

Annexure-A

Re-delegation of financial power under note 5 below rule 19.1 of Punjab Financial Rules Volume 1

Sr. No. of Rule 19.6	Description	Dy. Director, M&E/HE/ Planning/FW /MCH/ Budget Officer A.O. (FW/G) SIHFW ADO (G) /FW according to allocation of work	Addl. Director/ Joint Director/ Addl. Director (Admn.) according to allocation of work	Director Health Services- FW, Malaria, Dental, Training & Lab. Director, (SIHFW, Panchkula) (according to allocation of work.)	ADGHS	Civil Surgeon/ PMO's	MS/SMO
1.	2.	3	4	5	6	7	8
1.	To sanction non-recurring expenditure not otherwise provided for in this rule (DGHS Power Rs. 100000/ (Rupees one lac only)	1). Rs. 10000/- (Rupees ten thousand only) for any one item in each case	Rs.50,000/-(Rupees fifty thousand only) for any one item in each case	Rs.50,000/-(Rupees fifty thousand only) for any one item in each case	Rs. 75000/- (Rupees Seventy five thousand only) for any one item in each case	Rs. 30,000/- /-(Rupees thirty thousand only) for any one item in each case	Rs. 15,000/- (Rupees fifteen thousand only) for any one item in each case.
2.	To sanction recurring expenditure not otherwise in this rule (DGHS power Rs. 50000/-)	Rs. 20000/- per annum except DD(ME). (Transport Officer upto Rs 5000/- only for Vehicle Purposes only)	Rs. 30000/- per annum	Rs.50000/- per annum	Rs. 50,000/- (fifty thousand only) per annum	Rs. 50,000/- (fifty thousand only) per annum	Rs. 25000/- (twenty five thousand only) per annum
5	To sanction purchase and repairs of fixtures and furniture. (DGHS full powers)	--	--	--	Full Power Subject to instructions issued by Finance deptt. on economic in expenditure	Full Power subject to instructions issued by Finance deptt. on economic in expenditure	--
6	To sanction Payment of Freight, Demurrage and	Rs. 2,000/- in each case subject to the condition that the	Rs. 3,000/- in each case subject to the condition that the charges are not	Rs. 5,000/- in each case subject to the condition that the charges are not	Rs. 5,000/- in each case subject to the condition that the charges are not levied due	Rs. 5,000/- in each case subject to the condition that the charges are not	Rs. 2,000/- in each case subject to the condition that the charges are not levied

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	Wharf age Charges (DGHS power Rs. 5000/-) (Rupees Five Thousand only in each case	charges are not levied due to the negligence of any official.	levied due to the negligence of any official.	levied due to the negligence of any official.	to the negligence of any official.	levied due to the negligence of any official.	due to the negligence of any official.
8	To Sanction the Payment Of rent for building or land for i) Ordinary office accommodation ii) Godowns iii) Residential purposes etc. (DGHS power Rs. 10,000/- for office accommodation and Rs. 2000/- per month for land.	-	Upto Rs. 10,000 per mensum for the office accommodation and Rs.2,000/- per mensum for land and houses other than for office and residential purposes, subject to the condition that certificate of non availability and reasonableness of accommodation is obtained from B&R department and with the agreement with the owner is also executed for five years.	Upto Rs. 10,000 per mensum for the office accommodation and Rs.2,000/- per mensum for land and houses other than for office and residential purposes, subject to the condition that certificate of non availability and reasonableness of accommodation is obtained from B&R department and with the agreement with the owner is also executed for five years.	Upto Rs. 10,000 per mensum for the office accommodation and Rs. 2,000 per mensum for land and houses other than for office and residential purposes, subject to the condition that certificate of non availability and reasonableness of accommodation is obtained from B&R department and with the agreement with the owner is also executed for five years.	Upto Rs. 5,000 per mensum for the office accommodation and Rs. 1,000 per mensum for land and houses other than for office and residential purposes, subject to the condition that certificate of non availability and reasonableness of accommodation is obtained from B&R department and with the agreement with the owner is also executed for five years.	
9	To sanction the Legal Charges for defence of Government employees in criminal proceedings instituted against them while discharging the official duties. (Director General, Health Services, Haryana-Full Power for employees of Group C & D	--	Full Power subject to the condition that the actual cost of the defence shall be reimbursed with the concurrence of Law and Legislative Department.	Full Power subject to the condition that the actual cost of the defence shall be reimbursed with the concurrence of Law and Legislative Department	Full Power subject to the condition that the actual cost of the defence shall be reimbursed with the concurrence of Law and Legislative Department for group 'D' services	Full Power subject to the condition that the actual cost of the defence shall be reimbursed with the concurrence of Law and Legislative Department for group 'D' services	

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<p>To reimburse the legal expenses to a Government employee whose conduct has been the subject of enquiry for expenditure on account of "Defence witnesses, (D.G.H.S. Full Powers for employees of Group C & D. service)</p>	<p>---</p>	<p>Full powers in the case of witnesses: (a) Payment of expenses to non-official witnesses summoned for the prosecution of defence should be made according to the rates specialized in Chapter 5-C of Volume-1 of the High Court Rules and orders in respect of witnesses attending Civil Courts;</p> <p>(b) Government employees summoned as witnesses should be given the usual certificates of attendance to enable them to draw their normal traveling allowance and the daily allowance to which they are entitled in accordance with the provisions of the Punjab Civil Services Rules, Volume III, Traveling Allowance Rules,</p> <p>(C) the expenditure on Non-official witnesses should be debited to the same head of account which the pay of the delinquent Officer/Official</p>	<p>Full powers in the case of witnesses: (a) Payment of expenses to non-official witnesses summoned for the prosecution of defence should be made according to the rates specialized in Chapter 5-C of Volume-1 of the High Court Rules and orders in respect of witnesses attending Civil Courts;</p> <p>(b) Government employees summoned as witnesses should be given the usual certificates of attendance to enable them to draw their normal traveling allowance and the daily allowance to which they are entitled in accordance with the provisions of the Punjab Civil Services Rules, Volume III, Traveling Allowance Rules,</p> <p>(C) the expenditure on Non-official witnesses should be debited to the same head of account which the pay of the</p>	<p>Full powers in the case of witnesses: (a) Payment of expenses to non-official witnesses summoned for the prosecution of defence should be made according to the rates specialized in Chapter 5-C of Volume-1 of the High Court Rules and orders in respect of witnesses attending Civil Courts;</p> <p>(b) Government employees summoned as witnesses should be given the usual certificates of attendance to enable them to draw their normal¹ traveling allowance and the daily allowance to which they are entitled in accordance with the provisions of the Punjab Civil Services Rules, Volume III, Traveling Allowance Rules,</p> <p>(C) the expenditure on Non-official witnesses should be debited to the same head of account which the pay of the delinquent Officer/Official concerned is debatable.</p> <p>(d) Payment to non official witnesses should be made out of the contingent grants of the offices /departments</p>	<p>Full powers in the case of witnesses: (a) Payment of expenses to non-official witnesses summoned for the prosecution of defence should be made according to the rates specialized in Chapter 5-C of Volume-1 of the High Court Rules and orders in respect of witnesses attending Civil Courts;</p> <p>(b) Government employees summoned as witnesses should be given the usual certificates of attendance to enable them to draw their normal traveling allowance and the daily allowance to which they are entitled in accordance with the provisions of the Punjab Civil Services Rules, Volume III, Traveling Allowance Rules,</p> <p>(C) the expenditure on Non-official witnesses should be debited to the</p>	
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			concerned is debatable. (d) Payment to non official witnesses should be made out of the contingent grants of the offices /departments concerned' (e) The Charges of those witnesses only should be paid whom the commission or Inquiry Officer declares to be necessary witnesses.	delinquent Officer/Official concerned is debatable. (d) Payment to non official witnesses should be made out of the contingent grants of the offices /departments concerned' (e) The Charges of those witnesses only should be paid whom the commission or Inquiry Officer declares to be necessary witnesses.	concerned' (e) The Charges of those witnesses only should be paid whom the commission or Inquiry Officer declares to be necessary witnesses.	same head of account which the pay of the delinquent Officer/Official concerned is debatable. (d) Payment to non official witnesses should be made out of the contingent grants of the offices /departments concerned' (e) The Charges of those witnesses only should be paid whom the commission or Inquiry Officer declares to be necessary witnesses. For group D services
(ii) Fees of Counsel (D.G.H.S. Power 3000/-for group C & D service)			Upto Rs. 3000/- (Subject to the condition that when the Government employee is allowed to be represented by a counsel, reimbursement of the fees of the counsel should be allowed in cases where the delinquent officer/ official is successful in clearing himself.)	Upto Rs. 3000/- (Subject to the condition that when the Government employee is allowed to be represented by a counsel, reimbursement of the fees of the counsel should be allowed in cases where the delinquent officer/ official is successful in clearing himself.)	Upto Rs. 3000/- (Subject to the condition that when the Government employee is allowed to be represented by a counsel, reimbursement of the fees of the counsel should be allowed in cases where the delinquent officer/ official is successful in clearing himself.)	Upto Rs. 3000/- (Subject to the condition that when the Government employee is allowed to be represented by a counsel, reimbursement of the fees of the counsel should be allowed in cases where the delinquent officer/ official is successful in clearing himself.) for group D service.
12.	To	grant ---	Full Power subject to the	Full Power subject to the		

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	Compensation to Government employees under Workmen's Compensation Act. (D.G.H.S.Full Power)		advice of Legal Remembrance being obtained first	advice of Remembrance obtained first.	Legal being		
14.	To engage up to four hours part time sweeper, water man, gardener etc. chargeable to contingences. (Director General Health Services, Haryana- Full Power)	---	---	Full power (@ the rates fixed by Deputy Commissioner as per policy of Government of Haryana.)	Full power (@ the rates fixed by Deputy Commissioner as per policy of Government of Haryana.)	Full power (@ the rates fixed by Deputy Commissioner as per policy of Government of Haryana.)	
17	To sanction expenditure for:- Purchase of books, periodicals and newspaper (only three in numbers) required for official use only (DGHS Full powers.)	---	---	---	---	---	---
18.	(a) To sanction expenditure on New Telephone connections including accessories for the offices and also at the residence of entitled officers approved by the Telephone Board	---	---	---	---	---	---

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	(b) To sanction expenditure or temporary installation of telephone in emergent cases only (DGHS Full powers subject to the condition the temporary installation should not exceed three months.)	---	---	---	---	---	---
19	To sanction expenditure on direct purchase of stores from the local market after exhausting all the approved sources of supply mentioned in appendix 17 of the Punjab Financial Rules Vol. II and the rate contract arranged by the Director Supplies & Disposal if available (DGHS power Rs. 75000/-)	Rs. 10,000/- (ten thousand only) for any one item. During a financial year in respect of each head of office	Rs. 20,000/- (Rs. twenty thousand only) for any one item. During a financial year in respect of each head of office.	Rs. 50,000/- (Rs. twenty thousand only) for any one item. During a financial year in respect of each head of office	Rs. 75,000/- (Rs. fifty thousand only) for any one item. During a financial year in respect of each head of office.	Note: they will use the powers delegated by Govt. direct to them	Note: they will use the powers delegated by Govt. direct to them
20	To sanction expenditure on direct purchase of stores from the local market in the emergent circumstances when	Up to Rs. 10,000/- provided the emergency is clearly explain in writing in the sanctioning order while	Up to Rs. 10,000/- provided the emergency is clearly explain in writing in the sanctioning order while exercising these power	Up to Rs. 20,000/- provided the emergency is clearly explain in writing in the sanctioning order while exercising these power	Up to Rs. 20,000/- provided the emergency is clearly explain in writing in the sanctioning order while exercising these power	Up to Rs. 20,000/- provided the emergency is clearly explain in writing in the sanctioning order while exercising these power	Up to Rs. 10,000/- provided the emergency is clearly explain in writing in the sanctioning order while exercising these power

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	it is not possible to exhaust the approved source of apply (DGHS power Rs. 20000/-)	exercising these power					
21	To Sanction expenditure on purchase of typewriters, Fax machine, dedicated intercom equipments, electronic stencil cutter, Dictaphones, Copying Machine, Duplicator, Duplicating Machine, Franking Machine, addressographs, filling and indexing system etc. for themselves and offices subordinate to them (Director General, Health Services, Full Power)	--	Full powers subject to the scale fixed by the Govt. and conditions in the Stationery & Printing manual and to the provision that replacement of machines is done after consideration by the Board and that condemnation process is completed within 60 days of the receipt of request for condemnation otherwise the deptt. Will presume that the request has been accepted by the board. After the rate contact has been finalized, and circulated by the Controller, Printing & Stationary, the purchases will be affected by the deptt. Itself. subject to allocation of fund from DGHS for such items	Full powers subject to the scale fixed by the Govt. and conditions in the Stationery & Printing manual and to the provision that replacement of machines is done after consideration by the Board and that condemnation process is completed within 60 days of the receipt of request for condemnation otherwise the deptt. Will presume that the request has been accepted by the board. After the rate contact has been finalized and circulated by the Controller, Printing & Stationary, the purchases will be affected by the deptt. Itself. subject to allocation of fund from DGHS for such items	Full powers subject to the scale fixed by the Govt. and conditions in the Stationery & Printing manual and to the provision that replacement of machines is done after consideration by the Board and that condemnation process is completed within 60 days of the receipt of request for condemnation otherwise the deptt. Will presume that the request has been accepted by the board. After the rate contact has been finalized and circulated by the Controller, Printing & Stationary, the purchases will be affected by the deptt. Itself. subject to allocation of fund from DGHS for such items	Full powers subject to the scale fixed by the Govt. and conditions in the Stationery & Printing manual and to the provision that replacement of machines is done after consideration by the Board and that condemnation process is completed within 60 days of the receipt of request for condemnation otherwise the deptt. Will presume that the request has been accepted by the board. After the rate contact has been finalized and circulated by the Controller, Printing & Stationary, the purchases will be affected by the deptt. Itself. subject to allocation of fund from DGHS for such items	
22	To sanction expenditure on	Upto Rs. 10000 /- (to Transport Officer	Up to Rs. 50,000/- at one time subject to the	Up to Rs. 75,000/- at one time subject to the	Up to Rs. 1,00,000/- at one time subject to the condition	Up to Rs. 75,000/- at one time subject to the	Up to Rs. 30,000/- at one time subject to the condition

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	repairs of Govt. vehicle (s). (DGHS-Full power)	only) at one time subject to condition that the repair be carried out from authorized dealer of Company as approved by the Govt. Building Road Workshop or Haryana Roadways Workshop .	condition that the repair be carried out from authorized dealer of Company as approved by the Govt Building and Road Workshop or Haryana Roadways Workshop	condition that the repair be carried out from authorized dealer of Company as approved by the Govt. Building and Road Workshop or Haryana Roadways Workshop	that the repair be carried out from authorized dealer of Company as approved by the Govt. Building and Road Workshop or Haryana Roadways Workshop	condition that the repair be carried out from authorized dealer of Company as approved by the Govt Building and Road Workshop or Haryana Roadways Workshop	that the repair be carried out from authorized dealer of Company as approved by the Govt Building and Road Workshop or Haryana Roadways Workshop
48	To sanction the payment of reward to a public person (s) who apprehend and bring back to the Mental Hospital any mental patient, who has escaped there from. (Director General Health Services, Haryana-Full Power subject to maximum of Rs. 250/- for each patient)	---	---	---	--	-- Up to Rs. 10,000/- (ten thousand only) per annum Subject to maximum to Rs 250/- for each patient.	Up to maximum Rs. 250 /- for each patient.
49	To sanction expenditure on recreation of mental patient (DGHS power 10000/- per annum)	--	--	---	---	Up to Rs. 10,000/- (ten thousand only) per annum	Up to Rs. 10,000/- (ten thousand only) per annum
50	To sanction expenditure on purchase of medicine locally in case of	--	--	Up to Rs. 50,000/- for any one occasion subject to certificate of exceptional illness	Up to Rs. 50,000/- for any one occasion subject to certificate of exceptional illness natural calamities to	Up to Rs. 50,000/- for any one occasion subject to certificate of exceptional illness	Up to Rs. 25,000/- per annum for any one occasion subject to certificate of exceptional illness natural

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	exceptional illness/ natural calamities to meet the extra ordinary demand (DGHS power- Rs. 50,000/-)			natural calamities to meet the extra ordinary demand	meet the extra ordinary demand	natural calamities to meet the extra ordinary demand	calamities to meet the extra ordinary demand (Power of Medical Officer In-charge Community Health Centre/ Primary Health Centre Up to [Rs.5,000/-] for anyone occasion..)
51	To sanction non-recurring expenditure chargeable to contingency (to purchase medical stores, equipment and medicines through prescribed sources), where no special power is prescribed in these rules. (DGHS power 1.00 lac) for only one occasion	---	---	Up to Rs. 1, 00,000/- for any one occasion. Subject to the condition that the purchase be affected in most economical manner after following establish provision and provisions prescribed in manual of Supply and Disposal Department as per availability of funds.	Up to Rs. 1,00,000/- for any one occasion. Subject to the condition that the purchase be affected in most economical manner after following establish provision and provisions prescribed in manual of Supply and Disposal Department as per availability of funds.	Up to Rs. 1, 00,000/- for any one occasion. Subject to the condition that the purchase be affected in most economical manner after following establish provision and provisions prescribed in manual of Supply and Disposal Department as per availability of funds.	Up to Rs. 50,000/- for any one occasion. Subject to the condition that the purchase be affected in most economical manner after following establish provision and provisions prescribed in manual of Supply and Disposal Department as per availability of funds (Power of Medical Officer In-charge Civil Hospital/ Community Health Centre/Primary Health Centre. Up to Rs.2,000/- for anyone occasion The purchase be effected in most economical manner after following codal provisions and provision prescribed in Manual of Supplies and Disposal Department (directly Given by

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52	To sanction expenditure on petty repairs, additions, alterations & maintenance of Health Institutions situated in Government buildings. (DGHS Power Up to Rs.50,000/- for each work)	--	---	Up to Rs 30,000/- [Only to Director (Construction)]	---	Up to Rs.30,000/- for each work (directly given by Government)	Government) Up to Rs.10,000/- for each work (Power of Medical Officer In charge Community Health Centre/ Primary Health Centre up to Rs.2,000/- for each work.. Subject to the condition that the work will be got executed from the local agency after ascertaining reasonability of rates and after observing the necessary technical formalities and Codal provisions. (Directly Given by Government))
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ANNEXURE-B

Delegation of power under note 5 below Rule 19.1 of PFR Vol. I

Rule 19.14 (A) of PFR Vol.1 Sr. No.	Nature of Power	Powers of DGHS as Head of Department	Add. DGHS/DHS according to allocation of work	C.Ss./PMOs / State Bacteriologist/	MS/ SMO
1	To declare articles of store or stock surplus or unserviceable	Rs. 7500/-	Rs. 7500/-	Rs. 7500/-	Rs. 7500/-
2	To sanction sale of articles of stores or stock declared surplus or unserviceable by competent authority (ii) At book value or market value whichever is greater.	Full Power	Full Power	Full Power	Full Power
	(ii) by public auction	Rs. 5000/-	Rs. 5000/-	Rs. 5000/-	Rs. 5000/-
3	To sanction disposal by sale or otherwise of articles of stores or stock declared unserviceable by competent authority	Rs. 1500/-	----	(Subject to any orders passed by the authority declaring the stores unserviceable)	(Subject to any orders passed by the authority declaring the stores unserviceable)

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ANNEXURE-C

Re-delegation of powers Under Chapter VIII rule 50 Haryana GPF Rule, 2016

Sr. No.	Name of Powers	W/DGHS	Add. DGHS/DHS according to allocation of work	Accounts Officer (G)
1	To sanction Refundable Advance from General Provident Fund to Govt. employees/ serving at Head Quarters as per Haryana Civil Services Rule (General Provident Fund Rule)- 2016.	in case of Head of Office	In the case of Gazetted officer posted at the head Quarter subject to the condition laid down in the chapter VII of Haryana Civil Services (GPF) Rule 2016	In the case of Non Gazetted officer official posted at the head Quarter subject to the condition laid down in the chapter VII of Haryana Civil Services (GPF) Rule 2016

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Annexure - D

Re-delegation of powers Under Chapter VIII rule 50 Haryana GPF Rule, 2016

Description of Rule	Add. DGHS/ DHS according to the allocation of work	CSs/PMOs/State Bacteriologist/
To sanction Non refundable withdrawal from GPF :- (i) For House Building etc. under rule 38,39,40,41,42,43 (ii) For Higher education of Child/Children under rule 45 (iii) For Marriage of self, Children, Dependent Female relation as per rule 46 and Rule 48 (For Retirement), Rule 44 (Settlement of Child) (iv) For the purpose of Vehicle for personal use under rule 47 (DGHS Full Power)	Full Powers in respect of Group C and D Employees only Working at the Head Quarter. (Subject to the condition laid down in Haryana Civil Services (GPF Rule) 2016.)	Full Powers in respect of Group C and D Employees only. (Subject to the condition laid down in Haryana Civil Services (GPF Rule) 2016.)

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ANNEXURE-E

Description of Rule	Director (Sr. Scale)/Add. DGHS according to allocation of work	Director Trg. According to allocation of work/Director (SIHFW) Panchkula	Civil Surgeons/PMOs/State Bacteriologist/Chemical Examiner/Public Analyst/Govt. Analyst, Haryana (Being a Head of the office)
To sanction re-imbusement of medical Charges (D.G.H.S. Power Rs. 700,000- vide Govt letter no. 2/24/13-1HB-III dated 19/09/2016	Up to Rs. 3,00,000/- in each case subject to the condition laid down in delegation of power vide Govt. letter no. 2/24/13-1HB-III dated 25.8.14	Up to Rs. 3, 00,000/- in each subject to the condition laid down in Government letter No 2/24/13-1HB-III dated 25.8.14.	Up to Rs. 3, 00,000/- in each case (Directly delegated by Government Vide letter No 2/24/13-1HB-III dated 19/09/2016) subject to the condition laid down in Government letter No 2/24/13-1HB-III dated 25.8.14.

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