

District Health and Family Welfare Society
O/o Civil Surgeon, A- Block, 5th Floor
Sector-6, Panchkula
Ph. No. 0172-2573907

ADVERTISEMENT

Applications are invited from eligible candidates to fill the following posts in District Panchkula under National Health Mission. Posts are purely on contract basis for fixed contract period strictly on performance basis; initially upto 31.03.2024 (extendable, subject to further Administrative approval and performance). Application format may be downloaded from website nhmharyana.gov.in. Application form completed in all respect along with photocopy of all essential qualification certificates and relevant documents (attested/self attested) must be submitted through Registered post/By hand to "District Health and Family Welfare Society, O/o, Civil Surgeon, A- Block, 5th Floor, Sector-06, Panchkula" before the closing date i.e. 29th February 2024 by 04:00 P.m. After that, no application forms/documents will be accepted and no separate correspondence in this regard will be entertained by this office. This office will not be responsible for any postal delay. Candidates are also advised to visit web site www.nhmharyana.gov.in and haryanahealth.gov.in regularly for any corrigendum/notice/updates etc. Incomplete application forms shall be rejected. Candidates are also advised to read the instructions carefully before applying for the post.

Sr. No.	Name of the Post & Place of Posting	No of Posts & Category	Essential Qualification/ Eligibility Criteria	Age Limit	Entry Level Pay (per month)
1.	District Quality Manager (HSHRC) District Civil Hospital, Panchkula	Gen-1	<p>I. MBBS/Dental/AYUSH/Nursing/ Life Science graduate with Masters in Hospital administration/ Health Management with one year experience in Public Health/Hospital Administration.</p> <p>II. Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint.</p> <p>III. Hindi/Sanskrit upto Matric.</p>	18- 42 Years	Rs. 16090/-

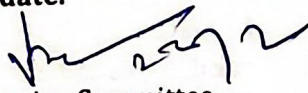
			Desirable: <ol style="list-style-type: none"> I. Fluency in English, computer literacy, knowledge of government legislations and policies is essential. II. Persons having previous experience of working under NHM would have an added advantage III. Having good communication & presentation skills and analytical abilities. Should have excellent oral and written communication skills in English. IV. Ability to design, conduct and publish reports. 		
2.	OT Technician Govt. Polyclinic-26, Panchkula	Gen-1	I. Two years Diploma course in Optometry or trained as a Ophthalmic assistant in any of the recognized Government Hospitals as per guidelines of NPCB. Hindi/Sanskrit upto Matric.	18- 42 Years	Rs. 9840/-

Important Instructions for candidates:-

1. The candidates should be between the age of 18 to 42 years. Age relaxation will be given to the categories as per Haryana Govt. policy and NHM Haryana rules.
2. NHM Selection criteria (**Annexure-A**) issued vide memo no.NHM/Admin/HRC-1/2022-23/10885-905 dated 20.03.2023 shall be followed for recruitment. **It is clarified that no written test/Interview shall be conducted for the recruitment of above said posts under NHM at district level.**
3. **Private practice after duty time and on holidays to staff recruited under NHM is strictly prohibited.**
4. **A candidate must be in good mental and physical health and free from any physical defect, which is likely to interfere with the efficient performance of the duties required for the post. The appointment shall be subjected to their being declared medically fit as per medical fitness standards followed by the Health Department**
5. The candidates are required to attach the attested/self attested legible copies of following certificates and relevant documents along with the Application form:-
 - I. Valid Document as a proof for Date of Birth (10th certificate/Birth certificate).

- II. Essential qualification Certificates.
- III. Mark sheet of each year/Semester.
- IV. Additional Relevant Post Experience Certificate (if any) issued from (any State Govt./Semi Govt./UT/any Govt. Board/Corporation/NHM) specifying the working on full time basis with complete details like Letter no. and date of issue, Designation, Date of Joining and Date of Resignation, Work details and last Salary drawn etc. **The period of experience rendered by a candidate on part time basis shall not be counted while calculating the valid experience.**
- V. Two latest passport size colored photographs.
- VI. Self attested/attested copies of any of the three documents mentioned below as residential proof.
 - a. Passport
 - b. Voter ID Card
 - c. Ration Card with Address
 - d. Caste and Domicile Certificate with address and the photo issued by State Govt.
 - e. Parivar Pehchan Patra
 - f. Electricity Bill (not older than last three months)
6. **The candidates should:**
 - (I) **Mark page numbers on the top at right hand side corner of each page and mention the total number of pages in the Application Form.**
 - (II) **Sign all the pages of the Application Form, certificates and documents.**
7. Candidates applying for a post must ensure that they fulfill all the eligibility conditions as on the previous day of closing date. Ineligible candidates not need to apply.
8. List of provisionally shortlisted eligible candidates will be uploaded on web site i.e. nhmharyana.gov.in and haryanahealth.gov.in after scrutiny of applications. **Candidates are advised to visit the web site regularly for any updates i.e. date of original document verification etc; as no separate call letter/communication in hard copy will be sent to the provisionally eligible candidates on their correspondence addresses.** The application shall be subjected to subsequent scrutiny and can be rejected at any point of time if found incomplete/wrong/not fulfilling the eligibility criteria etc. No correspondence in this regard shall be entertained.
9. NHM Service byelaws governing the condition of contractual employees shall be applicable on above said posts.
10. Selected candidate shall not have any claim for regularization of his/her services based on the duties performed under this contract, as he/she has been engaged for project financed by Govt. of India having specific tenure.
11. (I) It is clarified that a person/candidate who has been terminated or discontinued from the services of NHM as per the provisions mentioned in NHM Service Bye Laws at clause no.21 (b) & (c), he/she will be treated as disqualified candidate for any fresh recruitment under NHM as per the provisions mentioned in NHM Service Bye Laws at Clause no.9 (2) "Disqualification": No person, who has been dismissed from the Mission under any State or at National level or from the service of the Government of India or any State Government or a local authority, a corporation or institute, shall be eligible for appointment to any post.
(II) No court case/Police enquiry/FIR etc. should be pending against the applicant and he/she should not be convicted by any court.

- "Selected Candidates shall submit the declaration regarding the same on legal stamp paper duly notarized".
12. Any instructions issued by Health Department, Haryana/National Health Mission Haryana from time to time will be followed.
 13. No TA/DA shall be paid for recruitment process.
 14. Number of posts can be increased or decreased.
 15. Documents verification of shortlisted candidates will be done by this office. If any candidate is found with false documents at the time of appointment or later stage, his/her appointment/recruitment will be cancelled/terminated immediately without serving any notice and suitable action shall be taken against him/her as per rules/laws.
 16. The candidature shall be provisional and will be subject to verification of eligibility conditions with reference to original documents. Screening and selection will be based on the details provided by the candidate. Hence, it is necessary that applicants should furnish accurate, full and correct information in the application form.
 17. **This office reserves the right to cancel the whole recruitment process at any time at any stage without assigning the reason to candidate.**


Chairman, Executive Committee
District Health and Family Welfare Society,
Panchkula



NATIONAL HEALTH MISSION



Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana
Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466
Website: nrhmharyana.gov.in, E-mail ID admn.nrhmhry@gmail.com

From, Mission Director,
National Health Mission,
Bays No. 55-58, Sector-2
Panchkula, Haryana

To All Civil Surgeons
Haryana State

Memo No: NHM/Admin/HRC-1/2022-23/10885-905

Dated: 20/03/2023

Subject: Regarding revision of Selection Criteria for recruitment of posts under NHM on Contractual basis at district level by District Health & Family Welfare Society, Haryana.

It is informed that, various complaints have been received regarding discrepancies in the written examination for the recruitment of various posts under NHM in the Districts. Therefore, the Selection Criteria issued by this office vide letter no: NHM/Admin/HRC-1/2021-22/7591-7652, dated 20.09.2021 is hereby withdrawn with immediate effect.

Accordingly, as per approval from W/Additional Chief Secretary, to Govt. Haryana, Health Department, the selection criteria for the recruitment of posts under NHM at district level has been revised, as mentioned below:-

Table:A Revised Selection Criteria for the recruitment at District level

Revised Selection Criteria for District Level			
Sr. No	Components	weightage	Marking Pattern
1	Essential basic Qualification.	30	<u>30 x Percentage</u> 100
2	Additional Relevant Post Experience (any State Govt./Semi Govt./ UT/ any Govt. Board / Corporation/NHM)	10	02 marks for each completed year (Maximum 10 marks).



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Website: nrhmharyana.gov.in, E-mail ID admh.nrhmhy@gmail.com

3	Local area weightage	10	<ul style="list-style-type: none"> • Weightage of marks "for District applicants": 10 marks (the candidate should be a bonafide resident of the district.) • Weightage of marks for "out of the district applicants" : Zero(O) marks <p><i>*For the recruitment of all posts except MO's & Specialists</i></p>
	Total marks	50	

Table: B Checklist for acceptable documents as proof of address for General Public is as under:

Sr.No	List of Documents for proof of Address(residential proof)
1	Passport
2	Voter ID Card
3	Ration Card with Address
4	Caste and Domicile Certificate with address and the photo issued by State Govt.
5	Parivar Pehchan Patra
6	Electricity Bill(not older than last three months)

Note: Any of the above three documents (Sr.No:1 to 6) be produced at the time of recruitment.

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Instructions:

1. It is clarified that, the recruitment of contractual posts under NHM, approved in RoP, should be done with wider publicity in various newspapers through Directorate of Public Relations.
2. It is clarified that no written test should be conducted for the recruitment of posts under NHM at district level. Only selection criteria mentioned above in this letter should strictly be followed for all future recruitments under NHM Haryana. No over & above criteria should be followed for recruitments under NHM at district level.

Additional guidelines for selection criteria are as under:-

- The formula for calculating the marks for Essential Basic qualification (Sr. no 1 of Table-A) will be done by multiplying the percentage of marks obtained by the candidates with weightage and divided by 100.
- 02 marks will be given for each completed year of additional relevant post experience, with maximum of 10 marks for all Posts.
- The Reservation policy of Haryana Government should strictly be followed.

Note:

1. As Deputy Commissioner is the Chairman of District Health & Family Welfare Society, there must be an observer/nominee of Deputy Commissioner for the entire recruitment process, irrespective of the number of vacancies.



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2. In all cases, the final result list should be got approved from respective Deputy Commissioner –cum Chairman, District Health & Family Welfare Society.
3. If there is any query regarding the selection criteria, you may please write or contact Dr. Sube Singh, Deputy Director (Admin), NHM Haryana.
- ***This letter supersedes all previous instructions regarding recruitment under NHM at district level.***

20/03/23
Dy. Director (Admin)
National Health Mission
Haryana, Panchkula

Memo No: NHM/Admin/HRC-1 /2022-23/10906-960 Dated: 20/03/2023

A copy is forwarded to the following for the information and necessary action please:

1. All Directors/Dy. Directors/Programme Officers, NHM, Haryana, Panchkula.
2. All Deputy Commissioners-cum Chairman, District Health & Family Welfare Society, Haryana.
3. PS/HM for information of Hon'ble Health Minister, Haryana.
4. PS/ACS Health for information of worthy Additional Chief Secretary to Government, Haryana, Health Department.
5. PS/MD, NHM for information of Worthy Mission Director, NHM Haryana, Panchkula.

20/03/23
Dy. Director (Admin)
National Health Mission
Haryana, Panchkula