the new space.
2. NILD should identify new space under rent within next 3 months.

118.34: To consider the proposal for sanction of posts of "Vocational Instructor & Programme Assistant (Skill Training)" to run Skill Training Programme for PwDs at NILD, Kolkata

Decision: EC discussed and approved the proposal. Expenditure to be met from NAP budget, failing which from GIA support. All vocational training courses to be registered under PMDAKSH portal. Detailed proposal may be sent to DEPwD for sanction of funds.


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Annexure - A

National Institute for Locomotor Disabilities (Divyangjan)

B.T. Road, Bon-Hooghly, Kolkata-700090

RECRUITMENT RULES

Proposed Revised Recruitment Rules

Sl. No.	Description	Present RRs	Proposed RRs
1	Name of the post	Director, NILD, Kolkata	Director, NILD, Kolkata
2	Number of post	01(One)	01(One)
3	Classification	Group "A"	Group "A"
4	Level in the Pay Matrix	For deputation: Level-13 in the Pay Matrix (Rs.123100-215900/-) For contract: Consolidated Remuneration of Rs. 1,75,000/- per month with provision of annual increment @ 3%.	For deputation: Level-13 in the Pay Matrix (Rs.123100-215900/-) For contract: Consolidated Remuneration of Rs. 1,75,000/- per month with provision of annual increment @ 3%.
5	Whether, Selection Post or non-selection post	Selection	Selection
6	Age limit for direct recruits	Post is to be filled up on Deputation/Contract. *Hence, Not Applicable.	Post is to be filled up on Deputation/Contract. *Hence, Not Applicable.
7	Educational and other qualifications required for direct recruits	Not applicable as above	Not applicable as above

8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Not Applicable	Not Applicable
9	Period of probation if any	Not Applicable	Not Applicable
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation or by Absorption and percentage of the vacancies to be filled by various methods	<p>On Deputation/Contract</p> <p>(i) On deputation initially for a period of 3 years and thereafter extendable on yearly basis, after review of performance, as per Rules of Government of India governing deputation from time to time.</p> <p>(ii) On Contract, initially for a period of 3 years and thereafter extendable on yearly basis, after review of performance, up to 5 years or till the age of 65 years whichever is earlier.</p> <p>Age Limit: -Maximum age limit will be 56 years for deputation and 62 years for contract (age shall be reckoned as on closing date of receipt of application).</p>	<p>On Deputation/Contract</p> <p>(i) On deputation initially for a period of 3 years and thereafter extendable on yearly basis, after review of performance, as per rules of Government of India governing deputation from time to time.</p> <p>(ii) On Contract, initially for a period of 3 years and thereafter extendable on yearly basis, after review of performance, up to 5 years or till the age of 65 years whichever is earlier.</p> <p>Age Limit: -Maximum age limit will be 56 years for deputation and 62 years for contract (age shall be reckoned as on closing date of receipt of application).</p>


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11	In case or Recruitment by promotion/ deputation, Level in the pay matrix from which promotion/ deputation to be made.	<p><u>For Deputation:-</u></p> <p>(A) Officers under Central/ State Government /Universities /Public Sector Undertaking / Autonomous / Statutory Organization,</p> <p>(i) Holding Analogous posts in pay matrix as per 7th CPC or equivalent grade and minimum 5 years experience of research or rehabilitation or administration in the field of disability</p> <p>OR</p> <p>(ii) Holding posts in Level 12 of the Pay Matrix as per the 7th CPC or equivalent grade with 5years service in the grade and minimum 5years experience of research or rehabilitation or administration in the field of disability</p> <p>OR</p> <p>(iii)Holding posts in Level-11 in the Pay Matrix as per the 7thCPC or equivalent grade with 8years service in the grade and minimum 5years experience of Research or Rehabilitation or administration in the field of disability and Possessing the following qualifications:-</p>	<p><u>For Deputation:-</u></p> <p>(A) Officers under Central /State Government / Universities/ Public Sector Undertaking/ Autonomous / Statutory Organization,</p> <p>(i) Drawing salary in Level-13 of Pay matrix As per 7 CPC or Equivalent grade and minimum 5 years experience of research or rehabilitation or administration in the field of disability</p> <p>OR</p> <p>(ii) Drawing salary in Level-12 of the Pay Matrix as per the 7th CPC or equivalent grade with 5 years' service in the grade and minimum 5 years experience of research or rehabilitation or administration in the field of disability</p> <p>OR</p> <p>(iii)Drawing salary in Level-11 in the Pay Matrix as per the 7th CPC or equivalent grade with 8 years service in the grade and minimum 5years experience of Research or rehabilitation or administration in the field of disability and Possessing the following qualifications:-</p> <p>(B) Essential qualifications as and requirements:-</p>
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		<p>(B) Essential qualifications as and requirements:-</p> <p>Post Graduate Degree in Special Education or any other discipline from a recognized University/Institution with 55% marks or equivalent grade.</p> <p>(C) Desirable Qualifications:-</p> <p>(i)Ph.D.</p> <p><u>For Contract:-</u></p> <p>Essential and desirable qualifications as prescribed for deputation and as mentioned under (B) and (C) above would be required with 15years experience of research.</p> <p>or rehabilitation or administration in the field of disability.</p>	<p>Post Graduate Degree in Special Education or any other discipline from a recognized University/Institution with 55% marks or equivalent grade.</p> <p>(C) Desirable Qualifications:-</p> <p>(i)Ph.D.</p> <p><u>For Contract:-</u></p> <p>(A) 15 years experience of research or rehabilitation or administration in the field of disability.</p> <p>(B) The applicant should be drawing a minimum CTC (cost to company) of Rs.6,00,000/- per annum.</p>
			<p>(B) Essential qualifications as and requirements:-</p> <p>Post Graduate Degree in Special Education or any other discipline from a recognized University/Institution with 55% marks or equivalent grade.</p>


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			(C) Desirable Qualifications:- (i)Ph.D.
12	If a D.P.C. exists what is its composition	No DPC exists. However, as per the provision in the By-Laws of the respective Institute, Selection Committee will be constituted.	No DPC exists. However, as per the provision in the By-Laws of the respective Institute, Selection Committee will be constituted.
13	Circumstances in which UPSC is to be consulted in making Recruitment.	Not applicable	Not applicable

*Application for Deputation/ Contract will be invited together; however, contractual mode will be adopted only after non-suitability of candidate for deputation.


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Annexure - B



राष्ट्रीय गतिशील दिव्याङ्गजन संस्था
राष्ट्रीय गतिशील दिव्याङ्गजन संस्थान

National Institute for Locomotor Disabilities (Divyangjan)

(Department of Empowerment of PwDs (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India)
बि. टी. रोड, बन-हूगली, कलकत्ता - ७०००९०/ बी.टी. रोड बनहुगली, कोलकाता-७०००९०/ B.T. Road, Bon-Hooghly, KOLKATA-700090

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