

Health Services Department

Application for Inclusion of Child Name in Birth Record

Instructions to fill this service:

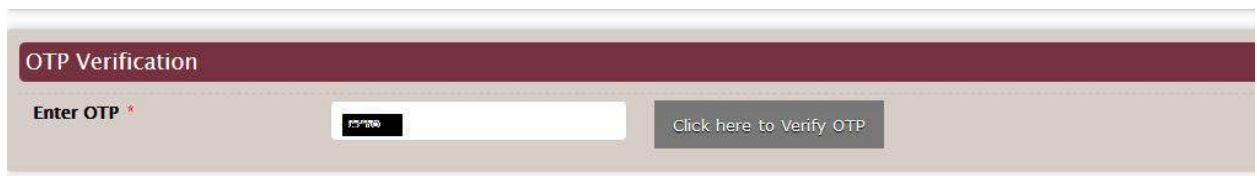
Case 1: I have Family ID



- Please enter your Family ID and click “Click here to fetch Family data” button as shown above.
- Select name of the applicant from the Applicant Details dropdown list and click “Send OTP” button as shown below:-

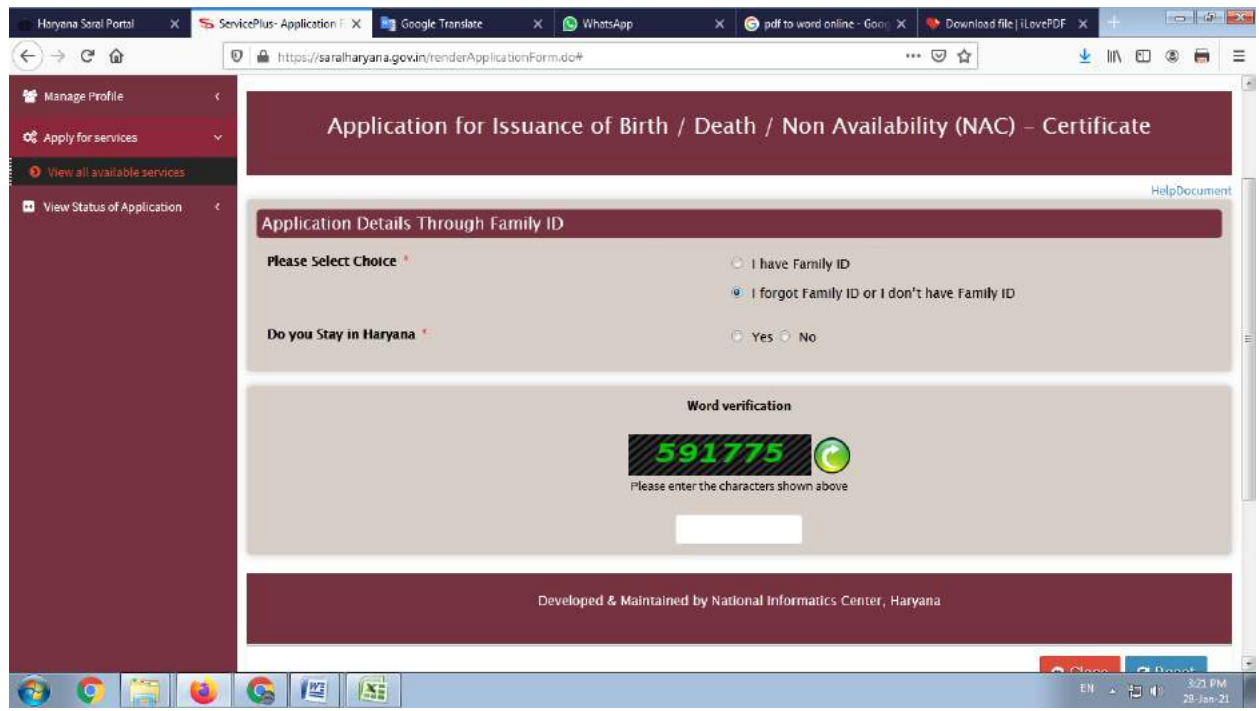


- Please enter the OTP received on your registered mobile number and click “Click here to Verify OTP” button as shown below:-



- On successfully submission of OTP, please fill rest of the form as per the instructions below.

Case 2: I forgot Family ID or I don't have Family ID



- If you select “I forgot Family ID or I don’t have Family ID”, then select Yes or No from “Do you stay in Haryana” option as shown above.
 - If you select Yes, then you will be shown a message saying “Please create Family Id first from <https://meraparivar.haryana.gov.in/> website” and redirected to MeraParivar’s official website for creation of family Id
 - If you select No, then application form will be opened. Please fill rest of the form as per the instructions below.

(A) Enter **Registration Number**, select **Date of Birth** and **Registration Date**.

The screenshot shows a web browser window with the URL saralharyana.gov.in/configure/renderApplicationForm.do?serviceId=950004&UID=fe3759c3-03c3. The page title is "Anbyodaya-Saral Portal". The main content area is titled "Details of Place of Birth" and contains the following form elements:

- Place of occurrence:** Radio buttons for "Domiciliary (घर पर)" (selected) and "Institutional (संस्थानिक)".
- Area of occurrence:** Radio buttons for "Urban" and "Rural" (selected).
- Select Registrar:** Radio buttons for "Community Health Centre" and "Primary Health Centre" (selected).
- State:** Dropdown menu showing "HARYANA".
- District:** Dropdown menu showing "PANCHKULA".
- Primary Health Centre:** Dropdown menu showing "Primary Health Centre Old Panchkula".
- Place of Birth (English):** Text input field with "place" entered.
- जन्म का स्थान (हिंदी):** Text input field with "ग्राम" entered.
- Village Name (English):** Text input field with "village" entered.
- गाँव का नाम (हिंदी):** Text input field with "गाँव" entered.

(B) Select value from “Date of Registration (dd/MM/yyyy):”

Depending upon the value selected i.e. “Domiciliary (घर पर)” or “Institutional (संस्थानिक)” select on which type of Registration centre application is applied. It works in coordination with “Area of occurrence”.

(1) If value selected in “Place of occurrence” is “Institutional (संस्थानिक)”

1.) Area of occurrence: **Rural**

Then select from value on which citizen is applying from “Select Institute” and it have following options to choose upon:

- (a) **Community Health Centre**
- (b) **Primary Health Centre**
- (c) **Medical Institute**
- (d) **Government Hospital (Rural)**
- (e) **Government Medical Colleges**

Note: If Year selected is less than **2004** then select value only from District Registrar and if Year is greater than or equal to **2005** then select from following values **Community Health Centre, Primary Health Centre, Medical Institute, Government Hospital (Rural), Government Medical Colleges** - This condition is application if Area of occurrence is selected as “Rural”.

2.) Area of occurrence: **Urban**

Then select value option from “**Institution Type**” and it have following options:

- (a) **Private Hospitals / Nursing Homes**
- (b) **Government Institution**

(a) If option selected is “**Private Hospitals / Nursing Homes**” then choose from “**Municipalities**” from “Select Registrar”.

(b) If option selected is “**Government Institution**” then choose value on which citizen is applying from “Select Registrar” and it have following options to choose upon:

- (b1) **Government Hospital (Urban)**
- (b2) **Command Hospital / Cantonment Board**
- (b3) **Government Medical Colleges**

Note: For “**Institutional (संस्थानिक)**” option, **Place of Birth (English):** field becomes auto filled with value selected on which citizen is applying. For District Registrar and Municipalities **Place of Birth (English):** does not get auto filled because for this cases hospital could be anyone.

(2) If value selected in “**Place of occurrence**” is “**Domiciliary (घर पर)**”

1.) Area of occurrence: **Rural**

Then select from value on which citizen is applying from “**Select Registrar**” and it have following options to choose upon:

- (a) **Community Health Centre**
- (b) **Primary Health Centre**

Note: If Year selected is less than **2004** then select value only from District Registrar and if Year is greater than or equal to **2005** then select from following values **Community Health Centre, Primary Health Centre** - This condition is application if Area of occurrence is selected as “Rural”.

2.) Area of occurrence: **Urban**

Then select from value on which citizen is applying from “**Municipalities**” from “**Select Registrar**”

Place of Birth (English):	place
जन्म का स्थान (हिंदी):	जन्म
Village Name (English):	village
गाँव का नाम (हिंदी):	गाँव
Police Station	ps

Personal Detail (for whom name to be included in Birth Record)			
Name (English):	name	नाम (हिंदी):	नाम
Gender *	Male		
Mother Name (English):	mother	माता का नाम (हिंदी):	माता
Father Name (English):	father	पिता का नाम (हिंदी):	पिता
Permanent Address (English):	pAdd	स्थायी पता (हिंदी):	स्थायी

(C) In this service we have Hindi Fields and English Fields

Place of Birth (English): Only English characters are accepted.

जन्म का स्थान (हिंदी): Only Hindi characters are accepted.

Village/Town Name (English): Only English characters are accepted.

गाँव/शहर का नाम (हिंदी): Only Hindi characters are accepted.

Name (English): Only English characters are accepted.

नाम (हिंदी): Only Hindi characters are accepted.

Father Name (English): Only English characters are accepted.

पिता का नाम (हिंदी): Only Hindi characters are accepted.

Mother Name (English): Only English characters are accepted.

माता का नाम (हिंदी): Only Hindi characters are accepted.

Permanent Address (English): English, Numeric and Special characters are accepted.

स्थायी पता (हिंदी): Hindi, Numeric and Special characters are accepted.

Note: From Hindi Fields and English Fields fill either one of the field.

Step: 1 After login Click on View all available services and search “**Application for Inclusion of Child Name in Birth Record**” and fill all the mandatory field.

Antyodaya-Serel Portal

saraiharyana.gov.in/configure/renderApplicationForm.do?serviceId=9500004&UUId=251de7K-9c32-47

Application for Inclusion of Child Name in Birth Record

[InclusionHelpDocument](#)

Birth Registration Details

Date of Birth (dd/MM/yyyy)

Registration Number

Date of Registration (dd/MM/yyyy)

Details of Place of Birth

Place of occurrence Domiciliary (घर पर) Institutional (संस्थानिक)

Area of occurrence Urban Rural

Select Registrar Community Health Centre Primary Health Centre

Antyodaya-Serel Portal

saraiharyana.gov.in/configure/renderApplicationForm.do?serviceId=9500004&UUId=fe3759c3-03c0

Details of Place of Birth

Place of occurrence Domiciliary (घर पर) Institutional (संस्थानिक)

Area of occurrence Urban Rural

Select Registrar Community Health Centre Primary Health Centre

State

District

Primary Health Centre

Place of Birth (English):

जन्म का स्थान (हिंदी):

Village Name (English):

गाँव का नाम (हिंदी):

Place of Birth (English):	place
जन्म का स्थान (हिंदी):	जन्म
Village Name (English):	village
गाँव का नाम (हिंदी):	गाँव
Police Station	ps

Personal Detail (for whom name to be included in Birth Record)

Name (English):	name	नाम (हिंदी):	नाम
Gender *	Male		
Mother Name (English):	mother	माता का नाम (हिंदी):	माता
Father Name (English):	father	पिता का नाम (हिंदी):	पिता
Permanent Address (English):	perAdd	स्थायी पता (हिंदी):	स्थायी

Antyodaye-Saral Portal

Address: saralharyana.gov.in/configure/renderApplicationForm.do?serviceId=9500004&UUId=fe3759c3-03c...

Name of Applicant * name Appl Address of Applicant * add Appl

Declaration (घोषणा)

Declaration: I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it.

घोषणा : मैं एतद्वारा घोषणा करता / करती हूँ कि उपर्युक्त विवरण मेरे ज्ञान और विश्वास के आधार पर सही है और मैं आपको इसके बारे में किसी भी परिवर्तन की सूचना तुरंत दूंगा / दूँगी। यदि उपरोक्त किसी भी जानकारी को गलत या गलत तरीके से प्रस्तुत करना पाया जाता है, तो मुझे पता है कि इसके लिए मैं उत्तरदायी हूँ।

I Agree *

Word verification

P5n5Y6

Please enter the characters shown above

P5n5Y6

Windows Taskbar: Type here to search, ENG IN, 5:38 PM, 07/18/2019

Step : 2 After Fill the Application form click on submit button, after submitted a preview screen show with your detail which one you use in your application form.

Antyodaya-Saral Portal

saralharyana.gov.in/configure/renderApplicationForm.do?serviceId=9500004&UID=fe3759c5-03c...

Most Visited Getting Started

misrepresenting, I am aware that I may be held liable for it.

घोषणा : मैं एतद्वारा घोषणा करता / करती हूँ कि उपर्युक्त विवरण मेरे ज्ञान और विश्वास के आधार पर सही है और मैं आपको इसके बारे में किसी भी परिवर्तन की सूचना तुरंत दूंगा / दूंगी। यदि उपरोक्त किसी भी जानकारी को गलत या गलत तरीके से प्रस्तुत करना पाया जाता है, तो मुझे पता है कि इसके लिए मैं उत्तरदायी हूँ।

I Agree

Word verification

P5n5Y6

Please enter the characters shown above

P5n5Y6

Developed & Maintained by National Informatics Center, Haryana

[Draft](#) [Submit](#) [Close](#) [Reset](#)

MINISTRY OF PANCHAYATI RAJ
Digital India
data.gov
india.gov.in
Dell
PMINDIA

Type here to search

ENG 5:38 PM
IN 07/18/2019

Antyodaya-Saral Portal

saralharyana.gov.in/configure/applyPageForm.do?OWASP_CSRFTOKEN=OMGI-UIDVC-DTSS-J4UF-M...

Most Visited Getting Started

Government of Haryana

ANTYODAYA-SARAL Portal
Transforming Service Delivery in Haryana
Powered by ServicePlus

Menu

- Manage Profile
- Apply for services
- View all available services
- View Status of Application

Themes Language Citizen Profile Haryana

Birth Registration Details

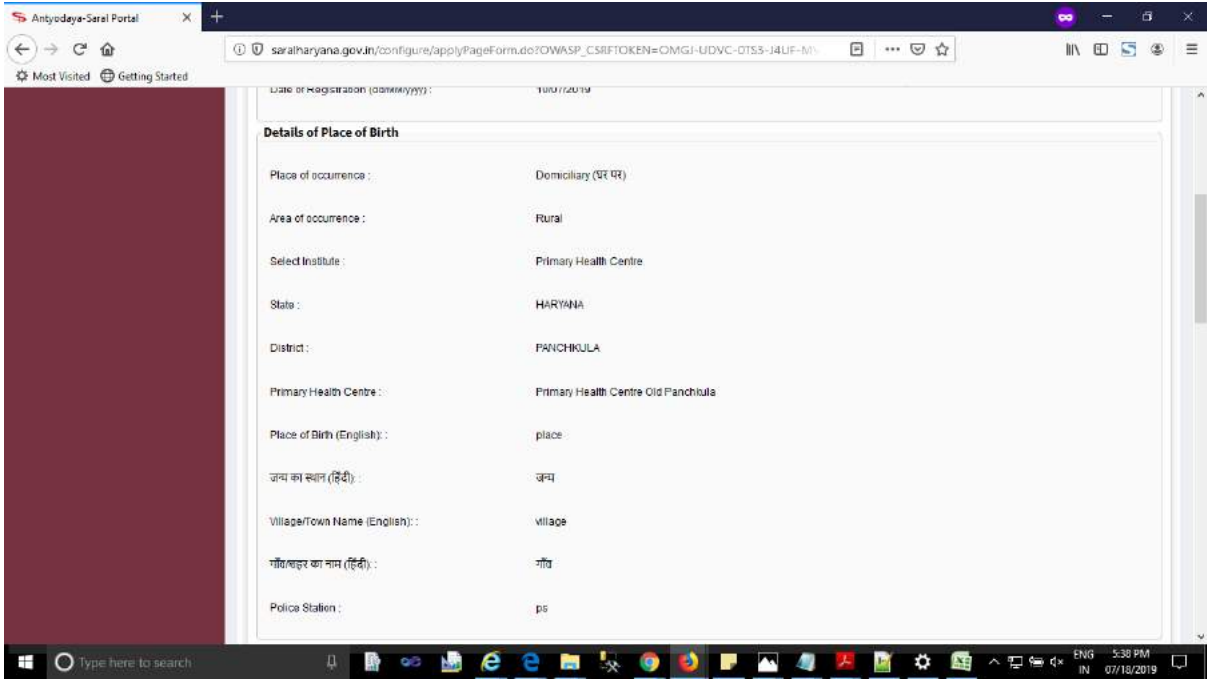
Application Reference No :	Draft_HRINCNAME/2019/00087
Date of Birth (ddMM/yyyy) :	01/07/2003
Registration Number :	B2017
Date of Registration (ddMM/yyyy) :	10/07/2019

Details of Place of Birth

Place of occurrence :	Domiciliary (गृहस्थ)
Area of occurrence :	Rural
Select Institute :	Primary Health Centre

Type here to search

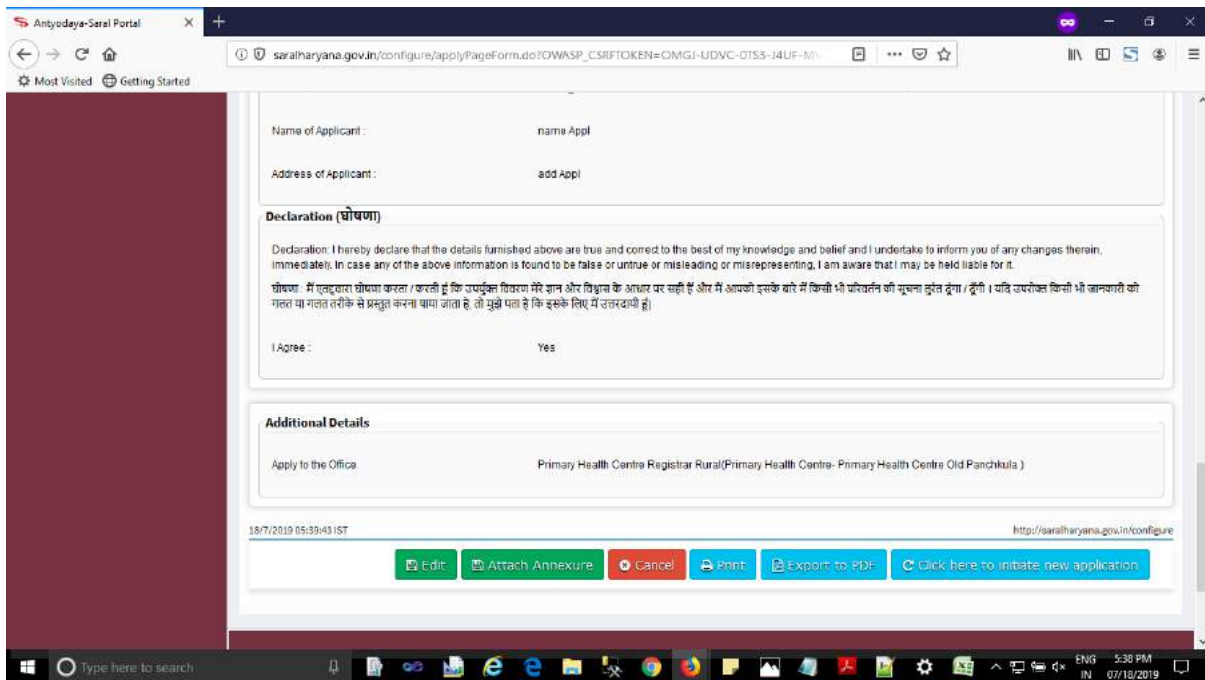
ENG 5:38 PM
IN 07/18/2019



Village/Town Name (English) :	village
गाँव/शहर का नाम (हिंदी) :	गाँव
Police Station :	ps

Personal Detail (for whom name to be included in Birth Record)

Name (English) :	name
नाम (हिंदी) :	नाम
Gender :	Male
Mother Name (English) :	mother
माता का नाम (हिंदी) :	माता
Father Name (English) :	father
पिता का नाम (हिंदी) :	पिता
Permanent Address (English) :	pAdd
स्थायी पता (हिंदी) :	स्थाई



Step 3: Click on “Attach Annexure” for upload required document.

We have following enclosures required in this service:

(A) Birth Certificate: We have required “**Birth Certificate**” against these enclosure.

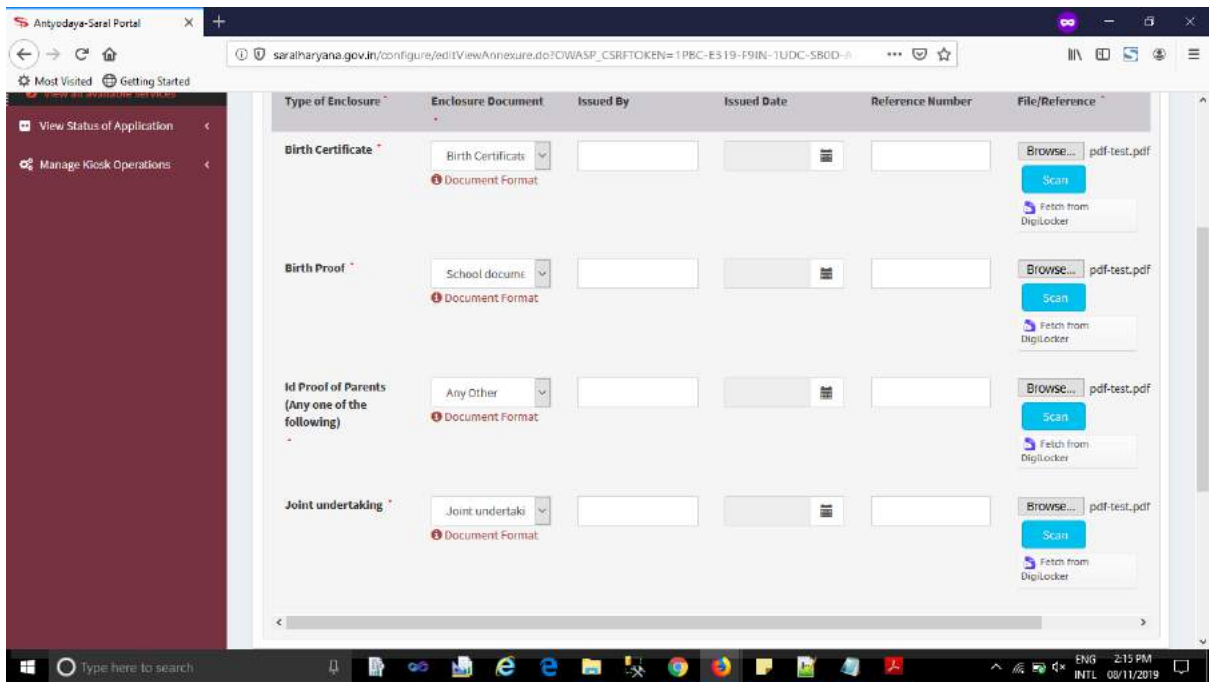
(B) Birth Proof: We have required “**School document with Date of Birth or Aadhaar Card if Child**” against these enclosure.

(C) Id Proof of Parents (Any one of the following):

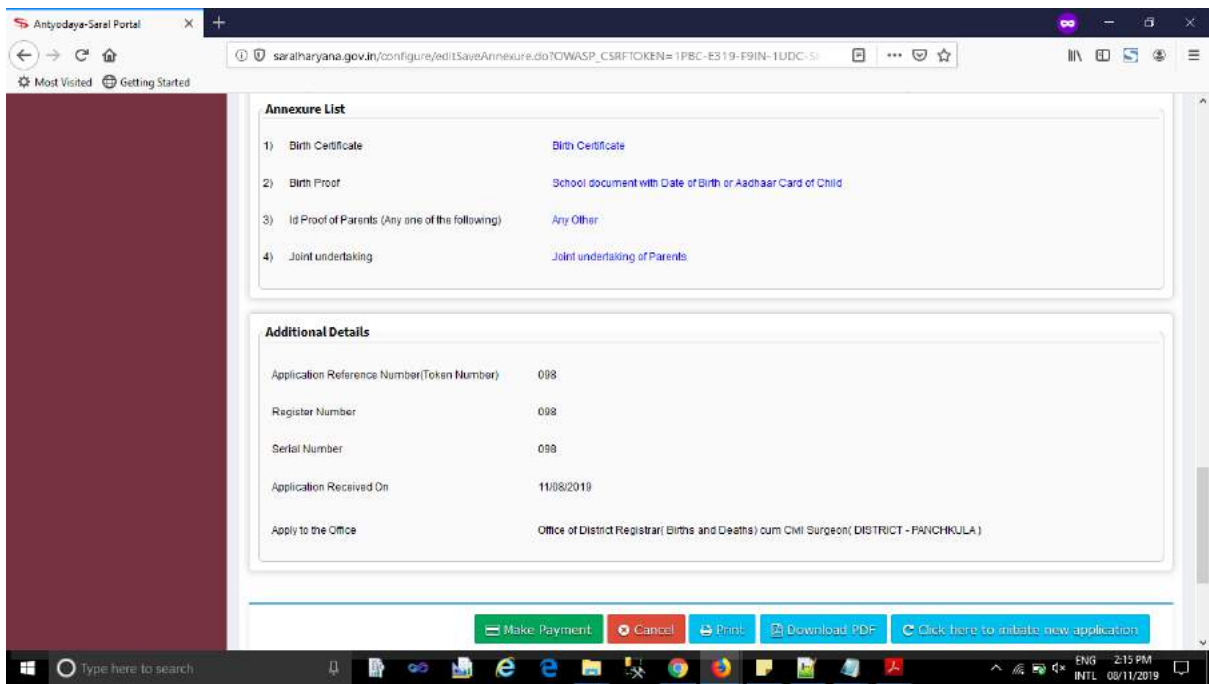
We have following document required for these enclosure which are as follows: **Ration Card, Driving License, Voter ID Card, Passport, Aadhaar Card, Id issued by Government, Id issued by Private Organisation, Any Other, Pan Card**

(D) Joint undertaking: We have required “**Joint undertaking of Parents**” against these enclosure.

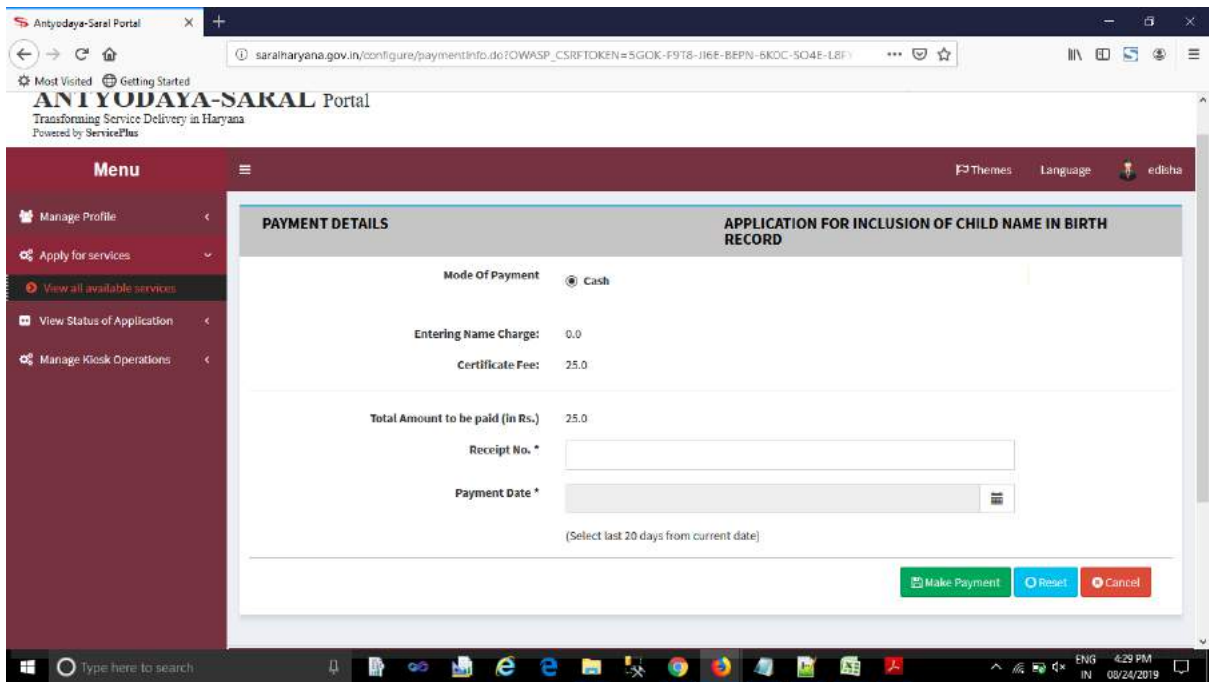
Step 4: Select appropriate document from “Enclosure document” dropdown and browse the document, after browse document click on “**Save Annexure**” Button for submitting the document.



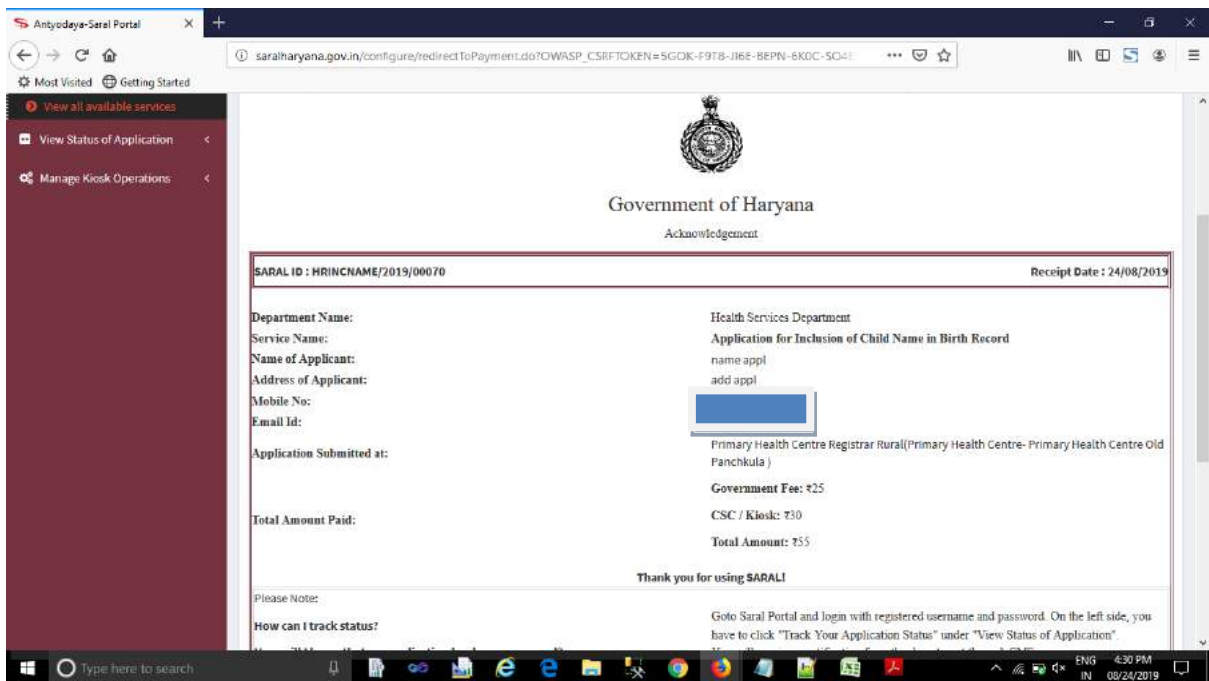
Step 5: After click **Save Annexure** a preview screen shows your document which you upload.



Step 6: Click on **Make Payment** Button for submitting application fee.

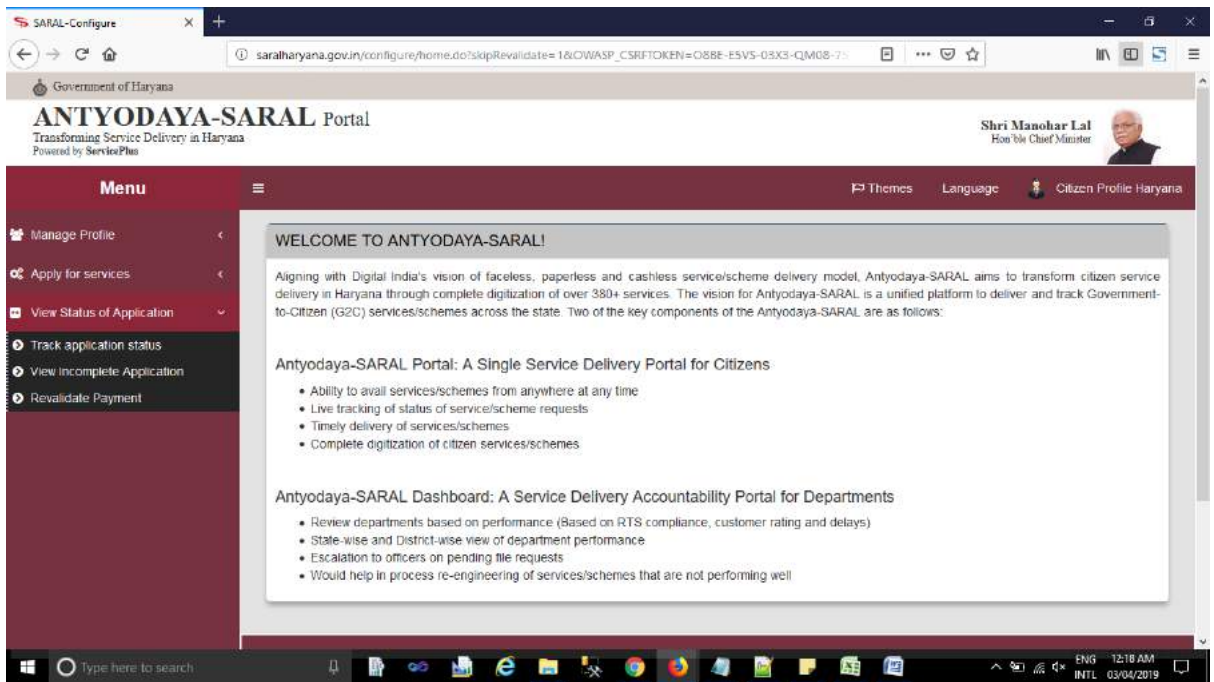


Step 7: After click on Make Payment button than your application will be submitted finally, and a acknowledgement slip will be appear, take a printout of acknowledgement slip for further future reference.

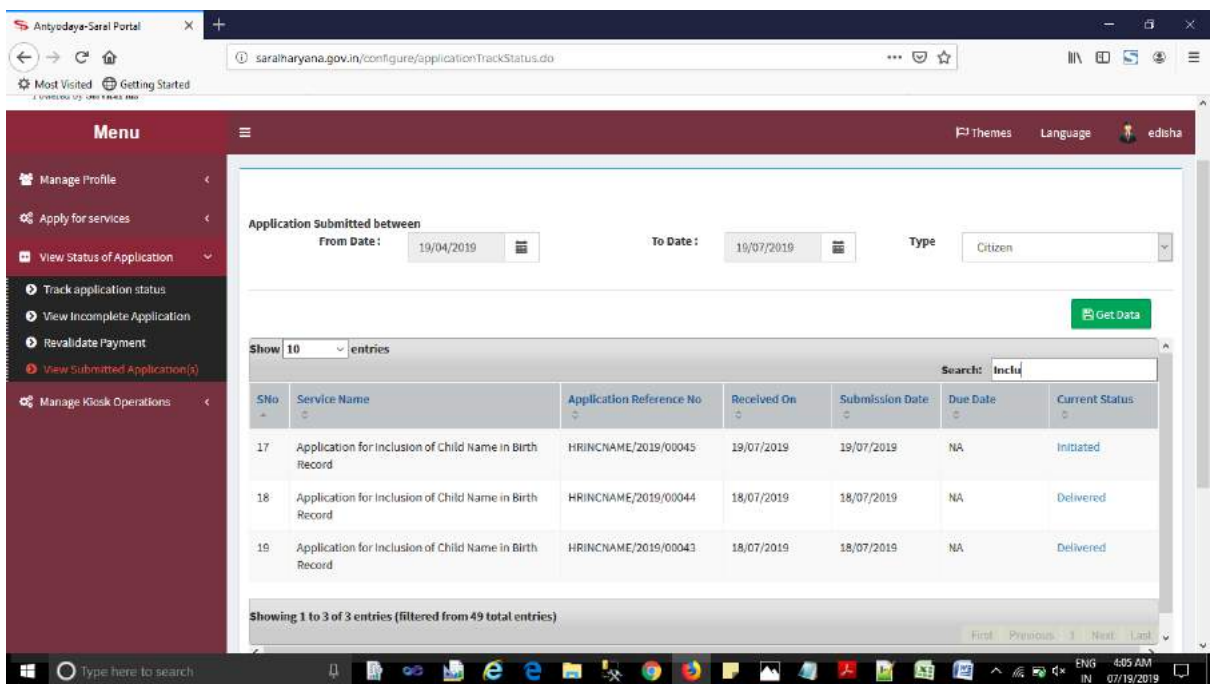


For Track You Application Status:

(A) Click on Track Application Status under View Status of Application



(B) Click on Track Application status than a new window open. Search your Id through Search box and click on Initiated (when file is not open by concerned official) / Under Process (when file opens by concerned official) to view your status.



Second way to Track Application: Go in “Track” tab and select Department from dropdown “Search Department”, Select Service from “Search Service” dropdown and Enter “Saral ID (Application Reference Number)” in Enter your Application Reference ID Text Field then click “Check Status” Button.

Antyodaya-Saral Portal saratharyana.gov.in

Government of Haryana English हिन्दी

अंत्योदय सरल

Transforming Service Delivery in Haryana

Shri Manohar Lal
Chief Minister
Haryana

Home About Us RTS ACT Schemes/Services List Search Schemes/Services Performance Dashboard FAQ's Contact Us

Frequently Used Services/Schemes

- Resident Certificate (Revenue)
- Dealer Point Registration (Transport)
- Issue of New ration Card (Food and Supplies)
- Income Certificate (Revenue)
- Old Age Samman Allowance (Social Justice and Empowerment)
- Application for New Electricity Connection(U/DHBN)
- Dr. Ambedkar Medhavi Chattr Yojna (Welfare of SCBC)
- Bicycle Scheme (BOCW - Labour)
- Marriage Registration (Urban Local Bodies)

LOGIN TRACK

Track Your Application

--Search Department--

--Search Service--

Enter your Application Reference ID

CHECK STATUS

Type here to search

ENG 12:25 AM
INTL 03/04/2019