



Haryana State Legal Services Authority

INSTRUCTIONS MANUAL 2016

HARYANA STATE LEGAL SERVICES AUTHORITY



PATRON-IN-CHIEF

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Chief Justice, High Court of Punjab and Haryana

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CONTENTS

<i>Sr. No.</i>	<i>Particulars</i>	<i>Page No.</i>
1.	Guidelines relating to Accounts	1-25
	1. Letter No.2143-2163/2015/MS/HALSA dated 19.8.2015 Incurring of expenditure from the District Legal Aid Fund	1-2
	2. Letter No.11958-11978 dated 14.9.2015 Incurring of expenditure from the District Legal Aid Fund.	3
	3. Letter No.9467-9487/2013/MS/HALSA dated 24.5.2013 TA/ DA bills of Chairmen of Permanent Lok Adalat, Public Utility services.	4
	4. Letter No.24261-81/2013/MS/HALSA dated 29.6.2013 Regarding TA/DA of supporting staff of Permanent Lok Adalat, Public Utility Services for visiting the camp court.	5
	5. Letter No.20607-20267/2013/MS/HALSA dated 4.7.2013 Intimation of deposit of Cost Amount through Online in Bank A/c.	6
	6. Letter No.22451-22471(A/C Br)/2013/MS/ HALSA dated 29.7.2013 Regarding requisition of funds from NALSA and 13 th Finance Commission Grant.	7
	7. Letter No.24883 (A/C Br)/2013/MS/HALSA dated 9.9.2013 Attendance and Extension of Officers/Officials.	8
	8. Letter No.24219-38/2014/MS/HALSA dated 29.8.2013 Mode/Type of account of Cost& Interest A/c of District Legal Services Authorities	9
	9. Letter No._6649-68_/2014/MS/HALSA dated 19.03.14 TA/ DA bills of Chairman of Permanent Lok Adalat, Public Utility services	10-11
	10. Letter No.348/2014/MS/HALSA dated 6.5.2014 Regarding sanction of payment of Advocate for filing TDS return and form-16	12
	11. Letter No.1324-44(A/C)/2014/MS/HALSA dated 11.9.2014 Regarding DA bills of drivers appointed in	13

	District Legal Services Authorities in the state of Haryana	
	12. Letter No.1638/2015/MS/HALSA dated nil Regarding guidelines for disbursement of claim of Mediator	14
	13. Letter No.1530-50/2015/MS/HALSA dated 16.6.2015 Regarding payment of refreshment charges	15
	14. Letter No.4148-58(Estb.)/2015/MS/ HALSA, dated 9.4.2015 Regarding making payment to the Ahlmad in the Permanent Lok Adalat, Public Utility Services	16-17
	15. Memo.No.914-925/2015/MS/HSLSA dated 10.4.2015 Regarding expenditure of Water & Electricity bills of newly constructed ADR Centers in Haryana	18
	16. Letter No. No.15341-15361/2012/MS/ HALSA dated 26.9.2012 Expenditure of Lok Adalats/Rural Lok Adalats/mobile Lok Adalats/Daily Lok Adalats, Legal aid clinics and pre Lok Adalat sittings etc.	19
	17. Letter No.30556-576 /2013/MS/HALSA, dated 22-11-2013, Regarding TA/ DA of Chairman and Members of Permanent Lok Adalat, Public Utility Services.	20
	18. Letter No.1523-43/2014/MS/HALSA, dated 14.01.14 Regarding clearance of bills from NALSA Grant A/c.	21
	19. Letter No. 3340-60/2014/MS/HALSA, dated 05.02.14 Payment of bills under Legal Aid Scheme.	22
	20. Letter No.955-975(Acctt.)/2016/MS/HALSA dated 12.5.2016 Regarding payment of electricity bills, salary of Ahlmad and Sweeper appointed in newly constructed ADR Centers on DC rate	23-24
	21. Letter No.4251-71(Acctt.)/2016/MS/HALSA dated 22.4.2016 Regarding permission to make the payment from Cost & Interest Account of DLSA	25
2.	Legal Aid Clinics	26-56
	1. Letter No.6592-6633/2011/MS/HSLSA dated 3.6.2011 Establishing Legal Aid Clinics in Gram Panchayats under the National Plan of Action for 2010-11 – a Vision & Calendar for Activities adopted in the 8 th All India Meet held on 13-14 March, 2010 at Chandigarh	26-28

2. Letter No.10154-10174/LAC/2012/MS/HSLSA dated 9.7.2012 Establishing Legal Aid Clinics in Urban Areas	29-30
3. Letter No.11517-11537/LAC/2012/MS/HSLSA dated 31.7.2012 Issuing certificates by Panches/Sarpanches to Para Legal Volunteers and Advocates for visiting Legal aid Clinics in their respective Districts.	31
4. Letter No.11590-11655/LAC/2012/MS/HSLSA dated 31.7.2012 Regarding involving Chowkidars of villages in Legal Aid Clinics established by District Legal Services Authority.	32-33
5. Letter No.12516-12536/LAC/2012/MS/HSLSA dated 13.8.2012 Legal aid Clinics.	34
6. Letter No.14757-14777/LAC/2012/MS/HSLSA dated 19.09.2012 Establishing Legal Aid Clinics in Gram Panchayats under the National Plan of Action for 2010-11 – a Vision & Calendar for Activities adopted in the 8th All India Meet held on 13-14 March, 2010 at Chandigarh.	35
7. Letter No.20474-20494/LAC/2012/MS/HSLSA dated 21.12.2012 Regarding visiting Para Legal Volunteers and Advocates in Legal Aid Clinics Established by District Legal Services Authority.	36
8. Letter No. 663-682/LAC/2012/MS/HALSA dated 3.1.13 Establishing Legal Aid Clinics in Gram Panchayats under the National Plan of Action for 2010-11 – a Vision & Calendar for Activities adopted in the 8th All India Meet held on 13-14 March, 2010 at Chandigarh.	37-38
9. Letter No 802-822/LAC/2013/MS/HALSA dated 04.01.2013 Incurring expenditure on erection of Sign Boards on Legal Aid Clinics both in Rural and Urban Area.	39
10. Letter No. 24716-36/LAC/2013/MS/HALSA dated 06-09-2013 Instructions regarding sending of reports to this Authority.	40
11. Letter No.28009-29/2013/MS/HALSA dated 21.10.2013 Regarding involving Chowkidars of village in Legal Aid Clinics established by District Legal Services	41-42

	Authorities.	
	12. Letter No.32597-32644/2013/MS/HALSA dated 18.12.2013 Regarding involving Chowkidars of village in Legal Aid Clinics established by District Legal Services Authorities.	43-44
	13. Letter No.1206-26/2014/MS/HALSA dated 8.1.2014 Regarding proper monitoring of Legal Aid Clinics established /spread in the State of Haryana.	45-46
	14. Letter No.3982-4002/LAC/2014/MS/HALSA dated 12.2.2014 Establishing Legal Aid Clinics in Gram Panchayats, Health Centres and in the offices of Protection Officers appointed under Protection of Women from Domestic Violence Act, 2005 under the National Plan of Action for 2010-11 or any other place.	47-48
	15. Letter No.4323-91/LA/2014/MS/HALSA dated 18.2.2014 Change of name of Village Legal Aid Clinic as Village Legal Care and Support Centre and fixing of complaint boxes at all the clinics and offices of the Legal Services Authorities/Sub Divisional Legal Services Committees.	49-50
	16. Letter No.6545-65/LA/2014/MS/HALSA dated 13-03-2014 Change of name of Village Legal Aid Clinic as Village Legal Care and Support Centre and fixing of complaint boxes at all the clinics and offices of the Legal Services Authorities/Sub Divisional Legal Services Committees.	51
	17. Letter No. 12023-74/LA/2015/MS/HSLSA dated 15.09.2015 regarding visits to the Legal Care and Support Centres.	52
	18. Letter No.8911-31/LA/2014/MS/HALSA dated 17/04/2014 Regarding proper monitoring of Legal Aid Clinics established/spread in the State of Haryana.	53-54
	19. Letter No.6183-6224/2016/MS/HALSA dated 16.5.2016 Role of Legal Services Authorities in providing legal services to consumer-litigants.	55-56
3.	Legal Fee Structure	57-61
	1. Letter No.15107-15172/2011/MS/HALSA dated 28.11.2011 Revision of Scales of legal fee/legal expenses payable to the advocates, empanelled for	57-60

	providing free legal aid.	
	2. Letter No.15452-15472(LA-II)2011/MS/HALSA dated 30.11.2011 Clarification regarding Honorarium to the Advocates.	61
4.	Legal Literacy/Awareness Camp	62-70
	1. Letter No. 1046-1056/2013/LA-III/MS/HSLSA dated 7.1.2013 Organisation of regular legal literacy camps in remote rural areas at least once a week on Sundays or holidays.	62-63
	2. Letter No.1400-1465/LA-III/2013/MS/HSLSA dated 11.1.2013 Organisation of regular legal literacy camps in remote rural areas at least once a week on Sundays or holidays.	64
	3. Letter No. 3766-3832/LA-III/2013/MS/HSLSA dated 26.2.2013 Organization of regular legal literacy camps in remote rural areas at least once a week on Sundays or holidays.	65-66
	4. Letter No.6129-49/2013/MS/HSLSA dated 1.4.2013 Secretaries, DLSA's of Haryana to join the District Administration in the Night Halts held in their respective Districts and also to attend meetings of District Grievance Committee.	67-68
	5. Letter No. 24809-24876/LA-III/2013/MS/HSLSA dated 6.9.2013 Awareness Programme on the occasion of Independence Day/Republic Day.	69-70
5.	Legal Services Helpline	71-72
	1. Letter No.16316-16336/2010/MS/HSLSA dated 25.11.2010 Legal Services Helpline	71-72
6.	Legal Services to Differently Abled Persons and to Other Eligible Persons	73-76
	1. Letter No.2794-14 (LA-II) 2012/MS/HALSA dated 6.2.2013 Benefits to Differently-abled persons in the State of Haryana-Disability Certificate.	73-75
	2. Letter No.24932-24996(LA) 2013/MS/HSLSA dated 9.9.2013 Providing basic facilities like toilets and drinking water at Legal Aid Centres and to protect the identity of children who suffer from HIV/AIDS.	76

7.	Legal Services to Disaster Victims	77-81
	1. Letter No. 9072-9092(LA)/2010/MS/HSLSA dated 9.7.2010 Scheme for Legal Services to Disaster Victims through Legal Services Authorities.	77-78
	2. Letter No.19001-19021(LA-III)/2013/MS/HSLSA dated 19.6.2013 Scheme for Legal Services to Disaster Victims through Legal Services Authorities.	79-80
	3. Letter No. 9097-9115/2009/MS/HSLSA dated 20.7.2009 Scheme for Legal Services to Disaster Victims through Legal Services Authorities.	81
8.	Lok Adalat	82-90
	1. Letter No. 3110-28/MS/HSLSA dated 1.5.2001 Lok Adalats.	82
	2. D.O. Letter No.7304-59/MS/HSLSA dated 13-12-2001 Regarding Refund of Court Fee Despite Orders Passed by Lok Adalats as per provisions of Haryana State Legal Services Authority Rules, 1996.	83
	3. D.O. Letter No. 5140-58/MS/HSLSA dated 15-7-2002 Sending the details of notable cases.	84
	4. Letter No.8440-8453(LA-I)/2011/MS/HALSA dated 15.7.2011 Holding of Daily Lok Adalats.	85
	5. Letter No.10325-45(LO)/2015/MS/HALSA dated 14.8.2015 Payment of honorarium to Judicial Officers and other staff members who participate in the monthly National Lok Adalats and in other Lok Adalats on holiday.	86-87
	6. Letter No. 13269-83(LA-I)/2011/MS/HALSA dated 24-10-2011 Holding of Daily Lok Adalats.	88-89
	7. Letter No. MS/HSLSA/LA-III/F-90/2014/15197-217 dated 5.8.2014 Holding Jail Lok Adalats by the Secretary, District Legal Services Authorities in the State of Haryana.	90
9.	Mediation	91-106
	1. Letter No.7336-56 (Mediation) /2014/MS/HALSA dated 27.3.2014 Honorarium for Mediators – Letter dated 9.12.2013 of MCPC.	91-92

	2. Letter No.5901-21 (Mediation) /2014/MS/HALSA dated 05-03-2014 Regarding Pre-Litigation Desks/Clinic in Mediation & Conciliation Centre.	93
	3. Letter No.21643-21663 (Mediation) /2013/MS/HALSA dated 18.7.2013 Setting up of Pre-Litigation Desks/Clinic as per directions passed in Civil Appeal No. 1794 of 2013 (Arising out of special Leave Petition (Civil) No. 4782 of 2007) titled as K. Srinivas Rao vs. D.A.Deepa.	94-95
	4. Letter No.4724-44 (Mediation)/2015/MS/HALSA dated 21.4.2015 Honorarium to be paid to the Mediators.	96-97
	5. Letter No.12112-12153(Mediation)/2015/MS/ HALSA dated 15.9.2015 Withdrawal of visit of Trained Mediators to man Pre-Litigation Desks/Clinic in Mediation & Conciliation Centres in Haryana.	98
	6. Letter No.10116-84/LA/2014/MS/HSLSA dated 06.05.2014 Legal Literacy/awareness programmes for spreading awareness about fundamental duties.	99-102
	7. Letter No.6345-65/2014/LO/MS/HALSA dated 13-03-2014 Regarding reimbursement of Victim compensation under the Haryana Victim Compensation Scheme, 2013.	103
	8. Letter No. 13812(Med. & Con.) dated 30.4.2013 Setting up Pre-Litigation Desks/Clinics as per directions passed in Civil Appeal No.1794 of 2013 (Arising out of Special Leave Petition (Civil) No.4782 of 2007) Titled as K. Srinivas Rao Vs. D.A. Deepa.	104
	9. Letter No.8547-8567 (Mediation) /2013/MS/ HALSA dated 10.5.2013 Setting up of Pre-Litigation Desks/Clinic as per directions passed in Civil Appeal No. 1794 of 2013 (Arising out of special Leave Petition (Civil) No. 4782 of 2007) titled as K. Srinivas Rao vs. D.A.Deepa.	105-106
10.	Schemes for Free and Competent Legal Services	107-137
	1. Letter No. 1649-1695/2013/LA/MS/HSLSA dated 16-01-2014 Conveyance allowances to the empanelled Advocates and Para Legal Volunteers for visiting the Jails/Legal Aid Clinics/Legal Literacy	107

	Camps/Observations Home and Nari Niketans etc.	
	2. Letter No.4135-53/2002/MS/HSLSA, dated 28-5-2002 Direct interaction between the empanelled Advocates and inmates of jails in Haryana.	108
	3. Letter No. 15797-814 GI/GI & dated 16.5.2002 Regarding duty roster of empanelled advocates of District Legal Services Authorities.	109
	4. Letter No.12128-67/2008/MS/HALSA dated 21.7.2008 Legal Aid Cell in jails, Observation Homes and Nari Niketan.	110-111
	5. Letter No.6028-6048 (LA-I)/2011/MS/HALSA dated 26.5.2011 Front Office under NALSA Scheme for Free and Competent Legal Services – 2010.	112-113
	6. Letter No.10103-10123(LA-I)/2011/MS/HALSA dated 24.8.2011 Proper implementation of National Legal Services Authority (Free and Competent Legal Services Authority) Regulations, 2010.	114-124
	7. Letter No.12595-12615/2011/MS/HALSA dated 14.10.2011 Proper Monitoring of Legal Aid Cases.	125-126
	8. Letter No.13011-13031(LA-I)/2011/MS/HALSA dated 20.10.2011 Empanelment of Senior Advocates	127-129
	9. Letter No.15270-15290/2011/LA/MS/HSLSA dated 29.11.2011 Empanelment of Senior Advocates	130
	10. Letter No.13220-41/2011/MS/HALSA dated 24.10.2011 Revision of the Honorarium of Legal Aid Counsel for attending the remand hours.	131
	11. Letter No.15228-15248/2011/LA/MS/HSLSA dated 29.11.2011 Pending cases in the Courts.	132
	12. Letter No.1146-90 (LA-I)/2013/MS/HALSA dated 8.1.2013 Feedback regarding performance of Empanelled Advocates in court based legal aid cases.	133-134
	13. Letter No.24313-59(LA)2013/MS/HSLSA dated 30.8.2013 Names of Legal practitioners to be designated as Retainers.	135-136
	14. Letter No.9201-42/LO/2015/MS/HALSA dated 20.07.2015 Ensuring timely legal services to the convicts including providing of certified copies of judgment etc.	137

11.	Schemes for Para Legal Volunteers	138-159
	1. Letter No.7057-79(LA-II) 2011/MS/HALSA dated 10.6.2011 Amendments in the NALSA Scheme for implementing the Project of Para-Legal Volunteers by the State Legal Services Authorities.	138-139
	2. Letter No.13664-84(LA-II) 2011/MS/HALSA dated 2.11.2011 Scheme for implementing the Project of Para-legal Volunteers- necessary guidelines.	140-145
	3. Letter No.14690-710/2011/MS/HALSA dated 18.11.2011 Schemes for enforcement of Single Women's Rights.	146-147
	4. Letter No.14735-55/2011/LA/MS/HSLSA dated 21.11.2011 Deputing Lady Para Legal Volunteers to visit female barracks in the Jail.	148
	5. Letter No.14818-38/2011/MS/HALSA dated 22.11.2011 CWP No.6717 of 2009 titled as Asha and others Vs. State of Haryana etc.	149
	6. Letter No.15543(LA-II)2011/MS/HALSA dated 2.12.2011 Request for issuing necessary direction to District Administration for implementing the Project of Para Legal Volunteers.	150-155
	7. Letter No.19085-19105 (PLV) 2012/MS/HALSA dated 29.11.2012 Issuing of diaries to all the Para Legal Volunteers of District Legal Services Authorities/Sub Divisional Legal Services Committee by this Authority.	156
	8. Letter No.24547-24614 /2012/LA/MS/HSLSA dated 5/9/2013 Revised Scheme of Para-legal Volunteers.	157-158
	9. Letter No.2693-2713(LA-II)2012/MS/HALSA dated 21.2.2012 Inclusion of Ex-servicemen to function as Para Legal Volunteers.	159
12.	Shelter Home	160-163
	1. Letter No.668-686/2009/MS/HSLSA dated 13.1.2009 Regular visits to the Shelter Home for Under Privileged and Disabled.	160
	2. Letter No.6736-6754/2009/LA/MS/HSLSA dated 25.5.2009 Regular visits to the Shelter Home for Under-Privileged and Disabled.	161

	Letter No.6370-6390 (LA-1) 2010/MS/HALSA dated 17.5.2010 Regular visits to the Care Homes/Protection Homes for Under Privileged and Disabled.	162-163
13.	Students Legal Literacy Mission	164-167
	1. Letter No.7231-7233(Estb.)/2012/MS/HALSA dated 17.5.2012 Regarding establishing Legal Literacy Clubs in all the Technical Colleges/Private Schools of Haryana.	164-167
14.	Victim Compensation Scheme	168-190
	1. Letter No.22297 (LA) 2013/MS/HSLSA dated 25.07.2013 Section 357A Cr.P.C. & Haryana Victim Compensation Scheme, 2013	168-169
	2. Letter No.22276-22296 (LA) 2013/MS/HSLSA dated 25.07.2013 Section 357A Cr.P.C. & Haryana Victim Compensation Scheme, 2013	170
	3. Letter No.27478-98(LA)2013/MS/HSLSA dated 10.10.2013 Victim Compensation Scheme (VCS).	171
	4. Letter No. 1539/spl. Gaz. II. 17. dated 19.8.2013 Section 357 A Cr.P.C. & Haryana Victim Compensation Scheme, 2013.	172-173
	5. Letter No.8981-9001 (LO)/2015/MS/HALSA dated 16.07.2015 Effective implementation of compensation scheme.	174-175
	6. Letter No.8978 (LO)/2015/MS/HALSA dated 16.07.2015 Effective implementation of compensation scheme.	176-177
	7. Letter No.11804-45/LO/2015/MS/HALSA dated 10.9.2015 Haryana Victim Compensation (Amendment) Scheme, 2015.	178-180
	8. Letter No.13863-83(LO)/2015/MS/HALSA, dated 14.10.2015 W.P. (Crl.) No.129 of 2006-Laxmi Vs. Union of India & Ors. regarding amendment in Victim Compensation Policy.	181-182
	9. Letter No.22321-41 (LO)/2015/MS/HSLSA, dated 23.12.2015 Applications filed under Victim Compensation Scheme for granting compensation.	183
	10. Letter No.21138-21179(LA) 2013/MS/HSLSA dated	184-185

	15.7.2013 Victim Compensation Scheme (VCS).	
	11. Letter No.11527-68/LO/2015/MS/HALSA dated 2.9.2015 Compliance of the directions of the Hon'ble Supreme Court passed in W.P.(Crl.) No.129 of 2006- Laxmi Vs. Union of India & Ors.	189-190
15.	Permanent Lok Adalat (Public Utility Services)	191-193
	1. Letter No.5157-5189/ Estb./PUS/ 2013/MS/ HALSA, dated 20.03.2013 Regarding issuing guidelines for improving the functioning of permanent Lok Adalat, Public Utility Services as discussed in the Interaction programme held on 25.02.2013 at Rewari with all Chairmen and Members of Permanent Lok Adalat for Public Utility Services in Haryana.	191-192
	2. Letter No. 5293-5325/Estb./PUS/2013/MS/ HALSA Regarding improving the functioning of permanent Lok Adalat, Public Utility Services as discussed in the Interaction programme held on 25.02.2013 at Rewari with all Chairmen and Members of Permanent Lok Adalat for Public Utility Services in Haryana.	193
16.	Juvenile Justice Board	194
	1. Letter No.20147-67/2015/MS/HALSA, dated 06.11.2015 Panel of Advocates for legal aid to the juveniles in conflict with law.	194
17.	NALSA Schemes	195-211
	1. Letter No. 4000-4072/LA-III/2016/MS/HSLSA, dated 07.04.2016 Implementation of "NALSA (Legal Services to the Mentally ill and Mentally Disabled Persons) Scheme, 2015 launched by National Legal Services Authority.	195-198
	2. Letter No.5775-95/2016/Suptd./MS/HALSA dated 13.5.2016 NALSA (Effective Implementation of Poverty Alleviation Schemes) Scheme, 2015	199-202
	3. Letter No. 5890-5962/Clerk-I/2016/MS/HSLSA dated 13.5.2016 Implementation of "NALSA (Child Friendly Legal Services to Children and their Protection) Scheme, 2015 launched by National Legal Services Authorities.	203
	4. Letter No.5963-6035/LO/2016/MS/HALSA dated 13.5.2016 NALSA (Legal Services to the Victims of Drug Abuse and Eradication of Drug Menace) Scheme, 2015.	204

	5. Letter No.5817-5889/LO/2016/MS/HALSA dated 13.5.2016 NALSA (Victims of Trafficking and Commercial Sexual Exploitation) Scheme, 2015.	205
	6. Letter No. 6037-6109/LA-III/2016/MS/HSLSA dated 13.5.2016 NALSA (Legal Services to the Workers in the Unorganized Sector) Scheme, 2015.	206-209
	7. Letter No.3667-87/2016/Suptd./MS/HALSA dated 31.3.2016 Parameters and Procedures for identifying and accreditation of non-governmental organizations by Legal Services Institutions	210-211
18.	Right to Information Act, 2005	212-213
	1. Office order No.12599/2012/MS/HALSA dated 14.8.2012 regarding SPIO and ASPIO in District Legal Services Authorities in the State of Haryana.	212
	2. Office order No.2791(41)/2006/MS/HALSA dated 16.2.2006 regarding First Appellate Authority under Right to Information Act.	213
19.	Model Prosecution Counsel Scheme	214-224
	1. Letter No.10681/2009/MS/HSLSA dated 31.8.2009 – Model Scheme for Legal Aid Prosecution Counsel for victim's of rape and other crime against women and children.	214-215
	2. Letter No.11292-313/2012/MS/HALSA dated 24.7.2012 - Model Scheme for Legal Aid Prosecution Counsel for victims of rape and other crime against women and children.	216
	3. Letter No.10643-10661/2009/MS/HSLSA dated 31.8.2009 - Model Scheme for Legal Aid Prosecution Counsel for victim's of rape and other crime against women and children.	217
	4. Letter No.17281-17301/2012/MS/HALSA dated 23.10.2012 - Model Scheme for Legal Aid Prosecution Counsel for victim's of rape and other crime against women and children.	218-219
	5. Letter No.17233-53(LA-I)/2012/MS/HALSA dated 23.10.2012 - Model Scheme for Legal Aid Prosecution Counsel for victims of rape and other crimes against women and children.	220-221

	6. Letter No.20877-97/2012/MS/HALSA dated 31.12.2012 - Model Scheme for Legal Aid Prosecution Counsel for victims of rape and other crime against women and children.	222-223
	7. Letter No. 3017-3037(LA-I)/2013/MS/HALSA dated 14.2.2013 - Model Scheme for Legal Aid Prosecution Counsel for victims of rape and other crimes against women and children.	224
19.	Bachpan Bachao Andolan	225-230
	1. Letter No.21936-21956/2013/MS/HALSA dated 22.7.2013 Directions of Hon'ble Supreme Court of India in W.P. (C) No. 75/2012 titled Bachpan Bachao Andolan vs. Union of India & Ors.	225-227
	2. Letter No.22006/2013/MS/HALSA dated 22.07.2013 Directions of Hon'ble Supreme Court of India in W.P. (C) No. 75/2012 titled Bachpan Bachao Andolan vs. Union of India & Ors.	228-230
20.	General Instructions	231-282
	1. Letter No.916-952(85)/MS/HSLSA dated 1.3.2000 Regarding providing of copy of Vakalatnama, proforma Affidavit etc. at the cost of the State Exchequer to the aided persons/indigent accused.	231-233
	2. D.O. Letter No. 1209-46(29) MS/HSLSA dated 28.2.2001 Correspondence with NALSA.	234
	3. D.O. Letter No. 3616-34/MS/HSLSA dated 22.5.2001 Solatium Fund Scheme in respect of "Hit and Run" Accidents.	235
	4. Memo No.1382-1400/2002/MS/HSLSA dated 25.2.2002 Regarding correspondence in Hindi with the applicants.	236-237
	5. No.15910-15930/2011/LA/MS/HSLSA dated 9.12.2011 Quarterly meeting of Empanelled Advocates of District Legal Services Authority.	238
	6. Letter No.3276-3296/2012/MS/HALSA dated 29-02-2012 Installation of broadband connection/telephone in the office of Secretary, District Legal Services Authority.	239

7. Letter No.3863-83/2012/LA/MS/HSLSA dated 9.3.2012 Quarterly meeting of District Legal Services Authority – Invitation to the District Social Welfare Officer, Civil Surgeon at District Headquarter and Additional Deputy Commissioner-cum-Chief Executive Officer of District Rural Development Agency.	240
8. Letter No.5764-5784/Estb./2012/MS/HALSA, dated 11.04.2012 Regarding casual leave of Secretaries of District Legal Services Authorities	241
9. Letter No.5814-5834/Estb./2012/MS/HALSA, dated 26.04.2012 To provide funds for stationery and meeting expenses to the office of Secretary, District Legal Services Authority.	242
10. Letter No. 6779-6799/2012/LA/MS/HALSA, dated 09.05.2012 Regarding attending the work of Whole Time Secretaries when he/she is on leave/absent.	243
11. Letter No.6748-6768/2012/LA/MS/HALSA, dated 09.05.2012 Provide office room and residences to the Secretaries, District Legal Services Authorities.	244
12. Letter No.7049-7069/Estb./2012/MS/HALSA, dated 11.05.2012 Regarding attending the work of Whole Time Secretaries when he/she is on tour.	245
13. Letter No.08-28/2013/MS/HALSA, dated 01.01.2013 Staff of District Legal Services Authorities/Sub-divisional Legal Service Committee	246
14. Letter No.30177-30197/Estb./2013/MS/HALSA, dated 19.04.2013 Regarding casual leave/special leave etc. of Secretaries of District Legal Services Authorities.	247
15. Letter No.24658-76/2013/LA/MS/HSLSA, dated 05.09.2013 Regarding attending the work of Whole Time Secretaries when he/she is on leave/absent.	248
16. Letter No.25165-82/2013/MS/HALSA dated 12.9.2013 Delay in forwarding cases for filing Appeals/Revisions of convicts/under trials lodged in the various jails of the State of Haryana by the Jail Superintendents.	249-250
17. Letter No.29133-29153/Estb./2013/LA/MS/HALSA, dated 30.10.2013 Regarding casual leave of Secretaries of District Legal Services Authorities.	251-252

18. Letter No.30812-30869/MS/HSLSA, dated 22.11.2013 To promote the practice of correspondence through e-mail.	253-254
19. Letter No. 9509-9567(Ad.O)/2014/MS/HALSA, dated 29.4.2014 To promote the practice of correspondence through e-mail.	255-256
20. Letter No.9882-9902/Estb./2014/MS/HALSA, dated 05.05.2014 Staff of District Legal Services Authorities/Sub-Divisional Legal Service Committee.	257
21. Letter No.10000-10020/Estb./2014/MS/HALSA, dated 06.05.2014 Issuance of instructions with regard to authorized spokesperson for District Legal Services Authority.	258
22. Letter No.10210-10230/Estb./2014/MS/HALSA, dated 08.05.2014 Staff of District Legal Services Authorities/Sub-Divisional Legal Services Committee.	259-260
23. Letter No.12097-12117(Estb.)/2014/MS/HSLSA dated 18.6.2014 Issuance of guidelines to the CJMs-cum-Secretaries of the District Legal Services Authorities in the State of Haryana with regard to maintaining punctuality.	261-262
24. Letter No.20493-20562/LO/2014/ MS/HALSA dated 11.11.2014 Supply of certified copies to under trial/convicts in custody – Amendment in Rule 4(6) of Chapter 17 of the Rules and orders of Punjab and Haryana high Court, Volume – IV.	263-264
25. Letter No.1911-31/LA/2015/MS/HALSA dated 18.02.2015 Implementation of the “Smokefree Rules” under Tobacco Control Laws.	265
26. Letter No.3291-3311(Dy. Suptd)(estb)/MS/ HSLSA, dated 26.03.2015 Duty hours of Secretaries of District Legal Services Authorities.	266
27. Letter No.3541-61/Estb./2015/MS/HALSA, dated 31.03.2015 Duty hours of Secretaries of District Legal Services Authorities	267
28. Letter No.3814-83(Ad.O)/2015/MS/HALSA, dated 03.04.2015 To Promote the practice of correspondence through e-mail.	268-269

29. Letter No. 8975-95(DS)/2014/MS/HALSA dated 18.4.2014 Compliance of the directions of Hon'ble Supreme Court given in RD Upadhyay Vs. State of Andhra Pradesh & Ors. Writ Petition (C) of 559 of 1994; decided on April 13, 2006.	270
30. Letter No.9610-9658(Ad.O)/2014/MS/HALSA dated 29.4.2014 to promote the practice of correspondence through e-mail.	271
31. Letter No.12277-84/2014/MS/HALSA dated 23.6.2014 Guidelines for newly purchased Bolero Jeep for the use of Secretaries, District Legal Services Authorities.	272-273
32. Letter No.5411-5431/Estb./2015/MS/HALSA, dated 30.04.2015 Dress for Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities of Haryana.	274-275
33. Letter No.11279-99(LO) /2015/MS/HALSA dated 28.8.2015 "INHUMAN CONDITIONS IN 1382 PRISONS" Writ Petition (Civil) No(s).406 of 2013 in the Hon'ble Apex Court of India.	276
34. Letter No.11690-11710/Estb./2015/MS/HALSA, dated 08.09.2015 Regarding attending the work of Chairperson, Sub-Divisional Legal Services Committee when he or she is on leave or engaged with some other duties as assigned by the Hon'ble High Court of Punjab & Haryana.	277-278
35. Letter No.464-84/2016/MS/HALSA, dated 14.01.2016 Issuance of guidelines to the CJMs-cum-Secretaries of the District Legal Services Authorities in the State of Haryana with regard to maintaining punctuality.	279
36. Letter No.3287-3318/2016/MS/HSLSA, dated 25.03.2016 Repealing and Amendment Act, 2015	280-282
37. Letter No.4517-68/2016/Suptd./MS/HALSA, dated 26.04.2016 New Revised Proforma/Format for furnishing Monthly Statistical Information reg.	283-284
38. Letter No.5422-73/2016/MS/HALSA dated 11.5.2016 Amendment in Haryana Right to Information Rules, 2009.	285-287

No.2143-2163/2015/MS/HALSA

From

Vikram Aggarwal,
District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
In the State of Haryana.
Dated, Chandigarh, the 19/8/15

Subject:- Incurring of expenditure from the District Legal Aid Fund.

Ref: Letter no. 5814-5834(Esb.)/2012/MS/HALSA dated 26.4.2012
Letter no. 6222-6242/2012/MS/HALSA dated 3.5.2012
Letter no. 1203-1206/2012/MS/HALSA dated 27.1.2012
Letter no. 19037-19041(Estb/PUS)/2012/MS/HALSA dated 29.11.2012
Letter no. 1481-1501(Esb/PUS)/2013/MS/HALSA dated 11.1.2013
Letter no. 5366-5386(Esb/PUS)/2013/MS/HALSA dated 21.3.2013
Letter no. 20365-20385/2013/MS/HSLSA dated 1.7.2013

In supersession of this Authority's letter under reference, I have been desired by Hon'ble Executive Chairman of this Authority , to convey you that in order to ensure that the working of District Legal Services Authorities remain streamlined and hassle free, the chief Judicial Magistrates-cum-Secretaries of District Legal Services Authorities of Haryana are allowed to incur expenditure at their own level upto Rs. 10,000/- per month with respect to all the expenditure of DLSA, PLA (PUS), Mediation and SDLSC without getting approval of the Chairmen of your respective District Legal Services Authorities.

In case the expenditure is more than Rs. 10,000/- month, necessary approval of Chairman of your respective DLSAs shall be obtained. In case the expenditure is more than Rs. 20,000/- month, necessary approval of this Authority shall be obtained.

While calculating the said amount of Rs. 10,000/- per month the following expenditure may be excluded:

- (1) Legal fee bills and other payments to the PLV's, Panel Advocates, Coordinators etc. in the office of DLSA, PLA (PUS), Mediation and SDLSC.

- (2) Water bills, Electricity bills, Telephone Bills, Internet & Dongle bills in the office of DLSA, PLA (PUS), Mediation and SDLSC.
- (3) The expenditure of Rs. 25,000/- per quarter already granted by this Authority vide letter no. 15341-15361/2012/MS/HALSA dated 26.9.2012 to be incurred on refreshments and making other necessary arrangements for holding Lok Adalats/ rural Lok Adalats/ mobile Lok Adalats/ Daily Lok Adalats, Legal aid clinics and pre Lok Adalat sittings etc.

It is clarified that all type of expenditure to be incurred for implementation of Legal Aid Schemes including the bill payment of helpline telephone of DLSAs and landline telephone of PLA, PUS may be met out from NALSA Grant A/c till the time any funds are provided by government in 13th or 14th Finance Commission Grant.

It is further clarified that the administrative expenses i.e. stationery, printing of flex banners/boards, Misc. office expenses, hospitality etc. of DLSAs, SDLSCs & PLA (PUS) may be met out from Cost & Interest A/c of your respective DLSAs.

You are requested that the stationery and crockery be purchased strictly as per need and requirement and utmost economy be observed while incurring the expenditure.

Sd/-
(Vikram Aggarwal)

Endst. No. 2164-2184/2015/MS/HALSA dated 19/8/2015

A copy is forwarded to all the District & Sessions Judges-cum-Chairmen, District Legal Services Authorities in the state of Haryana for information and necessary action.

Sd/-
(Vikram Aggarwal)

From No.11958-11978

The Member Secretary,
Haryana State Legal Services Authority,
Second Floor, New Block, Old District Court,
Sector-17, Chandigarh.

To

All the District & Sessions Judges-Cum-Chairpersons,
District Legal Services Authorities
in the State of Haryana.

Dated, Chandigarh, the 14.9.2015.

Subject: Incurring of expenditure from the District Legal Aid Fund.

Sir/Madam,

In continuation of the letter bearing No.2143-2163/2015/MS/HALSA dated 19.08.2015 of this authority, it is hereby clarified that permission accorded for incurring expenditure qua the said letter pertain only to day to day expenses connected with the functioning of the office. It is not for purchasing fixed assets including furniture, Computer, Printers, Camera, PA system etc. The same can be purchased only with the prior permission of this Authority. No amount shall be paid for any such purchase without the prior permission of this Authority.

Yours faithfully,

Sd/-
(Vikram Aggarwal)

No.11979-11999 dated 14.9.2015.

A copy is forwarded to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the State of Haryana for information and necessary action.

Sd/-
(Vikram Aggarwal)

From

Member Secretary,
Haryana State Legal Services Authority,
SCO 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Service Authorities,
in the State of Haryana.

Memo.No.9467-9487/2013/MS/HALSA,
Dated, Chandigarh, the 24.5.2013

Subject: TA/ DA bills of Chairmen of Permanent Lok Adalat, Public Utility services.

As desired by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman, Haryana State Legal Services Authority, you are requested to ask the concerned Chairmen of Permanent Lok Adalat, Public Utility services to submit the TA/DA month-wise bills, so that the same could be passed at your own level only from NALSA Grant of your respective District Legal Services Authority.

Sd/-
(Deepak Gupta)

Endst. No. _____ 2013 /MS/HALSA Dated _____

A copy is forwarded to

1. All the District and Sessions Judge, District Legal Service Authorities, in all the states of Haryana for information.
2. All the Chairmen of Permanent Lok Adalats, Public Utility services, in all the states of Haryana for information

Sd/-
(Deepak Gupta)

From

Member Secretary,
Haryana State Legal Services Authority,
SCO 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Service Authorities,
All the districts in the
State of Haryana.

Memo.No.24261-81/2013/MS/HALSA,
Dated, Chandigarh, the 29.06.2013

**Subject: Regarding TA/DA of supporting staff of Permanent Lok Adalat,
Public Utility Services for visiting the camp court.**

The supporting staff of Permanent Lok Adalat, Public Utility Services has to accompany the Chairman and Members of Permanent Lok Adalat, Public Utility Services for visiting camp court.

In view of the above, it is intimated that whenever the supporting staff visits the camp court alongwith Chairman and Members of Permanent Lok Adalat, Public Utility Services, they may draw their payment of TA/DA as per instructions of Haryana Government out of District Legal Aid fund of District Legal Services Authority visited by them.

Sd/-
(Deepak Gupta)

Endst. No. _____ 2013 /MS/HALSA Dated _____

A copy is forwarded to all the District and Sessions Judges, District Legal Service Authorities, all the districts in the state of Haryana for information.

Sd/-
(Deepak Gupta)

From No.20607-20267/2013/MS/HALSA

Deepak Gupta,
The Additional District and Session Judge
-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh-160022.

To The Chief Judicial Magistrates-cum-Secretaries,
District Legal Service Authorities,
All the districts in the
State of Haryana.

Dated, Chandigarh the 4.7.2013

**Subject: Intimation of deposit of Cost Amount through
Online in Bank A/c.**

You are requested to intimate the details of the Court cases in which you have recovered the amount of costs/ penalty and deposited till date in this Authority's Bank Account no. 10002785425 through online:

1. Title of Case
2. Court Case Number
3. Date of orders
4. Amount of cost
5. The date on which the amount of cost/ penalty was deposited in this Authority's

Bank A/c no. 10002785425.

Please note that in future, you are also requested to intimate the details of the cases immediately as soon as the amount of cost is deposited online by you in this Authority's Bank A/c through email or fax to avoid any inconvenience later on.

Sd/-
(Deepak Gupta)

Endst.No._____/2013/MS/HALSA, dated, Chandigarh, the

A copy of the above is forwarded to the District & Sessions Judges-cum-Chairmen, District Legal Service Authorities, in all the states of Haryana, for information and necessary action in the matter.

Sd/-
(Deepak Gupta)

No.22451-22471(A/C Br)/2013/MS/HALSA

From

Deepak Gupta
District & Sessions Judge-cum-
Member Secretary
Haryana State Legal Services Authority
SCO – 142-143, Sector 34 A,
Chandigarh

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities
in the State of Haryana.

Dated, Chandigarh, the 29.07.2013

Subject: Regarding requisition of funds from NALSA and 13th Finance Commission Grant

As and when there is any requisition of funds from NALSA or 13th Finance Commission Grant, you are requested to send the requisition along with proper details of that particular A/c (NALSA/ 13th Finance Commission A/c) i.e. details of expenditure incurred from the first day of the month in which the demand is made and the balance available on the date of demand of funds along with the details of pending bills payable for which the funds are demanded.

Sd/-

(Deepak Gupta)

From No.24883 (A/C Br)/2013/MS/HALSA

Deepak Gupta
Addl. District & Sessions Judge-cum-
Member Secretary
Haryana State Legal Services Authority
SCO – 142-143, Sector 34 A,
Chandigarh

To All the Chairmen,
Permanent Lok Adalat for Public Utility Services,
in the State of Haryana

Dated, Chandigarh, the 9.9.2013

Subject: **ATTENDANCE AND EXTENSION OF OFFICERS/OFFICIALS.**

Please refer to this Authority letter No.10211-10231/2011/MS/HALSA dated 25.8.2011 and subsequent reminders sent to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the State of Haryana from time to time with the direction to send the attendance report of the employees, who are employed on pay scale, by 25th of every month positively resulting into unnecessary delay in making the payment of salary.

Furthermore, the attendance of Chairmen/members and employees appointed on DC rates should reach this Authority by 3rd of every month positively. In case, the 3rd date falls on a holiday, the attendance shall be accepted on the next working day. The leaves taken by any employee should also be mentioned in the attendance report along with total leaves taken and balance leaves. If no leave is pending on part of any employee, then leaves without pay should be mentioned.

If any new employee joins the service, his/her appointment letter, joining report, bank details with PAN number should be sent to this Authority immediately. Also, if extension of any employee is due, his/her extension letter should reach this Authority before 25th of following month. Similarly, if any employee resigns, intimation be sent to this Authority immediately and the same should also be mentioned/ shown in the attendance report.

It may also be made clear that if attendance report, extension report, appointment letter, joining, bank detail etc. are not received in this Authority on/before the stipulated date, in that case, the salary of the concerned official shall be drawn/ disbursed alongwith the salary of next month.

Sd/-
(Deepak Gupta)

No.24219-38/2014/MS/HALSA

From

Deepak Gupta,
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Service Authorities,
All the districts in the
State of Haryana.

Dated Chandigarh, the 29.8.13.

Subject: Mode/Type of account of Cost& Interest A/c of District Legal Services Authorities.

It is noticed that the huge amount of Cost& Interest is kept in Savings or Current A/c which leads to the loss of interest as very less interest is paid on Savings or Current A/c as compared to Fixed/ Flexi deposit balance.

In view of the above, you are requested to opt for the CLTD (Corporate Liquid Term Deposit) Scheme, which is a kind of Flexi FDR and not Fixed FDR to avoid any audit objection in future.

Sd/-
(Deepak Gupta)

Endst. No. __24238-58__ 2014/MS/HALSA Dated __29.8.13__

A copy is forwarded to all the District and Sessions Judges, District Legal Service Authorities, all the districts in the state of Haryana for information.

Sd/-
(Deepak Gupta)

No._6649-68_/2014/MS/HALSA

From

Deepak Gupta
District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Service Authorities,
In the state of Haryana except Yamunanagar.

Dated, Chandigarh, the 19.03.14

Subject: TA/ DA bills of Chairman of Permanent Lok Adalat, Public Utility services.

Reference: This Authority letter No. 30556-576 /2013/MS/HALSA dated 22.11.2013.
This Authority letter No. 1695-1715/PUS (Estb.)2013/MS/HSLSA dated 15.01.2013.
This Authority letter No. 1400-1465/LA-III/2013/MS/HSLSA dated 11.01.2013.

In continuation of this Authority earlier letters mentioned above, it is clarified that the Chairpersons and Members of the PLA, PUS be paid honorarium, daily allowance and traveling allowance for holding the Adalat, visiting Camp courts & Legal Literacy Camps etc. as per the rates mentioned below in the chart:

<u>Purpose</u>	<u>Chairman</u>	<u>Member</u>
Attending the sittings of Permanent Lok Adalats, Public Utility Services	<p>* "Monthly fee - Last drawn pay minus pension". [As per rule 3(2) of The Permanent Lok Adalat (Other terms & conditions of appointment of chairman & other members) Rules, 2003]</p> <p>*Conveyance allowance - @ Rs. 3000/- per month for attending the sittings of Permanent Lok Adalats. [As per rule 3(5) of The Permanent Lok Adalat (Other terms & conditions of appointment of chairman & other members) Rules, 2003]</p>	<p>* Rs. 500 per sitting [As per rule 3(3) of The Permanent Lok Adalat (Other terms & conditions of appointment of chairman & other members) Rules, 2003]</p> <p>*Conveyance allowance - @ Rs. 3000/- per month for attending the sittings of Permanent Lok Adalats. [As per rule 3(5) of The Permanent Lok Adalat (Other terms & conditions of appointment of chairman & other members) Rules, 2003]</p>

Holding Permanent Lok Adalats (Public Utility Services) as Camp Court in adjoining district	<p>* No extra honorarium</p> <p>* Daily allowance</p> <p>*Traveling allowance <i>Note: Daily Allowance & Traveling Allowance as per rule 3(4) of The Permanent Lok Adalat Rules, 2003. Prevailing rate of Daily allowance is Rs. 300/- and Traveling allowance is Rs. 10 per km.</i></p>	<p>* Rs. 500/- per sitting</p> <p>* Daily allowance <i>(As per rule 3(4) of The Permanent Lok Adalat Rules, 2003. Prevailing rate of Daily allowance is Rs. 300/-)</i> * <u>TA</u> - To travel with Chairman in a pool car as already mentioned in the Appointment letter of the Member issued by this Authority.</p>
Attending Legal Literacy Camps in districts or Adjoining Districts on Saturday/ Sunday to address the general public regarding the benefits of Permanent Lok Adalat, Public Utility Services.	<p>* Honorarium - Rs. 500/- per camp</p> <p>* Daily Allowance & Traveling Allowance as per Government rules only for out station visits. <i>Note: Daily Allowance & Traveling Allowance as per rule 3(4) of The Permanent Lok Adalat Rules, 2003. Prevailing rate of Daily allowance is Rs. 300/- and Traveling allowance is Rs. 10 per km.</i></p>	<p>* Rs. 500/- honorarium</p> <p>* Daily Allowance & Traveling Allowance as per Government rules only for out station visits. <i>Note: Daily Allowance & Traveling Allowance as per rule 3(4) of The Permanent Lok Adalat Rules, 2003. Prevailing rate of Daily allowance is Rs. 300/- and Traveling allowance is Rs. 10 per km.</i></p>

It is also clarified that the word "Dearness Allowance" in this Authority letter no. 30556-576 /2013/MS/HALSA dated 22.11.2013 was wrongly mentioned, which may be read as 'Daily Allowance'.

Sd/-
(Deepak Gupta)

Endst. No. **6669-6690**/2014 /MS/HALSA Dated 19.03.14

A copy is forwarded to the following for information and necessary action:

1. All the District and Sessions Judges, District Legal Services Authorities in the state of Haryana
2. The Chief Judicial Magistrate-cum-Secretary, District Legal Services Authority, Yamunanagar w.r.t. letter no. 460 dated 11.02.2014.

Sd/-
(Deepak Gupta)

No.348/2014/MS/HALSA

From

Deepak Gupta
District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
Chandigarh.

To

The Chief Judicial Magistrate-cum-Secretary,
District Legal Services Authority,
Rewari.

Dated, Chandigarh, the 6.5.2014

Subject: Regarding sanction of payment of Advocate for filing TDS return and form-16.

Reference: Your office letter no.1046 dated 26.04.14.

The permission is hereby granted to make the payment of Rs. 4,826/- (Rupees four thousand eight hundred and twenty six only) to Income tax Advocate as professional fee for filing the return as well as for preparation of Form-16 from Cost & Interest A/c of District Legal Services Authority, Rewari.

Sd/-
(Deepak Gupta)

Endst. No.349-368/2014 /MS/HALSA Dated 6.5.2014

A copy is forwarded to All the Chief Judicial Magistrate-cum-Secretaries, District Legal services Authorities in the Haryana except Rewari for information.

Sd/-
(Deepak Gupta)

No._1324-44_(A/C)/2014/MS/HALSA

From

Deepak Gupta
District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Service Authorities,
In the state of Haryana.

Dated, Chandigarh, the _11-9-2014

Subject: Regarding DA bills of drivers appointed in District Legal Services Authorities in the state of Haryana.

Permission is hereby granted to make the payment of DA bills of drivers appointed on regular basis in lieu of outstation visits only from DLSA's NALSA Grant A/c according to their entitlement after completing all the formalities.

Sd/-

(Deepak Gupta)

From

Vikram Aggarwal
District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block, Old District Courts Complex,
Chandigarh.

To

The Chief Judicial Magistrate-cum-Secretary,
District Legal Services Authority,
Gurgaon.

No.1638/2015/MS/HALSA,
Dated, Chandigarh, the

Subject: Regarding guidelines for disbursement of claim of Mediator.

Reference: *Your office letter No.153 dated 11.6.2015 on the subject noted above.*

Permission is granted to reimburse the traveling allowance @ Rs.10/- per km alongwith Toll tax, if any (excluding driver allowance) to Mediator Advocates in lieu of attending any kind of Awareness Training Programme in case no advance instructions regarding TA/DA are issued by this Authority or MCPC but after completing the necessary formalities and following the due procedure.

Sd/-
(Vikram Aggarwal)

Endst.No.1639-58/2015/MS/HALSA, Dated 26.6.2015

A copy is forwarded to all the Chief Judicial Magistrate-cum-Secretaries, District Legal Services Authorities in the State of Haryana except DLSA Gurgaon for information and necessary action.

Sd/-
(Vikram Aggarwal)

From No.1530-50/2015/MS/HALSA
Vikram Aggarwal
District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block, Old District Courts Complex,
Chandigarh.

To The Chief Judicial Magistrate-cum-Secretary,
District Legal Services Authority,
Gurgaon.

Dated, Chandigarh, the 16.6.2015.

Subject: Regarding payment of refreshment charges.

Reference: *The DLSA Sirsa's office letter No.4094 dated 4.6.2015 on the subject noted above.*

In suppression of this Authority's letter No.5366-5386/Estb./PUS/2013/MS/HALSA dated 21.3.2013 issued by this Authority, it is clarified that the term "**Other Contingency etc.**" includes "**Day to day expenses i.e. refreshment/tea**" as well, so these bills may be passed after getting them approved from the District & Sessions Judge-cum-Chairman of your respective Authority.

Sd/-
(Vikram Aggarwal)

From

Vikram Aggarwal,
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block of Old District Courts Complex,
Near Parade Ground, Sector 17,
Chandigarh

To

The District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities, Ambala, Bhiwani, Faridabad,
Gurgaon, Hissar, Karnal, Panchkula, Rewari, Rohtak, Panipat and
Sirsa.

No.4148-58(Estb.)/2015/MS/HALSA,
Dated, Chandigarh, the 9.4.15

Subject: Regarding making payment to the Ahlmad in the Permanent Lok Adalat, Public Utility Services.

Sir/Madam,

This Authority vide letter No. 2240-49(Estb.)2014/MS/HALSA dated 21.1.2014 requested your goodself to fill up one post of Ahlmad in the Permanent Lok Adalat, Public Utility Services in your respective district on temporary basis for a period of six months or till the regular staff is appointed in Permanent Lok Adalat, Public Utility Services whichever is earlier. You were further requested that wages of such staff be paid from the funds provided under 13th Finance Commission as per prevailing DC rates fixed by Deputy Commissioner of your respective district.

It was also intimated that while filling up the posts of Ahlmad in the PLA(PUS), candidature of retired employees be also considered. However, the guidelines/instructions issued by this Authority vide No. 18640-18644 (Estb./PUS)2012/MS/HALSA dated 21.11.2012 be kept in mind while filling up the post of Ahlmad in PLA(PUS) in your respective district. As the funds provided under 13th Finance Commission was upto 31.3.2015, therefore Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority has been pleased to order that the wages of Ahlmad be paid from the funds provided under cost and interest account of District Legal Aid Fund as per prevailing rates fixed by Deputy Commissioners of your respective districts from the

month of April, 2015 till appropriate funds are provided by this Authority under the appropriate head.

Yours sincerely,

Sd/-
(Vikram Aggarwal)

Endst. No. 4159-69_____ (Estb.)/2015/MS/HALSA, dated 9.4.15

A copy is forwarded to the Chairmen, Permanent Lok Adalats, Public Utility Services, Ambala, Bhiwani, Faridabad, Gurgaon, Hissar, Karnal, Panchkula, Rewari, Rohtak, Panipat and Sirsa for information.

Sd/-
(Vikram Aggarwal)

Endst. No. _____ (Estb.)/2015/MS/HALSA, dated

A copy is forwarded to the Accounts Branch, Haryana State Legal Services Authority with the direction to make the budget provision under contractual head for the current financial year 2015-2016 and take up the matter with Haryana Government in Administration of Justice Department.

Sd/-
(Vikram Aggarwal)

From

Vikram Aggarwal
District and Sessions Judge-cum Member Secretary,
Haryana State Legal Services Authority,
Chandigarh.

To

The Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
Kurukshetra, Sonipat, Narnaul, Fatehabad,
Jhajjar, Sirsa, Hissar, Rohtak, Bhiwani,
Panchkula, Palwal & Mewat.

Memo.No.914-925/2015/MS/HSLSA,
Dated, Chandigarh, the 10.04.2015

Subject: Regarding expenditure of Water & Electricity bills of newly constructed ADR Centers in Haryana.

As the funds provided under TFC Grant were upto 31.3.2015, therefore Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman, Haryana State Legal Services Authority has been pleased to order you to incur the expenditure of Electricity & Water bill of newly constructed ADR centers out of Cost & Interest A/c of your District Authority with the approval of Chairman of respective District Legal Services Authority till the receipt of State budget- Supplementary estimates by this Authority and on the receipt of Supplementary budget from State Government or any revised instructions w.r.t. TFC Grant or any other Aid from the Center Government, the same will be reversed back to Cost & Interest A/c of DLSAs as per rules.

SD/-
(Vikram Aggarwal)

Endst. No 926-937 /2015/MS/HALSA, dated, Chandigarh, the 10.4.2015

A copy of the above is forwarded to all the District & Sessions Judges cum Chairmen, District Legal Services Authorities, Kurukshetra, Sonipat, Narnaul, Fatehabad, Jhajjar, Sirsa, Hissar, Rohtak, Bhiwani, Panchkula, Palwal & Mewat for information and necessary action.

SD/-
(Vikram Aggarwal)

From No.15341-15361/2012/MS/HALSA

Deepak Gupta,
Addl. District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh-160022.

To All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.

Dated, Chandigarh, the 26.9.2012

Subject: Expenditure of Lok Adalats/Rural Lok Adalats/mobile Lok Adalats/Daily Lok Adalats, Legal aid clinics and pre Lok Adalat sittings etc.

Please refer to this Authority letter no. 5781-5799/2007/MS/HSLSA dated 27.6.2007 vide which you were given the permission to spend an amount up to Rs. 5000/- (Rupees five thousand only) per quarter with the approval of the respective Chairman of the District Legal Services Authority for holding Lok Adalats and other Legal Aid schemes.

In view of the increased frequency of Lok Adalats and insufficiency of the amount of Rs. 5,000/- (Rupees five thousand only) per quarter for making arrangements for Lok Adalats experienced in the Districts, the matter has been reconsidered and the Hon'ble Executive Chairman of this Authority has desired me to convey you that you may incur expenses up to Rs. 25,000/- (Rupees twenty five thousand only) per quarter on refreshments and making other necessary arrangements for holding Lok Adalats/ rural Lok Adalats/ mobile Lok Adalats/ Daily Lok Adalats, Legal aid clinics and pre Lok Adalat sittings etc. from 13th Finance Commission Grant of your respective Authority with the approval of Chairperson of your respective District Legal Services Authority.

Sd/-
(Deepak Gupta)

Endst. No. _____/2012/MS/HALSA Dated _____

A copy is forwarded to all the District & Sessions Judge-cum-Chairmen, District Legal Services Authorities for information and necessary action.

Sd/-
(Deepak Gupta)

From

Member Secretary,
Haryana State Legal Services Authority,
SCO 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Service Authorities,
All the districts in the
State of Haryana

Memo.No.30556-576/2013/MS/HALSA,
Dated, Chandigarh, the 22-11-2013

Subject: Regarding TA/ DA of Chairman and Members of Permanent Lok Adalat, Public Utility Services.

In view of rule 3 (4) The Permanent Lok Adalat Rules, 2003, you may make the payment of Daily Allowance @ Rs. 300/- per day and travelling allowance @ Rs. 10/- per kilometer to the Chairman and Members of Permanent Lok Adalat, Public Utility Services of your respective District Legal Services Authority for visiting outstations for holding camp courts, Legal Literacy Camps etc.

Sd/-

(DeepakGupta)

Endst. No.30638-658/2013 /MS/HALSA Dated 22-11-2013

A copy is forwarded to all the District and Sessions Judges, District Legal Services Authorities, in the state of Haryana for information.

Sd/-

(Deepak Gupta)

URGENT

From

Member Secretary,
Haryana State Legal Services Authority,
SCO 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Service Authorities,
All the districts in the
State of Haryana.

Memo.No **1523-43**/2014/MS/HALSA,
Dated, Chandigarh, the 14.01.14

Subject: Regarding clearance of bills from NALSA Grant A/c.

This Authority is not having sufficient funds under the head "Legal Aid and Lok Adalats" of 13th Finance Commission Grant A/c to meet the demands of your respective District Legal Service Authorities, as the grant is still awaited.

In view of the above, the sanction is granted to meet the expenses of bills of advocates and PLVs, TA/ DA and telephone/ dongle bills of Chairmen and Members of Permanent Lok Adalat, Public Utility Services and other expenses (which have to be incurred from TFC Grant A/c as per the instructions of this Authority) from NALSA grant A/c for the time being, subject to the condition that on the receipt of funds in your Authority's TFC Grant A/c, you will deposit the same into NALSA Grant A/c from TFC Grant A/c of your respective District Legal Service Authorities.

Sd/-
(Deepak Gupta)

Endst. No. **1544-64**/2014 /MS/HALSA Dated 14.01.14

A copy is forwarded to all the District and Sessions Judges, District Legal Services Authorities, in the state of Haryana for information.

Sd/-
(Deepak Gupta)

From

Deepak Gupta
District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Service Authorities,
All the districts in the
State of Haryana.

Memo.No. 3340-60/2014/MS/HALSA,
Dated, Chandigarh, the 05.02.14

Subject: Payment of bills under Legal Aid Scheme.

All the empanelled advocates/ legal aid counsels may be directed to submit their bills relating to a particular year in the same financial year. In case, the bills relate to the last quarter of a financial year, then the same may be submitted at the most during the first quarter of the next financial year. The date of decision of the case may be taken as due date for making the payment to the Advocates under "Legal Aid in Contested Cases".

Please also bring it to the notice of all the empanelled advocates/ legal aid counsels that no payment shall be made in future if the bills are not submitted in time as per the instructions of this Authority.

The contents of his letter should be strictly adhered to avoid any audit objection in future.

Sd/-
(Deepak Gupta)

No.955-975(Acctt.)/2016/MS/HALSA,

From

Vikram Aggarwal
District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
Panchkula.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Service Authorities,
In the state of Haryana.

Dated, Panchkula, the 12.5.2016

Subject: Regarding payment of electricity bills, salary of Ahlmad and Sweeper appointed in newly constructed ADR Centers on DC rate.

After getting approval from the Hon'ble Executive Chairman of this Authority, this Authority vide memo No.914-925/2015/MS/HSLSA dated 10.04.2015 had directed the DLSAs- Kurukshetra, Sonapat, Narnaul, Fatehabad, Jhajjar, Sirsa, Hisar, Rohtak, Bhiwani, Panchkula, Palwal & Mewat to incur the expenditure of electricity and water bills of newly constructed ADR Centers out of Cost & Interest Account of District Authority with the approval of Chairman of respective DLSA till the receipt of State Budget-Supplementary Estimates-2015 by this Authority. This Authority vide letter No.4148-58(Estb.)/2015/MS/HSLSA dated 09.04.2015 had directed the DLSAs- Ambala, Bhiwani, Faridabad, Gurgaon, Hissar, Karnal, Panchkula, Rewari, Rohtak, Panipat & Sirsa to incur expenditure of salary of Ahlmad of PLA(PUS) out of Cost & Interest A/c of District Authorities. After the receipt of funds under "13th Finance Commission Grant head" in Supplementary Budget-2015 from State Government, the DLSAs were requested to send the expenditure already incurred from Cost & Interest Account as well as the estimated expenditure to be incurred till March, 2016 for electricity bills, salary of Ahlmad appointed in PLA(PUS) and salary of Sweeper appointed in newly constructed ADR Centers on DC rate to this Authority for reimbursement from 13th Finance Commission Grant A/c. The budget demanded by the aforesaid DLSAs was disbursed with the request to make the payment under the concerned heads till March, 2016.

The 13th Finance Commission Grant Account was introduced for the period from 2010 to 2015 which was extended till March, 2016 and no guidelines/budget has been provided by Government under 14th Finance Commission Grant Account till now, therefore, at present is no budget available with this Authority under 13th Finance Commission Grant as well as 14th Finance Commission Grant.

In view of the above, you are directed to make the payment of water and electricity bill and salary of Ahlmad and Sweeper appointed on DC rate at PLA(PUS) and ADR Centers from Cost & Interest Account of you respective District Authority but after utilizing firstly the balance amount if any left in 13th Finance Commission Grant Account i.e. no balance should be left in 13th Finance Commission Grant Account of your Authority, however, the bank account be not closed till any further instructions issued by this Authority.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

Endst. No.976-996 (Acctt.)/2016/MS/HALSA Dated, Panchkula, the 12.5.2016

A copy is forwarded to all the District & Sessions Judges-cum-Chairman, District Legal Services Authorities in the state of Haryana for information.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

No.4251-71(Acctt.)/2016/MS/HALSA,

From

Vikram Aggarwal
District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
Panchkula.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Service Authorities,
In the state of Haryana.

Dated, Chandigarh, the 22.4.2016

Subject: Regarding permission to make the payment from Cost & Interest Account of DLSA.

As the permission of carry forward to utilize the unspent funds as on 31.03.2016 to be utilized in the financial year 2016-17 has not been received from NALSA so, you are directed to make the payments to be made from NALSA Grant Account from Cost & Interest Account of your respective DLSA subject to the condition that when the permission of carry forward of NALSA Account will be received from NALSA, the same amount will be withdrawn from NALSA Account and will be deposited back into NALSA grant A/c.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

From No.6592-6633/2011/MS/HSLSA

The Member Secretary,
Haryana State Legal Services Authority,
SCO NO 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District and Sessions Judge-cum-Chairmen/
Additional District & Sessions Judge-I-cum-Chairmen/
District Legal Services Authorities State of Haryana.

All the Chief Judicial Magistrate-cum-Secretaries,
District Legal Services Authorities State of Haryana.

Dated, Chandigarh, the 3.6.2011

Subject: Establishing Legal Aid Clinics in Gram Panchayats under the National Plan of Action for 2010-11 – a Vision & Calendar for Activities adopted in the 8th All India Meet held on 13-14 March, 2010 at Chandigarh.

Please refer to this Authority letter No.8045-8086-/2010/MS/HSLSA dated 29.6.2010 and 16671-16691 dated 7.12.2010 vide which all the District Legal Services Authorities and Sub-Divisional Legal Services Authorities of Haryana were requested to establish Legal Aid Clinics. It was further requested that such clinic be set up for a cluster of every 20 villages.

You were also requested to send the detailed report of the activities/work done by advocates and Para-legal Volunteers to this Authority. But no report in this regard has been received so far.

Again, this Authority vide letter No.05-66/LA3/2011/MS/HSLSA dated 3.1.2011 forwarded the National Legal Services Authority (Legal Aid Clinic) Scheme, 2010 along with other schemes with the request to put the said schemes into practice with full commitment and zeal and send the report to this Authority.

Para 20 of the said scheme provides that:-

Para-legal Volunteers selected and trained by the Legal Services Authorities may be deputed to work in the legal aid clinics for assisting the **lawyers** and the seekers of legal aid. As they gain experience, the services of Para-legal volunteers can be used for drafting simple petitions, applications and for

accompanying the seekers of legal aid to the government offices for interacting with the officials for solving the problems of such seekers of legal aid and for doing the said work, the Advocates are to be paid Rs.500/- per day and Para-legal volunteers Rs.250/- per day as per Para 15 of the said scheme.

You are also requested to send the detailed **date wise** schedule clearly mentioning the names and the mobile numbers of Advocates/Para-legal volunteers so deputed to work in these legal aid clinics. The working hours/time of sitting be also intimated.

Please send the detailed report along with schedule of sittings of Legal Aid Clinics of your district to this Authority immediately, so that the same may be placed before Hon'ble Mr. Justice Adarsh Kumar Goel, Acting Chief Justice, Punjab and Haryana High Court and Executive Chairman of Haryana State Legal Services Authority, Chandigarh

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh.

Encls: Format for writing of board for Legal Aid Clinic is enclosed.

कानूनी सहायता क्लीनिक



जिला विधिक सेवा प्राधिकरण

गांव

जिला



कानूनी सलाह-मशवरे हेतु योग्य व्यक्ति कार्य दिवस पर इस कार्यालय में निम्नलिखित अधिवक्ता/परा लीगल स्वयं सेवक से सम्पर्क कर सकता है।

अधिवक्ताओं के नाम दूरभाष परा लीगल स्वयं सेवक दूरभाष बैठने की तिथि समय

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जिला विधिक सेवा प्राधिकरण

जिला दूरभाष

From

Deepak Gupta
Additional District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

All the District and Sessions Judge /
Additional District & Sessions Judge-I-cum-Chairmen,
District Legal Services Authorities in the State of Haryana.

No.10154-10174/LAC/2012/MS/HSLSA

Dated, Chandigarh, the 09.07.2012

Subject: Establishing Legal Aid Clinics in Urban Areas.

Sir/Madam,

This Authority has already set up more than 500 Legal Aid Clinics in various districts of Haryana. These include at least 20 Legal Aid Clinics each in villages of every district. In order to improve the functioning of these Legal Aid Clinics manned by Para-legal Volunteers and Panel Advocates and in order to spread this network of Legal Aid Clinics, HALSA intends to increase the number of such Legal Aid Clinics to 1,000 in Haryana including at least 40 each in villages of every District in the year 2012-13.

It is observed the problems of senior citizens, missing children, single women, handicapped/disabled persons, unorganized laborers, migrant laborers, trafficked children, child labour and skewed sex ratio due to illegal abortion etc. are increasing in the urban areas day by day.

In order to reach such persons and other under-privileged and to make available legal services to them, I have been desired by Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman Haryana State Legal Services Authority, Chandigarh to request you to take necessary steps to set up at least ten legal aid clinics in the urban areas. These Legal Aid Clinics may be located in Old Age Homes, Hospitals, Nari Niketans, Office of Resident Welfare Association, Slum Areas, Industrial Areas, Labour Colonies etc. as per local requirement. Location of the Legal Aid Clinics be selected by keeping in view the steps mentioned in this Authority letter No.6949-6993 dated 10.5.2012, in such a

way that maximum number of targeted people of the urban area concerned may get benefited.

Action taken report be sent to this Authority at the earliest so that the same may be placed before Hon'ble Executive Chairman of this Authority.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst.No.10175-10219/LAC/2012/MS/HALSA,dated,Chandigarh,the 09.07.2012

A copy of the above is forwarded to the following for information and necessary action:-

1. All the Chief Judicial Magistrates, Secretaries, District Legal Services Authorities in the state of Haryana,
2. All the Additional Civil Judges (Sr.Division)-cum-Chairman, Sub-Divisional Legal Services Committee.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta
Additional District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

All Deputy Commissioners
In the state of Haryana

No.11517-11537/LAC/2012/MS/HSLSA
Dated, Chandigarh, the 31.07.2012

Subject: - Issuing certificates by Panches/Sarpanches to Para Legal Volunteers and Advocates for visiting Legal aid Clinics in their respective Districts.

Sir/Madam,

This Authority has established 517 Legal Aid Clinics in various villages of all the Districts of Haryana. Para Legal volunteers and Advocates are providing legal aid in these Legal Aid Clinics to all sections of society/people. The Para Legal Volunteers and Advocates are expected to act as intermediaries between the common people and Legal Services institutions and thereby removing barriers of access to justice.

Two Para-legal Volunteers (including one female Para-Legal Volunteer) are deputed to visit Legal Aid Clinics twice a week for 3 hours on every Wednesday and Sunday between 3 P.M. to 6 P.M. and one Panel Advocate once a week, i.e. on Sunday for 3 hours from 3 P.M. to 6 P.M. by all the District Legal services Authorities of Haryana. The Sarpanches/ Panches are required to issue certificates regarding their visits and confirms/Verify that the particular Para Legal Volunteer and Advocate visited the Legal Aid Clinics of their respective village on days fixed by Secretary, District Legal Services Authority. On the basis of these certificates, honorarium is paid to them.

Now, it has come to notice that some Panches/ Sarpanches are issuing false certificate to Para Legal Volunteers and Advocates.

You are requested to look into the matter and issue necessary directions to all Panches/ Sarpanches of villages not to issue false certificates to Para Legal Volunteers and Advocates.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

1. All the District and Sessions Judge/
Additional District & Sessions Judge-I-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana.
2. All the Chief Judicial Magistrates (Whole Time Secretaries),
District Legal Services Authorities,
in the State of Haryana
3. All the Additional Civil Judges (Sr.Division)-cum-Chairman,
Sub-Divisional Legal Services Committee,
in the State of Haryana,

No.11590-11655/LAC/2012/MS/HSLSA
Dated, Chandigarh, the 31.07.2012

Subject: Regarding involving Chowkidars of villages in Legal Aid Clinics established by District Legal Services Authority.

During meetings with Panel Advocates and PLVs at the time of visits to various District Legal Services Authorities by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority and undersigned, it is general complaint of Panel Advocates and PLVs that on their visit to legal aid clinics, there is nobody to open the same or to clean it or to provide water to the visiting legal aid seeker or to gather the public or call Sarpanch etc., which cause great inconvenience to them. It also results in wastage of time. Sometime Panel Advocates & PLVs being not acquainted with the people of area, it becomes difficult for them to gather people.

It is felt that village Chowkidar can play a vital role in overcoming the above said difficulties being faced by Panel Advocates and PLVs. Village Chowkidar being resident of the same village may be helpful for successful functioning of legal aid clinic, as he may not only open the legal aid clinic prior to the visit of Panel Advocate and PLVs, he may clean it, can provide water etc. to the visiting legal aid seekers, can gather the public by way of (munadi) beating of drums etc. Thus, village Chowkidar can prove to be a great helping hand to make the functioning of legal aid clinic successful.

In view of the above, Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority has desired me to direct you to involve Chowkidars

of the villages to assist Panel Advocates and Para Legal Volunteers at the time of their visit to Legal Aid Clinics established in villages so as to make the functioning of legal aid clinic successful.

You are also directed to pay an Honorarium of Rs.1000/- (One Thousand only) per month to the Chowkidars out of NALSA Grant lying in District Legal Aid Fund for doing the aforesaid work

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Additional District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrates (Whole Time Secretaries),
District Legal Services Authorities,
in the State of Haryana

No12516-12536/LAC/2012/MS/HSLSA

Dated, Chandigarh, the 13.08.2012

Subject: Legal aid Clinics

A meeting was held with you under the Chairmanship of Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority on 29.7.2012 in the Conference Hall of Chandigarh Judicial Academy, Sector-43, Chandigarh. In the said meeting it was complained that in many Villages/ Stations, no accommodation has been provided either by village Panchayat/ Municipality or Local Administration for establishing Legal aid Clinics and in many Legal aid Clinics, no furniture has been provided to them.

In view of the above, Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority has desired me to allow you to purchase 4 chairs and one table upto the amount Rs.6,000/- (six thousand only) per Legal Aid Clinic out of NALSA Grant lying in District Legal Aid Fund.

Sd/-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No.12537-12557/2012/MS/HALSA, dated_13.08.2012

A copy of the above is forwarded to all the District & Sessions Judges-cum-Chairmen, District Legal Services Authorities in the state of Haryana for information and necessary action.

Sd/-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta
Additional District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

All the District and Sessions Judge /
Additional District & Sessions Judge-I-cum-Chairmen,
District Legal Services Authorities in the State of Haryana.

No.14757-14777/LAC/2012/MS/HSLSA

Dated, Chandigarh, the 19.09.2012

Subject: Establishing Legal Aid Clinics in Gram Panchayats under the National Plan of Action for 2010-11 – a Vision & Calendar for Activities adopted in the 8th All India Meet held on 13-14 March, 2010 at Chandigarh.

Sir/Madam,

Please refer to this Authority letter no. 16719-16739 dated 27.12.2011 vide which you were requested to depute two Para Legal Volunteers (including one female Para Legal Volunteers preferably) to visit Legal Aid Clinics twice a week for at least three hours each.

Reports of visits of Para Legal Volunteers to Legal Aid Clinics to different villages of some District have been received. On perusal of the reports, it has been noticed that some of the Para Legal Volunteers have not intimated /mentioned the number of persons, who visited the Legal Aid Clinics or came in contact of PLVs and were benefitted. Moreover, in some of the certificates issued by the Sarpanches of Gram Panchayats, stay of PLVs for at least 3 hours has not been mentioned

You are also requested to direct the Para Legal Volunteers to intimate the number of persons benefitted during their each visit to Legal Aid Clinics. It be also conveyed that full Honorarium shall be paid to them only if they stay in Legal Aid Clinics for at least 3 hours.

Sd/-

(Deepak Gupta)

Endst.No.14778-14798/LAC/2012/MS/HALSA,dated,Chandigarh,the 19.09.2012

A copy of the above is forwarded to all the Secretaries, District Legal Services Authorities in the State of Haryana for information and necessary action:-

,

Sd/-

(Deepak Gupta)

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Secretaries/
District Legal Services Authorities,
In State of Haryana.

No.20474-20494/LAC/2012/MS/HSLSA
Dated, Chandigarh, the 21.12.2012

Subject: Regarding visiting Para Legal Volunteers and Advocates in Legal Aid Clinics Established by District Legal Services Authority.

I have been desired by Hon'ble Mr. Justice Satish Kumar Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to direct you to fix the timings of Para Legal Volunteers and Panel Advocates for visiting Legal Aid Clinics for three hours as per their local conditions and requirements of the people in the locality at your own level.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst.No. 20495-20515/LAC/2012/MS/HALSA, dated, Chandigarh, the 21.12.12

A copy is forwarded to all the District & Sessions Judge, District Legal Services Authorities for information: and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Additional District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judge/
Additional District & Sessions Judge-cum-Chairman,
District Legal Services Authorities (except Sirsa),
in the state of Haryana

No. 663-682/LAC/2012/MS/HALSA
Dated, Chandigarh, the 3.1.13

Subject: Establishing Legal Aid Clinics in Gram Panchayats under the National Plan of Action for 2010-11 – a Vision & Calendar for Activities adopted in the 8th All India Meet held on 13-14 March, 2010 at Chandigarh.

Sir,

Please refer to this Authority letter no. 16719-16739 dated 27.12.2011 vide which you were requested to depute two Para Legal Volunteers (including one female Para Legal Volunteers preferably) to visit Legal Aid Clinics twice a week for three hours each and send the report of their visits to this Authority

On perusal some of the reports, it has been noticed that the same comprises of reports sent by Para Legal Volunteer/ Panel Advocates submitted by the Advocates/ Para Legal Volunteers in original bearing signatures/thumb impression of the persons benefited in clinics thereby making the reports voluminous.

Therefore, it is requested that the reports should be sent month wise in a prescribed tabular form having information regarding date wise visit by Advocates/ Para Legal Volunteers by their name and number of person benefited in the Legal Aid Clinic as given below. You are requested to send the monthly reports to this Authority on or before 7th of every following month.

S.No	Name of Legal Aid Clinic (Place)	Date of Visit	Name of Panel Advocate/Para Legal Volunteer	Time of Visit		Person Benefited in each camp
				Arrival	Departure	

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst.No. 683-702/LAC/2012/MS/HALSA, dated, Chandigarh, the 3.1.13

A copy is forwarded to All the Chief Judicial Magistrate-cum-Secretaries, District Legal Services Authorities, in the State of Haryana for information and necessary action

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta
Additional District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrate-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana

No 802-822/LAC/2013/MS/HALSA
Dated, Chandigarh, the 04.01.2013

Subject: - Incurring expenditure on erection of Sign Boards on Legal Aid Clinics both in Rural and Urban Area.

Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority, has been pleased to Sanction for the amount up to Rs. 20,000/- (Twenty Thousand only) from NALSA Grant lying in District Legal Aid Fund for erection of Sign Boards on existing as well as Additional Legal Aid Clinics being set up.

You are also requested to seek approval of this Authority, if more funds are required for the purpose.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No. 823-843 LAC/2013/MS/HALSA, dated 4.1.13

A copy of the above is forwarded to All the District & Sessions Judges-cum-Chairmen, District Legal Services Authorities, in the State of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrate-cum-Secretaries,
District Legal Services Authorities,
In the State of Haryana.

No. 24716-36/LAC/2013/MS/HALSA
Dated, Chandigarh, the 06-09-2013

Subject: Instructions regarding sending of reports to this Authority.

Please refer to this Authority letter no. 683-702, dated 3.1.2013 vide which you were requested to send the monthly reports. It has been observed that the reports sent by you regarding visits of Panel Lawyers/Para Legal Volunteers in Legal Aid Clinics, Front Office, Legal Awareness Camps and other places comprises of the reports sent by the Panel Lawyers/PLVs either in original or their photocopies, thereby making the reports sent to this Authority voluminous and leading to extra burden on State Exchequer.

In view of above, you are directed to send the consolidated reports only to this Authority and there is no need to send the reports submitted by Panel Lawyers or Para Legal Volunteers either in original or photocopies. Such reports be maintained/retained by your office for record.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

No.28009-29/2013/MS/HALSA

From

Deepak Gupta,
District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

1. All the District & Sessions Judge/
Additional District & Sessions Judge-I-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana.
2. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities
in the State of Haryana.
3. All the Additional Civil Judges (Sr. Division)-cum-Chairman,
Sub-Divisional Legal Services Committees,
in the State of Haryana.

Dated, Chandigarh, the 21.10.2013

Subject: Regarding involving Chowkidars of village in Legal Aid Clinics established by District Legal Services Authorities.

As required in NALSA Plan of Action for the year 2009-2010, this Authority vide letter No. 9255-9268/2011/MS/HALSA dated 3.8.2011 requested all the District & Sessions Judges-cum-Chairman, District Legal Services Authorities of Haryana and copy of the same is also endorsed to you vide No.9269-82 dated 3.8.13 to ensure that at least 20 Legal Aid Clinics are established in their respective District. They were also requested to identify the clusters depending upon the number of villages in their district. It was also requested that each district should be divided in 20 clusters and each cluster should have a Legal Aid Clinic located in such a manner that it can cater to all villages of that cluster.

It is observed that villagers of only that village are able to get benefit of legal services, in which the Legal Aid Clinic is situated. The people of remaining villages falling in the cluster, where no Legal Aid Clinic exist, are unaware of the fact that some Legal Aid Clinic is established/functioning near to them in which they

can get free legal services from the Panel Advocates or Para Legal Volunteers deputed by District Legal Services Authority.

In view of the above, you are requested to get the hoarding affixed in the Panchyats/Chopals or any other conspicuous place of those remaining villages, where Legal Aid Clinic do not exist mentioning the Name of village where Legal Aid Clinic exists alongwith days and time of visits of Panel Advocates/ Para Legal Volunteers to make the people aware about the Legal Aid Clinic existing in their cluster where they can avail free legal services.

You are also requested that the Para Legal Volunteers may also be deputed to visit remaining villages of that cluster to make the people aware about the same.

The expenditure involved for installing hoardings may be met out from the NALSA Grant lying in the District Legal Aid Fund of District Legal Services Authority.

-Sd-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh.

No.32597-32644/2013/MS/HALSA

From

Deepak Gupta,
District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

1. All the District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana.
2. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities
in the State of Haryana.
3. All the Additional Civil Judges (Sr. Division)-cum-Chairman,
Sub-Divisional Legal Services Committees,
in the State of Haryana.

Dated, Chandigarh, the 18.12.2013

Subject: Regarding involving Chowkidars of village in Legal Aid Clinics established by District Legal Services Authorities.

Please refer to this Authority letter No.11590-11655/LAC/2012/MS/HALSA dated 31.7.12 vide which you were requested to involve Chowkidars of the villages to assist Panel Advocates and Para Legal Volunteers at the time of their visit to Legal Aid Clinics established in villages so as to make functioning of Legal Aid Clinics successful.

It was also mentioned in the above said letter that an amount of Rs.1,000/- shall be paid to the chowkidars out of NALSA Grant lying in District Legal Aid Fund.

Since no chowkidar was deputed in the Legal Aid Clinics established in the Urban Areas of Districts, therefore, the matter was taken up before Hon'ble Executive Chairman of this Authority, and the Hon'ble Executive Chairman has desired me to direct you to involve chowkidars to assist Panel Advocates and Para Legal Volunteers at the time of their visit to Legal Aid Clinics **established in Urban**

areas also on a fixed honorarium of Rs.1000/- per month which may be paid to the chowkidars out of NALSA Grant lying in the District Legal Aid Fund.

It is also approved by the Hon'ble Executive Chairman that in case there is no chowkidar available, you may depute some suitable person in the Legal Aid Clinic established in villages/urban areas on a fixed honorarium of Rs.1000/- per month which may be paid to the them out of NALSA Grant lying in the District Legal Aid Fund.

-Sd-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh.

No.1206-26/2014/MS/HALSA

From

Deepak Gupta,
District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities
in the State of Haryana.

Dated, Chandigarh, the 08-01-2014

Subject: Regarding proper monitoring of Legal Aid Clinics established /spread in the State of Haryana.

It has been observed by this Authority that at many places, Legal Aid Clinics established/spread in the State of Haryana are not being properly monitored/supervised by the Secretaries of District Legal Services Authorities.

In view of the above, I have been asked by Hon'ble Mr.Justice Satish Kumar Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to direct you to take following measures for effective working of Legal Aid Clinics established/spread in the State of Haryana.

1. To strictly adhere to the instructions issued vide this Authority letter No.6949-6993 dated 10.5.2012.
2. In order to monitor the working/functioning of Legal Aid Clinics, a schedule be prepared to visit all the Legal Aid Clinics in such a manner that all the Legal Aid Clinics are visited by you atleast once in a month and to send a monthly report to this Authority.
3. That it is your duty to visit all the Legal Aid Clinics situated/established including in all the Sub-Divisions of your respective District. All the Chaipersons of Sub-Divisional Legal Services Committees shall work under your control in this regard.

4. In order to monitor the Legal Aid Clinics, you may telephonically call Panel Advocates/Para Legal Volunteers/Sarpanches or any other person, you may deem fit, from time to time to ensure proper functioning of Legal Aid Clinics and check their attendance in Legal Aid Clinics. You will also maintain a register of calls made by you mentioning the name of the person to whom you talked alongwith date and time.
5. You are also directed to place a revenue map in your office clearly showing the location of each Legal Aid Clinics with red ink established in your respective District/Sub-Divisions.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh.

Endst.No.**1227-1273**/2014/MS/HALSA, dated, Chandigarh, the 08-01-2014
Copy forwarded to the following for information and necessary action.

1. All the District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana.
2. All the Additional Civil Judges (Sr. Division)-cum-Chairman,
Sub-Divisional Legal Services Committees,
in the State of Haryana.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh.

No.**3982-4002**/LAC/2014/MS/HALSA

From

Deepak Gupta,
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block of Old District Court,
Sector-17, Chandigarh.

To

All the District & Sessions Judges-cum-Chairpersons,
District Legal Services Authorities
In the State of Haryana.

Dated, Chandigarh, the 12-02-2014

Subject: Establishing Legal Aid Clinics in Gram Panchayats, Health Centres and in the offices of Protection Officers appointed under Protection of Women from Domestic Violence Act, 2005 under the National Plan of Action for 2010-11 or any other place.

Sir/Madam,

After taking necessary approval from Hon'ble Executive Chairman of this Authority, vide letters no. 8045-8086/2010/MS/HSLSA, dated 29.06.2010 and 8374-8394/2010/MS/HSLSA, dated 1.7.2010, you were requested to establish Legal Aid Clinics in Gram Panchayats, Health Centres and in the offices of Protection Officers appointed under Protection of Women from Domestic Violence Act, 2005 under the National Plan of Action for 2010-11 or any other place.

Now I have been asked by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request you that whenever any new Legal Aid Clinic is proposed to be opened in your respective District prior approval should be taken from this Authority by giving justification and full details i.e. Name of Village/place, exact location, population of area etc.

Similarly if you feel that any Legal Aid Clinic is not functioning properly in your respective District and needs to be closed, prior approval should be taken from this Authority by giving reasons /full justification.

Please observe these guidelines strictly in future.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh.

Endst.No.4010-4057/2014/MS/HALSA, dated 12-02-2014

A copy is forwarded to the following for information and necessary action.

1. All the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the State of Haryana.
2. All the Additional Civil Judges (Sr. Division)-cum-Chairpersons, Sub-Divisional Legal Services Committees, in the State of Haryana.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh.

No.4323-91/LA/2014/MS/HALSA

From

Deepak Gupta
District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
Second Floor, New Block, Old District Court,
Sector-17-C, Chandigarh.

To

1. All the District & Sessions Judges-cum-Chairpersons,
District Legal Services Authorities
In the State of Haryana.
2. All the Chief Judicial Magistrates-cum-Secretaries
District Legal Services Authorities
in the State of Haryana.
3. All the Additional Civil Judges (Senior Division)-cum-Chairmen,
Sub-Divisional Legal Services Committees
in the State of Haryana.

Dated, Chandigarh, the 18.2.2014

Subject:- Change of name of Village Legal Aid Clinic as Village Legal Care and Support Centre and fixing of complaint boxes at all the clinics and offices of the Legal Services Authorities/Sub Divisional Legal Services Committees.

The Member Secretary, NALSA vide letter No.F.No.L-26/2013-NALSA, dated 12.02.2014 (copy annexed) has issued certain directions for compliance, with the approval of Hon'ble Executive Chairman, NALSA.

The letter was put up before Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority and I have been asked by his Lordship to direct you to comply the following :-

- To change the name of Village Legal Aid Clinic with **“Village Legal Care and Support Centre”** (ग्रामीण कानूनी संरक्षण एवं समर्थन केन्द्र) and correct the name on display boards and other publicity material immediately. The new name of Legal Aid Clinics shall be written both in English and Hindi language.

- To fix complaint boxes at all the clinics and offices of the Legal Services Authorities/Sub Divisional Legal Services Committees. These boxes shall be kept under lock and key and under the supervision of the Secretary, DLSA. The Secretaries, District Legal Service Authorities shall open the complaint boxes at least once in a week or fortnight.
- The District & Sessions Judges-cum-Chairpersons, District Legal Services Authorities and all the Additional Civil Judges (Senior Division)-cum-Chairperson, Sub-Divisional Legal Services Committees shall look into these complaints and send the action taken report to this Authority, so that consolidated report shall be submitted to National Legal Services Authority, every month.
- The District & Sessions Judges-cum-Chairpersons, District Legal Services Authorities to send compliance report in respect of the meetings held by them with the PLVs and Panel Lawyers for the month of January, 2014 immediately and to send further reports in this regard by the 1st of each succeeding month.

-Sd-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No.4392(LA) 2014/MS/HSLSA, Dated 18.2.14.

A copy is forwarded to the Member Secretary, National Legal Services Authority, New Delhi, w.r.t. letter no. F.No.L-26/2013-NALSA, dated 12.02.2014, for information, please.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No.6545-65/LA/2014/MS/HALSA
 Deepak Gupta
 District & Sessions Judge-cum- Member Secretary,
 Haryana State Legal Services Authority,
 Second Floor, New Block, Old District Court,
 Sector-17-C, Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries
 District Legal Services Authorities
 in the State of Haryana.

Dated, Chandigarh, the 13-03-2014

Subject:- Change of name of Village Legal Aid Clinic as Village Legal Care and Support Centre and fixing of complaint boxes at all the clinics and offices of the Legal Services Authorities/Sub Divisional Legal Services Committees.

In continuation of this Authority letter no. No.6545-65/LA/2014/MS/HALSA, dated 13.03.2014 vide which you were requested to change the name of Village Legal Aid Clinic with **“Village Legal Care and Support Centre”** (ग्रामीण कानूनी संरक्षण एवं समर्थन केन्द्र) and correct the name on display boards and other publicity material immediately and to fix complaint boxes at all the clinics and offices of the Legal Services Authorities/Sub Divisional Legal Services Committees.

In view of above, you are requested that old display boards may be got painted, if these are in good condition. In case, you consider them condemn, new boards may be got prepared. It is not necessary that boards only be got prepared. Wherever possible, you may get the material painted on wall. You are further requested to arrange to fix complaint boxes which may be of iron or wooden in which 10 to 20 letters can be dropped easily. The expenditure incurred on these items be incurred from NALSA grant lying with your respective District Legal Services Authority.

Sd/-
 Member Secretary
 Haryana State Legal
 Services Authority,
 Chandigarh.

THROUGH e-mail/Registered post.

From

Member Secretary,
Haryana State Legal Services Authority,
Second Floor, New Block, Old District Court,
Sector-17-C, Chandigarh.

To

1. All the Chief Judicial Magistrate-cum-Secretary,
District Legal Services Authority,
In the State of Haryana.
2. All the Additional Civil Judges (Senior Division)-cum-Chairmen,
Sub-Divisional Legal Services Committees,
In the State of Haryana.

No. 12023-74/LA/2015/MS/HSLSA
Dated, Chandigarh, the 15.09.2015

Subject: Regarding visits to the Legal Care and Support Centres.**Reference: Letter Nos. 22172-22360/LCS/2014/MS/HSLSA dated 09.12.2014.**

Vide letter under reference, visits of PLVs to Legal Care and Support Centres was confined to once in a week. i.e. on Sunday on rotation basis.

Now, in compliance of the resolution passed in the 13th All India Meet of State Legal Services Authorities and after getting necessary approval from the Hon'ble Executive Chairman of this Authority you are directed to modify the visits of PLVs to the Legal Care and Support Centres established in your respective Districts.

The PLVs shall visit Legal Care and Support Centres twice in a week i.e. on every Wednesday and Sunday. Intimation in this regard may be given to all the stake holders well in advance. Visit schedule of the PLVs to the Legal Care and Support Centres must also be displayed on the boards of the Legal Care and Support Centres.

You are directed to do the needful accordingly.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,

Endorsement No. _____/LA/2015/MS/HALSA, dated _____

A copy is forwarded to the following:-

1. The Member Secretary, National Legal Services Authority, 12/11, Jamnagar House, Shahjahan Road, New Delhi-110011 for information.
2. All the District and Sessions Judges-cum-Chairpersons, District Legal Services Authorities, in the State of Haryana for information.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority.

No. 8911-31 /LA/2014/MS/HALSA

From

Deepak Gupta,
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
Second Floor, New Block, Old District Court,
Sector 17-C, Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries
District Legal Services Authorities in the State of Haryana.

Dated, Chandigarh, the 17/04/2014

Subject: Regarding proper monitoring of Legal Aid Clinics established/spread in the State of Haryana.

Vide letter no.1206-26/2014/MS/HALSA, dated 08.01.2014, you were directed to monitor the working/functioning of Legal Aid Clinics, in such a manner that all the Legal Aid Clinics are visited by you at least once in a month and to send a monthly report to this Authority.

A perusal of the reports received from various District Legal Services Authorities shows that the reports are not in a uniform manner. Under the circumstances, this Authority has prepared a proforma, which is annexed herewith for sending monthly report regarding monitoring of Legal Aid Clinics/Village Legal Care and Support Centres of your respective District to this Authority every month. You are directed to send the same in the attached proforma in future.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh.

Monthly report regarding proper monitoring of Legal Aid Clinics/Village Legal Care and Support Centres Established/Spread in the State of Haryana

Total Number of Legal Aid Clinics/Village Legal Care and Support Centres established in District and Sub Divisions_____

Sr. No.	Name of Legal Aid Clinic/Village Legal Care and Support Centre	Date and time of checking through personal visit	Date and time of checking through telephone	Short comings noticed	Remedial steps taken
1.					
2.					
3.					

From

The Member Secretary,
Haryana State Legal Services Authority,
Institutional Plot No.9, Sector 14,
Panchkula.

To

The President
State Consumer Dispute Redressal Commission.
Bays No. 3-6, Sector-4
Panchkula.

No.6183-6224/2016/MS/HALSA,
Dated, Panchkula, the 16.5.2016

Subject: Role of Legal Services Authorities in providing legal services to consumer-litigants.

Sir,

In the plenary meeting held by National Legal Services Authority on 8th November, 2015, the role of Legal Services Authorities in providing legal services to consumer-litigants and to supplement the efforts to solve Consumer Dispute at grass root level was discussed. The following resolutions were passed:-

1. Once space is provided in district level consumer forums, legal services authorities must set up legal services clinics at these locations to assist litigants who approach these forums.
2. In the second phase of training of panel lawyers, consumer disputes and their resolution must be picked up as a subject for training and added to the module for training as well.
3. A panel must be established separately for consumer disputes cases and if there is a bar that has developed on the consumer disputes front lawyers that are part of this bar should be empanelled and trained to handle consumer disputes, for legal services authorities.
4. Executive Chairpersons of SLSAs are administrative judges over consumer forums and should go and inspect them. If they come across

any problems at these forums, they must take up the matter in public interest and issue necessary directions.

5. Members who are nominated to consumer forums are often not familiar with the fundamentals of law or how to write an order. SLSAs must ensure training programmes for both judicial and non-judicial members are organised on the subject. A letter can be addressed through the President of the State Consumer Dispute Redressal Commission to the Chairpersons of Judicial Academies to organise these trainings. Special modules focussed on the kind of disputes which come before them must be created. Subjects such as the writing of orders, the principles of natural justice, the meaning and implication of these principles should be covered.

In view of the same, I have been directed by Hon'ble Mr. Justice Ajay Kumar Mittal, Judge, High Court of Punjab & Haryana and Executive Chairman of this Authority to request your goodself to direct the District Consumer Redressal Forums to assist the respective District Legal Services Authorities in establishing Legal Services Clinic at the District Level Consumer Forums so that legal services are provided to weaker and marginalized sections of society.

It is also requested that the matter may also be taken up with the Chandigarh Judicial Academy with regard to organizing of training for the Judicial and Non-Judicial Members of the District Consumer Redressal Forums.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Panchkula.

From

Deepak Gupta
Additional District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

1. All the District & Sessions Judges/
Additional District & Sessions Judge-I-cum-
Chairmen, District Legal Services Authorities in the
State of Haryana.
2. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities
in the State of Haryana. '1
3. All the Senior Most Civil Judge (Sr. Div.)-cum-Chairmen,

Sub-Divisional Legal Services Committees
in the State of Haryana.

No.15107-15172/2011/MS/HALSA
Dated, Chandigarh, the 28.11.2011.

Subject: Revision of Scales of legal fee/legal expenses payable to the advocates, empanelled for providing free legal aid.

Please find enclosed herewith copy of legal fee revised in the meeting of Hon'ble Committee held on 15.11.2011 under Chairmanship of Hon'ble Mr. Justice M.M.Kumar, Judge, Punjab and Haryana High Court-cum-Executive Chairman, Punjab State Legal Services Authority and also consisting of Hon'ble Mr. Justice Jasbir Singh, Judge, Punjab and Haryana High Court-cum-Executive Chairman, U.T. Legal Services Authority, Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court-cum-Executive Chairman, Haryana State Legal Services Authority, Hon'ble Mr. Justice Hemant Gupta, Judge, Punjab and Haryana High Court-cum- Chairman, High Court Legal Services Committee. The revision of legal fee/legal expenses shall be effective from 1.12.2011.

You are requested to bring the same in the notice of all concerned.
Please acknowledge its receipt.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Annexure 'A'
COUNSEL FEE (HIGH COURT CASES)

Sr.No.	Nature of Case	Revised Rates
1.	<ul style="list-style-type: none"> CIVIL/CRIMINAL WRIT PETITIONS, RSAs; and CRIMINAL APPEALS 	Rs.5,000/- for Civil Writ Pet. Rs.3,000/- Crl. Writ Pet. Rs.3000/- for RSA Rs.5000/- for DB Rs.3000/- for SB
2.	FAOs/RFAs	Rs.3000/-
3.	REVISION (CIVIL/CRIMINAL)	Rs.3000/-
4.	PAROLE MATTERS	Rs.1500/-
5.	BAIL APPLICATION AND OTHER CIVIL/CRIMINAL CASES NOT COVERED AT SR.NO.1 TO 4	Rs.2000/- for DB Rs.1500/- for SB (For second bail application subject to approval by Member Secretary half of the amount of first bail application)

B. COUNSEL FEE (TRIBUNAL CASES AT CENTRAL/STATE LEVEL)

Sr.No.	Nature of Case	Revised Rates
1.	ORIGINAL JURISDICTION	Rs.3000/- (contested) Rs.1500/- (uncontested)
2.	APPELLATE JURISDICTION	Rs.2000/- (contested) Rs.1000/- (uncontested)

C. COUNSEL FEE (TRIBUNAL CASES AT DISTRICT LEVEL)

Sr.No.	Nature of Case	Revised Rates
1.	ORIGINAL JURISDICTION	Rs.2000/- (contested) Rs.1000/- (uncontested)

D. COUNSEL FEE (DISTRICT AND SUB-DIVISIONS CASES)

Sr.No.	Nature of Case	Revised Rates
1(a).	SESSION TRAIL	Rs.5000/- (contested) Rs.2500/- (uncontested cases) 1. Category of uncontested cases includes: a) cases wherein accused/applicant pleads guilty before framing charges b) cases where accused confesses his guilt.
2.	MAGISTRIAL TRAILS	Rs.3000/- (contested) Rs.1500/- (uncontested)
3.	CIVIL SUITS, RENT PETITION, MACT, HMA, LAC ETC.	Rs.3000/- (contested) Rs.1500/- (uncontested)
4.	BAIL APPLICATIONS IN	Rs.1000/- for main application

	SESSIONS TRIALS	Rs.500/- for second application subject to approval by Secretary.
5.	BAIL APPLICATIONS IN MAGISTERIAL TRIALS	Rs.500/- for main application Rs.300/- for second application subject to approval by Secretary.
6.	CASES BEFORE THE REVENUE, EXECUTION AND OTHER AUTHORITIES	Rs.1000/-
7.	CIVIL/CRIMINAL APPEALS AGAINST THE ORDERS OF JUDICIAL COURTS	Rs.2000/- (contested) Rs.1000/- (uncontested)
8.	APPEALS AGAINST INTERM ORDERS	Rs.1500/-
9.	EXECUTION PETITIONS	Rs.1500/- (contested) Rs.750/- (uncontested)
10.	APPEALS AGAINST ORDERS IN BAIL MATTERS BEFORE THE SESSIONS COURT	Rs.1000/-
11.	APPEALS AGAINST ORDERS OF EXECUTIVE/REVENUE/OTHER AUTHORITIES	Rs.1500/- (contested) Rs.500/- (uncontested)

General Conditions:-

1. In cases disposed of through ADR Mechanism like Lok Adalat, Arbitration and Mediation and Conciliation, a counsel shall be given full fee.
2. In connected cases, the counsel shall be given full fee in the main case and in every connected case, half fee shall be payable subject to maximum limit of Rs.10,000/-
3. Counsel shall be paid 50% fee and full expenses/clerkage in advance at the time of filing Power of Attorney in a case and the remaining fee shall be paid at the conclusion of the trial/case.
4. Costs including adjournment costs awarded by the Court in favour of the legal aid beneficiary will be paid to the Authority.
5. Fees payable in any case not covered in the schedule specifically shall be at the discretion of the Member Secretary whose decision shall be final.
6. In the event of any doubt or difference of opinion regarding the honorarium payable, the decision of the Member Secretary shall be final and binding.

7. When any legal aid counsel is changed due to incapacitation or cessation of active practice during the course of litigation, the new counsel shall be given full fee irrespective of the fact that advance fee and already been paid to earlier counsel.
8. The revised rates of the Fee/honorarium shall be applicable from 1st December, 2011. Cases already settled will not be re-opened (unless notified by the Authority). The revised fee schedule shall be made applicable to the cases allocated after 1st December, 2011.
9. In every case 10% of legal fee will be paid as clerkage and another 10% as legal expenses.
10. No amount shall be payable for legal advice as the same is to be rendered by retainers.

No.15452-15472(LA-II)2011/MS/HALSA,

From

Deepak Gupta,
Additional District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Additional Sessions Judges(I)-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana.

Dated, Chandigarh, the 30.11.2011.

Subject: Clarification regarding Honorarium to the Advocates.

Sir /Madam,

As directed by Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman, Haryana State Legal Services Authority it is clarified that honorarium of Rs. 500/- per day for the Advocates who perform the duties for training to the PLVs or In charge of Legal Literacy Clubs be granted. Similarly honorarium of Rs. 500/- per day be granted to the Advocates, who visit the Protection Centre for rendering legal assistance/counselling to newly wedded couples who marry against the wishes of their parents.

You are requested to circulate the said instructions amongst the Advocates on the panel of District Legal Services Authorities as well as Sub-Divisional Legal Services Committees of your respective Sessions Division(as the case may be).

Yours sincerely,

SD/-
(Deepak Gupta)

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh

To

The Chairman,
Permanent Lok Adalat
Public Utility Services,
Ambala, Bhiwani, Faridabad, Gurgaon, Hissar,
Karnal, Panchkula, Rewari, Rohtak, Sonapat and Sirsa.

No. 1046-1056/2013/LA-III/MS/HSLSA

Dated, Chandigarh, the 7.1.2013.

Subject: Organisation of regular legal literacy camps in remote rural areas at least once a week on Sundays or holidays.

Sir/Madam,

This Authority has established eleven Permanent Lok Adalats for Public Utility Services at Ambala, Bhiwani, Faridabad, Gurgaon, Hissar, Karnal, Panchkula, Rewari, Rohtak, Sonapat and Sirsa, but much work is not being catered due to non awareness of Local Public regarding these Permanent Lok Adalats for Public Utility Services.

As per directions of this Authority all the District Legal Services Authorities/Sub Divisional Legal Services Committees are holding Legal Literacy Camps regularly in remote rural areas and urban slums to apprise the people about the legal aid schemes and create mass awareness about their basic legal rights. These Camps are being attended by retired judicial officer, executive officers, lawyers, law teachers, Para Legal Volunteers and social workers.

Now I have been desired by Hon'ble Mr. Justice Satish Kumar Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority that the Chairmen/Members of Permanent Lok Adalats for Public Utility Services be also involved in the Legal Literacy Mission.

In view of the above, you are requested to attend at least two Legal Literacy Camps/Seminar in your respective Districts and at least one Camp/Seminar at the station of Camp Court in a month on Saturday/Sunday and address the general public regarding benefits of Permanent Lok Adalat for Public Utility Services in these Camps.

Sd/-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

No. 1057-1078(LA-III) 2013/MS/HSLSA, Dated, 7.1.2013

1. A copy of the same is forwarded to the District & Sessions Judge-cum-Chairman, District Legal Services Authority, Ambala, Bhiwani, Faridabad, Gurgaon, Hissar, Karnal, Panchkula, Rewari, Rohtak, Sonapat and Sirsa for information.

2. A copy is forwarded to the Secretary, District Legal Services Authority, Ambala, Bhiwani, Faridabad, Gurgaon, Hissar, Karnal, Panchkula, Rewari, Rohtak, Sonapat and Sirsa for information and making necessary arrangements.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

- 1 All District & Sessions Judges/
Additional District & Sessions Judge (I)-cum-Chairmen,
District Legal Services Authorities in the State of Haryana.
2. All the Chief Judicial Magistrates, Secretaries,
District Legal Services Authorities in the State of Haryana.
3. All the Additional Civil Judges (Senior Division)/ Senior Most Civil
Judges (Junior Division) -cum-Chairmen,
Sub-Divisional Legal Services Committees in the State of Haryana.

No. 1400-1465/LA-III/2013/MS/HSLSA
Dated, Chandigarh, the 11.1.2013.

**Subject: Organisation of regular legal literacy camps in remote rural areas
at least once a week on Sundays or holidays.**

*Reference: Letter No. 4283-4340/23/LA-II/2007/MS/HSLSA, dated 14.5.2005 and
letter No. 6766-6805/LA-II/2009/MS/HSLSA, dated 26.5.2009 issued
by this Authority.*

Sir/Madam,

Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority has been pleased to revise the honorarium of Rs. 200/- payable to the retired Judicial/Executive Officers, Law Teachers, Social Workers and Advocates to 500/- per day in addition to conveyance allowance incurred by them so that they may take more interests for holding the Legal Literacy/Legal Awareness Camps/Seminar in the remote rural and urban slums areas in the State of Haryana.

You are requested to bring the revised honorarium/daily allowance in the notice of all concerned.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

1. All District & Sessions Judges/
Additional District & Sessions Judge (I)-cum-Chairmen,
District Legal Services Authorities in the State of Haryana.
2. All the Chief Judicial Magistrates, Secretaries,
District Legal Services Authorities in the State of Haryana.
3. All the Additional Civil Judges (Senior Division)/ Senior Most Civil
Judges (Junior Division) -cum-Chairmen,
Sub-Divisional Legal Services Committees in the State of Haryana.

No. 3766-3832/LA-III/2013/MS/HSLSA
Dated, Chandigarh, the 26.2.2013.

**Subject: Organisation of regular legal literacy camps in remote rural areas
at least once a week on Sundays or holidays.**

*Reference: Letter No. 5155-5209(23)/MS/HSLSA, dated 30.8.2001, letter No.
3846-3881/2002/MS/HSLSA, dated 20.5.2002 and letter No. 42-83-
4340(23)(LA-II)2007/MS/HSLSA dated 14.5.2007.*

Sir/Madam,

This Authority vide letter under reference requested you to hold weekly Legal Literacy/Legal Awareness Camps/Seminars on Sundays and holidays in remote rural areas and urban slums to apprise the people about legal aid schemes and create mass awareness about their basic legal rights. A list of topics to be addressed in Legal Literacy/ Awareness Camps was also sent to you.

Now, the National Commission for Women has given the following recommendations for organizing gender sensitization Programmes, which is reproduced as below:-

Gender sensitizations programmes should be initiated at Panchayat, Block, Tehsil and State Level. Boys and men (irrespective of their marital status) across the State should be educated and sensitized about gender issues through Nukar Nataks, Seminars, interactive sessions in local dialects.

In view of the above, you are requested to include the topics of Gender sensitizations programmes in the list of topics to be addressed in the Legal Literacy/Awareness Camps and ensure wide publicity about the concepts of “**Gender sensitizations programmes**” through the empanelled Advocates/Para Legal Volunteers by holding Legal Literacy/Awareness Camps/Seminars in your district/sub division.

Please send a report regarding implementation of the same.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No. 3833/2013/LA-III/MS/HSLSA, dated 26.2.2013.

A copy is forwarded to the Member Secretary, Haryana State Commission for Women, Panchkula vide his/her letter No. 1357-58 dated 11.2.2013 for information.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO No.142-143, Sector 34-A,
Chandigarh.

To

The Secretaries-cum-
Chief Judicial Magistrates,
District Legal Services Authorities,
In the State of Haryana.

No.6129-49/2013/MS/HSLSA,
Dated, Chandigarh, the 1.4.2013

Subject: Secretaries, DLSA's of Haryana to join the District Administration in the Night Halts held in their respective Districts and also to attend meetings of District Grievance Committee.

On the instructions of the Government issued from time to time on the aspect of "Night Halts" in villages for hearing the redressal of public grievance, the Deputy Commissioners are visiting the villages of Haryana with Night Halts. It is very important tools for connection with the public at large. The Night halts by Senior Officers, especially at the level of Deputy Commissioners and SDOs (Civil) bring them in touch with the people at grass root level and they are able to feel the pulse of the people as well as discomfort and problems prevailing in that villages. Efforts are made to redress their grievances which generate goodwill for the District Administration and the Government. Moreover, the residents of said villages also come forward to help the District Administration in every possible way, checking of attendance in school, checking the quality of development work etc.

In view of the Night Halts by the Deputy Commissioners and other Senior Officers of the District Administration it was felt that most of the people in the villages have also legal problems. Your presence in the said Halts may help the people/residents of Haryana in solving their legal problems by providing necessary legal services on the spot. Said matter was placed before the Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab & Haryana High Court, Chandigarh and Executive Chairman of this Authority.

I have been asked by the Hon'ble Executive Chairman of this Authority to direct you to join the District Administration in the Night Halts held in their respective Districts and also to attend meetings of District Grievance Committee, whenever held and help the people by providing necessary legal services on the spot for resolving their legal problems.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst.No.6150-92/2013/MS/HALSA, dated, Chandigarh, the 1.4.2013.

A copy is forwarded to:-

1. The District & Sessions Judges-cum-Chairmen, District Legal Services Authorities in the State of Haryana for information and necessary action/
2. All the Deputy Commissioners-cum-Member of District Legal Services Authorities in the State of Haryana for information.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

- 1 All District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities in the State of Haryana.
2. All the Chief Judicial Magistrates, Secretaries,
District Legal Services Authorities in the State of Haryana.
3. All the Additional Civil Judges(Senior Division)/ Senior Most Civil
Judges(Junior Division) -cum-Chairmen,
Sub-Divisional Legal Services Committees in the State of Haryana.

No. 24809-24876/LA-III/2013/MS/HSLSA
Dated, Chandigarh, the 6.9.2013.

Subject:- Awareness Programme on the occasion of Independence Day/Republic Day.

Sir/Madam,

Legal Awareness is much needed in Haryana State where workers and farmers exist in large numbers. In remote rural areas, people are still ignorant about their basic legal rights. Due to lack of legal awareness and knowledge of ordinary laws, the poor are not only exploited by unscrupulous persons, but are also denied the benefits of various programmes and schemes which are floated by the Haryana State Legal Services Authority under the aegis of National Legal Services Authority (NALSA).

Even if the legal framework is in place and remedies to address grievances exist, poor and disadvantaged people often are not empowered have to accesses to those institutions, because of the lack of knowledge about basic rights and working of the legal system. Legal aid is not reaching out effectively to all people seeking legal assistance.

With a view to apprise the people about the legal aid schemes and create mass awareness about their basic legal rights in rural areas, regular legal literacy camps are held by involving retired judicial/executive officers, law teachers,

law students, social workers, empanelled Advocates and Para Legal Volunteers in the State of Haryana every week on **Saturday and Sunday** without fail

Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority has directed me to request you that in addition to above, you should conduct Legal Awareness Camps/Seminars in schools, colleges or villages on the occasion of Independence Day and Republic Day every year in which the general public be made aware of their constitutional rights, fundamental rights and their duties by deputing Panel Advocates as resource person who are assisted by 2-3 Para Legal Volunteers.

You are also requested to send the detailed report along with photographs of the said campaign to this Authority immediately after conducting the Camps/Seminars.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No.16316-16336/2010/MS/HSLSA
 H.S. Bhangoo
 District & Sessions Judge-cum-Member Secretary
 Haryana State Legal Services Authority
 SCO-142-143, First Floor, Sector 34 A
 Chandigarh

To All the Chief Judicial Magistrates-cum-Secretaries
 District Legal Services Authorities
 in the State of Haryana

Dated, Chandigarh, the 25.11.2010.

Subject: LEGAL SERVICES HELPLINE

In order to achieve the objective of "Access to Justice For All", HALSA had started legal services helpline. It has been desired by the Hon'ble Executive Chairman, Haryana State Legal Services Authority that this service through helpline should also be initiated at District levels. So, you are requested to start a Legal Services Helpline in your District on the telephone connection already provided to each District Legal Services Authority. This helpline will operate from 10 A.M. to 5 P.M. on all working days. You may prepare a roster of the Legal Panel Advocates who will provide this service. Each day can be divided into two shifts, i.e. from 10 A.M. to 1 P.M. attended by one Advocate and the second shift from 2 P.M. to 5 P.M. attended by another Advocate.

A register will be maintained wherein the Advocates on duty will enter the following details:-

Name of the Applicant	Husband/Father's Name	Address with Contact No.	Date & Call Receiving Time	Brief of grievance	Advice given

A copy of the entries in this register shall be sent every month to this Authority along with roster of the Advocates who remained on duty and a statement showing the number of calls received in the month. It will not be necessary that the Advocate must immediately give a solution to the problem posed by the caller. If the Advocate needs to go through the relevant law, he may do so and thereafter call back the person who had sought the advice and answer his query.

This helpline service should be well-advertised so that every person in the District is aware of the helpline number. You may advertise this helpline service through local cable network and through newspapers, pamphlets etc. A wall painting or a board shall also be installed at the office of District Legal Services Authority giving information about this helpline service.

Kindly send the compliance report by 6th of December, 2010.

Sd/-
Member Secretary

From

Deepak Gupta,
Additional District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Additional District & Sessions Judges (I)-cum-Chairmen,
District Legal Services Authorities,
in the State of Haryana.

No.2794-14 (LA-II) 2012/MS/HALSA,
Dated, Chandigarh, the 6.2.2013

**Subject: Benefits to Differently-abled persons in the State of Haryana-
Disability Certificate.**

In English Newspaper 'The Tribune' dated 18.6.2012, a news item appeared with the heading "Three of 5 disabled have no proof of their condition" wherein it has been mentioned that three in every five differently-abled persons in India have no proof of their disability. Seventeen years after the Government enacted the "Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995" to make life easier for such persons, evidence from across the country shows that only 39.13 % of them have been issued disability certificates.

It has been reported that in Haryana State, there are **4.55 lakh disabled persons, out of whom, disability certificates had been issued to 63.94 % disabled persons and thus, 36.06 % persons are still waiting for their disability certificates** and cannot have access to the rights guaranteed to them under the law – be it transport concessions, unemployment allowance, job reservations or quotas in educational institutions or to avail benefits of rehabilitation policies or other schemes formulated by Government such as Poverty Alleviation Scheme or Insurance Scheme, etc. Due to this, year after year the posts reserved for the differently-abled persons in Government offices and seats set aside for them in educational institutes go vacant.

A disability certificate is the very foundation of the life of a differently-abled person. But the procedure to get this document is so complex in India that most differently-abled persons mainly the poor, never manage to get it. Under the law, the disability certificate is issued by a medical authority notified by the State Government. Each such medical authority is constituted at the district level and is supposed to receive applications from the differently-abled persons, assess their disability and issue them certificates within a week from the receipt of individual application, if the disability is assessed at 40 %. Only a Government Doctor is authorized to issue a disability certificate for which an applicant is required to come to the District Government Hospital and present his case before the medical authority constituted for the purpose.

In an editorial, which appeared in the Tribune with the title “Denial of a fact – Cannot change the figures of disability” it has been mentioned that most disabled remain invisible in our country. One, they are stigmatized; two, the infrastructure is not disabled friendly, which keeps them confined to the four walls of home. And then to justify all injustices of life, we have the ultimate theory of *Karma* – especially applied to the disabled – to wash off our hands.

It has been further mentioned that though the government has changed the nomenclature for the disabled by re-coining the phrase ‘differently-abled’, it has failed to get them special attention. Nor could it lend the concerned departments more sensitive to tackle the issue. What is more shocking is the fact that after 65 years of Independence, empowered with a Constitution that guarantees equal opportunities to all, we have not found a mechanism to give a certification of disability to the 100 million disabled of the country, which would help them avail many benefits they are entitled to – like transport concession, job reservation or the benefit of a quota in educational institutions, etc.

It has also been reported that out of the 216.3 lakh differently-abled persons in India (about 5 % of the total population), only 84.62 lakh have been given an official proof of disability by the Government so far. That too after several organizations clamored for their rights. The rest of the discourse – on what should be done to help them maximize their potential would follow only after it is ascertained that they do suffer from about 40 % of disability. It is intriguing that we have the wherewithal for the most sophisticated technologies of our times, yet we fail to offer basic dignity to such a large population.

As per Section 12(d) of Legal Services Authorities Act, 1987 and Rule 19(d) of the Haryana State Legal Services Authority Rules, 1996 all persons with disability as defined in clause (i) of Section 2 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 are entitled to get legal services irrespective of any income limit. But for availing this benefit, the person is required to submit a copy of disability certificate along with application for legal service. As per above said report of the Newspaper, 36.06 % out of 4.55 lakh persons, i.e. 1,64,073 differently-abled persons in the State of Haryana have not been issued Disability Certificates and so, they will not be able to avail the benefits of legal services and other benefits.

Though some of the disabled persons may be able to visit Front Offices of the DLSA or SDLSC of their respective District/ Sub-Division or Legal Aid Clinics established in the State of Haryana and can get the papers prepared for obtaining disability certificates, but large number of them may not be able to visit even the Front Offices of the DLSA or SDLSC of their respective District/ Sub-Division or Legal Aid Clinics due to disability.

In view of above, I have been desired by Hon’ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request you to instruct the Para Legal Volunteers of your respective Districts to reach such persons personally and help them to apply before the appropriate authority for getting disability certificate by drafting applications, petitions, etc. or by filling up the necessary forms and completing the requisite formalities and also to make them aware of the benefits to which they are entitled to.

His Lordship has further requested to take up this matter with Civil Surgeon as Agenda item in the meetings of your respective DLSA and discuss the issue with a view that maximum number of such people can be helped to obtain disability certificate, which would be helpful to them to avail benefit of various welfare schemes meant for them.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No. 2815-36(LA-II) 2013/MS/HALSA,

Dated 6.2.2013

A copy is forwarded to the Director General, Health Services, Sector 6, Panchkula, Haryana with request to issue necessary directions to all the Civil Surgeon's in the State of Haryana, so as to cooperate with District Legal Service Authority in this regard. .

A copy is forwarded to all the Secretaries of District Legal Services Authorities in the State of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No.24932-24996(LA) 2013/MS/HSLSA,

Deepak Gupta
District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

1. All the District & Sessions Judges-cum-Chairpersons,
District Legal Services Authorities, in the State of Haryana
2. All the Chief Judicial Magistrate-cum-Secretaries
District Legal Services Authorities
in the State of Haryana.
3. All the Additional Civil Judges (Senior Division)-cum-Chairmen,
Sub-Divisional Legal Services Committees in the State of
Haryana.

Dated, Chandigarh, the 9.9.2013.

Subject: Providing basic facilities like toilets and drinking water at Legal Aid Centres and to protect the identity of children who suffer from HIV/AIDS.

The Member Secretary, National Legal Services Authority, vide letter no. L/45/2012/NALSA, dated 05.09.2013(copy enclosed) informed that a resolution was adopted in the meeting of the Central Authority of National Legal Services Authority held on 20.04.2013, to the effect that State Legal Services Authorities shall ensure that basic facilities like toilets and drinking water are provided at Legal Aid Centres. She has further informed that as resolved in the said meeting that State Legal Services Authorities should proactively intervene to protect the identity of children who suffer from HIV/AIDS or are generally victims so that their names are not published by the media without care and the identity of children are protected at all times.

In view of above, you are requested to comply with the above said directions forthwith and send the compliance report to this Authority.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No. 9072-9092(LA)/2010/MS/HSLSA

H.S.Bhangoo,
District and Sessions Judge
and Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh-160022.

To

All District and Sessions Judges/
Additional District and Sessions Judge-1
-cum-Chairmen of District Legal Services Authorities
in the State of Haryana.

Dated, Chandigarh, the 9.7.2010.

Subject: - Scheme for Legal Services to Disaster Victims through Legal Services Authorities.

Sir,

A scheme for legal services to disaster victims through Legal Services Authorities was forwarded by National Legal Services Authority (NALSA) which was sent to you by this Authority vide letter No. 9097-9115 dated 20.7.2009. It is hoped that as per requirements of this scheme you must have established a Core group, to spring into action in the event of disaster, whether manmade or natural. A copy of the aforesaid scheme is again being sent to you along with this letter. The constitution of the Core group is described in Para 5 of this scheme.

As per news reports appearing in various Newspapers, vast areas of State of Haryana are in the grip of floods as a result of the recent heavy Monsoon showers. The victims of such disaster are often taken unaware and are subjected to face the grim situation of loss of life, becoming homeless, destruction of property or damage and degradation of environment.

As per the aforesaid scheme, District Legal Services Authority is required to get in touch with the Disaster Management Authority of the State and district and gather the details of the steps taken by the latter. The Core group set up by District Legal Services Authority is required to immediately proceed to the area where the disaster has occurred and get involved in the work of relief, without causing any hindrance to the smooth flow of the relief operations.

The various activities, which are required to be carried out, are fully detailed in the copy of the scheme being sent to you.

It has been desired by Hon'ble Executive Chairman of this Authority that immediate steps be initiated by District Legal Services Authorities, to implement the aforesaid scheme for legal services to the disaster victims. All the activities carried out by District Legal Services Authority shall be got photographed. Wide publicity should also be given to this scheme, so that any person in need, can approach the District Legal Services Authority for protection and enforcement of his rights.

Kindly intimate whether Core group has been established by you and send a detailed report regarding steps taken by you for implementing this scheme. Your report should reach this office before 25.7.2010.

Encl: As above.

Yours sincerely,

Sd/-

(H.S.Bhangoo)

From No. 19001-19021(LA-III)/2013/MS/HSLSA

The Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

All District and Sessions Judges/
Additional District and Sessions Judge-1-cum-Chairmen,
District Legal Services Authorities in the State of Haryana.

Dated, Chandigarh, the 19.6.2013

Subject:- Scheme for Legal Services to Disaster Victims through Legal Services Authorities.

Sir/Madam,

A scheme for legal services to disaster victims through Legal Services Authorities was forwarded by National Legal Services Authority (NALSA) which was sent to you by this Authority vide letter No. 9097-9115 dated 20.7.2009. It is hoped that as per requirements of this scheme like previous years you must have established a Core group this year also, to spring into action in the event of disaster, whether manmade or natural.

As per news reports appearing in various Newspapers, vast areas of State of Haryana are in the grip of floods as a result of the recent heavy Monsoon showers. The victims of such disaster are often taken unaware and are subjected to face the grim situation of loss of life, becoming homeless, destruction of property or damage and degradation of environment.

As per the scheme, District Legal Services Authority is required to get in touch with the Disaster Management Authority of the State and district and gather the details of the steps taken by the latter. The Core group set up by District Legal Services Authority is required to immediately proceed to the area where the disaster has occurred and get involved in the work of relief, without causing any hindrance to the smooth flow of the relief operations.

The various activities, which are required to be carried out, are fully detailed in the copy of the scheme already sent to you.

It has been desired by Hon'ble Executive Chairman of this Authority to ask you to send a detailed report and steps taken by you and the relief/help provided to the Disaster victims.

Yours sincerely,

Sd/-
(Deepak Gupta)

Endst. No. 19022-19042(LA-III)/2013/MS/HSLSA dated 19.6.2013.

A copy of the above is forwarded to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the State of Haryana for information and necessary action.

Sd/-
(Deepak Gupta)

From No. 9097-9115/2009/MS/HSLSA

H.S.Bhangoo,
District and Sessions Judge
and Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh-160022.

To All District and Sessions Judges/
Additional District and Sessions Judge-1
-cum-Chairmen of
District Legal Services Authorities
in the State of Haryana.

Dated, Chandigarh, the 20.7.2009.

Subject:- Scheme for Legal Services to Disaster Victims through Legal Services Authorities.

Sir/Madam,

A Scheme for Legal Services to Disaster Victims through Legal Services Authorities has been received from the National Legal Services Authority (NALSA) and the same is being sent herewith with the request to implement the same in letter and spirit in your district.

Progress report regarding implementation of the above said scheme be sent to this Authority at the earliest.

Yours sincerely,

Encl: As above.

Sd/-
(H.S.Bhangoo)

Letter No. 3110-28/MS/HSLSA
Dated: 1.5.2001.

To

All the District & Sessions Judges/
Senior Most Additional District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities in the State of Haryana.

Subject: Lok Adalats.

Please find enclosed herewith a copy of the letter No. 5910-28/GA-1, dated 26.4.2001 addressed to all District SPs in Haryana by the Director General of Police, Haryana in which he has mentioned that in non-cognizable cases, if the complainant arrives at a compromise with other party then instead of writing the compromise in the police station itself, the parties should be sent to nearest Lok Adalat which are functioning at the district headquarter level and a note to this effect that parties have been directed to contact the nearest Lok Adalat for recording of their statements and compromise be recorded in the 'Roznamcha' and compromise memo submitted by the parties in the police station, if any.

Yours sincerely,

Sd/-
(R.S. Virk)

Copies to: - All the Chief Judicial Magistrates-cum-Secretaries/Senior Most Additional Civil Judges-cum-Chairmen, District Legal Services Authorities/Sub-Divisional Legal Services Committees in the State of Haryana.

Sd/-
(R.S. Virk)

D.O. Letter No.7304-59/MS/HSLSA
Dated 13-12-2001

To

1. All the District & Sessions Judges/
Senior Most Additional District & Sessions Judges-cum-Chairmen
2. Chief Judicial Magistrate-cum-Secretaries,
District Legal Services Authorities and
3. Additional Senior most Civil Judges-cum-Chairmen,
Sub-Divisional Legal Services Committees
in the State of Haryana.

Subject: Regarding Refund of Court Fee Despite Orders Passed by Lok Adalats as per provisions of Haryana State Legal Services Authority Rules, 1996.

Please find enclosed herewith a copy of letter No.20/4/2000-4JJ(I), dated 5.12.2001 receive from the Financial Commissioner & Secretary to Government of Haryana, Administration of Justice of Department addressed to Commissioners, Deputy Commissioners and Revenue Officers in the Haryana State regarding refund of Court Fee in respect of cases settled through the medium of Lok Adalat.

2. This is for your information necessary action.

Your sincerely,

Sd/-
(R.S. Virk)

D.O. Letter No. 5140-58/MS/HSLSA
Dated 15-7-2002

To

All the District & Sessions Judges/
Senior Most Additional District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities in the State of Haryana.

Subject: Sending the details of notable cases.

It is requested that while sending the monthly statistical report the details of notable cases such as those which had remained pending in the court for a decade or so, or cases involving reunion of estranged husband and wife, or disputing brothers etc., or any such case which in your opinion deserves attention in view of such case(s) being settled by way of compromise through the medium of Lok Adalat should be specifically brought to the notice of this Authority for being highlighted in the press and details whereof could also be forwarded by this Authority for being published in the "Nyaya Deep" an official news letter of National Legal Services Authority for highlighting the importance of Lok Adalats.

Yours sincerely,

Sd/-
(R.S.Virk)

Endst. No. 5159-77(83)2002/MS/HSLSA, dated 15.7.2002.

A copy of the above is forwarded to all the Chief Judicial Magistrates-cum-Secretaries of District Legal Services Authorities in the State of Haryana for information and necessary action.

Sd/-
(R.S.Virk)

No.8440-8453(LA-I)/2011/MS/HALSA

From

Deepak Gupta,
Addl. District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Addl. District & Sessions Judge (I)-cum-
Chairmen,
District Legal Services Authorities
in the State of Haryana (except Ambala, Gurgaon, Rohtak,
Panchkula, Rewari, Sirsa and Kurukshetra
since Permanent and Continuous Lok Adalat –
Samjhauta Sadan is set up there).

Dated, Chandigarh, the 15.7.2011.

Subject: Holding of Daily Lok Adalats.

Reference this Authority letter No. 2510-21 dated 7-8-1998 vide which you were requested to designate one Judicial Officer of the Superior Judicial Services and one Judicial Officer from HCS (Judicial) as Lok Adalat Judge at District Head-quarter and at the Sub-Divisional Head-quarter on rotational basis for a month or a quarter for making the Lok Adalat a Permanent & Continuous Process. Again this Authority vide letter No. 6405-16 dated 30-8-2000 requested your goodself to send the roster of serving Judges who may have been deputed by you to hold Permanent & Continuous Lok Adalats on rotation basis at the District headquarter as well as Sub-Division head-quarter in future.

Now, I have been desired by Hon'ble Mr. Justice Adarsh Kumar Goel, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request you to hold Daily Lok Adalat in your Sessions Division.

It has been desired that every court in your session division converts into a Lok Adalat from 2:00 p.m. to 2:30 p.m., extendable to 3:00 p.m. depending upon quantum of work [4.00 p.m. to 4:30 p.m. extendable upto 5:30 p.m. from August onwards]. Said Lok Adalats are meant to make the Lok Adalat a permanent and continuous process.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Member Secretary,
Haryana State Legal Services Authority,
II Floor, New Block, Old District Court,
Sector-17-C, Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.

No. 10325-45(LO) /2015/MS/HALSA
Dated, Chandigarh, the 14.8.2015.

Subject: Payment of honorarium to Judicial Officers and other staff members who participate in the monthly National Lok Adalats and in other Lok Adalats on holiday.

Reference:- Letter No. 4780-4820(LO)/2015/MS/HALSA Dated, 21.04.2015.

After getting necessary approval from the Hon'ble Executive Chairman of this Authority, vide letter under reference, the following rates of honorarium were fixed for the Officers who preside over the Benches and the officials who assists the Benches of Monthly National Lok Adalats (w.e.f. 14.02.2015) or any other Lok Adalats which are held on holidays i.e. on the day on which Courts are not working:-

Sr. No.	Officers/Officials	Amount of Payment
1.	Retired High Court Judges	Rs. 5000/-
2.	District Judges/Additional District Judges	Rs. 3500/-
3.	Secretary, DLSA/Civil Judge/CJM/JMIC	Rs. 2500/-
4.	Member, Lok Adalat	Rs. 1000/-
5.	Grade – A Officers	Rs. 1000/-
6.	Grade – B Employees	Rs. 900/-
7.	Grade – C Employees	Rs. 600/-
8.	Grade – D Employees	Rs. 400/-

However, this Authority received certain queries seeking clarification regarding the Honorarium to be paid to the Chairman Permanent Lok Adalat/Public Utility Services. The matter was put up before the Hon'ble Executive Chairman of this Authority. After considering the matter His Lordship has approved the payment of Rs. 3500/- to the Chairman of Permanent Lok Adalat/ Public Utility Services as honorarium is being paid to the learned District and Sessions Judges/Additional

District and Sessions Judges. However, it is clarified that honorarium to Members of Permanent Lok Adalat/ Public Utility Services shall be paid @ Rs. 1000/-

All concerned be informed accordingly.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No. _____/LO/2014/MS/HALSA dated _____.

A copy is forwarded to the following:-

1. The Member Secretary, National Legal Services Authority, 12/11, Jamnagar House, Shahjahan Road, New Delhi-110011 for information.
2. All the District and Sessions Judges-cum-Chairpersons, District Legal Services Authorities, in the State of Haryana for information.
3. All the Chairpersons, Permanent Lok Adalat/Public Utility Services, in the State of Haryana with the request to depute minimum staff as far as possible for assisting the Bench for the Monthly National Lok Adalats.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Additional District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Addl. District & Sessions Judge (I)-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana (except Ambala, Gurgaon,
Rohtak, Panchkula, Rewari, Sirsa and
Kurukshetra since Permanent and
Continuous Lok Adalat - Samjhauta Sadan is set up there).

No. 13269-83(LA-I)/2011/MS/HALSA
Dated, Chandigarh, the 24-10-2011

Subject: Holding of Daily Lok Adalats.

As desired by Hon'ble Executive Chairman of Haryana State Legal Services Authority, this Authority vide letter no.8440-53 dated 15.7.2011 requested you to hold Daily Lok Adalat in your Sessions Division.

Regulation 20 of Haryana Legal Services Authority Regulations, 1998 provides that:

(1) At District Level: The Secretary of the District Authority organizing the Lok Adalat shall with the approval of the Chairman constitute Benches of the Lok Adalats, each bench comprising two or three of the following:-

- (i) A sitting or retired Judicial Officer;
- (ii) A member of the legal profession; and
- (iii) Any other eminent person in the field of law, medicine or a social worker."

Now, I have been desired by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority to request you to prepare a panel of Members, who are readily available on all working days during the sittings of Daily Lok Adalats and send the same to this

Authority for approval. Said Panel of Members of Lok Adalat may include panel lawyers, or any eminent person in field of law, medicines or social worker. Para-legal Volunteers may also be considered if found, otherwise eligible.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No.13284-97/2011/MS/HALSA, dated, Chandigarh, the 24-10-2011

A copy of the above is forwarded to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities except Ambala, Gurgaon, Rohtak, Panchkula, Rewari, Sirsa and Kurukshetra in the State of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

The Member Secretary,
Haryana State Legal Services Authority,
Old District Court Complex, 2nd Floor Sector-17
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities in the State of Haryana.

No. MS/HSLSA/LA-III/F-90/2014/15197-217
Dated, Chandigarh, the 5.8.2014

Subject: Holding Jail Lok Adalats by the Secretary, District Legal Services Authorities in the State of Haryana.

In supersession of this Authority letter No. MS/HSLSA/LA-III/F-90/2014/14216-14236 dated 10.7.2014.

I am directed to inform you that Hon'ble Mr. Justice S.K.Mittal, Judge High Court of Punjab & Haryana and Executive Chairman, Haryana State Legal Services Authority has been pleased to direct to hold Jail Lok Adalats on 1st Wednesday of every month in the jails or on the next working day if 1st Wednesday happens to be holiday apart from the schedule of Lok Adalats in Jails already fixed by this Authority.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh

Endst. No. MS/HSLSA/LA-III/F-90/2014/15218-38 dated 5.8.2014

A copy is forwarded to all the District & Sessions Judges-cum-Chairmen, District Legal Services Authorities in the State of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No.7336-56 (Mediation) /2014/MS/HALSA

Deepak Gupta,
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
Second Floor of New Block Building,
Old District Court, Sector-17,
Chandigarh.

To All the Nodal Officers/Chief Judicial Magistrates
-Cum-Secretaries,
District Mediation and Conciliation Centres in the State of Haryana.

Dated, Chandigarh, the 27.3.2014.

Subject: - Honorarium for Mediators – Letter dated 9.12.2013 of MCPC.

Please refer to this Authority letter No.31994-32014 (Mediation)/2013/MS/HALSA dated 10.12.2013 along with which letter received from Member Secretary, Mediation and Conciliation Project Committee of Hon'ble Supreme Court of India in respect of Honorarium to be paid to the Mediators(who are trained by trainers nominated by MCPC), was sent to all of you for necessary compliance.

As per the letter received from Member Secretary, MCPC, only the mediators accredited by MCPC may be paid the remunerations. It was intimated further that only those mediators are accredited by MCPC, who have undergone 40 hours mediation training through the programmes conducted by MCPC and have completed at least 10 mediations resulting in settlement and at least 20 mediations in all.

Some difficulties in making compliance of aforesaid directions have been pointed out by Nodal Officer, District Mediation and Conciliation Centre, Gurgaon.

The matter was put up before the Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority and his Lordship has approved to follow below mentioned guidelines in respect of making honorarium to the trained Mediators in the State of Haryana.

- Honorarium as per the guidelines contained in the letter dated 09.12.2013 of the Member Secretary, MCPC be paid to all the mediators irrespective of the fact whether they are accredited or not, who were imparted 40 hours mediation training prior to 09.12.2013. However, the guidelines shall be complied regarding payment to only the accredited mediators in respect of those mediators, who are imparted 40 hours mediation training through MCPC after 09.12.2013.

- That the bills raised by the mediators prior to instructions dated 09.12.2013 may be disbursed as per old instructions; whereas the bills received after 09.12.2013 from mediators be paid as per new schedule of honorarium contained in the letter dated 09.12.2013, in view of the resolution of the MCPC dated 07.12.2013.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No. _____ / Dated _____.

A copy is forwarded to the following for information and necessary action :-

1. The Member Secretary, Mediation and Conciliation Project Committee, Supreme Court of India, New Delhi-110001 w.r.t. letter dated 9.12.2013.
2. All the District & Sessions Judges-cum-Chairpersons, District Legal Services Authorities in the State of Haryana.
3. The Chief Judicial Magistrate-cum-Secretary, District Legal Services Authority/Nodal Officer, Mediation and Conciliation Centre, Gurgaon w.r.t. letter No.47, dated 15.03.2014.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No.**5901-21** (Mediation) /2014/MS/HALSA

Deepak Gupta,
District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
Second Floor, New Block, Old District Court,
Sector-17, Chandigarh.

To

All the District & Sessions Judges-cum-Chairpersons,
District Legal Services Authorities
in the State of Haryana.

Dated, Chandigarh, the 05-03-2014.

Subject: Regarding Pre-Litigation Desks/Clinic in Mediation & Conciliation Centre.

The matter regarding deputing trained mediators to man Pre-Litigation desk/clinic in the existing mediation centres for settling matrimonial disputes at pre-litigation stage, on daily basis regularly and pay Rs.500/- per day as legal fee was put up before Hon'ble Executive Chairman of this Authority.

I have been directed by His Lordship to request you that for the time being there is no need to depute panel advocates or retainers by rotation, who are also the trained mediator, to man such Pre-Litigation desk/clinic, on daily basis regularly. Instead, it is directed to call Trained Advocate Mediator only as and when any matrimonial case is reported at the Pre Litigation Desk of the District Mediation and Conciliation Centre of your respective District and for that day, an amount of Rs.500/- shall be paid to trained Advocate Mediator.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No.5922-42 (Mediation) /2014/MS/HALSA / Dated 05-03-2014

A copy is forwarded to the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities-cum-Nodal Officers, Mediation and Conciliation Centres in the State of Haryana for information and necessary action.

Sd/-
Member Secretary,

No.21643-21663 (Mediation) /2013/MS/HALSA

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Additional District & Sessions Judges (I)-cum-Chairmen, District Legal
Services Authorities of Haryana.

Dated, Chandigarh, the 18.7.2013.

Subject: Setting up of Pre-Litigation Desks/Clinic as per directions passed in Civil Appeal No. 1794 of 2013 (Arising out of special Leave Petition (Civil) No. 4782 of 2007) titled as K. Srinivas Rao vs. D.A.Deepa.

Sir/madam

This Authority vide letter no. 8504-8524(Mediation)/2013/MS/HALSA, dated 10.5.2013 requested your goodself to set up Pre-Litigation desk/ clinic in the existing mediation centers till ADR Centers are constructed.

Some of the Secretaries of DLSAs intimated to this Authority that there is no Legal Aid Counsel on the Panel of District Legal Services Authority, who is the trained Mediator and sought permission to depute trained Advocate Mediators who are not on the panel of DLSA and also made query regarding quantum of fee to be paid to the trained mediators for manning Pre-Litigation desk/ clinic and from which head of account such fee will be paid.

In this regard, Hon'ble Executive Chairman of this Authority has been pleased to allow you to depute Trained Mediators who are even not on the panel of District Legal Services Authorities, to man Pre-Litigation desk/clinic in the existing mediation centres. His Lordship has further allowed to pay an amount of Rs.500/- per day as legal fee to such Trained Mediators out of the funds provided under **13th Finance Commission grant** of your respective District Legal Services Authority.

Yours sincerely,

-Sd-

(Deepak Gupta)

Endst.21664-21685 (Mediation) /2013/MS/HALSA, dated 18.7.13

A copy of the above is forwarded to the following for information and necessary action:

1. The Director, Mediation and Conciliation Centre, Punjab and Haryana High Court, Chandigarh w.r.t. this Authority earlier letter no. 8525-8546(Mediation)/2013/MS/HALSA, dated 10.05.2013.
2. All the Secretaries-cum-Chief Judicial Magistrates, District Legal Services Authorities of Haryana, w.r.t. this Authority earlier letter no. 8525-8546(Mediation)/2013/MS/HALSA, dated 10.05.2013.

-Sd-

(Deepak Gupta)

No.4724-44 (Mediation)/2015/MS/HALSA

From

Vikram Aggarwal,
District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
Second Floor, New Block, Old District Court,
Sector-17, Chandigarh.

To

All the Nodal Officers/Chief Judicial Magistrates
-Cum-Secretaries,
District Mediation and Conciliation Centres in the State of Haryana.

Dated, Chandigarh, the 21.4.2015.

Subject: Honorarium to be paid to the Mediators.

Please find enclosed herewith letter received through e-mail dated 17.04.2015 from the Member Secretary, Mediation and Conciliation Project Committee, Supreme Court of India in respect of Honorarium for the Mediators throughout the country, as recommended by MCPC in its meeting held on 4th December, 2014 under the Chairmanship of Hon'ble Mr. Justice J.S.Khehar, Judge, Supreme Court of India and Chairman of MCPC, for information and necessary action.

Sd/-

Encl.: As above

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No.4745-66/2015/MS/HALSA dated 21.4.2015.

A copy is forwarded to the following for information and necessary action.

1. All the District & Sessions Judges-cum-Chairpersons, District Legal Services Authorities in the State of Haryana.
2. Ms. Nisha Saxena, Member Secretary, Mediation Conciliation Project Committee, New Delhi in reference to her Email dated 17.04.2015.

Sd/-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

17.04.2015

To,

The Incharge
All Mediation Centre.

Sir/Madam,

This is to inform you that the Mediation and Conciliation Project Committee in its meeting held on 4th December, 2014 under the Chairmanship of Hon'ble Mr. Justice J.S. Khehar, Judge, Supreme Court of India and Chairman, Medication & Conciliation Project Committee, Supreme Court of India has recommended the following honorarium for the mediators throughout the country :-

S.No	Nature of case	Honorarium
1	On settlement through mediation of a matrimonial case [including criminal], custody, guardianship, probate, partition and possession.	Rs.3000/- per case [with two or more connected cases, the maximum would be Rs.4000/-]
2	All other matters.	Rs. 2000/- per case [with two or more connected cases, the maximum would be Rs.3000/-]
3	Connected case	Rs.500/- per case subject to a maximum of Rs.1000/- [regardless of the number of connected cases]
4	In case of no settlement	No honorarium.

In view of above, you are requested to consider the same.

Yours sincerely,

(NISHA SAXENA)

From No.12112-12153(Mediation) /2015/MS/HALSA

Vikram Aggarwal,
District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
Second Floor, New Block, Old District Court,
Sector-17, Chandigarh.

To

1. All the District & Sessions Judges-Cum-Chairpersons,
District Legal Services Authorities of Haryana.
2. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities of Haryana.

Dated, Chandigarh, the 15.9.2015.

Subject: Withdrawal of visit of Trained Mediators to man Pre-Litigation Desks/Clinic in Mediation & Conciliation Centres in Haryana.

Reference: This Authority letters no. 21643-21663 dated 18.07.2013 and 5901-21 dated 05.03.2014.

Sir/Madam,

Kindly refer to the letters referred above.

Vide aforesaid letters, an amount of Rs.500/- was allowed to be paid to the Trained Advocate Mediators for manning Pre -Litigation desk/clinic of the District Mediation and Conciliation Centres in Haryana.

Now, the matter was put up before the Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority. His Lordship has approved to withdraw both letters dated 18.07.2013 and 05.03.2014 issued by this Authority with regard to payment of Rs.500/- as honorarium to trained mediators for manning Pre-litigation desk. His Lordship has further approved that in its place, fee schedule received from Hon'ble MCPC vide letter dated 17.04.2015 be implemented for the cases dealt at the Pre-Litigation Mediation desk/clinic. It would essentially mean that cases dealt at the Pre-litigation Mediation Desk/Clinic would be dealt as a regular case and in case of a settlement, Rs.3000/- would be paid to the Mediator. In case, the case is not settled no amount would be payable.

You are requested to do the needful accordingly.

Regards,

Sd/-
(Vikram Aggarwal)

From

The Member Secretary,
Haryana State Legal Services Authority,
Old District Court Complex, 2nd Floor Sector-17
Chandigarh.

To

- 1 All District & Sessions Judges-cum-Chairpersons,
District Legal Services Authorities in the State of Haryana.
2. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities in the State of Haryana.
3. All the Additional Civil Judges (Senior Division)/
Senior Most Civil Judges (Junior Division)-cum-Chairmen,
Sub-Divisional Legal Services Committees in the State of Haryana.

No.10116-84/LA/2014/MS/HLSA
Dated, Chandigarh, the 06.05.2014

Subject: Legal Literacy/awareness programmes for spreading awareness about fundamental duties.

Sir/Madam,

Please refer to this Authority's earlier letter no. 9169-9237/LA/2014/MS/HLSA, dated 22.04.2014 vide which you were requested to organize at least 30 legal literacy/awareness programmes in your respective District at School level every month and 30 legal literacy/awareness programmes at the community level specially for women, government officials, senior citizens, professionals and youth etc., highlighting Fundamental Duties and to send the quarterly schedule for organizing the camps to this Authority.

Now the matter regarding issuance of necessary guidelines so as to spread awareness about the fundamental duties in effective manner and to achieve the desired result of inculcating, in the citizens, the spirit of discharging fundamental duties, by organizing the legal literacy/awareness programmes highlighting fundamental duties was put up before Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority and his Lordship has desired me to ask you to adhere to the following guidelines with regard to Legal Literacy/awareness programmes at the school level and at community level qua the fundamental duties :-

Legal Literacy/ awareness programmes at the school level

- (a) CJM cum Secretary, DLSA shall take up the matter with the District Education Officer, and shall discuss the viability of giving ten minutes lecture qua the fundamental duties once in a week in the morning assembly. The said lecture can be given by the teacher in charge of the Students Literacy club or by any

other teacher proficient in the said subject matter. The teachers in charge of the Students literacy clubs shall also be instructed in this regard. At the end of the month, data regarding the total number of lectures given in the schools in their respective districts be tabulated.

- (b) Randomly the CJM cum Secretary, DLSA shall also visit the schools and give lecture about the importance and the need to discharge the fundamental duties. Particularly, the members of the Students of the legal literacy clubs shall be sensitized about the need to fulfill the duties and spread awareness about fundamental duties. Number of visits and lectures given by the CJM cum Secretary, DLSA be tabulated.
- (c) The members of the Students Literacy Clubs be motivated to disseminate the said knowledge about the fundamental duties to elementary school students. The said activities of disseminating knowledge about the fundamental duties by the members of the students literacy clubs to elementary school students be so organized in consultation with the teacher in charge of the legal literacy club and the principal of the school that daily schedule and the studies of the students are not affected, particularly during examination period.
- (d) Credible NGOs be identified, and their help may be taken to organize the awareness programmes qua the fundamental duties in the schools. Such programmes by NGOs must be planned in consultation with the principal of the school so that the same may not cause any disturbance in the studies and the schedule of students and school.
- (e) The persons of good repute having a sense of commitment and dedication, particularly amongst the retired teachers, doctors, engineers, academicians etc, who are willing to spread voluntarily awareness about fundamental duties be identified, and the said persons be associated in the programmes to spread the awareness about fundamental duties.
- (f) The law teachers of the law college may also be associated with the said programme. The students operating the legal aid clinic in the law college be associated in said programmes in consultation with Head of Law Department.

Legal Literacy/ awareness programmes at the community Level

- (a) The panel lawyers who visit the Village legal Care and Support Centre on Sunday shall apprise visitors about the fundamental duties in the said centre. This apart, they should also take up the assistance of the BDO/Sarpanches of the concerned area so that maximum people assemble at the legal care and support centre , and are addressed on the aspect of fundamental duties

by the panel lawyer who is on duty in the said Village Legal care and support centre. It be ensured that quality lecture in lucid language is given by the panel lawyer.

- (b) The CJM cum Secretary DLSA shall ensure that the panel lawyers in the regular camps(to be organised on Sunday or Holiday as per the already fixed schedule) apart from giving lectures on the topics already specified in the quarterly schedules must also give lecture about the significance of fundamental duties in the said regular camps. This apart, the lecture qua the fundamental duties be given in the other legal literacy camps already scheduled. Data be tabulated in this regard at the end of the month.
- (c) CJM cum Secretaries DLSA shall take up the matter with the DDPO and District Social welfare officer so that the awareness about fundamental duties shall be spread by the officers of the District administration in the programmes organized by the District administration. In the Night Halt programmes also the awareness about the fundamental duties must be spread . Data be tabulated in this regard at the end of the month.
- (d) In the workshops for training of advocates on the panel of DLSAs/SDLSCs, which as per the schedule of HALSA are organized on 1st and 3rd Saturday, lecture must be given qua the significance of fundamental duties.
- (e) In the meeting and training programmes of Para-legal volunteers, lecture must be given qua the fundamental duties.
- (f) In their monthly visits to Children's Home, Shelter Homes etc. the CJM cum Secretary, DLSA shall apprise the inmates about the fundamental duties.
- (g) Credible NGOs must be identified, and their help may be taken to organize the awareness programmes qua the fundamental duties at the community level.
- (h) Lawyers or the persons of good repute having a sense of commitment and dedication, particularly amongst the retired teachers, doctors, engineers, academicians etc, who are willing to spread voluntarily awareness about fundamental duties be identified, and the said persons be associated in the programmes to spread the awareness about fundamental duties at the community level.
- (i) The law teachers of the law college may also be associated with the said programme. The students operating the legal aid clinic in the law college be associated in said programmes at the community level in consultation with Head of Law Department.

In view of above, you are requested to organize at least 30 legal literacy/awareness programmes in their respective Districts at School level every month and 30 legal literacy/awareness programmes at the community level specially for women, government officials, senior citizens, professionals and youth etc., highlighting Fundamental Duties keeping in view the aforesaid guidelines and to prepare the quarterly schedule for organizing the legal literacy/awareness programmes in consonance with the aforesaid guidelines and send to this Authority.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority
Chandigarh

Endst. No. 10185/2014/LA/MS/HSLSA, dated 6.5.2014.

A copy is forwarded to the Member Secretary, National Legal Services Authority, New Delhi w.r.t. letter No. F. No. L/26/2013/NALSA/61 dated 2.4.2014 for information, please.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority
Chandigarh.

From

The Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block,
Old District Court, Sector 17,
Chandigarh.

To

All the Chief Judicial Magistrate-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.

No.6345-65/2014/LO/MS/HALSA,
Dated, Chandigarh, the 13-03-2014

Subject: Regarding reimbursement of Victim compensation under the Haryana Victim Compensation Scheme, 2013.

It has come to the notice of this Authority that in some of the Districts compensation awarded to the victims under the Haryana Victim Compensation Scheme, 2013 has not been disbursed to them due to reason that period of appeal has not since expired.

You are requested to disburse the compensation amount to the victims as and when any order is passed under this scheme. However, you may take the undertaking from the victim/applicant that if compensation is disallowed/reduced in appeal, the difference will have to be deposited with the concerned District Legal Services Authority.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh.

From No. 13812(Med. & Con.)
The Registrar General,
Punjab & Haryana High Court,
Chandigarh.

To

- (1) The Member Secretary,
State Legal Services Authority, Punjab,
S.C.O. No. 3001-02, Sector 22D,
Chandigarh.
- (2) The Member Secretary,
State Legal Services Authority, Haryana,
SCO No. 142-143, Sector 34-A,
Chandigarh.
- (3) The Member Secretary,
State Legal Services Authority, U.T. Chandigarh,
Additional Deluxe Building, Ground Floor, Sector 9,
Chandigarh.

Dated, Chandigarh, the 30.4.2013

Sub:- Setting up Pre-Litigation Desks/Clinics as per directions passed in Civil Appeal No.1794 of 2013 (Arising out of Special Leave Petition (Civil) No.4782 of 2007) Titled as K. Srinivas Rao Vs. D.A. Deepa.

Sir,

I am directed by Hon'ble Chairman, Mediation & Conciliation Committee of this Court to refer you on the subject cited above and to send herewith a copy of Judgment passed by Hon'ble Supreme Court of India in Civil Appeal No.1794 of 2013 (Arising out of Special Leave Petition (Civil) No.4782 of 2007) Titled as K. Srinivas Rao Vs. D.A. Deepa, with the request to take necessary action with regard to sub-Para 36 (c) of the Judgment regarding setting up of pre-litigation desks/clinics for the Mediation Centres, give them wide publicity and making efforts to settle matrimonial disputes at pre-litigation stage.

Yours faithfully,

Encl : As above

-Sd-
Director,
Mediation & Conciliation
Centre,
For Registrar General.

No.8547-8567 (Mediation) /2013/MS/HALSA

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Secretaries-cum-Chief Judicial Magistrates,
District Legal Services Authorities of Haryana.

Dated, Chandigarh, the 10.5.2013

Subject: Setting up of Pre-Litigation Desks/Clinic as per directions passed in Civil Appeal No. 1794 of 2013 (Arising out of special Leave Petition (Civil) No. 4782 of 2007) titled as K. Srinivas Rao vs. D.A.Deepa.

The Director, Mediation and Conciliation Center (For Registrar General, Punjab and Haryana High Court, Chandigarh) vide letter No. 13812/Med. & Con. Cell dated 30.4.2013 has intimated that the he has been directed by the Hon'ble Chairman, Mediation & Conciliation Committee of the Punjab and Haryana High Court to send a copy of judgment passed by **Hon'ble Supreme Court of India in Civil Appeal No. 1794 of 2013 (Arising out of Special Leave Petition) Civil No. 4782 of 2007) titled as K. Srinivas Rao Vs. D.A.Deepa**, with the request to take necessary action with regard to sub-Para 36(C) of the judgment regarding setting up of pre-litigation desks/clinics for the Mediation Centers, give them wide publicity and making efforts to settle matrimonial disputes at pre-litigative stage.

Para 36 (c) of the judgment of Hon'ble *Supreme Court in the above cited case is as under:*

All Mediation Centers shall set up pre-litigation desks/clinics; give them wide publicity and make efforts to settle matrimonial disputes at pre-litigative stage.

District ADR Centers are being set up by this Authority in all the Judicial Districts of Haryana out of funds provided by 13th Finance Commission. These ADR Centers will also include mediation centre comprising sufficient number of cabins for mediation.

Permanent Pre-Litigation desks/clinics shall be set up in all the mediation centers, which are to form part of District ADR Centers

All the District & Sessions Judges/ Additional District & Sessions Judges (I)-cum-Chairmen, District Legal Services Authorities of Haryana have been requested to set up Pre-Litigation desk/ clinic in the existing mediation centers till ADR Centers are constructed.

In view of above, I have been directed by Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to ask you to depute such panel advocate or retainer by rotation, who is also the trained mediator, to man such Pre-Litigation desk/clinic.

His Lordship has further directed that the empanelled Advocates of your respective DLSAs be asked to create wide publicity while organizing the Legal Literacy/ Awareness Camps about said pre-litigation desks/ clinics in the Mediation Centers, along with other ADR mechanism for settling matrimonial disputes at pre-litigation stage.

Yours sincerely,

-Sd-

(Deepak Gupta)

Endst. No.8568-8589 (Mediation) /2013/MS/HALSA, dated 10.5.13

A copy of the above is forwarded to the following for information and necessary action:

1. The Director, Mediation and Conciliation Centre, Punjab and Haryana High Court, Chandigarh.
2. All District & Sessions Judges/Additional District & Sessions Judges(I)-cum-Chairmen, District Legal Services Authorities of Haryana.

-Sd-

(Deepak Gupta)

From

Deepak Gupta,
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
IInd Floor, New Block of Old District Court Complex,
Sector-17, Chandigarh

To

1. All the Chief Judicial Magistrates-cum-Secretaries
District Legal Services Authorities
in the State of Haryana.
2. All the Addl. Civil Judges-cum-Chairpersons,
Sub-Divisional Legal Services Committees,
in the State of Haryana.

No.**1649-1695**/2013/LA/MS/HLSA,
Dated, Chandigarh, the 16-01-2014

Subject: Conveyance allowances to the empanelled Advocates and Para Legal Volunteers for visiting the Jails/Legal Aid Clinics/Legal Literacy Camps/Observations Home and Nari Niketans etc.

Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority has sanctioned the traveling Allowances to the Empanelled Advocates for visiting the Jails/Legal Aid Clinics/Legal Literacy Camps/Observations Home and Nari Niketans etc. at following rates w.e.f. 1.1.2014:

Upto 20 kilometers	Rs.100/-
Exceeding 20 kilometers upto 40 kilometers	Rs.200/-
Exceeding 40 kilometers upto 60 kilometers	Rs.300/-
Exceeding 60 kilometers and above	Rs.400/-

Hon'ble Executive Chairman has also sanctioned traveling Allowances to the Para-legal Volunteers for visiting the Jails/Legal Aid Clinics/Legal Literacy Camp etc. at the half rates sanctioned to the empanelled Advocates w.e.f. 1.1.2014.

This is in addition to the honorarium payable to Panel Advocates and Para Legal Volunteers.

Sd/-

Member Secretary,

Endst. No.**1696-1716**/2014/MS/HALSA, dated 16-01-2014

A copy of the above is forwarded to all the District & Sessions Judges-cum-Chairmen, District Legal Services Authorities in the state of Haryana for information.

Sd/-

Member Secretary.

To

The Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities in the State of Haryana.

No.4135-53/2002/MS/HSLSA,
Dated, Chandigarh, the 28-5-2002.

Subject: Direct interaction between the empanelled Advocates and inmates of jails in Haryana.

Please find enclosed herewith, a Photostat copy of letter No.15797-814 GI/G-3, dated 16-5-2002 of Director General of Prisons whereby he has, in the light of this Authorities letter No.8379-97/MS/HSLSA, dated 27-12-2000, directed all the Superintendents of jails in the State of Haryana to ensure that the empanelled advocates visiting the jail have direct access with the inmates beyond the second gate of the jail into the barracks portions and that such Advocates will also be provided the facility of office Chair and table while interviewing the inmates.

2. A copy of D.G.P.'s letter referred to above be forwarded by you, at your own level, to each of the five empanelled Advocates under due acknowledgement for their own information an necessary action. The acknowledgements of the said letter be forwarded to this Authority for record.

Sd/-
Member Secretary
Haryana State Legal Services Authority,
Chandigarh.

From

The Director General of Prisons, Haryana,
Manimajra, Chandigarh.

To

All the Superintendent of Jails (in Haryana),

No. 15797-814 GI/GI &

Dated 16.5.2002.

Subject: Regarding duty roaster of empanelled advocates of District Legal Services Authorities.

Reference on the subject cited above.

2. The Member Secretary, Haryana State Legal Services Authority has circulated a proforma of duty roaster for empanelled advocates to all the Chief Judicial Magistrates-cum-Secretaries District Legal Services Authorities in the State on the subject cited as above.

3. You are directed that the empanelled advocates be provided full facilities for interviews with the prisoners and permit the advocates to use office chair and table for the purpose. It may also be ensured that the panelist advocates are permitted to do beyond second gate of the jail into the barracks portion in order to enable him/them to have direct excess to the inmates of the jails.

4. Acknowledgement of the letter may be send.

Endst. No. 15815/GI/G-3, dated 16.5.2002.

A copy is forwarded to the Member Secretary, Haryana State Legal Services Authority for information.

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

1. All the Chief Judicial Magistrates-cum-Secretaries
District Legal Services Authorities
in the State of Haryana.

All the Additional Civil Judges (Senior Division)/
Senior Most Civil Judge (Junior Division)-cum-Chairmen,
Sub-Divisional Legal Services Committees
in the State of Haryana

No.12128-67/2008/MS/HALSA,
Dated, Chandigarh, the 21.7.2008

Subject: Legal Aid Cell in jails, Observation Homes and Nari Niketan.

Reference: This Authority letter No. 1362-77(LA-I) 2007/MS/HALSA dated 1.2.2007 addressed to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the State of Haryana except Fatehabad, Jhajjar and Panchkula.

I have been desired by Hon'ble Mr. Justice Adarsh Kumar Goel, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request you to depute Legal Aid Counsel to visit respective Central or District Jails and Sub-Jails in the State of Haryana, as the case may be, twice a week and out station jails, Observation Homes and Nari Niketan in the State of Haryana, as the case may be, once a week and honorarium may be paid to such Legal Aid Counsel visiting Central/District Jails, Sub-Jails, Observation Homes and Nari Niketan in the State of Haryana from the District/Sub-Division of location thereof at the rate of Rs.250/- (inclusive of conveyance charges) per visit and in view of distant location of Central Jail, Ambala, Central Jail and Borstal Institute and Juvenile Jail, Hissar, District Jail Gurgaon at Bhondsi and District Jail, Rohtak from respective District Faridabad, Fatehabad, Gurgaon, Jhajjar and Panchkula and of Central or District Jail from respective Sub-Division in the respective District, honorarium may be paid to Legal Aid Counsel visiting the same from these Districts and respective Sub-

Divisions in the respective Districts at the rate of Rs.500/- (inclusive of conveyance charges) per visit.

In this regard, you are also informed that the above noted instructions shall take effect from 1.10.2008 and the remaining instructions already issued vide letter No. 3761-79 dated 16.5.2002 and letter No. 5966-84 dated 23.5.2006 shall remain operative to the extent that the same are not inconsistent with these instructions.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No. 12168-88/2008/MS/HALSA, dated, Chandigarh, the 21.7.2008

A copy of the above is forwarded to all the District & Sessions Judges/Addl. District & Sessions Judge (I)-cum-Chairmen, District Legal Services Authorities in the State of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No.6028-6048 (LA-I)/2011/MS/HALSA

The Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Addl. District & Sessions Judge (I)-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana.

Dated, Chandigarh, the 26.5.2011

Subject: Front Office under NALSA Scheme for Free and Competent Legal Services – 2010.

This Authority vide letter No.6524-6544 dated 18.5.2010 forwarded a copy of letter of Member Secretary, NALSA along with ***Scheme for Free and Competent Legal Services – 2010*** with request to taking appropriate action in the scheme for free and competent legal services – 2010 at the earliest.

The Para 4 of the ***Scheme for Free and Competent Legal Services – 2010*** provides that:-

- 1) All Legal Services Institutions shall have a front office to be manned by a panel lawyer and one or more Para-legal volunteers available during office hours.
- (2) In the case of court based legal services, such lawyer shall after consideration of the application, forward the same to the Committee set up under regulation 7. In case of other types of types of legal services, the panel lawyer in the front office may provide such legal services.
- (3) The panel lawyer in the front office shall render services like drafting notices, sending replies to lawyers' notices and drafting applications, petitions etc.
- (4) The panel lawyer in the front office may obtain secretarial assistance from the staff of the Legal Services Institutions.
- (5) In case of urgent matters, the panel lawyer in the front office may in consultation with the Member Secretary or Secretary of the Legal Services Institutions provide legal assistance of appropriate nature.
- (6) In the cases mentioned in sub-clause (5) above, the action taken by the lawyer in the front office may be ratified by the committee set up under Para 7.

The National Legal Services Authority (Free and Competent Legal Services) Regulations, 2011 have been published in the Gazette of India on 13.9.2011 and regulation 4 provides that:-

- (1) All Legal Services Institutions shall have a front office to be manned by a panel lawyer and one or more Para-legal volunteers available during office hours.
- (2) In the case of court based legal services, such lawyer shall after consideration of the application, forward the same to the Committee set up under regulation 7 and for other types of legal services, the panel lawyer in the front office may provide such legal services.
- (3) The panel lawyer in the front office shall render services like drafting notices, sending replies to lawyers' notices and drafting applications, petitions etc.
- (4) The panel lawyer in the front office may obtain secretarial assistance from the staff of the Legal Services Institutions.
- (5) In case of urgent matters, the panel lawyer in the front office may in consultation with the Member Secretary or Secretary of the Legal Services Institutions provide legal assistance of appropriate nature.

Provided that the Committee set up under Regulation 7 may consider and approve the action taken by the panel lawyer in the front office.

Till today, no report regarding establishment of front office has been received in this office. You are again requested to intimate this Authority whether the front office has been established by your District. Please also send date wise schedule of Advocates/Retainers manning front office.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

No.10103-10123(LA-I)/2011/MS/HALSA

From

Deepak Gupta,
Additional District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Addl. District & Sessions Judge (I)-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana

Dated, Chandigarh, the 24.8.2011

Subject: Proper implementation of National Legal Services Authority (Free and Competent Legal Services Authority) Regulations, 2010.

The National Legal Services Authority (Free and Competent Legal Services) Regulations, 2010 came into operation w.e.f. 9th September, 2010. Its copy was earlier sent to you. For ready reference, another copy is being sent to you as **Annexure "A"**.

Aforesaid Regulations envisages setting up of:

- Front Office;
- Scrutinizing & Evaluation Committee; and
- Monitoring Committee.

Regulations also provide for selection of Legal Practitioners as Panel Lawyers and Retainers.

Pursuant to the letters sent by this Authority, Scrutinizing Committee and Monitoring Committee have already been set up in almost all the Districts.

However, on perusal of reports received from various District Authorities, it is noticed that there appears to be some confusion about exact functions, which are to be performed by Scrutinizing Committee and Monitoring Committee.

In this regard, after considering various provisions contained in the Regulations, it is hereby clarified that what functions are to be performed by each of the committee and in what manner they should submit their respective reports.

Functions of the Scrutinizing Committee:

- To scrutinize and evaluate the applications for Legal Services and to decide whether the applicant is entitled to the legal services or not. **[Regulation 7 (4)].**
- If the applicant is not covered under categories mentioned in Section 12 of the Legal Services Authorities Act, 1987, then to advise the applicant to seek assistance from any other body/person rendering Free Legal Services either voluntarily or under any other Scheme **[Regulation 7(5)].**
- To consider and approve the action taken by the Panel Lawyer in the Front Office, when Legal Assistance is provided by the Panel Lawyer in consultation with the Secretary in case of urgent matter. **[Proviso to Regulation 4(5)]**

It is requested that after doing the needful, the Scrutinizing and Evaluation Committee should submit its report to the Chairman of the District Legal Services Authority in a Performa, which is being sent to you as **Annexure “B”**.

As and when the Scrutinizing and Evaluation Committee decides that applicant is entitled to legal services, the Secretary of the District Legal Services Authority is to assign lawyer to the applicant out of the empanelled lawyers. Some specimen Performa's are being sent to you as **Annexure “C1 to C5”** to be issued, whenever legal aid is granted and panel lawyer is assigned.

Whenever, Legal Services are provided to the applicant (s), Secretary of the District Legal Services Authority is to send the details in Form II appended with the Regulations, to the Monitoring Committee.

Till this stage, there is no role of Monitoring Committee. What is important to notice is that Monitoring Committee has no role to consider an

application for grant or refuse the Legal Services, as it is the function of the Scrutinizing and Evaluation Committee. The role of Monitoring Committee starts after receipt of information in Form II from the Secretary of the District Legal Services Authority.

The Role / Functions of the Monitoring Committee are:

- The close Monitoring of the Court based Legal Services rendered and the progress of the cases in Legal Aid matters.
- To maintain the records of the day-to-day progress of the Legal Aided cases. ***[Regulation 11(2)]***.
- To have access to the registers maintained by the Court for ascertaining the progress of the cases. ***[Regulation 11(3)]***
- To maintain a register for Legal Aid cases for recording the day-to-day postings, progress of the case and the end result in respect of cases for which Legal Aid is allowed, which register is to be scrutinized by the Chairman of the Monitoring Committee every month. ***[Regulation 11(4)]***
- To keep a watch of the day-to-day proceedings of the Court by calling from the reports from the Panel Lawyers within such time as may be determined by the Committee. ***[Regulation 11(5)]***
- If the progress of the case is not satisfactory, then to advise the Legal Services Institution to take appropriate steps. ***[Regulation 11(6)]***
- To submit bi-monthly report containing its independent assessment on the progress of each and every Legal Aid case and the performance of the Panel Lawyer/Retainer Lawyer to the Chairman of the Legal Service Institution. ***[Regulation 12(1)]***

It is requested that the Monitoring Committee should submit its report as referred in **Regulation 12(1)** in the Performa, which is being sent to you as **Annexure "D"**.

It is requested that all the aforesaid directions be complied strictly.

Yours sincerely,

Sd/-

(Deepak Gupta)

ANNEXURE “B”**THE REPORT BY SCRUTINIZING AND EVALUATION COMMITTEE TO THE CHAIRMAN OF THE DISTRICT
LEGAL SERVICES AUTHORITY, _____**

S. No.	Name of the Applicant	Father's Name of the Applicant	Category of the applicant out of persons mentioned in Section 12 of the Legal Services Authority Act.	Nature of the case	Through whom application is received i.e. directly by the applicant/through Legal Aid Club/ Legal Aid Clinic/Para-legal Volunteer/ Voluntarily Social Service Institution/ oral request/ request received through email & inter- active online facility	Legal Aid granted or rejected.

Member

Member

Chairman

(Scrutinizing Committee)

(Scrutinizing Committee) (Scrutinizing Committee)

Member

(Scrutinizing Committee)

ANNEXURE-C1

प्रेषक

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,

..... ।

सेवा में,

श्री/श्रीमती, एडवोकेट

.....

.....

.....

यादी क्रमांक ----- (एल०ए०न०....) स०स०ह०रा०वि०से०प्रा० दिनांक

विषय : विचाराधीन बन्दी पुत्र श्री प्रथम
सूचना रिपोर्ट न० दिनांक धारा थाना
शहर/सदर, में कानूनी सहायता प्रदान करने हेतु।

आपको जांच कमेटी द्वारा छानबीन उपरान्त विचाराधीन बन्दी
.. पुत्र श्री का प्रार्थना पत्र, वकालतनामा तथा अन्य आवश्यक दस्तावेज सलग्न भेजे
जा रहे हैं। आप विचाराधीन बन्दी के केस में आवश्यक कार्यवाही करें। उचित समय पर जमानत दरखास्त दायर
करें या अन्य जो भी आवश्यक कार्यवाही हो करें और इसकी सूचना विचाराधीन बन्दी व इस प्राधिकरण को
भेजें।

२७ आपको केस की फीस व अन्य खर्चे इस प्राधिकरण के नियम अनुसार अदा किये जाएंगे।

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,
..... ।

१७ एक प्रति अधीक्षक, जिला कारागार, के सन्दर्भ में सूचनार्थ प्रेषित की जा रही
है।

२७ एक प्रति विचाराधीन बन्दी पुत्र श्री, जिला
कारागार, को सूचनार्थ प्रेषित की जा रही है। उसे यह बताया जाता है कि उसे इस
प्राधिकरण ने मुफ्त कानूनी सहायता प्रदान की है इसलिए उसने वकील की फीस या अपील से सम्बन्धित
किसी भी प्रकार का खर्च नहीं देना है। उसे यह हिदायत दी जाती है कि वह अपने केस के सन्दर्भ में
उपरोक्त वकील से उपरोक्त पते पर पत्र व्यवहार या मोबाईल फोन न०..... पर
सम्पर्क कर सकता है।

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,
..... ।

ANNEXURE-C2

प्रेषक

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,

..... ।

सेवा में,

श्री/श्रीमती, एडवोकेट

.....

.....

.....

यादी क्रमांक ----- (एल०ए०न०.....)
स०स०ह०रा०वि०से०प्रा० दिनांक

विषय : बन्दी पुत्र श्री प्रथम सूचना रिपोर्ट न० दिनांक धारा थाना शहर/सदर, में मुख्य न्यायिक मजिस्ट्रेट/अतिरिक्त मुख्य न्यायिक मजिस्ट्रेट/उप-मण्डल न्यायिक मजिस्ट्रेट/न्यायिक मजिस्ट्रेट द्वारा पारित निर्णय दिनांक के विरुद्ध माननीय सत्र न्यायालय में फौजदारी अपील दायर करने के लिए कानूनी सहायता प्रदान करने हेतु।

आपको जांच कमेटी द्वारा छानबीन उपरान्त बन्दी पुत्र श्री का प्रार्थना पत्र, तसदीक किया हुआ वकालतनामा तथा अन्य आवश्यक दस्तावेज सलंग्न भेजे जा रहे हैं। आप उपरोक्त बन्दी की अपील सत्र न्यायालय में दायर करें तथा उचित समय पर जमानत दरखास्त इत्यादि दायर करें या अन्य जो भी आवश्यक कार्यवाही हो करें। इसकी सूचना बन्दी/प्रार्थी व इस प्राधिकरण को भेजे। आप अपील दायर करने की सूचना सात दिन के अन्दर इस प्राधिकरण व बन्दी को भेजे।

२७ आपको केस की फीस व अन्य खर्चे इस प्राधिकरण के नियम अनुसार अदा किये जाएंगे।

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,
..... ।

१७ एक प्रति अधीक्षक, जिला कारागार, के सन्दर्भ में सूचनार्थ प्रेषित की जा रही है।

२७ एक प्रति बन्दी/प्रार्थी पुत्र श्री, जिला कारागार, को सूचनार्थ प्रेषित की जा रही है। उसे यह बताया जाता है कि उसे इस प्राधिकरण ने मुफ्त कानूनी सहायता प्रदान की है इसलिए उसने वकील की फीस या अपील से सम्बन्धित किसी भी प्रकार का खर्च नहीं देना है। उसे यह हिदायत दी जाती है कि वह अपने केस के सन्दर्भ में उपरोक्त वकील से उपरोक्त पते पर पत्र व्यवहार या मोबाईल फोन न०..... पर सम्पर्क कर सकता है।

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,
..... ।

ANNEXURE-C3

प्रेषक

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,

..... ।

सेवा में,

श्री/श्रीमती, एडवोकेट

.....

.....

.....

यादी क्रमांक ----- (एल०ए०न०.....)
स०स०ह०रा०वि०से०प्रा० दिनांक

विषय : प्रार्थी/प्रार्थीया पुत्र/पुत्री/पत्नी श्री
वासी..... के वाद में कानूनी सहायता प्रदान करने हेतु।

आपको जांच कमेटी द्वारा छानबीन उपरान्त प्रार्थी/प्रार्थीया
पुत्र/पुत्री/पत्नी श्री वासी..... का प्रार्थना पत्र, वकालतनामा तथा अन्य
आवश्यक दस्तावेज सलग्न भेजे जा रहे हैं। आप प्रार्थी/प्रार्थीया के वाद में सम्बन्धित न्यायालय में आवश्यक
कार्यवाही करें। कार्यवाही बारे प्राधिकरण/प्रार्थी को सूचित करें।

२७ आपको केस की फीस व अन्य खर्चे इस प्राधिकरण के नियम अनुसार अदा किये जाएंगे।

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,
..... ।

१७ एक प्रति अधीक्षक, जिला कारागार, के सन्दर्भ में सूचनार्थ प्रेषित की जा रही है।

२७ एक प्रति प्रार्थी/प्रार्थीया पुत्र/पुत्री/पत्नी श्री
वासी..... को सूचनार्थ प्रेषित की जा रही है। उसे यह बताया जाता है कि उसे इस
प्राधिकरण ने मुफ्त कानूनी सहायता प्रदान की है इसलिए उसने वकील की फीस या अपील से सम्बन्धित
किसी भी प्रकार का खर्च नहीं देना है। उसे यह हिदायत दी जाती है कि वह अपने केस के सन्दर्भ में
उपरोक्त वकील से उपरोक्त पते पर पत्र व्यवहार या मोबाईल फोन न०..... पर सम्पर्क कर
सकता है।

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,
..... ।

ANNEXURE-C4

प्रेषक

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,

..... ।

सेवा में,

श्री/श्रीमती, एडवोकेट

.....

.....

.....

यादी क्रमांक ----- (एल०ए०न०.....)
स०स०ह०रा०वि०से०प्रा० दिनांक

विषय : प्रार्थी/प्रार्थीया पुत्र/पुत्री/पत्नी श्री
वासी..... में सिविल जज (सिनियर डिविजन)/अतिरिक्त सिविल जज
(सिनियर डिविजन)/सिविल जज (जुनियर डिविजन) द्वारा पारित निर्णय दिनांक के
विरुद्ध माननीय जिला न्यायालय में दिवानी अपील दायर करने के लिए कानूनी सहायता
प्रदान करने हेतु।

आपको जांच कमेटी द्वारा छानबीन उपरान्त प्रार्थी/प्रार्थीया
पुत्र/पुत्री/पत्नी श्री वासी..... का प्रार्थना पत्र, वकालतनामा तथा
अन्य आवश्यक दस्तावेज सलंगन भेजे जा रहे हैं। आप प्रार्थी/प्रार्थीया की अपील माननीय जिला
न्यायालय में दायर करें। अपील दायर करने की सूचना सात दिन के अन्दर इस प्राधिकरण/प्रार्थी को
सूचित करें। अन्य जो भी आवश्यक कार्यवाही हो करें और कार्यवाही बारे सूचित करें।

२७ आपको केस की फीस व अन्य खर्चे इस प्राधिकरण के नियम अनुसार अदा किये जाएंगे।

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,
..... ।

एक प्रति प्रार्थी/प्रार्थीया पुत्र/पुत्री/पत्नी श्री
वासी..... को सूचनार्थ प्रेषित की जा रही है। उसे यह बताया जाता है कि उसे इस
प्राधिकरण ने मुफ्त कानूनी सहायता प्रदान की है इसलिए उसने वकील की फीस या अपील से सम्बन्धित
किसी भी प्रकार का खर्च नहीं देना है। उसे यह हिदायत दी जाती है कि वह अपने केस के सन्दर्भ में
उपरोक्त वकील से उपरोक्त पते पर पत्र व्यवहार या मोबाईल फोन न०..... पर सम्पर्क कर
सकता है।

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,
..... ।

ANNEXURE-C5

प्रेषक

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,

..... ।

सेवा में,

श्री/श्रीमती, एडवोकेट

.....

.....

.....

यादी क्रमांक ----- (एल०ए०न०.....)
स०स०ह०रा०वि०से०प्रा० दिनांक

विषय : प्रार्थी/प्रार्थीया पुत्र/पुत्री/पत्नी श्री
वासी..... को मोटर वाहन दुर्घटना न्यायाधिकरण में कानूनी सहायता
प्रदान करने हेतु।

आपको जांच कमेटी द्वारा छानबीन उपरान्त प्रार्थी/प्रार्थीया
पुत्र/पुत्री/पत्नी श्री वासी..... का प्रार्थना पत्र, वकालतनामा तथा
अन्य आवश्यक दस्तावेज सलंगन भेजे जा रहे हैं। आप प्रार्थी/प्रार्थीया का मोटर वाहन दुर्घटना मुआवजा
केस मोटर वाहन दुर्घटना न्यायाधिकरण में दायर करें और इसकी सूचना प्राधिकरण/प्रार्थी को भेजें।
अन्य जो भी कार्यवाही हो करें कार्यवाही बारे अवगत करायें।

२७

आपको केस की फीस व अन्य खर्चे इस प्राधिकरण के नियम अनुसार अदा किये जाएंगे।

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,
..... ।

एक प्रति प्रार्थी/प्रार्थीया पुत्र/पुत्री/पत्नी श्री
वासी..... को सूचनार्थ प्रेषित की जा रही है। उसे यह बताया जाता है कि उसे इस
प्राधिकरण ने मुफ्त कानूनी सहायता प्रदान की है इसलिए उसने वकील की फीस या अपील से सम्बन्धित
किसी भी प्रकार का खर्च नहीं देना है। उसे यह हिदायत दी जाती है कि वह अपने केस के सन्दर्भ में
उपरोक्त वकील से उपरोक्त पते पर पत्र व्यवहार या मोबाईल फोन न०..... पर सम्पर्क कर
सकता है।

मुख्य न्यायिक मजिस्ट्रेट एवं सचिव,
जिला विधिक सेवा प्राधिकरण,
-----A

ANNEXURE “D”**THE REPORT BY MONITORING COMMITTEE TO THE CHAIRMAN OF THE DISTRICT
LEGAL SERVICES AUTHORITY, _____**

Sr. No.	Name of the Applicant	Father's Name of the Applicant	Category of the applicant out of persons mentioned in Section 12 of the Legal Services Authority Act.	Panel Lawyer/ Retainer assigned to the applicant	Progress of each and every Legal Aid case		Performance of Panel Lawyer/ Retainer	Remarks if any
					Date fixed by the Court	Work done on that day		

Member

Member

Chairman

(Monitoring Committee)

(Monitoring Committee)

(Monitoring Committee)

* * *

From

Deepak Gupta,
Additional District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Districts & Sessions Judges-cum-Chairmen,
District Legal Services Authorities,
In the State of Haryana.

No.12595-12615/2011/MS/HALSA

Dated, Chandigarh, the 14.10.2011

Subject: Proper Monitoring of Legal Aid Cases.

One of the main objectives of Haryana State Legal Services Authority is to provide quality service to legal aid seekers.

Experience shows that once a case is assigned to the Legal Aid Panel Counsel, it is not properly monitored. It is only after the final verdict of the case, when bill for payment is submitted by the counsel that District Legal Services Authority or the Taluk Legal Services Committee, as the case may be, comes to know the fate of the case. There is no mechanism to know that what steps were taken by the Legal Aid Panel Counsel; whether he/she attended all the court proceedings; whether he/she provided quality inputs in the case; whether he/she had any interaction with the Legal Aid applicant or the under trial, as the case may be or not.

Similarly, District Legal Services Authority or the Taluk Legal Services Committee, as the case may be, has no proper feedback of cases, in which Panel advocates appear during remand hours to represent the accused in custody.

In order to get necessary feedback and keep proper monitoring in this regard, it has been desired by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court-cum-Executive Chairman of this Authority to request you to direct that relevant details of all the cases, in which legal aid has been provided, be got entered in the computer.

Henceforth, all the Legal Aid Panel Counsels, whose case(s) is/are fixed on any particular date, shall report the progress of the case, steps taken and orders passed on that date along with next date of hearing, to the Retainer Lawyer present in the 'Front Office', who will get the same entered in the computer of District Legal Services Authorities/ Sub-Divisional Legal Services Committee, through Legal Aid Clerk.

Similarly, Panel advocates appearing in each court during remand hours, shall intimate the retainer advocate present in the front office, about the case(s), in which he /she appeared for accused in custody; the order passed by the court; bail granted to the accused or not; and the next date of hearing. Retainer advocate shall follow the same process i.e. getting the information entered in the computer of District Legal Services Authorities/ Sub-Divisional Legal Services Committee, through Legal Aid Clerk.

At the end of the each month, the consolidated report of all the regular cases, which came up for hearing & in which legal aid was granted; and the cases in which, panel advocates appeared during remand hours, shall be put up before the 'Monitoring Committee' for necessary perusal, consideration and direction.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Additional District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Addl. District & Sessions Judge (I)-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana.

No.13011-13031(LA-I)/2011/MS/HALSA
Dated, Chandigarh, the 20.10.2011.

Subject: Empanelment of Senior Advocates.

Justice is the foundation of any civilized society. Legal Services Authorities always strive for providing quality Legal Services to the eligible persons so as to ensure equal access to justice. However, it has been observed that many times under-trials or other eligible legal aid seekers are deprived of quality legal services due to lack of experience of panel lawyers assigned to them, which at times results in causing of injustice.

National Plan of Action for the year 2009-10 forwarded by National Legal Services Authority, New Delhi provides for inclusion of all designated Senior Lawyers in the legal aid schemes and to request them to undertake at least two cases free of charge every year.

Regulations 9 & 15 of the National Legal Services Authority (Free and Competent Legal Services) Regulation 2010, which came into force on 9th September, 2010 provide as under:

9. "Legal Services by way of legal advice, consultation, drafting and convincing:

(1) The Executive Chairman or Chairman of the Legal Services Institution shall maintain a separate panel of senior lawyers, law firms, retired judicial officers, mediators, conciliators and law professors in the law universities or law colleges for providing

legal advice and other legal services like drafting and convincing.

- (2) The services of the legal aid clinics in the rural areas and in the law colleges and law universities shall also be made use of.

.....

15 Special engagement of senior advocates in appropriate cases:

- (1) If the Monitoring Committee or Executive Chairman or Chairman of the Legal Services Institution is of the opinion that services of senior advocate, though not included in the approved panel of lawyers, has to be provided in any particular case the Legal Services Institution may engage such senior advocate.
- (2) Notwithstanding anything contained in the State regulations, the Executive Chairman or Chairmen of the Legal Services Institution may decide the honorarium for such senior advocate:

Provided that special engagement of senior advocates shall be only in cases of great public importance and for defending cases of very serious nature, affecting the life and liberty of the applicant.”

Moreover, during recent visits of Hon’ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority to district Karnal and Panipat to oversee the legal aid activities, some senior advocates expressed their wish to take up serious cases of the poor litigants free of cost.

In view of the above, I have been directed by Hon’ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority to ask you to prepare a panel of law firms, retired judicial officers, law professors/teachers in the law universities/law colleges in your respective jurisdiction for providing legal advice and other legal services like drafting and convincing etc. to eligible persons.

I have been further directed by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority to ask you to prepare a separate panel of 20 senior advocates (10 from civil side and 10 from criminal side), who can be assigned cases of the serious nature and who will deal with the same free of cost to the applicants. Consent letters of such Advocates be taken on record.

It is made clear that said panel of senior advocates will be separate from the regular panel of advocates, constituted under Regulation 8 of the National Legal Services Authority (Free and Competent Legal Services) Regulation 2010.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No.13032-13052/2011/MS/HALSA, dated, Chandigarh, the 20.10.2011

A copy of the above is forwarded to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the State of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Addl. District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities,
in the State of Haryana.

No.15270-15290/2011/LA/MS/HSLSA,
Dated, Chandigarh, the 29.11.2011.

Subject: Empanelment of Senior Advocates.

Sir/Madam,

In continuation of this Authority earlier letter No.13011-13031 dated 20.10.2011 on the subject noted above, it is submitted that whenever a senior Advocate is appointed under Regulation 15(1) of National Legal Services Authority (Free and Competent Legal Services) Regulations, 2010, you are requested to pass an order in writing giving justification under what circumstances the senior advocate has been engaged.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Additional District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities,
in the State of Haryana.

No.13220-41/2011/MS/HALSA,
Dated, Chandigarh, the 24.10.2011

Subject: Revision of the Honorarium of Legal Aid Counsel for attending the remand hours.

Sir/Madam,

Hon'ble Mr. Justice Satish Kumar Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority has been pleased to revise the honorarium payable to the Advocates for attending the courts under the Legal Aid Counsels Scheme for remand hours from Rs.500/- per month to Rs.1,500/- per month w.e.f 1.11.2011.

The said order may kindly be brought to the notice of all the Judicial Officers and Legal Aid Counsels of your Sessions Division.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No. _____ 2011/MS/HSLSA, dated _____

A copy is forwarded to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Addl. District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities,
in the State of Haryana.

No.15228-15248/2011/LA/MS/HSLSA,
Dated, Chandigarh, the 29.11.2011

Subject: Pending cases in the Courts.

Sir/Madam,

Please refer to this Authority letter No.12595-12615 dated 14.10.2011 requesting your good-self that all the Legal Aid Counsels, whose case(s) is/are fixed on any particular date, shall report the progress of the case, steps taken and orders passed on that date along with next date of hearing, to the Retainer Lawyer present in the "Front Office", who will get the same entered in the computer of District legal Services Authorities/Sub-Divisional Legal Services Committee, through Legal Aid Clerk.

I have been further directed by the Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority to ask you that whenever a Legal Aid Counsel is assigned to the applicant(s) in the cases pending in the Courts, a copy of assignment letter be placed in the Judicial file also.

Sd/-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No. 15249-15269 (LA-I) 2011/MS/HALSA, Dated, Chandigarh, the 29.11.2011.

A copy is forwarded to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the state of Haryana for information and necessary action.

Sd/-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Addl. District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judge-cum-Chairmen,
District Legal Services Authorities,
in the state of Haryana

All the Additional Civil Judge-cum-Chairmen,
Sub-Divisional Legal Services Committee,
in the State of Haryana.

No. 1146-90 (LA-I)/2013/MS/HALSA
Dated, Chandigarh, the 8.1.2013

Subject: Feedback regarding performance of Empanelled Advocates in court based legal aid cases.

Previously, the Member Secretary, National Legal Services Authority vide letter No.F.No.L/61/2009/NALSA/599 dated 5.5.2010 forwarded a scheme viz. scheme for Free and Competent Legal Services-2010. The copies of the said NALSA scheme were circulated to all District Legal Services Authorities and the Taluk Legal Services Committee for compliance. Said scheme was later on converted into NALSA Regulations by the name of 'National Legal Services Authority (Free and Competent Legal Services) Regulations, 2011'

The National Legal Services Authority (Free and Competent Legal Services) Regulations, 2011 provides that there shall be committees to scrutinize and evaluate the applications for legal services at the level of Taluk, District, State and above.

As per regulation 7(4) the Scrutinizing Committee shall scrutinize and evaluate the application and decide whether the applicant is entitled to the legal services or not within a period of eight weeks from the date of receipt of the application.

For close monitoring of the progress of cases, in which legal services have been provided, Regulation 10(1), 11(3) (4) (5) & (6) of the NALSA (Free and Competent Legal Services) Regulations provides that:

- 10(1) Every legal services institution shall set up a Monitoring Committee for close monitoring of the court based legal services rendered and the progress of the cases in legal aided matters.
- 11(3) The Legal Services Institution may request the Presiding Officer of the court to have access to the registers maintained by the court for ascertaining the progress of the cases.
- 11(4) The Monitoring Committee shall maintain a register for legal aided cases for recording the day-to-day postings, progress of

the case and the end result (success or failure) in respect cases, for which legal aid is allowed and the said register shall be scrutinized by the Chairman of the Committee every month.

11(5) The Monitoring Committee shall a keep a watch of the day-to-day proceedings of the court by calling for reports from the panel lawyers, within such time as may be determined by the Committee.

11(6) If the progress of the case is not satisfactory, the Committee may advice the Legal Services Institution to take appropriate steps.'

Reports are being received from the Monitoring Committees of various districts, but these are not serving the object, as neither the comments on the performance of the panel advocate nor the progress of the case, is mentioned in the reports.

In view of the above, I have been desired by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request you to closely monitor the progress of court based legal aid cases, in which panel lawyers are assigned, as per NALSA Regulations.

His Lordship has further requested to direct all the judicial officers in the State of Haryana that if anything adverse about the work or conduct of any panel Advocate, while conducting the trial of the case, comes to the their notice, they should immediately bring it to the notice of the Legal Service Institution (District Legal Services Authority/ Sub Divisional Legal Service Committee). The same be placed in the meeting of Monitoring Committee, which after considering the report may advice the Legal Service Institution, for taking appropriate steps as per NALSA (Free and Competent Legal Services) Regulations.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No. 1191-1211/2013/MS/HALSA,

Dated 8.1. 2013

A copy of the above is forwarded to all the Secretaries, District Legal Services Authorities in the state of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta
District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

1. All the District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities,
in the State of Haryana.
2. All the Additional Senior Most Civil Judges-cum-Chairmen,
Sub-Divisional Legal Services Committees
in the State of Haryana.

No.24313-59(LA)2013/MS/HSLSA,
Dated, Chandigarh, the 30.8.2013

Subject: Names of Legal practitioners to be designated as Retainers.

Regulation 8 of the National Legal Services Authority (Free and Competent Legal Services) Regulations, 2010 provides that:

8.

- (6) The Chairman of the Legal Services Institution may, in consultation with the Executive Chairman of the State Legal Services Authority or National Legal Services Authority as the case may be prepare a list of legal practitioners from among the panel lawyers to be designated as Retainers.
- (7) **The Retainer lawyers shall be selected for a period fixed by the Executive Chairman on rotation basis or by any other method specified by the Executive Chairman.**
- (9) The honorarium payable to Retainer lawyer shall be,-
 - c. Rs.5,000/- per month in the case of District Legal Services Authority;
 - d. Rs.3,000/- per month in the case of the Taluk Legal Services Committee;

Provided that the honorarium specified in this sub-regulation is in addition to the honorarium or fee payable by the Legal Services Institution for each case entrusted to the Retainer lawyer.

- 10) The panel lawyers designated as Retainers shall devote their time exclusively for legal aid work and shall be always available to deal with legal aid cases and to man the front office or consultation office in the respective Legal Services Institution.

- 11) **The panel prepared under sub-regulation (2) shall be re-constituted after a period of three years** but the cases already entrusted to any panel lawyer shall not be withdrawn from him due to re-constitution of the panel.

As approved by the then Hon'ble Executive Chairman of this Authority, this Authority vide letter No.6118-34 dated 26.5.2011 and letter No.9219-37 dated 1.8.2011 intimated all the District Legal Services Authorities and all the Sub-Divisional Legal Services Committee in the state of Haryana, regarding nomination of panel advocates as Retainers. In DLSAs, 10 advocates and in SDLSCs, 5 advocates were nominated as Retainers.

At that time, it was not fixed by this Authority that for how much period, the nominated panel advocates have to stay as Retainers.

Now, with the approval of Hon'ble Executive Chairman, it has been decided by this Authority that henceforth, period of Retainers shall be one year.

As such, I have been directed by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request you to recommend the names of 5 Panel Advocates for DLSAs; and 3 Panel Advocates for SDLSC (as the case may be) for being considered for designation as Retainers.

You are also requested to furnish the above said information to this Authority on or before 4.09.2013 by e-mail or fax so that same may be placed before Hon'ble Executive Chairman.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

The Member Secretary,
Haryana State Legal Services Authority,
II Floor, New Block, Old District Court,
Sector-17-C, Chandigarh.

To

3. All the District & Sessions Judges-Cum-Chairpersons,
District Legal Services Authorities of Haryana.
4. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities of Haryana.

No.9201-42/LO/2015/MS/HALSA
Dated, Chandigarh, the 20.07.2015.

Subject: Ensuring timely legal services to the convicts including providing of certified copies of judgment etc.

Sir/Madam,

Anent the captioned subject, I am directed by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority to request you to ensure, during the visits made by Secretaries, DLSAs in person to the jails or through panel lawyers, that the certified copies of the judgments, orders, evidence etc. are provided free of cost to the prisoners who have not received but require the same. In the said context, requisite legal services be provided to convicts without delay as per Rule 21 of the Haryana State Legal Services Authorities Rules, 1996 read with the amended Rule 4(6) of Chapter 17 Volume-IV of the Rules and orders of Punjab and Haryana High Court.

-Sd-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

MOST URGENT

From No.7057-79(LA-II) 2011/MS/HALSA,
 Deepak Gupta,
 Additional District & Sessions Judge-cum-
 Member Secretary,
 Haryana State Legal Services Authority,
 SCO NO. 142-143, Sector 34-A, Chandigarh.

To All the District & Sessions Judges/
 Additional District & Sessions Judges (I)
 -cum-Chairmen,
 District Legal Services Authorities,
 in the State of Haryana.

Dated, Chandigarh, the 10.6.2011.

Subject: Amendments in the NALSA Scheme for implementing the Project of Para-Legal Volunteers by the State Legal Services Authorities.

Sir/Madam,

The Member Secretary, National Legal Services Authority vide letter F.No. L/06/2011/NALSA/1816 dated June 9, 2011 has intimated that in the meeting of the Central Authority of NALSA held on 03.05.2011 at the Supreme Court of India the following amendments have been brought out in the NALSA's Scheme for Para Legal Volunteers to be implemented by the State Legal Services Authorities:

1. Number of Para-Legal Volunteers(PLVs) to be identified by the District Legal Services Authorities and Sub-Divisional Legal Services Committees:

- (a) The Para-Legal Volunteers (PLVs) to be identified by the District Legal Services Authorities (DLSA's) shall be 100.
- (b) The number of PLVs to be identified by the Sub-Divisional Legal Services Committees (SDLSC's) shall be 50.

2. Monthly reports by Para Legal Volunteers:

- (a) The PLVs shall submit monthly reports to the DLSA's and SDLSC's as the case may be. The DLSA's shall collect reports from the SDLSC's and shall send such report alongwith the reports of PLVs of DLSA's to the State Legal Services Authority.

3. Honorarium to the Para-Legal Volunteers.

- (a) An honorarium of Rs. 250/- per day may be paid to all PLVs engaged for specific works like going to the remote villages, distribution of legal literacy materials, attending the Legal Aid Clinics and 'Front Offices' of the Legal Services Institutions.

- (b) In addition to the honorarium mentioned in Clause (a) above, where the PLVs have to undergo expenses for travel to places outside his/her base, the Legal Services Institutions would have to meet such expenses.
- (c) The rate of daily honorarium payable to the PLVs for the aforementioned engagements in the metro cities may be as determined by the SLSA's.

4. Identity cards for the PLVs

- (a) The identity cards issued to the PLVs would be valid initially for a period of one year only.
- (b) The identity cards of PLVs shall specify the date of its expiry in the card itself.

5. Inclusion of Retired Judges to function as PLVs

- (a) Persons like retired judges could also be considered to function as PLVs whenever the services are available.

In view of the above amendments, you are requested to carry out amendments in the copy of the Scheme already forwarded to you immediately on receipt of this communication. Acknowledgement of the receipt of this communication may be sent to this Authority.

You are also requested to direct all the concerned to send the monthly report regarding work done by PLVs by 7th of every following month positively to this Authority for onward transmission to the NALSA.

Please treat it as most urgent.

Yours sincerely,
Sd/-
(Deepak Gupta)

Endst. No.7080-7121(LA-II) 2011/MS/HALSA, Dated 10.6.2011.

A copy is forwarded to the following for information and necessary action:

1. All the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the State of Haryana.
2. All the Additional Civil Judges-cum-Chairmen, Sub-divisional legal Services Committees in the State of Haryana.

Sd/-
(Deepak Gupta)

From No.13664-84(LA-II) 2011/MS/HALSA,
 Deepak Gupta,
 Additional District & Sessions Judge-cum-
 Member Secretary,
 Haryana State Legal Services Authority,
 SCO NO. 142-143, 1st Floor, Sector 34-A,
 Chandigarh.

To All the District & Sessions Judges/
 Additional District & Sessions Judges (I)
 -cum-Chairmen,
 District Legal Services Authorities,
 in the State of Haryana.

Dated, Chandigarh, the 2.11.2011

Subject: Scheme for implementing the Project of Para-legal Volunteers-necessary guidelines.

Sir/Madam,

A scheme for implementing the project of Para-legal Volunteers by Legal Services Authorities received from NALSA was sent to you vide this Authority letter dated 21.7.2009 for implementing the said scheme. After proper identification, Para-legal Volunteers were trained by trainers under the TOT Programme. Now, during visit to the various districts of Haryana, it has come to notice that the services of trained Para-legal Volunteers are not being properly utilized. They are also not fully aware of their functions/duties.

NALSA (Legal Aid Clinics) Regulations, 2011 provides about functions of Para Legal Volunteers at Legal Aid Clinics. Apart from functions of PLVs at Legal Aid Clinics, trained PLVs can also perform other functions for proper implementation and carrying out various schemes of NALSA. For the purpose of utilizing their services properly; a list of functions/duties, which can be done by the Para-legal Volunteers, in the form of guidelines has been prepared in Hindi & English. (Guidelines for PLVs are enclosed herewith.).

I have been asked by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request you to convene meeting of PLVs and apprise them of their functions/duties.

Encl: As above.

Yours sincerely,

Sd/-
 (Deepak Gupta)

पराविधिक स्वयं सेवक किसे कहते हैं

पराविधिक स्वयं सेवक से अभिप्राय उस व्यक्ति से है जिसे किसी भी विधिक सेवा संस्था द्वारा प्रशिक्षित किया गया है तथा जो पिड़ित व्यक्ति व विधिक सेवा संस्था के बीच सेतू का काम करता है।

पराविधिक स्वयं सेवक क्या कर सकते हैं

- पराविधिक स्वयं सेवक उन लोगों के लिए सेतु के रूप में कार्य करता है जो “न्याय सबके लिए” के अन्तर्गत आने वाली समस्याओं से पीड़ित व्यक्ति, जिसे कानूनी सेवाओं की आवश्यकता है व जो शहरों में स्थापित कानूनी सेवा संस्थान गांव से दूर होने के कारण उनकी पहुँच से दूर है, उस खाई को पाटने का काम कर सकता है।
- पराविधिक स्वयं सेवक कानून और कानूनी प्रणाली के ज्ञान का प्रशिक्षण लेने के बाद, एक साधारण डॉक्टर की तरह जिसे कानून की बुनियादी जानकारी होती है, आम आदमी को उसके मौलिक अधिकारों के बारे में प्राथमिक सहायता प्रदान कर सकते हैं।
- पराविधिक स्वयं सेवक आम लोगों और कानूनी सेवाएं संस्था के बीच मध्यस्थता का कार्य कर करते हैं जिससे न्याय व आम आदमी के बीच की अड़चन को हटाया जा सकता है।
- पराविधिक स्वयं सेवक लोगों को उनके संवैधानिक अधिकारों के बारे जागरूक करने का काम कर सकते हैं। लोकतंत्र तभी सफल होगा जब लोगों को उनके अधिकारों, विशेष अधिकारों, कर्तव्यों और जिम्मेदारियों का ज्ञान हो क्योंकि लोकतंत्र प्रणाली के लिए अज्ञानता और अनपढता एक खतरा है।
- पराविधिक स्वयं सेवक नागरिकों में, विशेष रूप से महिलाओं, बच्चों खासतौर पर कमजोर वर्ग, अपंग और हिंजड़ा समुदाय इत्यादि में उनके कानूनी अधिकारों व कर्तव्यों के बारे में जागरूकता और चेतना फैला सकते हैं।
- पराविधिक स्वयं सेवक समुदाय केन्द्रों, मन्दिरों, स्थानीय संस्थाओं इत्यादि के माध्यम से जमीनी स्तर पर बच्चों व परिवारों तक पहुँच सकते हैं जिन्हें कानूनी ज्ञान व कानूनी सहायता बारे जानकारी की आवश्यकता है।
- पराविधिक स्वयं सेवक किशोर न्याय बोर्ड, अनाथालय, शरण-स्थल, बाल ग्रह वगैरहा में जाकर उनको पुनः स्थापित करने के लिए और बुरी लत छुड़वाने के कार्यक्रमों वगैरहा के बारे में समझा सकते हैं। और पराविधिक सेवक उन्हें व्यापार सम्बन्धित व्यवसायिक प्रशिक्षण भी दिलवा सकते हैं।
- पराविधिक स्वयं सेवक किशोर न्याय अधिनियम वगैरहा के अन्तर्गत पुलिस/किशोर पुलिस बल/परीवीक्षण अधिकारी की किशोर की सामाजिक पृष्ठभूमि की रिपोर्ट को तैयार करने में मदद कर सकते हैं।
- पराविधिक स्वयं सेवक कार्यसेवकों का समूह बनाकर अर्द्ध सरकारी संस्थाओं वगैरहा की मदद कर सकते हैं।

- शिक्षा, वकालत करके, मध्यस्थता, दृढ़ निश्चय के द्वारा और दूसरे व्यवहारिक और प्रगतिशील तरीकों का प्रयोग करके पराविधिक स्वयं सेवक पीड़ित लोगों को कानूनी सेवा संस्थानों में ला सकते हैं।
- पराविधिक स्वयं सेवक अपने कार्यक्षेत्र के अन्तर्गत पक्षों को मध्यस्थता के लिए इकट्ठा कर सकते हैं। लोगों की कठिनाईयों को समझने के लिए सूचना वगैरह इकट्ठा कर सकते हैं।
- पराविधिक स्वयं सेवक सरकारी कर्मचारियों और पुलिस से संपर्क स्थापित करने और पेश होने के लिए उनके प्रार्थना पत्र वगैरह लिखने में मदद कर सकते हैं।
- पराविधिक स्वयं सेवक अपने क्षेत्र में कानून का उल्लंघन की पड़ताल कर सकते हैं और उसकी सूचना सम्बन्धित अधिकारियों के ध्यान में ला सकते हैं। वे अपने कार्यक्षेत्र में इस बात का ध्यान रख सकते हैं कि किसी भी प्रकार की नाइंसाफी होने पर उपाचारात्मक कार्यवाही के लिए उपमण्डल विधिक सेवा समिति या जिला विधिक सेवा प्राधिकरण के ध्यान में ला सकते हैं।
- पराविधिक स्वयं सेवक अपने इलाकों के लोगों, जिनमें मानसिक रोगी भी शामिल हैं, की समस्याओं को सामने ला सकते हैं और उन्हें विवाद के विषय को समझने में सहायता कर सकते हैं।
- पराविधिक स्वयं सेवक कानूनी साक्षरता शिविरों और लोग अदालतों वगैरह का आयोजन करने में कानूनी सेवाएं संस्थाओं जिला विधिक सेवा समिति और उपमण्डल विधिक सेवा समिति की मदद कर सकते हैं।
- पराविधिक स्वयं सेवक लोगों को लोक अदालत, स्थायी लोक अदालत बाबत जन उपयोगी सेवाएं के फायदों बारे व नालसा, हालसा, व सरकार की विभिन्न स्कीमों के फायदे बारे लोगों को जगरूक कर सकते हैं और उनको मध्यस्थता वगैरह के फायदों बारे भी जागरूक कर सकते हैं।
- पराविधिक स्वयं सेवक लोगों को कानूनी संस्थाओं के दूरभाष नम्बर व पता उपलब्ध करवा सकते हैं और आम व्यक्तियों को इस बारे में ज्ञान दे सकते हैं कि कानूनी सेवाएं संस्थानों को कैसे संपर्क करके वे सहायता प्राप्त कर सकते हैं।
- पराविधिक स्वयं सेवक लोगों को यह जानकारी या ज्ञान दे सकते हैं कि लोक अदालत के माध्यम से समझौता करके लम्बित केसों में उनके द्वारा लगाई गई अदालती फीस भी उन्हें वापिस मिल सकती है।
- पराविधिक स्वयं सेवक लोगों को यह जानकारी भी दे सकते हैं कि जो विषय किसी अदालत में लम्बित नहीं हैं ऐसे विषयों को प्रथम स्तर पर केस डालने से पहले लोक अदालत में साधारण प्रार्थना-पत्र देकर निम्न स्तर पर ही सुलझाने के लिए लोगों को बता सकते हैं।
- पराविधिक स्वयं सेवक नालसा, हालसा, व सरकार द्वारा प्रकाशित इश्टिहार व किताबों वगैरह के माध्यम से कानूनी जानकारी व सहायता बारे प्रचार कर सकते हैं।

इस प्रकार पराविधिक स्वयं सेवक, कानूनी सेवाएं संस्थानों की आंख और कान के रूप में और लोगों और कानूनी सेवाएं संस्थानों के बीच एक पुल के रूप में कार्य कर सकते हैं, जिससे संवैधानिक आधार में एक समान आधारित न्याय के जनादेश को पूरा किया जा सके।

राष्ट्रीय विधिक सेवा प्राधिकरण (विधिक सहायता क्लिनिक) विनियम, २०११ के तहत विधिक सहायता क्लिनिकों में पराविधिक स्वयं सेवकों के कृत्य-

- (१) विधिक सहायता क्लिनिकों में लगे हुए पराविधिक स्वयं सेवकों विधिक सलाह चाहने वाले व्यक्तियों को आरंभिक सलाह ऐसे व्यक्तियों को जो विशेषतया निरक्षर हैं अर्जी, अभ्यावेदन या सूचनाओं के प्रारूपण में, सरकारी स्कीम के अधीन उपलब्ध विभिन्न लाभों के लिए आवेदन प्रारूपों को भरने में सहायता देंगे।
- (२) पराविधिक स्वयं सेवक, यदि आवश्यक हो, विधिक सहायता चाहने वाले व्यक्तियों के साथ सरकारी कार्यालयों में पदधारियों के साथ सम्पर्क करने के लिए और ऐसे व्यक्तियों की समस्याओं को हल करने के लिए जाएंगे।
- (३) यदि विधिक सहायता क्लिनिक पर किसी वकील की सेवाओं की आवश्यकता है तो पराविधिक स्वयं सेवक बिना किसी विलंब के निकटतम विधिक सेवा संस्था से किसी वकील की सेवाएं उपलब्ध कराने के लिए सम्पर्क करेंगे।
- (४) आपात दशा में पराविधिक स्वयं सेवक विधिक सेवा क्लिनिक में विधिक सेवा चाहने वाले व्यक्ति को निकटतम विधिक सेवा संस्था ले जाएंगे।
- (५) पराविधिक स्वयं सेवक विधिक सहायता क्लिनिकों में विधिक सेवा चाहने वाले व्यक्तियों को विधिक शिक्षा और साक्षरता की सहायता में पुस्तिका और अन्य सामग्री वितरित करेंगे।
- (६) पराविधिक स्वयं सेवक विधिक सहायता क्लिनिकों के स्थानीय क्षेत्र में विधिक सेवा संस्था द्वारा आयोजित विधिक जागरूकता कैंपों में सक्रिय रूप से भाग लेंगे।

WHO IS PARA LEGAL VOLUNTEER:

Para Legal Volunteer means a person who has been trained as such by any Legal services Institution and who acts a bridge or intermediary between the common people and the legal Service Institution, thereby removing the barriers of access to justice.

FUNCTIONS OF PARA LEGAL VOLUNTEERS IN LEGAL AID CLINIC [REGULATION 10 OF NALSA (LEGAL AID CLINICS) REGULATIONS, 2011]

- The Para-Legal Volunteers engaged in the Legal Aid Clinic shall provide initial advice to the persons seeking legal service, help such people, especially the illiterate, in drafting petitions, representations or notices and filling-up the application forms for various benefits available under the Government Schemes.
- Para-Legal Volunteers shall, if necessary, accompany the persons seeking legal services to attend the Government Offices for interacting with the officials and for solving the problems of such persons.
- If services of a lawyer are required at the Legal Aid Clinic, the Para-Legal Volunteers shall, without any delay, contact the nearest Legal Services Institution to make available the services of a lawyer.
- In case of emergency, the Para-Legal Volunteers may take the persons seeking legal services in the Legal Aid Clinic to the nearest legal services institutions.
- Para-Legal Volunteers shall distribute pamphlets and other materials in aid of legal education and literacy to the persons seeking legal services in the Legal Aid Clinic.
- Para-Legal Volunteers shall take active part in the legal awareness camps organized by the Legal Services Institutions in the local area of the Legal Aid Clinic.

WHAT OTHER FUNCTIONS CAN PARA-LEGAL VOLUNTEERS DO?

- PLVs are intended to bridge the gap between people, who suffer the problems of “Access to Justice”; and Legal Services Institutions (LSI), in as much as L.S.Is are often situated in towns/cities, far away from villages and thus, geographically inaccessible to the common people.
- PLVs, with basic knowledge of law and legal system of country, after training to them, will act like “bare foot doctors” so as to provide primary assistance to common people to help them get their statutory rights.
- PLVs to act as intermediaries between common people and L.S.Is, so as to remove barriers of access to Justice.
- PLVs to make people aware of their constitutional and statutory rights; as democracy can flourish only when people know their rights, privileges, duties and responsibilities, as ignorance and illiteracy are threat to democratic system.

- PLVs to spread awareness & consciousness about legal rights and duties of citizens, particularly to women, children, under-privileged, weaker sections, handicaps & transgender etc.
- PLVs to reach children, women & marginalized families through community centers, temples, local organizations etc. on ground levels.
- PLVs to reach cells in JJB, OHs, SHs, Children Homes etc to counsel them about rehabilitation & de-addiction programmes etc. Trade oriented vocational training can be given to them.
- PLVs can help police/Juvenile police unit/protection officer under JJ Act etc. to prepare social background report of Juvenile.
- PLVs can help form/build group of voluntary workers to help NGOs etc.
- By using tools like education, counselling, advocacy, mediation, persuasion and other pragmatic and innovative ways, PLVs can bring woes of people to L.S.Is.
- PLVs can bring parties together to mediate and gather information to understand the problems of people of the area under their operation.
- PLVs can help draft any application, petition etc. to assist the people approach and deal with officials of administration or police.
- PLVs can check transgressions of law in their area and bring it to notice of authorities. They have to keep watch on acts of injustices in area of operation and bring it to notice of TLSC/DLSA for remedial action.
- PLVs to bring forth the grievances of people of localities, including mentally retarded and help them understand nature of their dispute.
- PLVs to help LSI (DLSA or SDLSC) to arrange to hold legal awareness camps, Lok Adalats etc.
- PLVs to make people aware the benefits of Lok Adalat, Lok Adalat (Public Utility), benefits of various schemes of NALSA/HALSA and Government and to make them aware of benefits of mediation etc.
- PLVs to provide address, telephone no. of L.S.Is to people and help them approach the L.S.Is in any manner convenient to them
- PLVs to make people aware that in pending cases, Court fee can be refunded.
- To tell people that disputes can be settled even at pre-litigation stage through Permanent Lok Adalats.
- Thus, PLVs are to act as eyes and ears of L.S.Is and to act as bridge between common people and L.S.Is, so as to fulfil the constitutional mandate of Justice based an equal opportunity.

From

Deepak Gupta,
Addl. District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142- 143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Additional District & Sessions Judges-I-cum-Chairmen,
District Legal Services Authorities,
in the State of Haryana.

No.14690-710/2011/MS/HALSA,
Dated, Chandigarh, the 18.11.2011.

Subject: Schemes for enforcement of Single Women's Rights.

Sir/Madam,

Women constitute strategic segment of the society and our constitution provides for support mechanism in the shape of protective discrimination for them. However, despite various schemes of social upliftment and programmes of women empowerment, much is still to be done. It is felt that even amongst women, a large segment of single women, (who include abandoned, widowed, deserted, separated, unmarried and divorced) is more vulnerable to atrocities & general discrimination and is deprived of reaping the fruits of legal aid benefits, for want of awareness or due to illiteracy.

Recently, a report appeared in a leading Daily Newspaper "Tribune" on 16th October, 2011 highlighting the plight of such single women. It was reported that there are 36 million single women in India according to 2001 census, numbering more than the population of Canada. This figure is only of those single women, who are legally divorced, separated and widowed. As per the report, a survey was conducted by 'National forum for single women's rights', which found that 75% of the sampled women lived on less than minimum daily wages in their states and yet only 21% of them were actually recognized as poor by the Government. The single women who include widows, divorcees, separated, deserted and unmarried are part of work force, which is mostly unorganized, majority of whom find the going tough. Particularly, in rural areas, they have to constantly battle not only societal prejudices but also have to fight for survival. The atrocities faced by widowed women on the part of their in-laws after the death of husband are more acute, as they are caught between rigid social & religious customs. There is no official estimate of abandoned, deserted and unmarried women, multitudes of whom live invisibly, often at the mercy of callous family customs and beyond the reach of public welfare.

The challenges faced by the single women are manifold. They are not only vulnerable as both physical and financial insecurity stalks their existence but often face overt discrimination. Many such women despite technically heading the households being providers for their children, are hardly named as heads of families in ration cards. Only some of them receive social security benefits.

Haryana State Legal Services Authority has implemented scheme of Para-legal Volunteers. These volunteers are expected to act as intermediaries/bridge between the common people and legal services institutions and thereby removing the barriers of "Access to Justice". Besides this, Haryana State Legal Services Authority has opened legal aid clinics in cluster of villages of all the Districts of Haryana, which are manned by Para-legal Volunteers and Panel Advocates.

It is felt that in order to ameliorate the condition of single women and to help them to achieve their rights; our Para-legal Volunteers can visit every village falling under the area of their operation and identify such single women so as to provide necessary legal services to them. Considering the fact that single women may not be in a position to approach legal services institutions, our effort should be to reach them as "Access to Justice for all" is our motto.

It is hoped that by said effort of legal services authorities, various kinds of atrocities faced by single women can be avoided. Said efforts will be helpful in bringing to the fore the problems of this marginalized section of the society and ensure that benefits of statutory provisions and social security schemes reach these needy women without any hiccups.

Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority has desired me to request you that **female** Para-legal Volunteers of your respective districts be directed to visit every village falling under the area of their operation (cluster) regularly:

1. to identify the single women and provide them all sort of legal services, whichever is required;
2. to help/guide them to approach legal services institutions, if and when it is required to assert their rights.
3. to make these women aware of their rights, special workshops may also be conducted.

His Lordship has also directed that interested women of this segment of society may also be trained as 'Para Legal Volunteers'.

You are further requested to do the needful and send a report to this Authority so that the same may be placed before the Hon'ble Executive Chairman of this Authority.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Addl. District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.

No.14735-55/2011/LA/MS/HSLSA,
Dated, Chandigarh, the 21.11.2011

Subject: Deputing Lady Para Legal Volunteers to visit female barracks in the Jail.

Sir/Madam,

During the visits to different jails of Haryana, it has come to the notice of Hon'ble Mr. Justice Satish Kumar Mittal, Judge, Punjab and Haryana High Court-cum-Executive Chairman of Haryana State Legal Services Authority that no panel Lady Advocate is visiting the female barracks during jail visit.

On meeting with Panel Advocates, it transpired that there are only a few Lady Advocates on the panel of some of the District Legal Services Authorities of Haryana. It also came to notice that in some districts, there are only a few lady advocates enrolled at the District Bar Association.

In view of the above, I have been desired by the Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority to request that at places, where there is shortage of lady Panel Advocates, you should depute trained lady Para-legal Volunteers to visit female barracks in the jails for providing legal services to the lady prisoners/convicts. Said Lady Para-legal Volunteers may also be asked to help the inmates in the matter of drafting their appeals, applications etc. so that the jail inmates do not feel that they have no satisfactory legal assistance for the redressal of their grievances.

Sd/-

Member Secretary,

Endst. No. 14761-81 (LA-I) 2011/MS/HALSA, Dated, Chandigarh, the 21.11.2011

A copy of the above is forwarded to all the District & Sessions Judges-cum-Chairmen, District Legal Services Authorities in the state of Haryana for necessary monitoring.

Sd/-

Member Secretary,
Haryana State Legal
Services Authority.

No.14818-38/2011/MS/HALSA

From

Deepak Gupta
Additional District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Additional District & Sessions Judge-cum-Chairmen of
District Legal Services Authorities
in the State of Haryana.

Dated, Chandigarh, the 22.11.2011.

Subject: CWP No.6717 of 2009 titled as Asha and others Vs. State of Haryana etc.

In the above noted case, the Hon'ble Punjab and Haryana High Court has issued the following directions:-

“The state of Punjab, Haryana and the Union Territory of Chandigarh are also directed to counsel Gram Panchayats in villages and create special cells in cities, so as to prevail upon resisting parents/relatives to reconcile with such couples and they be prevailed upon not be take as threat to their honour or family honour at all.”

In view of the above, I have been desired by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman, Haryana State Legal Services Authority, to request you to direct the empanel advocates and Para legal volunteers to make aware the people on the topic of Honour Killing by organizing special legal awareness/literacy camps for implementation of the above said directions of Hon'ble Punjab and Haryana High Court.

Sd/-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst.No.14839-60/2011/MS/HALSA, Dated, Chandigarh the 22.11.2011

1. Financial Commissioner & Principal Secretary, Government of Haryana, Home Department w.r.t. his letter No.12/113/08-4HG-IV dated 31.10.2011.
2. All Chief Judicial Magistrate-cum-Secretaries, District Legal Services Authorities of Haryana.

Sd/-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No.15543(LA-II)2011/MS/HALSA

Deepak Gupta,
Additional District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To The Financial Commissioner & Principal Secretary
To Government of Haryana,
Administration of Justice Department,
Haryana Civil Secretariat,
Chandigarh.

Dated, Chandigarh, the 2.12.2011

Subject: Request for issuing necessary direction to District Administration for implementing the Project of Para Legal Volunteers.

Sir,

Pursuant to incorporation of Article 39A in the Constitution of India by 42nd amendment and subsequent enactment of the Legal Services Authorities Act, 1987, Haryana State Legal Services Authority was constituted w.e.f. 3.4.1996, to provide free and competent legal services to the weaker sections of the society to ensure that opportunities for securing justice are not denied to any citizen by reason of economic or other disabilities, and to organize Lok Adalats to ensure that the operation of the legal system promotes justice on a basis of equal opportunity. Section 7 (1) of the Legal Services Authorities Act, 1987 mandates that it shall be the duty of the State Authority to give effect to the policy and directions of the Central Authority and Section 7 (2) of the Legal Services Authorities Act, 1987 provides that without prejudice to the generality of the functions referred to in sub-section (1), the State Authority shall perform all or any of the following functions, namely:-

- a. give legal service to persons who satisfy the criteria laid down under the Act;
- b. conduct Lok Adalats, including Lok Adalats for High Court cases;
- c. undertake preventive and strategic legal aid programmes; and
- d. perform such other functions as the State Authority may, in consultation with the Central Authority, fix by regulations.

2. A scheme has been launched by National Legal Services Authority, (NALSA) for **implementing the Project of Para-Legal Volunteers (Annexure – 1)**, which is aimed at imparting legal awareness to volunteers selected from certain target groups, who in turn act as harbingers of legal awareness and legal aid to all sections of people. The Volunteers are expected to act as intermediaries between

the common people and Legal Services institutions and thereby removing barriers of access to justice. The volunteers are identified from the NSS units in Colleges, creditworthy NGOs, credible social organizations, Women Self Help Groups, Anganwari workers, teachers, retired judges, advocates, govt. servants, doctors etc. Only the people with genuine mindset for social service, having inclination for voluntary services to the persons in need of legal services are selected.

3. In order to achieve the desired results and to mould the volunteers into full-fledged Para-Legal Volunteers, they are provided 6 days training by Haryana State Legal Services Authority.

4. After proper identification, about two thousand (2000) Para-legal Volunteers have already been selected and training has been imparted to them under the TOT Programme, in all the Districts of Haryana by Haryana State Legal Services Authority. These Para-legal Volunteers have also been issued proper identity card by the respective District Legal Services Authority.

5. Besides, under **National Legal Services Authority (Legal Aid Clinics) Regulations 2011 (Annexure – 2)**, Legal Aid Clinics are required to be established in all villages, or for a cluster of villages, depending on the size of such villages, especially where people face geographical, social and other barriers for access to the legal services institutions. These Legal Services Clinics are required to be manned by at least two Para-legal Volunteers available during the working hours.

“**Legal Aid Clinic**” means the facility established by the District Legal Services Authority to provide basic legal services to the villagers with the assistance of Para-Legal Volunteers or Lawyers, on the lines of a primary health centre providing basic health services to the people in the locality and includes the legal aid clinic run by the law colleges and law universities.”

6. Following **legal services are provided in the Legal Aid Clinic**, as per Regulation 9, which reads as under:

- (1) Legal services rendered at the legal aid clinic shall be wide ranging in nature.
- (2) The legal aid clinic shall work like a single-window facility for helping the disadvantaged people to solve their legal problems whenever needed.
- (3) Besides legal advice, other services like preparing applications for job card under the Mahatma Gandhi National Rural Employment Guarantee (MGNREG) Scheme, identity card for different government purposes, liaison with the government offices and public authorities, helping the common people who come to the clinic for solving their

problems with the government officials, authorities and other institutions also shall be part of the legal services in the legal aid clinic:

Provided that the legal aid clinic shall provide assistance by giving initial advice on a problem, assistance in drafting representations and notices, filling up of forms for the various benefits available under different government schemes, public distribution system and other social security schemes:

Provided further that, in appropriate cases, the legal services sought for by the applicants in the legal aid clinic shall be referred to the legal services institutions for taking further action.

7. Following are the **functions of Para-legal Volunteers** in the Legal Aid Clinic as per the Regulation 10 reproduced below:

- (1) The Para-legal volunteers engaged in the legal aid clinic shall provide initial advice to the persons seeking legal service; help such people, especially the illiterate, in drafting petitions, representations or notices and filling-up the application forms for various benefits available under the government schemes.
- (2) Para-legal volunteers shall, if necessary, accompany the persons seeking legal services to attend the government offices for interacting with the officials and for solving the problems of such persons.
- (3) If services of a lawyer is required at the legal aid clinic, the Para-legal volunteers shall, without any delay, contact the nearest legal services institution to make available the services of a lawyer.
- (4) In case of emergency, the Para-legal volunteers may take the persons seeking legal services in the legal aid clinic to the nearest legal services institutions.
- (5) Para-legal volunteers shall distribute pamphlets and other materials in aid of legal education and literacy to the persons seeking legal services in the legal aid clinic.
- (6) Para-legal volunteers shall take active part in the legal awareness camps organized by the legal services institutions in the local area of the legal aid clinic.

8. Besides the above functions, Haryana State Legal Services Authority has issued detailed guidelines to the Para-legal Volunteers regarding **duties and functions** to be performed by them **(Copy Annexure 3)**.

9. Haryana State Legal Services Authority has already established more than 420 Legal Aid Clinics in various villages of all the District of Haryana, apart from in all the jails, Court complexes and offices of Protection Officers.

10. Apart from above, as per National Legal Services Authority (Free and Competent Legal Services) Regulation 2010, panel advocates have been selected in all the District Legal Services Authorities and Sub-Divisional Legal Services Committees of Haryana. Said Panel Advocates are assigned Court cases of eligible persons. Besides, they are assigned duties of holding Legal Literacy Camps and rural Lok Adalats. They are also deputed to attend Legal Aid Clinics in different villages. They also hold seminars and workshops on various issues/topics, as per the schedule prepared by District Legal Services Authority.

11. For proper implementation of the aforesaid scheme & Regulation i.e. NALSA project of Para-legal Volunteers and NALSA Legal Aid Clinic, Regulation 2011, co-operation of all the Government officials working in various department of the District Administration is required.

12. However, during visit to various districts of Haryana by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority, it was brought to the notice of his Lordship that whenever Para-legal Volunteers accompanied by Legal aid seekers visit Government/Semi-Government offices for enquiring/knowning the status of the work of the legal aid seekers, the Government officers/officials do not pay any heed to them. Similarly, panel Advocates don't find the officials of District Administration co-operative, whenever they go to villages to hold Rural Lok Adalats, seminars, workshops or other legal services activities, assigned to them by District Legal Services Authority as per schedule.

13. Aforesaid matter was discussed in the meeting held on 23rd November, 2011 under the Chairmanship of Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority which was also attended by Sh.Ajit M. Sharan, IAS, Financial Commissioner and Principal Secretary to Government of Haryana, Finance Department, Chandigarh; your good self; and the undersigned, under following agenda Item No.8.

Item No.8.

Directions to all officers of District Administration regarding scheme launched by (NALSA) for implementing the project of Para-legal Volunteers by Legal Services Authorities

It was resolved as under:

“It was resolved that Haryana State Legal Services Authority shall intimate the manner in which cooperation of District Administration with

Para-Legal Volunteers is required and then detailed instructions to all Officers of District Administration will be issued by Government accordingly.”

14. In view of the above, I have been asked by Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request you to issue necessary directions to all the Government officers/officials of the District Administration to entertain/properly interact with panel advocates and trained Para-legal Volunteers, having valid identity cards issued by District Legal Services Authorities, as and when they visit Government offices along with legal aid seekers, for performing legal service duties assigned to them for the benefit of the general public under various Government Schemes and consider their applications/petition as per law. The officers/officials of the District Administration be also directed to cooperate with panel advocates/Para-legal Volunteers in making necessary arrangements for holding seminars, Legal Literacy Classes/workshops, holding rural Lok Adalats, distribution of publicity material etc. In order to prevent the misuse of their position by Para-legal Volunteers or Panel Advocates, it is proposed that petitions/applications of the legal aid seekers moved through Para-legal Volunteers be entertained only when those are forwarded by the Front Office of the concerned District Legal Services Authority.

Encl: As above.

Yours sincerely,

Sd/-
(Deepak Gupta)

From

The Financial Commissioner & Principal Secy. to
Govt., Haryana, Admn. of Justice Department.

To

1. All the Deputy Commissioner in the State of Haryana.
2. All the Superintendent of Police in the State of Haryana

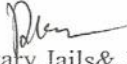
Memo No. 20/4/2011-4JJ(I)

Dated Chandigarh the 11-1-12

Subject:- Implementation of the Project of Para Legal Volunteers.

On the subject referred to above, I have been directed to say that it has come to the notice of the State Govt that the Government officers/officials do not pay any heed to Para-legal Volunteers whenever they visit their offices accompanied by Legal aid seekers for enquiring/knowning the status of the work of the legal aid seekers. Similarly, the panel Advocates on the role of District Legal Services Authority don't find the officials of District Administration co-operative, whenever they go to villages to hold Rural Lok Adalats, seminars, workshops or other legal services activities, assigned to them by District Legal Services Authority as per schedule.


The matter has been considered by the Government and a serious view has been taken. It is therefore, instructed that all the Government officers/officials should entertain/ interact properly with panel Advocates and trained Para-legal Volunteers (having valid identity cards issued by District Legal Services Authorities) as and when they visit Government offices along with legal aid seekers, for performing legal service duties assigned to them for the benefit of the general public under various Government Schemes and consider their applications/petition as per law.


Under Secretary Jails & Judicial,
for Financial Commissioner & Principal Secy. to
Govt, Haryana, Admn. of Justice Department.

Endst No. 20/4/2011-4JJ(I)

Dated 11-1-12

A copy is forwarded to the Member Secretary, Haryana State Legal Services Authority, SCO No. 142-43, Sector 34-A, Chandigarh w.r.t. his letter No. 15543 (LA-II)2011/MS/HLSA dated 02.12.2011.


Under Secretary Jails & Judicial,
for Financial Commissioner & Principal Secy. to
Govt. Haryana, Admn. of Justice Department

From

Deepak Gupta,
Additional District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Secretaries,
District Legal Services Authority,
in the state of Haryana

No.19085-19105 (PLV) 2012/MS/HALSA,
Dated, Chandigarh, the 29.11.2012

Subject: Issuing of diaries to all the Para Legal Volunteers of District Legal Services Authorities/Sub Divisional Legal Services Committee by this Authority.

Herewith enclosed please find ___ diaries numbering ___ to ___ for distribution amongst the Para legal volunteers of your respective district. Every diary has its distinct number. The record of every diary issued to each of the Para legal volunteer is required to be maintained by your office. You are also requested to obtain acknowledgement while issuing diary to each Para legal volunteer.

As per instruction earlier issued by this Authority, Para legal volunteers are to attend the Legal Aid Clinics on every Wednesday and Sunday. It is desired that on rest of the days, they should visit other villages falling in their respective cluster as per schedule to be prepared by you in such a way that each village of the cluster is visited/covered at least once in a month.

Para legal volunteers will perform the activities/duties already communicated to all the District Legal Services Authority vide letter No. 9322-9340 dated 21.07.2009. For ready reference, these duties & functions have also been mentioned briefly on the front pages of this diary. Para legal volunteers are required to mention the activities performed by them briefly in the diary during their visits date wise and to get the same countersigned from Chairman, SDLSC or from Secretary, DLSA at least twice a week, preferably on Thursday & Monday.

You are requested to get the needful done and send a copy of the schedules prepared by you for visiting the Para legal volunteers to different villages of their cluster, to this Authority.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

1. All the District & Sessions Judges –cum- Chairpersons,
District Legal Services Authorities
in the State of Haryana
2. All the CJMs –cum- Secretaries,
District Legal Services Authorities
in the State of Haryana
3. All the Additional Civil Judges (Sr. Div.)/ Sr. Most Civil Judge (Jr.
Div)-cum-Chairpersons,
Sub-Divisional Legal Services Committees
in the State of Haryana

No.24547-24614 /2012/LA/MS/HSLSA,
Dated, Chandigarh, the 5/9/2013.

Subject: Revised Scheme of Para-legal Volunteers.

This Authority vide letter no. 21005-21051(LA-V)2013/MS/HSLSA dated 15.7.2013 sent a Compendium containing Regulations, Schemes, Guidelines and National Plan of Action & Calendar of Activities 2013-14 to all the DLSA/SDLSCs for strict compliance.

In the said Compendium, revised scheme of PLVs is also provided at page 32 to 43.

It is mentioned on page 33 of the said Compendium that:

Modalities:

- * Ideally every Taluk Legal Services Committee shall have a panel of PLVs; of a maximum number of 25 (50) on their roll at any given point of time. The District Legal Services Authority (DLSA) shall have 50 (100) active PLVs on their roll.
- * PLVs shall be literate, preferably matriculate, with a capacity for overall comprehension.
- * Preferably PLVs shall be selected from persons, who do not look up to the income they derive from their services as PLVs, but they should have a mind-set to assist the needy in the society coupled with the compassion, empathy and concern for the upliftment of marginalized and weaker sections of the

society. They must have unflinching commitment towards the cause which should be translated into the work they undertake.

During Video Conferencing held on 12.8.2013 by Member Secretary, NALSA with all the Member Secretaries, State Legal Services Authorities, it was clarified that number of Para Legal Volunteers for each DLSA may be upto 50 and for each SDLSC, it may be upto 25.

As per the earlier directions issued by HASLA to comply with the previous Para Legal Volunteers scheme of NALSA, many District Legal Services Authorities have already identified and trained more than 50 Para Legal Volunteers; and similarly, in many SDLSCs, more than 25 Para Legal Volunteers have been identified and trained.

In view of above, I have been desired by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request you that in order to comply the modified Para Legal Volunteers Scheme of NALSA, following steps be taken:

For all the DLSAs: If they have more than 50 trained Para Legal Volunteers, they should identify and retain only those 50 Para Legal Volunteers, who are committed to the cause of Legal Services and actively participate in the legal services activities; whereas rest of the Para Legal Volunteers may be removed.

For all the SDLSCs: If any SDLSC has more that 25 Para Legal Volunteers, then to identify and retain 25 committed and sincere Para Legal Volunteers actively participating in the legal services activities and to remove the other Para Legal Volunteers.

You are also requested to take back the diary & identity card issued to the PLVs, who are to be removed.

In future also, number of Para Legal Volunteers at one time should not exceed 50 for DLSA and 25 for SDLSC as per the instructions/guidelines issued by NALSA. Such PLVs should be dedicated and sincere to the job.

You are further requested to implement the modified PLV Scheme sent by NALSA in true letter and spirit.

-SD-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh

No.2693-2713(LA-II)2012/MS/HALSA,

From

Deepak Gupta,
Additional District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Additional District & Sessions Judges(I)
-cum-Chairmen,
District Legal Services Authorities,
in the State of Haryana.

Dated, Chandigarh, the 21.2.2012

Subject: Inclusion of Ex-servicemen to function as Para Legal Volunteers.

Sir/Madam,

As your goodself is aware that a scheme has been launched by National Legal Services Authority, (NALSA) for implementing the Project of Para-Legal Volunteers which is aimed at imparting legal awareness to volunteers selected from certain target groups who in turn act as harbingers of legal awareness and legal aid to all sections of people. The Volunteers are expected to act as intermediaries between the common people and Legal Services institutions and thereby removing barriers of access to justice. The volunteers are identified from the NSS units in Colleges, creditworthy NGOs and credible social organizations and Women Self Help Groups, retired judges, advocates, govt. servants, doctors etc. In order to achieve the desired results and to mould the volunteers into full-fledged Para-Legal Volunteers, they are provided 6 days training under TOT programme after proper identification and certificates are issued by HALSA

The ex-servicemen and their families are the beneficiaries for getting legal aid under Rule 19 of Haryana State Legal Services Authority Rules, 1996.

In view of the above, I have been asked by Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request you to include suitable and interested ex-servicemen having aptitude for voluntary services to function as Para Legal Volunteers in your respective Sessions Division.

Yours sincerely,

Sd/-
(Deepak Gupta)

From

Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Additional District & Sessions Judge-(I)-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana.

No.668-686/2009/MS/HSLSA,
Dated, Chandigarh, the 13.1.2009

Subject: Regular visits to the Shelter Home for Under Privileged and Disabled.

Sir/Madam,

One of the most Under Privileged and Disadvantaged class of persons are those who reside in Shelters and Care Homes such as Nari Niketan, Juvenile Home, Senior Citizens Homes, Mental Hospitals, Home for Blind, Home for Deaf and Dumb, Orphanages etc. These persons may not be in a position to personally approach the State Legal Services Authorities or they may be even ignorant about the existence of Legal Services Authorities. "Right to life" is guaranteed to all the citizens, including those living in such shelters and Care Home. The motto "Access to Justice for All" does not simply mean the providing of services of Advocate or making payment of expenditure of litigation. It also includes the creation of an environment where all citizens of the country may enjoy the legal rights as provided under the Constitution. So it is a legal duty of the District Legal Services Authorities to reach such Under Privileged and Disabled persons and contact them in their Shelters and Care Home.

In view of the above, it has been desired by Hon'ble Mr. Justice Adarsh Kumar Goel, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority, that hence forth, all the Chairmen of District Legal Services Authorities shall make regular monthly visits to such shelters and Care Homes existing in their respective Sessions Divisions and send a report of their visit to this Authority. They shall also depute Advocate/Advocates on the panel of the District Authority to make fortnightly visits to these Institutes for providing free legal services and for spreading legal awareness.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh.

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Addl. District & Sessions Judge (I)-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana

No.6736-6754/2009/LA/MS/HSLSA,
Dated, Chandigarh, the 25.5.2009

Subject: Regular visits to the Shelter Home for Under-Privileged and Disabled.

Sir/Madam

Please refer to this Authority letter No.668-686/2009/MS/HSLSA dated 13.1.2009 vide which it was brought to your notice that one of the most Under-Privileged and Disadvantaged class of persons are those who reside in Shelters and Care Homes such as Nari Niketan, Juvenile Home, Senior Citizens Home, Mental Hospitals, Home for Blind, Home for Deaf and Dumb, Orphanages etc. These persons may not be in a position to personally approach the State Legal Services Authorities or they may be even ignorant about the existence of Legal Services Authorities. "Right to life" is guaranteed to all the citizens, including those living in such Shelters and Care Homes. The motto "Access to Justice for All" does not simply mean the providing of services of Advocate or making payment of expenditure of litigation. It also includes the creation of environment where all citizens of the Country may enjoy the legal rights as provided under the Constitution. So it is legal duty of the District Legal Services Authorities to reach such Under-Privileged and Disabled persons and contact them in their Shelters and Care Home.

You must be aware of repeated disclosures in the Press of irregularities and illegalities committed in some of the Shelter Homes. So our responsibility to safeguard the legal rights of the persons residing in Shelter Homes assumes greater significance.

In view of the above, it was desired by Hon'ble Mr. Justice Adarsh Kumar Goel, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority that all the Chairmen of District Legal Services Authorities must make regular monthly visits to Shelter Homes and Care Homes existing in their respective Sessions Divisions and send a report of their visits to the Authority. They must depute Advocate/Advocates on the panel of the District Authority to make fortnightly visits to these Institutes for providing free legal services and for spreading legal awareness.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority.

No.6370-6390 (LA-1) 2010/MS/HALSA

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh-160020.

To

All the District & Sessions Judges/
Additional District & Sessions Judges (1)
-cum Chairpersons,
District Legal Services Authorities,
In the State of Haryana.

Dated, Chandigarh, the 17.5.2010.

Subject: Regular visits to the Care Homes/Protection Homes for Under Privileged and Disabled.

Reference: This Authority letter No.668-686/2009/MS/HALSA dated 13.01.2009.

Sir/Madam,

One of the most Under-Privileged and Disadvantaged class of persons are those who reside in Care Homes/Protection Homes such as Nari Niketan, Juvenile Home, Senior Citizens Homes, Mental Hospitals, Home for Blind, Home for Deaf and Dumb, Orphanages etc. These persons may not be in a position to personally approach the State Legal Services Authorities or they may be even ignorant about the existence of Legal Services Authorities. Haryana State Legal Services Authority had launched Legal Literacy Mission for empowerment of underprivileged (LLUP). The object of the Mission is as under:-

LLUP envisaged to create awareness among neglected children, who are forced to take orphanage centres, helpless girls and women who are forced to take shelter in Nari Niketan or other such institutions, neglected old age people, disabled, mentally ill persons living under helpless situation under the care or control of Government-run or non-government-run organizations. Such people have also guaranteed constituted right to food, clothing and shelter and right to equality and equal access to justice and legal aid for enforcement of the said

rights. Legal aid is not confined to representation in court but is meant to be assistance for achieving fundamental rights, especially to the under-privileged. Legal Literacy programme is intended to advance this object.

“Right to life” as enshrined in Article 21 of the Constitution is guaranteed to all the citizens including those living in such Care Homes/Protection Homes and Article-39-A of the Constitution mandates that the State shall secure the operation of the legal system which promotes justice on the basis of equal opportunity. “Access of Justice for All” does not apply mean the providing of services of Advocates or making the payment of expenditure of litigation. It also includes the creation of environment where all citizens of the country can enjoy the legal rights as provided by the Constitution. So it is one of the constitutional duties of the District Legal Services Authorities to reach such underprivileged and disabled persons and make them aware of their legal rights and to take required level steps for ensuring that statutory rights, guaranteed to every citizen under the Constitution, are not violated.

In view of the above, it has been desired by Hon’ble Mr. Justice Adarsh Kumar Goel, Judge, Punjab & Haryana High Court and Executive Chairman of this Authority that all the Chairpersons of District Legal Services Authorities shall make regular monthly visits to such Care Homes/Protection Homes existing in their respective district and send a report of their visits to this Authority. They shall also depute Advocate/Advocates on the panel of the District Legal Services Authority to make fortnightly visits to these Institutes for providing free legal services and for spreading legal awareness.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

No.7231-7233(Estb.)/2012/MS/HALSA

From

Deepak Gupta
Additional District and Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

1. The Financial Commissioner & Principal Secretary
to Government of Haryana,
Higher Education and Language Department,
Haryana Civil Secretariat,
Chandigarh.
2. The Financial Commissioner & Principal Secretary
to Government of Haryana,
School Education Department
Haryana Civil Secretariat,
Chandigarh.
3. The Financial Commissioner & Principal Secretary
to Government of Haryana,
Technical Education Department,
Haryana Civil Secretariat,
Chandigarh.

Dated, Chandigarh, the 17.5.2012

Subject: Regarding establishing Legal Literacy Clubs in all the Technical Colleges/Private Schools of Haryana.

Sir/Madam,

Legal Literacy Scheme namely 'Student Legal Literacy Mission' (SLLM) has been initiated by Haryana State Legal Services Authority in collaboration with Education Department, Haryana to create awareness amongst the student community. Brief details of this scheme are as under:-

The Legal Literacy Mission with its motto, ***"From Ignorance to Legal Empowerment"*** was launched by National Legal Services Authority on 6th March, 2005. 'Student Legal Literacy Mission' (SLLM) is a significant step towards implementation of the policy 'Access to Justice for all'. The mission has been established so that the people can understand law; and is aimed at educating specified target groups, who are marginalized and vulnerable sections of our society through awareness and free legal aid. The main aim of this programme is to educate the society about their constitutional and statutory rights & duties, of which they are unaware. Accordingly, the National Legal Literacy Mission identified a set of beneficiaries, who are to be immediately addressed. These include children, minority

communities, victims of militancy, victims of crime, disaster and disease, prisoners, disabled, child and bonded labour, landless farming community, Dalits and tribal communities, farmers hit by droughts & floods, trafficked girls & sex workers; and the poorest of the poor, through students community.

In this regard, Haryana State Legal Services Authority in collaboration with Education Department of Haryana has opened Legal Literacy Clubs in 1544 Govt. Senior Secondary/ Secondary Schools and 176 Govt. Colleges and Govt. Aided Colleges.

To give impetus to the project, in the year 2009, Haryana State Legal Services Authority in collaboration with Education Department of Haryana started organizing competitions amongst students in essay writing, declamations, debates, skits, poetry recitation and paintings at school/college level on the following topics.

1. Protection of Women from Domestic Violence Act, 2005
2. Dowry prohibition
3. Human Rights
4. Fundamental Duties
5. Rights of disabled persons
6. Right of Destitute of Women and Children
7. Drug De-addiction
8. Female Foeticide
9. Hygiene and general awareness

Thereafter, the competitions were held at each District level. The winners of the district level competitions compete at Divisional level i.e. Ambala, Rohtak, Gurgaon and Hissar. The winners of divisional level competitions were given prize of Rs. 5,000/-, 4,000/- and 3,000/- for the first, second and third prizes respectively in each category. The host colleges were granted a contingency of Rs.1000/- for holding these competitions.

Two sets of the following Books published by this Authority were sent to the Education Departments for providing the same to the In charge of Legal Literacy Clubs, so that they may make the students aware about their legal rights.

1. Law on Child Labour (बाल श्रम)
2. Law on Bonded Labour (बन्धुआ मजदूरी)
3. Law on Un-touch ability (छूआ-छूत)
4. Law on Dowry (दहेज)
5. Law on Hindu Marriage and Right of Property (हिन्दू विवाह, सम्पत्ति का अधिकार)
6. Law on Human Rights and HIV Aids (मानव अधिकार और एच.आई. वी/एड्स)

7. F.I.R., Custody, Remand and Law for Bail (प्रथम सूचना रिपोर्ट, हिरासत, रिमांड और जमानत से संबंधित कानून)
8. Law on Sexual Harassment of Working Women (महिलाओं का यौन उत्पीड़न)
9. Law on R.T.I. (सूचना का अधिकार)
10. Law on Contract Labour (टेका मजदूरी)
11. Constitutional Values (संविधानिक मूल्य)
12. Law on Child Marriage (बाल विवाह नियंत्रण अधिनियम)
13. Law on Christen Marriage in India (भारतीय ईसाई विवाह अधिनियम)
14. Law on Guardianship (संरक्षणता)
15. Civil Procedure Code (दीवानी वादों से संबंधित न्यायालय की प्रक्रिया)
16. Law on Domestic Violence and Protection of Women (घरेलू हिंसा से महिलाओं की सुरक्षा)
17. Law on Hindu Marriage (हिन्दू विवाह अधिनियम, 1955)
18. P.I.L. (लोक हित में मुकामे)
19. Law on Special Marriage (विशेष विवाह अधिनियम)
20. Motor Accident Compensation (मोटर दुर्घटना मुआवजा)
21. Dowry and Law (दहेज और कानून)
22. Mohd. Marriage and Divorce (मुस्लिम विवाह तथा तलाक)
23. Family Courts (पारिवारिक न्यायालय अथवा कुटुम्ब न्यायालय)
24. Scheduled Cast and Schedule Tribes (Prevention of Atrocities) Act, 1989 (अनुसूचित जाति और अनुसूचित जन-जाति (अपराध निरोधक) अधिनियम, 1989)
25. Law on Consumer Protection (उपभोक्ता संरक्षण एवं कानून)
26. Hindu Succession Act (हिन्दू उत्तराधिकार अधिनियम)
27. Rights of Prisoner (कैदियों के अधिकार)
28. Law on Maintenance (भरण-पोषण)
29. Minimum Wages Act (न्यूनतम मजदूरी अधिनियम)
30. Factory Act (कारखाना अधिनियम)
31. HALSA and Legal Services Authority Act (हालसा व कानूनी सेवाएँ प्राधिकरण अधिनियम)

The Education Departments were further requested to get published sufficient number of the above said books and get the same distributed amongst the students in the Senior Secondary Schools of Haryana and also forwarded a CD containing documentary films "Betī", "Nashakhori Se Nashamukti Ki Aur" and "Savera" with the request to get the same exhibited in all the Schools of Haryana.

Thereafter, the competitions were held at State level. The first Annual State Level Function was held at Kurukshetra on 6.2.2010. In all, approximately, 15000 students participated in the programme.

The process continued in the next year i.e. 2010 and second Annual State Level Function was held at Kurukshetra on 19.2.2011. In all, that year approximately, 17000 students participated in the programme.

This year, competitions have already been held up to State Level. The third Annual State Level Function is being held at Rohtak on 20.5.2012.

It is felt by the Authority that we should increase the network of students community by including the students of all private educational institutions of Haryana and for that purpose, Legal Literacy Clubs be established in all the Private Schools & Colleges, Technical, Educational, Vocational & Medical Colleges of Haryana so that maximum number of students participate in the Mission and may be made aware about their legal rights and constitutional duties.

In view of above, I have been asked by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request you that necessary instructions be issued to the District Education Officers to establish Legal Literacy Clubs in all the Private Schools & Colleges, Technical, Educational, Vocational & Medical Colleges of Haryana, so that maximum number of students may be made aware about their legal rights and duties under the Constitution of India.

Action report may kindly be sent to this Authority, so that the same may be placed before his Lordship's kind perusal.

Yours sincerely,

-Sd-

(Deepak Gupta)

From No.22297 (LA) 2013/MS/HSLSA,
 Deepak Gupta
 District & Sessions Judge-cum- Member Secretary,
 Haryana State Legal Services Authority,
 SCO NO. 142-143, 1st Floor, Sector 34-A,
 Chandigarh.

To The Registrar General,
 Punjab and Haryana High Court,
 Chandigarh.

Dated, Chandigarh, the 25.07.2013.

Subject: - Section 357A Cr.P.C. & Haryana Victim Compensation Scheme, 2013

Sir,

I have the honor to submit that Code of Criminal Procedure (Amendment) Act 2008 inserted Section 357A, which came into force with effect from 31.12.2009.

Pursuant to the aforesaid provision, the Government of Haryana notified **Haryana Victim Compensation Scheme, 2013 (in short VCS)** vide gazette notification no. SO. 41/C.A. 2/ 1974/ S.357A/ 2013 dated 3rd April, 2013 and after getting necessary approval of Hon'ble Executive Chairman of this Authority, the afore said Haryana Victim Compensation Scheme, 2013, along with detailed guidelines were circulated to all the District & Sessions Judges/Additional District & Sessions Judges (I)-cum-Chairmen and all the Chief Judicial Magistrate-cum-Secretaries, District Legal Services Authorities in the State of Haryana for implementation the VCS.

It has been noticed by this Authority and as is also evident from the provisions of Section 357-A Cr.P.C., recommendation by the trial Court is necessary under Sub-section (2) and (3) of Section 357 A Cr.P.C. before District Legal Services Authorities or State Legal Services Authorities can entertain the application for awarding compensation to the victim. Thus, in such cases, where trial has taken place but before or after conclusion of trial, the trial court has not made recommendation for compensation, it is not possible for DLSA or SLSA to decide the quantum of compensation to be awarded under the scheme.

Similarly, in all such cases, where trial takes place and some compensation is awarded by the court but court does not make any recommendation to the effect that awarded compensation is inadequate for rehabilitation; or in the cases ending in acquittal or discharge, either inadequate compensation is awarded or no recommendation is made by the court for compensation, the DLSA or SLSA cannot at its own entertain the application for awarding compensation to the victims.

In view of the aforesaid legal position, it is required that all the Judicial Officers should be sensitized that they should be liberal in recommending to the

District Legal Services Authority or State Legal Services Authority the quantum of compensation to be awarded under the victim compensation scheme. They should also be sensitized that in every case, after conclusion of trial, they should award compensation under Section 357 Cr.P.C. and in case, compensation is considered by them to be not adequate and the victim requires rehabilitation, they should make recommendation to DLSA or SLSA for compensation to the victim. In cases, ending in acquittal or discharge also, it should be mandatory for the trial courts to make recommendations for compensation for rehabilitation of the victim. In case court thinks that recommendation for compensation to be made is not required, it should pass a speaking order in this regard.

In view of all above, I have been asked by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request you to direct all the District & Sessions Judges in the State of Haryana to issue necessary directions to all the Judges posted in their respective Sessions Division in the manner given below:

1. They should be liberal in recommending under Section 357-A (2) Cr.P.C. to the District Legal Services Authority or State Legal Services Authority to determine the compensation to be awarded under the victim compensation scheme.
2. In every case, after conclusion of trial, they should consider awarding of compensation under Section 357 Cr.P.C. and in case, awarded compensation is considered by them to be not adequate for rehabilitation of the victim, they should make recommendation under Section 357-A (3) Cr.P.C. to DLSA or SLSA for compensation to the victim.
3. In cases ending in acquittal or discharge also, it should be mandatory for the trial courts to make recommendations under Section 357-A (3) Cr.P.C. for compensation for rehabilitation of the victim. If the trial court thinks that recommendation for compensation to the victim is not required, it should pass a speaking order in this regard.

-Sd-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No. 22276-22296 (LA) 2013/MS/HSLSA,

Deepak Gupta
District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To All the Chief Judicial Magistrate-cum-Secretaries
District Legal Services Authorities
in the State of Haryana.

Dated, Chandigarh, the 25.07.2013.

Subject: - Section 357A Cr.P.C. & Haryana Victim Compensation Scheme, 2013

Please refer to this Authority letter no. 21138-21179(LA) 2013/MS/HSLSA, dated 15.07.2013 vide which a copy of Haryana Victim Compensation Scheme, 2013 along with detailed guidelines were circulated for implementation the VCS.

In continuation of the same, Hon'ble Executive Chairman of this Authority has asked me to direct you that in cases, where no recommendation has been made by the trial court under Section 357-A (2) or (3) Cr.P.C. and the applicant has approached the DLSA directly, the Secretary, DLSA shall provide necessary legal services to the eligible applicants so as to move application to the concerned trial court to make recommendation for awarding compensation to the victim and after getting order of the court, DLSA should proceed further as per the provisions of Victim Compensation Scheme.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No.27478-98 (LA) 2013/MS/HSLSA,

Deepak Gupta
District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO NO. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrate-cum-Secretaries
District Legal Services Authorities
in the State of Haryana.

Dated, Chandigarh, the 10.10.2013.

Subject: Victim Compensation Scheme (VCS).

Please refer to this Authority letter no. 21138-21179(LA) 2013/MS/HSLSA, dated 15.07.2013 vide which a copy of Haryana Victim Compensation Scheme, 2013 along with detailed guidelines were circulated for implementation, with a further direction to propagate the said scheme amongst general public by way of Legal literacy Classes/Camps conducted through Panel Advocates/retired judges/Para legal Volunteers etc.

On pursuing the number of applications received so far under this scheme, it has been observed by this Authority that there is lack of awareness about the Victim Compensation Scheme amongst the general public.

Therefore, I have been desired by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to direct you to propagate the Victim Compensation Scheme amongst general public by way of Legal awareness/literacy Camps or Legal Aid Clinics conducted through Panel Advocates//Para legal Volunteers etc.

-Sd-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No. 1539/spl. Gaz. II. 17.
The Registrar General
High Court of Punjab & Haryana,
Chandigarh

To All the District & Sessions Judges
in the State of Haryana.

Dated: Chandigarh; the 19.08.2013

Subject: - Section 357 A Cr.P.C. & Haryana Victim Compensation Scheme, 2013.

Sir/Madam,

I am directed to refer you on the subject cited above and to request you to issue necessary directions to all the judges posted in your respective Sessions Division in the manner given below:-

1. They should be liberal in recommending under Section 357-A (2) Cr.P.C. to the District Legal Services Authority or State Legal Services Authority to determine the compensation to be awarded under the victim compensation scheme.
2. In every case, after conclusion of trial, they should consider awarding of compensation under Section 357 Cr.P.C. and in case, awarded compensation is considered by them to be not adequate for rehabilitation of the victim, they should make recommendation under Section 357-A (3) Cr.P.C. to DLSA or SLSA for compensation to the victim.
3. In cases ending in acquittal or discharge also, it should be mandatory for the trial courts to make recommendations under Section 357-A (3) Cr.P.C. for compensation for rehabilitation of the victim. If the trial court thinks that recommendation for compensation to the victim is not required, it should pass a speaking order in this regard.

Kindly acknowledge the receipt of this communication.

Yours faithfully,

Sd/-
Deputy Registrar (Gaz. II)
for Registrar General
Dated 19.08.2013

Endst No. 1540/spl. Gaz.II (17)

A copy is forwarded to the following officers for information and necessary action, if any:-

1. L.R. Haryana
2. Director (Admn.). Chandigarh Judicial Academy, Chandigarh.
3. The Principal Secretary to Hon'ble the Chief Justice-cum-Registrar.
4. PS/PA/Reader/Steno to all Ld. Registrars;
5. PS/PA/Steno to all Ld. OSDs;
6. Member Secretary, State Legal Services Authority, Haryana.
7. Supdt. (Rules Cell)
8. Supdt. (Computer)
9. Supdt. (Library)
10. In charge (NCC)

Sd/-
Deputy Registrar (Gaz. II)
for Registrar General

From

The Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block, Old District Court,
Sector-17, Chandigarh.

To

All the Chief Judicial Magistrate-cum-Secretaries,
District Legal Services Authorities,
Haryana.

No.8981-9001 (LO)/2015/MS/HALSA
Dated, Chandigarh, the 16.07.2015

Subject: Effective implementation of compensation scheme.

Please refer to letter No. 369 dated 10.06.2015 vide which Chairperson of Haryana State Women Commission Haryana, Panchkula has stated that she visited various districts in connection with taking stock of action taken by the police/district administration on many of the rape incidents occurred in the state of Haryana and met with rape victims. She has further stated that while interacting with the officials of District administration and victims, it was revealed that they were not aware about the scheme of victim compensation introduced by the State Government to provide assistance to rape victims.

The matter was put up before the Hon'ble Executive Chairman of this Authority and his lordship has asked me to direct you to organize legal awareness camps in your respective District especially for the officers and officials of District administration and police department, so as to make them aware about the Haryana Victim Compensation Scheme, 2013. You are directed to do the needful.

-Sd-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No. _____ (LO) 2015/MS/HSLSA, Dated

A copy is forwarded to the following for information and necessary action:-

1. The Additional Chief Secretary, Administration of Justice Department, Haryana Civil Secretariat, Chandigarh w.r.t. letter no. 20/3/2013-4 J.J-I dated 26.06.2015.
2. The Director General of Police, Haryana, Sector-6, Panchkula.
3. The Chairperson, Haryana Women Commission, Bays No. 39-40, Kara Bhawan, Sector-4, Panchkula w.r.t. letter no. 369 dated 10.06.2015 addressed to the Additional Chief Secretary to Govt. Haryana, Home Department, Haryana.

-Sd-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

The Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block, Old District Court,
Sector-17, Chandigarh.

To

The Director General of Police, Haryana,
Sector-6, Panchkula.

No.8978 (LO)/2015/MS/HALSA
Dated, Chandigarh, the 16.07.2015

Subject: Effective implementation of compensation scheme.

Sir,

Please refer to letter No. 369 dated 10.06.2015 vide which Chairperson of Haryana State Women Commission Haryana, Panchkula has stated that she visited various districts in connection with taking stock of action taken by the police/district administration on many of the rape incidents occurred in the state of Haryana and met with rape victims. She has further stated that while interacting with the officials of District administration and victims, it was revealed that they were not aware about the scheme of victim compensation introduced by the State Government to provide assistance to rape victims.

The matter was put up before the Hon'ble Executive Chairman of this Authority and his Lordship has directed me to request your goodself to circulate a copy of Haryana Victim Compensation Scheme 2013 amongst all the Superintendent of Police /Commissioners of Police in the State of Haryana with the request to circulate the VCS Scheme further in all the police stations of Haryana, so that every official of police department becomes aware of the VCS scheme. You are requested to do the needful at the earliest.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No.8979-8980(LO) 2015/MS/HSLSA, Dated 16.07.2015

A copy is forwarded to the following for information and necessary action:-

1. The Additional Chief Secretary, Administration of Justice Department, Haryana Civil Secretariat, Chandigarh w.r.t. letter no. 20/3/2013-4 J.J-I dated 26.06.2015.
2. The Chairperson, Haryana Women Commission, Bays No. 39-40, Kara Bhawan, Sector-4, Panchkula w.r.t. letter no. 369 dated 10.06.2015 addressed to the Additional Chief Secretary to Govt. Haryana, Home Department, Haryana.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Vikram Aggarwal,
District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
II Floor, New Block, Old District Court,
Sector-17-C, Chandigarh.

To

1. All the District & Sessions Judges-Cum-Chairpersons,
District Legal Services Authorities of Haryana.
2. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities of Haryana.

No.11804-45/LO/2015/MS/HALSA
Dated, Chandigarh, the 10.09.2015

Subject: Haryana Victim Compensation (Amendment) Scheme, 2015

Sir/Madam,

Haryana Victim Compensation Scheme, 2013 was notified by Haryana Government, Home Department vide Notification No. S.O.41/C.A.2/1974/S.357-A/2013 dated 3rd April, 2013 and the same was circulated by this Authority vide letter no. 21138-21179 dated 15.07.2013.

Now vide notification dated 28.08.2015, the Haryana Government, Home Department has made some amendments in the existing scheme of Haryana victim Compensation scheme, 2013. A copy of the amendment (in English and Hindi language) is annexed herewith for your kind perusal and necessary action. You are further requested to circulate the same amongst all the Judicial Officers posted in your respective Sessions Division.

Encl.:- As above.

Regards,

-SD-

(Vikram Aggarwal)

[Authorized English Translation]

HARYANA GOVERNMENT

HOME DEPARTMENT

Notification

The 28th August, 2015

No. S.O. 146/C.A.-2/1974/S. 357A/2015.—In exercise of the powers conferred by section 357-A of the Code of Criminal Procedure, 1973 (Act 2 of 1974), the Governor of Haryana in co-ordination with the Central Government hereby frames the following scheme further to amend the Haryana Victim Compensation Scheme, 2013, namely:-

1. This scheme shall be called the Haryana Victim Compensation (Amendment) Scheme, 2015
2. In the Haryana Victim Compensation Scheme (hereinafter called the said scheme), in para 2,—
 - (i) in sub para (f), for sign “ ” existing at the end, the sign “,” shall be substituted, and
 - (ii) after sub para (f), the following sub para shall be inserted, namely:—
“(g) “victim” means victim as defined under the Act and also includes acid attack victim”
3. In the said scheme, in para 5,—
 - (i) in sub para (2), for sign “ ” existing at the end, the sign “,” shall be substituted, and
 - (ii) after sub para (2), the following proviso shall be inserted, namely:—
“Provided that the compensation payable under this scheme shall be in addition to the payment of the fine to the victim under Section 326 A or section 376 D of the Indian Penal Code”, and
 - (iii) after sub para (5), the following sub para shall be inserted, namely:—
“(5A) Notwithstanding anything in this scheme, the Acid Attack Victim shall be paid an amount of Rs 1.00 lac within 15 days of the occurrence of the incident and the balance amount of Rs. 2.00 lacs shall be paid within two months of such incident.”
4. In the said scheme, in para 8,—
 - (i) in proviso, for sign “ ” existing at the end, the sign “,” shall be substituted, and
 - (ii) after first proviso, the following proviso shall be added, namely:—
“Provided further that as a one time measure, the cases occurred on or after first January, 2012 shall also be considered within six months from the date of this notification.”
5. In the said scheme, in Schedule I,—
 - (i) under column 2, against serial numbers 2 and 3, the words “including loss due to acid attack” shall be omitted; and
 - (ii) after serial number 4 and entries thereagainst under columns 1, 2, 3 and 4, the following serial numbers and entries thereagainst shall be inserted, namely:—

1	2	3	4
4A	Loss of life due to Acid Attack	—	Rs 5.00 lacs
4B	Acid attack involving defacement, loss of limb or part of body or plastic surgery	—	Rs 3.00 lacs
4C	Acid attack not involving defacement, loss of limb or part of body or plastic surgery	—	Rs. 50,000/-

P. K. MAHAPATRA,
Additional Chief Secretary to Government Haryana,
Home Department

भाग-III
हरियाणा सरकार
गृह विभाग
अधिसूचना

दिनांक 28 अगस्त, 2015

संख्या का० आ० 148/के० अ० 2/1974/घा० 357क/2015.—दण्ड प्रक्रिया संहिता, 1973 (1974 का अधिनियम 2), की धारा 357क द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, हरियाणा के राज्यपाल, इसके द्वारा, हरियाणा पीड़ित मुआवजा योजना, 2013 को आगे संशोधित करने के लिए निम्नलिखित योजना बनाते हैं, अर्थात्—

1. यह योजना हरियाणा पीड़ित मुआवजा (संशोधन) योजना, 2015 कही जा सकती है।
2. हरियाणा पीड़ित मुआवजा योजना, 2013 (जिसे, इसमें, इसके बाद, उक्त योजना कहा गया है) में, पैरा 2 में,—
(i) उप-पैरा (घ) में, अन्त में विद्यमान “।” चिह्न के स्थान पर, “:” चिह्न प्रतिस्थापित किया जाएगा; तथा
(ii) उप-पैरा (घ) के बाद, निम्नलिखित उप-पैरा रखा जाएगा, अर्थात्—
(इ) “पीड़ित” से अभिप्राय है, अधिनियम के अधीन यथा परिभाषित पीड़ित तथा इसमें तेजाब हमला पीड़ित भी शामिल है।”
3. उक्त योजना में, पैरा 5 में,—
(i) उप-पैरा (2) में, अन्त में विद्यमान “।” चिह्न के स्थान पर, “:” चिह्न प्रतिस्थापित किया जाएगा; तथा
(ii) उप-पैरा (2) के बाद, निम्नलिखित परन्तुक रखा जाएगा, अर्थात्—
“परन्तु इस योजना के अधीन भुगतानयोग्य मुआवजा भारतीय दण्ड संहिता की धारा 326क या धारा 376घ के अधीन पीड़ित को जुर्माने के भुगतान से अतिरिक्त होगा।”; तथा
(iii) उप-पैरा (5) के बाद, निम्नलिखित उप-पैरा रखा जाएगा, अर्थात्—
“(5क) इस योजना में किसी बात के होते हुए भी, तेजाब हमला पीड़ित को घटना के घटित होने के 15 दिन के भीतर एक लाख रुपये की राशि का भुगतान किया जाएगा तथा शेष दो लाख रुपये की राशि का भुगतान ऐसी घटना के दो मास के भीतर किया जाएगा।”
4. उक्त योजना में, पैरा 8 में,—
(i) परन्तुक में, अन्त में विद्यमान “।” चिह्न के स्थान पर, “:” चिह्न प्रतिस्थापित किया जाएगा; तथा
(ii) प्रथम परन्तुक के बाद, निम्नलिखित परन्तुक जोड़ा जाएगा, अर्थात्—
“परन्तु यह और कि एकमुस्त उपाय के रूप में, प्रथम जनवरी, 2012 को या उसके बाद घटित हुए मामलों पर भी इस अधिसूचना की तिथि से छह मास के भीतर विचार किया जाएगा।”
5. उक्त योजना में, अनुसूची 1 में,—
(i) खाना 2 के नीचे, क्रम संख्या 2 तथा 3 के सामने, “तेजाब हमले के कारण हुए नुकसान सहित” शब्दों को लुप्त कर दिया जाएगा; तथा
(ii) खाना 1, 2, 3 तथा 4 के नीचे, क्रम संख्या 4 तथा उसके सामने प्रविष्टियों के बाद, निम्नलिखित क्रम संख्या तथा उसके सामने प्रविष्टियाँ रखी जाएंगी, अर्थात्—

1.	2	3	4
4क	तेजाब हमले के कारण जीवन हानि होना	—	₹ 5.00 लाख
4ख	तेजाब हमले जिसमें विकृति, शरीर के अंग या हिस्से की हानि होना या प्लास्टिक सर्जरी भी शामिल है	—	₹ 3.00 लाख
4ग	तेजाब हमले जिसमें विकृति, शरीर के अंग या हिस्से की हानि होना या प्लास्टिक सर्जरी शामिल नहीं है	—	₹ 50,000/-”।

पी० के० महापात्र,
अपर मुख्य सचिव, हरियाणा सरकार,
गृह विभाग।

From

Vikram Aggarwal,
District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
Second Floor, New Block, Old District Court,
Sector-17, Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities of Haryana.

No.13863-83 (LO)/2015/MS/HALSA
Dated, Chandigarh, the 14.10.2015

**Subject: W.P. (Crl.) No. 129 of 2006-Laxmi Vs. Union of India & Ors.-
regarding amendment in Victim Compensation Policy.**

As you are already aware that Haryana Victim Compensation Scheme, 2013 has been amended by the Haryana Victim Compensation (Amendment) Scheme, 2015. The Haryana Government has informed this Authority that Women and Child Development Department is also in the process of modifying Relief and Rehabilitation to Women Acid Attack Victims, thereby, providing financial help to the children of deceased.

As per Clause 5 (6) of the Haryana Victim Compensation Scheme(VCS), the compensation received under any other State run scheme shall be considered as part of compensation amount under this scheme and the victims shall be deemed to be compensated under VCS scheme.

In view of the above, you are requested to ensure that affidavit (Annexed-A) which is required to be furnished by the victim/dependent of victim for seeking compensation under Haryana Victim Compensation Scheme 2013 is duly furnished, in order to avoid payment in breach of clause 5(6) of VCS.

-Sd-

Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

(Annexure 'A')

AFFIDAVIT

(to be furnished by the Victim/ Dependent of Victim for seeking compensation under Haryana V.C.S., 2013.)

1. That I _____ son/ daughter/ wife of _____, am the victim of the crime/ dependent of the victim of the crime, recorded as FIR No:_____ Dated_____ P.S._____ U/s_____

1. That my family income is Rs._____per annum, thus not exceeding Rs. 4.5 Lacs per annum.

2. That Crime in question, for which compensation is being claimed, has occurred within the jurisdiction of Haryana State.

3. That I am not the employee of any Central/ State Government, Boards, Corporations or Public Undertakings.

4. That I am not the income tax payee.

5. That I have/ have not received compensation from the State in respect of crime in question from any collateral sources like insurance, ex-gratia, 'Rajiv Gandhi Bima Yojna' or under any other Act or any other State-run scheme.

6. That in case I receive the compensation from any of the collateral sources as above, same may be adjusted in compensation payable under the V.C.S and the balance amount be paid to me out of the fund under this scheme.

7. That I shall help/support the police during the investigation of the case; and that I will support the prosecution by not resiling from the previous stand during trial of the case, in case amount is disbursed to me before the completion of investigation or trial of the case.

Date:

(Signature/Thumb Mark of the victim/claimant)

From

The Member Secretary,
Haryana State Legal Services Authority,
Institutional Plot No. 9, Sector-14,
Panchkula (Haryana).

To

All the Chief Judicial Magistrate-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.

No.22321-41 (LO)/2015/MS/HALSA
Dated, Panchkula, the 23.12.2015.

Subject: Applications filed under Victim Compensation Scheme for granting compensation.

It has come to the notice of this Authority that some applications filed by the applicants under Victim Compensation Scheme for grant of compensation get rejected on the ground that there is no recommendation for grant of any compensation to the victim by the Trial Court.

In this regard, you are requested to guide the applicants in those cases, where no recommendation has been made by the Trial Court under Section 357-A (2) or (3) Cr.P.C. that he/she can move an application to the concerned Trial Court to make recommendation for awarding compensation and if the applicants seek any help in this regard then the Secretary, DLSA shall provide necessary legal services to the eligible applicants in this regard.

This Authority has also issued necessary directions vide letter dated 25.07.2013, a copy of which is attached herewith for ready reference.

-Sd-

Encl.:- As above.

Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

From No.21138-21179(LA) 2013/MS/HSLSA,
 Deepak Gupta
 District & Sessions Judge-cum- Member Secretary,
 Haryana State Legal Services Authority,
 SCO NO. 142-143, 1st Floor, Sector 34-A,
 Chandigarh.

To

1. All the District & Sessions Judges/
 Additional District & Sessions Judges (I)-cum-Chairmen,
 District Legal Services Authorities
 in the State of Haryana.
2. All the Chief Judicial Magistrate-cum-Secretaries
 District Legal Services Authorities
 in the State of Haryana

Dated, Chandigarh, the 15.7.2013.

Subject: Victim Compensation Scheme (VCS).

Please find enclosed herewith a copy of Haryana Victim Compensation Scheme, 2013, notified by Haryana Government, Home Department vide Notification No. S.O.41/C.A.2/1974/S.357-A/2013 dated 3rd April, 2013.

Features of the Scheme are as under:-

When DLSA can entertain the application:

On pursuing various Clauses of the V.C. scheme, it emerges that District Legal services Authority can entertain applications to award compensation to a victim in the following circumstances:-

1. On recommendation of the Court - under Section 357A (2) or (3) Cr.P.C
[Cl. 4(1) (a) of VCS]
2. On an application moved by the victim/dependent, where the offender is not traced or identified, but the victim is identified and where no trial takes place -
 under section 357A (4) Cr.P.C. *[Cl. 4(1) (a) of VCS]*
3. **When application is made for interim relief so as to alleviate the suffering of the victim - under Section 357A (6) Cr.P.C.**

[Cl. 5(8) of VCS]

Eligibility criterion for seeking compensation by a victim of crime:

In order to claim compensation under the Victim Compensation Scheme, following conditions are required to be satisfied.

1. The victim/claimant reports the crime to the officer in-charge of the police station or any Senior Officer or Executive Magistrate or Judicial Magistrate of the area within 48 hours of the occurrence.

[Cl. 4(1)(b) of VCS]

(However, DLSA, if satisfied, for reasons to be recorded in writing, may condone the delay in reporting)

2. In case, where the offender is traced or identified and trial takes place, the victim/claimant has cooperated with the police and prosecution during the investigation and trial of the case.

[Cl. 4(1)(c) of VCS]

3. The income of the family does not exceed Rs. 4.5 Lac per annum.

[Cl. 4(1)(d) of VCS]

("family" means parents, children and other blood

relations living in the same household)

[Cl. 2) (d) of VCS]

4. Crime in question, for which compensation is being claimed under the scheme, should have occurred within the jurisdiction of Haryana State.

[Cl. 4(1)(e) of VCS]

5. Victim/claimant should not be the employee of Central/ State Government, Boards, Corporations and Public Undertakings.

[Cl. 4(2) of VCS]

6. Victim/claimant should not be income tax payee.

[Cl. 4(2) of VCS]

7. The case, for which compensation is being claimed, should not be covered under Motor Vehicle Act, wherein compensation is to be awarded by the Motor Accident Claims Tribunal (MACT).

[Cl. 5(7) of VCS]

8. Application for seeking compensation by the victim or his dependent under sub-section (4) of Section 357 A Cr.P.C. should be made within a period of 6 months of the crime. (DLSA if satisfied, for reasons to be recorded in writing may condone the delay in filing the claim).

[Cl. 8 of VCS]

Procedure for grant of Compensation:-

Whenever a recommendation is made by the Court under section 357-A (2) or (3) of Cr.P.C. or application is made to the DLSA under sub-section (4) of Section 357A Cr.P.C, the DLSA shall:

- examine-the case;
- verify the contents of the claim with regard to:
 - the loss or injury caused to victim; and
 - arising out of the reported criminal activity.

[Cl. 5(1) of VCS]

Following steps may be taken in this regard:

1. In order to determine genuineness of the claim, DLSA may call for any other relevant information.

[Cl. 5(1) of VCS]

2. After verifying the claim and conducting due enquiry, the DLSA shall award compensation within two months.

[Cl. 5(1) of VCS]

3. The quantum of compensation to be awarded to the victim or dependents shall be decided by DLSA on the basis of:

- (i) loss caused to the victim.
- (ii) Medical expenses to be incurred on treatment.
- (iii) Minimum sustenance amount required for rehabilitation.
- (iv) Incidental charges as funeral expenses etc.

[Cl. 5 (3) of VCS]

Reliefs/ Compensation, which may be awarded by DLSA:

1. The quantum of compensation is to be awarded by DLSA as per Schedule I.

[Cl. 5 (4) of VCS]
2. Reliefs, which may be ordered to be given by DLSA, to alleviate the suffering of the victim, on the certificate of the Police Officer not below the rank of Officer in Charge of the Police Station or concerned Area Magistrate:
 - Immediate first aid facility

- Medical benefits to be made available free of costs
- Any other interim relief, as deemed fit.

[Cl. 5(8) of VCS]

Other duties of District Legal Services Authorities:-

1. Copy of order of compensation passed under the scheme shall be mandatorily placed on record of the trial Court to enable the court to pass order for compensation under sub-section (3) of Section 357 Cr.P.C.

[Cl. 6 of VCS]

2. If deemed it proper, DLSA may institute proceedings before Competent Court of law for recovery of compensation granted to the victim/dependent from the person responsible for causing loss or injury as a result of the crime committed by him.

[Cl. 7 of VCS]

Other important conditions:-

1. Before disbursal of the compensation amount to the victim/claimant, DLSA shall take undertaking from him to the effect that if trial court while passing judgment at a later date, orders the accused person to pay any amount by way of compensation under sub-section (3) of Section 357 Cr.P.C., he/she (the victim/claimant) shall remit an amount equal to the amount of compensation, or the amount ordered to be paid under the said sub-section (3) of Section 357 Cr.P.C., whichever is less.

[Cl. 5 (2) of VCS]

2. In case, a victim has received compensation from the State in respect of crime in question from any collateral sources like insurance, ex-gratia, 'Rajiv Gandhi Bima Yojna' or under any other Act or any other State-run scheme, that compensation shall be considered as part of compensation under this scheme and therefore, victim/claimant shall be deemed to be compensated under this scheme. He/She shall not be entitled to separate compensation. However, if the eligible compensation amount exceeds the payments received by the victim from collateral sources as above, the balance amount shall be paid out of the fund under this scheme.

[Cl. 5 (6) of VCS]

Appeal:-

Any victim aggrieved of the denial of compensation by DLSA may file an appeal before the State Legal Services Authority within a period of 90 days. However, State Legal Services Authority, if satisfied, for reasons to be recorded in writing, may condone the delay in filing the appeal.

[Cl. 9 of VCS]

Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority has asked me to request you to start entertaining the applications from the eligible persons to grant compensation under the scheme. You are also requested to propagate the Victim Compensation Scheme amongst general public by way of Legal literacy Classes/Camps conducted through Panel Advocates/retired judges/Para legal Volunteers etc.

It has been further directed by His Lordship that Secretaries of District Legal Services Authorities in the State of Haryana being principal Officer of the District Authority will hold the enquiry into the claim and also pass orders for grant of compensation/ other reliefs to the victims/claimants by keeping in view the various provisions of the victim compensation scheme.

This Authority has prepared a model affidavit [Annexure 'A'] to be furnished by the claimant with application; and a model undertaking [Annexure 'B'] to be furnished by the claimant at the time of disbursal of the amount, which are annexed herewith to bring uniformity, making it clear that these are simply models and their language may be changed as per facts of the case. In case application is allowed, compensation shall be disbursed after receiving budget from the government.

You are also requested to maintain a register relating to victim compensation scheme as per Peshani [Annexure 'C'] and another register relating to disbursal of the compensation amount as per Peshani [Annexure 'D'], to bring uniformity in all District Legal Services Authorities in the State of Haryana.

The appeal against the orders of Secretaries District Legal Services Authorities in the State of Haryana shall be entertained and decided by this Authority, as per the provisions of victim compensation scheme.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Vikram Aggarwal,
District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
II Floor, New Block, Old District Court,
Sector-17-C, Chandigarh.

To

1. All the District & Sessions Judges-Cum-Chairpersons,
District Legal Services Authorities of Haryana.
2. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities of Haryana.

No.11527-68/LO/2015/MS/HALSA
Dated, Chandigarh, the 2.9.2015.

Subject: Compliance of the directions of the Hon'ble Supreme Court passed in W.P.(Crl.) No.129 of 2006-Laxmi Vs. Union of India & Ors.

Reference Letter no.6485-6526/LO/2015/MS/HALSA dated 28.5.2015.

Sir/Madam,

This Authority along with the letter under reference had sent a copy of order dated 10.4.2015 passed by the Hon'ble Supreme Court of India in W.P.(Crl.) No.129 of 2006-Laxmi Vs. Union of India & Ors for information and compliance.

The Hon'ble Supreme Court of India in W.P.(Crl.) No.129 of 2006-Laxmi Vs. Union of India & Ors case *supra*, inter-alia, directed as follows:-

"The final issue is with regard to the setting up of a Criminal Injuries Compensation Board. In the meeting held on 14.3.2015, the unanimous view was that since the District Legal Services Authority is already constituted in every district and is involved in providing appropriate assistance relating to acid attack victim, perhaps it may not be necessary to set up a separate Criminal Injuries Compensation Board. In other words, a multiplicity of authorities need not be created.

In our opinion, this view is quite reasonable. Therefore, in case of any compensation claim made by any acid attack victim, the matter will be taken up by the District Legal Services Authority, which will include the District judge and such other co-opted persons who the District Judge and such other co-opted persons who the District Judge feels will be of assistance, particularly the District Magistrate, the Superintendent of Police and the Civil Surgeon or the Chief

Medical Officer of that District or their nominee. This body will function as the Criminal Injuries Compensation Board for all purpose.”

In view of the aforesaid, you are requested to inform about the steps taken for compliance of the aforesaid order of Hon'ble Supreme Court of India. The said information be sent to this Authority at the earliest.

Regards,

-SD-
(Vikram Aggarwal)

From

Deepak Gupta,
Additional District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

1. All the Chairmen,
Permanent Lok Adalats,
Public Utility Services of Haryana.
2. All the Members,
Permanent Lok Adalats,
Public Utility Services of Haryana .

No.5157-5189/(Estb./PUS/2013/MS HALSA,
Dated, Chandigarh, the 20.03.2013

Subject: Regarding issuing guidelines for improving the functioning of permanent Lok Adalat, Public Utility Services as discussed in the Interaction programme held on 25.02.2013 at Rewari with all Chairmen and Members of Permanent Lok Adalat for Public Utility Services in Haryana.

I have been directed by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to send you a copy of guidelines for improving the functioning of Permanent Lok Adalat, Public Utility Services as discussed in the Interaction programme held on 25.2.2013 at Rewari with all Chairmen and Members 'of Permanent Lok Adalat for Public Utility Services in Haryana., so as to bring uniformity in all Permanent Lok Adalat, Public Utility Services all over Haryana, for day to day functioning, making it clear to you that these guidelines are general in nature and in no way take away your power to devise your own procedure in dealing with any matter depending upon facts and circumstances of that matter/dispute.

Encl: As above,

Yours sincerely,

Sd/-
(Deepak Gupta)

Endst. No.5190-5231/(Estb.PUS/2013/MS/HALSA

A copy of the above is forwarded to the following for information and necessary action:

1. All the District & Sessions Judges-cum-Chairmen, District Legal Services Authorities of Haryana .
2. All the Secretaries-cum-Chief Judicial Magistrate, District Legal Services Authorities of Haryana.

Sd/-
(Deepak Gupta)

From

Deepak Gupta,
Additional District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

1. All the Chairmen,
Permanent Lok Adalats,
Public Utility Services of Haryana.
2. All the Members,
Permanent Lok Adalats,
Public Utility Services of Haryana .

No.5293-5325/(Estb./PUS/2013/MS HALSA,
Dated, Chandigarh, the

Subject: Regarding improving the functioning of permanent Lok Adalat, Public Utility Services as discussed in the Interaction programme held on 25.02.2013 at Rewari with all Chairmen and Members of Permanent Lok Adalat for Public Utility Services in Haryana.

You are requested to send your email address. If you have no email address, please create the same and send to this Authority at the earliest on return email:hslsa.haryana@gmail.com. Please also provide your mobile numbers.

Yours sincerely,

Sd/-
(Deepak Gupta)

From

Vikram Aggarwal
District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
Second Floor, New Block, Old District Court,
Sector-17, Chandigarh.

To

All the District & Sessions Judges-
Cum-Chairpersons,
District Legal Services Authorities of Haryana,

No.20147-67/2015/MS/HALSA
Dated, Chandigarh, the 06.11.2015.

Subject: Panel of Advocates for legal aid to the juveniles in conflict with law.

Reference This Authority letter No.11524-11542 dated 06.10.2009

Sir/Madam,

Please refer to this Authority letter under reference vide which after getting necessary approval of Hon'ble Executive Chairman of this Authority, it was asked that a panel of two to four dedicated legal aid counsels, out of the existing panel of District Legal Services Authority, who are well conversant with the provision of Juvenile Justice Act, should be drawn up for giving proper legal aid to the juveniles in conflict with law. The Advocates on this panel will provide legal services to all such unrepresented juveniles during enquiries, pending before Juvenile Justice Board and will also represent them during remand proceedings.

It has come to the knowledge of this Authority that some District Legal Services Authorities are not complying the aforesaid directions of this Authority.

In view of the above, you are requested to ensure the compliance of letter dated 06.10.2009 of this Authority. Copy of letter is attached herewith for your kind reference, please.

Encl.:- As above.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,

Endst. No. 20168-88/2015/MS/HALSA dated 06.11.2015.

A copy to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities of Haryana w.r.t. this Authority letter no. 11543-11562 dated 06.10.2009 for information and necessary action.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,

From

The Member Secretary,
Haryana State Legal Services Authority,
Institutional Plot No. 9, Sector-14,
Panchkula.

To

1. All District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities in the State of Haryana.
2. All the Chief Judicial Magistrates, Secretaries,
District Legal Services Authorities in the State of Haryana.
3. All the Additional Civil Judges(Senior Division)/ Senior Most Civil
Judges(Junior Division) -cum-Chairmen,
Sub-Divisional Legal Services Committees in the State of Haryana.

No. 4000-4072/LA-III/2016/MS/HSLSA
Dated, Panchkula, the 07.04.2016

Subject:- Implementation of “NALSA (Legal Services to the Mentally ill and Mentally Disabled Persons) Scheme, 2015 launched by National Legal Services Authority.

Sir/Madam,

National Legal Services Authority has launched “NALSA (Legal Services to the Mentally ill and Mentally Disabled Persons) Scheme, 2015 for the upliftment of mentally disabled persons. Initially the scheme was launched by National Legal Services Authority in the year 2010. However, now National Legal Services Authority has revised the said scheme and has launched the aforesaid Scheme-2015

This new scheme includes fresh guidelines to the Legal Services Institutions to be followed while rendering legal services to the mentally ill and persons with mental disabilities so that mentally ill or mentally disabled are not stigmatized and they are dealt with as individuals who are to be helped to enforce all rights they are entitled to and as assured to them by Law.

In Part-I of the scheme, it is mentioned that while dealing with the mentally ill or mentally disabled persons, Legal Services Institutions must keep in mind the following factors:

1. Mental illness is curable
2. Mentally disabled persons are not mentally ill persons
3. Mentally ill and Mentally disabled persons are entitled to all human rights and fundamental freedoms.

4. Respect for the inherent dignity of mentally ill & mentally disabled persons.
5. Non-discrimination
6. Reasonable Accommodation
7. The right of mentally ill persons to get treatment
8. Informed consent for treatment
9. Prevention of exploitation and abuse of mentally disabled persons
10. Mentally disabled persons and, by and large, mentally ill persons, cannot fruitfully utilize information, because of their mentally challenged situation. Hence, they cannot be imparted with optimum legal literacy to empower them to access justice. Therefore, legal service institutions should assess and audit their eligibilities and needs, in terms of the laws, on collective as well as individual basis, and such requirements shall be addressed by extending legal services.

In Part-II of the scheme is mentioned about the legal services to be rendered to the mentally ill and mentally disabled persons in psychiatric homes, hospitals and other similar facilities and in Jails. In this regard, it is quite important to keep in mind the pronouncement of the Hon'ble Supreme Court in *Sheela Barse Vs. Union of India and others* (Criminal Petition No.237/1989) in which the Hon'ble Supreme Court deprecated the practice of keeping mentally ill and mentally disabled persons in jails under the head of "non-criminal lunatics". Certain directions were also given to Judicial Magistrate by the Hon'ble Supreme Court.

The following is required to be done qua the the psychiatric hospitals, homes and facilities,:-

- The Secretaries, District Legal Services Authorities shall during their visits to the psychiatric hospitals or homes or facilities ascertain through interaction with inmates, doctors and staff as to whether any of the persons admitted there are victims of forced admission or not. In such cases, legal services shall be given to such persons for their release from the psychiatric hospitals or homes or facilities.
- Legal Services Clinics be set-up at the psychiatric hospitals, homes and facilities in order to provide legal assistance wherever required to the Mentally ill/mentally disabled persons and their families to address legal issues concerning the mentally ill and mentally disabled persons.

- Such a legal clinic should be manned by Para Legal Volunteers and Panel Lawyers who are sensitive to such issues and persons.
- It would be quite appropriate to train the doctors, nurses and other para medical staff/administrative staff at the mental health facilities as PLVs so that the best legal services can be provided keeping in mind the welfare of the mentally ill/mentally disabled persons.
- The clinic should also help in ensuring that the homes meant for the mentally ill and mentally disabled persons have all facilities, including for learning appropriate skills for independent and/or assisted living and earning. The legal services institutions may approach the Government, and if necessary the High Court for appropriate directions, to ensure the availability of such facilities.
- District Legal Services Authorities should also connect the mentally disabled persons with the National Trust for Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities so that benefits provided under the “National Trust For Welfare of Person with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities Act, 1999” are assured to these persons and their families.
- District Legal Services Authorities should involve through the PLVs the para medical staff/administrative staff and doctors at the mental health facilities to identify the relatives and homes of those patients in relation to whom such facts are not available on record and take appropriate steps through the different legal services institutions to reach to the relatives of the patients to facilitate re-union of the patients with the near and dear ones.
- Patients, who are housed in mental health centres, homes and facilities, away from their domicile and home, must be considered for providing legal assistance to ensure their transit to mental health centres, homes and facilities nearer to their native place. .

It is pertinent to mention that supra scheme also provides for rendering of legal services to the mentally ill and mentally disabled persons who are wandering, homeless and destitute. It also provides for rendering of legal services to mentally ill and mentally disabled persons during court proceedings. Certain point wise directions have been given in this regard. The same are mentioned in the scheme. The scheme also provides for awareness and sensitization programmes. The directions regarding the same are also mentioned in the scheme.

As desired by Hon'ble Mr. Justice A.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of HALSA, you are requested to implement the said supra scheme. Legal services be rendered in the manner mentioned in the scheme. Awareness and sensitization programmes be conducted in accordance with the said scheme. Panel advocates and PLVs be also sensitized about the said scheme by conducting workshops.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

From

Member Secretary,
Haryana State Legal Services Authority,
Institutional Plot No.9, Sector 14,
Panchkula.

To

All the District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities,
In the State of Haryana.

No.5775-95/2016/Suptd./MS/HALSA
Dated, Panchkula, the 13.05.2016

Subject:- NALSA (Effective Implementation of Poverty Alleviation Schemes) Scheme, 2015.

Madam/Sir,

National Legal Services Authority has launched NALSA (Effective Implementation of Poverty Alleviation Schemes) Scheme, 2015. The said scheme of NALSA lays down a mechanism for identification of poverty alleviation and social security measures, a framework for facilitating access to such measures by intended beneficiaries and a model for effective review of these processes. This scheme is built on the foundation that poverty is a multi-dimensional experience and is not limited to issues of income. Multi-dimensional poverty include issues like health (including mental health), housing, nutrition, employment, pension, maternal care, child mortality, access to water, education, sanitation, subsidies and basic services, social exclusion, discrimination etc.

The objectives of the scheme are as follows:-

1. To ensure access to basic rights and benefits afforded to socially or economically weaker sections of society;
2. To strengthen legal aid and support services at the national, state, district and taluka levels for persons belonging to socially or economically weaker section in accessing Poverty Alleviation Schemes;
3. To spread awareness about the Poverty Alleviation Schemes through the members of the District Authority, Taluka Legal Services Authority, panel of lawyers, social workers, para-legal volunteers, and students in legal aid clinics;
4. To create a database of all the existing central or state schemes, policies, regulations, policy directives, conventions, rules, and reports available concerning Poverty Alleviation Schemes along with the latest funding information on these schemes;
5. To undertake and organize training and orientation programs, for panel lawyers, para-legal volunteers, officers under Poverty Alleviation

Schemes, student volunteers in legal aid clinics for their skill enhancement and for developing a sense of deeper engagement amongst them for implementing this Scheme; and

6. To develop effective coordination and interface with all government bodies or functionaries, institutions, authorities, NGOs and other organizations concerning or entrusted with the responsibilities relating to welfare of socially/economically weaker sections of the society.

I have been directed by Hon'ble Mr. Justice Ajay Kumar Mittal, Executive Chairman of Haryana State Legal Services Authority to request you to take necessary steps on the following points for effective implementation of the said Scheme:-

1. To identify Poverty Alleviation Schemes applicable in your district in coordination with the social welfare officers posted in the Districts. The District Legal Services Authorities can also make use of one of the compilations already made under the title "Jan-Kalyankaari Yojanao Ka Sangrah" by Haryana State Legal Services Authority.
2. To take steps for conducting awareness programmes to spread awareness about various Poverty Alleviation Schemes available in the Districts. In this regard, it will be useful if at least three awareness programmes in a month are held by District Legal Services Authorities and Sub Division Legal Service Committees. District Legal Services Authorities shall send data regarding the said awareness programmes to this Authority.
3. Every District Authority and Taluka Legal Services Authority shall designate at least three panel lawyers as Legal Services Officers for the purpose of this Scheme.
4. District Authorities shall constitute teams of PLVs under a Legal Services Officer to implement this Scheme and the Legal Services Officer will supervise and mentor the PLVs in his team to help the beneficiaries access the various schemes of the Government.
5. District Authorities shall conduct specialized training programs for panel of lawyers, members working in legal services clinics, members of Panchayats, law students and other para-legal volunteers to assist in the implementation of the Scheme, to sensitize them regarding the needs of persons belonging to socially and economically weaker sections and the benefits that they can avail through Poverty Alleviation Schemes.
6. Legal assistance must be provided to all the Scheme Beneficiaries seeking access to Poverty Alleviation Schemes. Legal services to be provided by Legal Services Officers or volunteers under this Scheme includes, inter alia:
 - a. Informing the Scheme Beneficiaries about each of the Poverty Alleviation Schemes to which they are entitled, and the benefits thereunder.
 - b. Assisting the Scheme Beneficiary in procuring the documents required for availing the benefits under any of the Poverty Alleviation Schemes

- c. Informing the Scheme Beneficiary of the name and the address of the designated authority or the officer to be approached for registration under any of the Poverty Alleviation Schemes
 - d. Offering to send para-legal volunteers including from the legal services clinics with Scheme Beneficiaries to the office of the designated authority or the officer to be approached under any of the Poverty Alleviation Schemes
 - e. Informing the Scheme Beneficiary of her option to register a complaint with the Legal Services Officer or para-legal volunteer, about any designated authority or officer under any of the Poverty Alleviation Schemes who refuses to cooperate with a Scheme Beneficiary in providing her access to the benefits that she is entitled to under the Poverty Alleviation Scheme.
 - f. Maintaining a record of all the complaints received under sub-clause (5).
 - g. Providing Scheme Beneficiaries with the contact number, if available, of the Legal Services Officer, and availability of the Legal Services Officer on call during working hours for such Scheme Beneficiaries to whom contact number is provided.
7. On receiving complaints under sub-clause (5) of clause 8, each Legal Services Officer shall himself/herself personally accompany the Complainant Beneficiary to the office of the designated authority or officer, and assist the Complainant Beneficiary in availing the benefit that he/she is entitled to under the Poverty Alleviation Scheme. In case the designated authority or officer fails to register the Complainant Beneficiary in the Poverty Alleviation Scheme, the Legal Services Officer shall submit a complaint to the District Legal Services Authority. The letter of complaint shall describe the conduct of the designated authority or officer who refused to register the Complainant Beneficiary under the Poverty Alleviation Scheme, and circumstances of such refusal and whether refusal was despite submission of all necessary documents.
 8. On receiving a complaint regarding the designated authority or officer, the District Authority shall seek a report from the concerned officer regarding the reasons for denying the benefits under the Poverty Alleviation Scheme to the Complainant Beneficiary. In the event that sufficient reason is not provided by the concerned officer for refusal to register the Complainant Beneficiary in the Poverty Alleviation Scheme or to provide benefits under the Poverty Alleviation Scheme, the District Authority shall immediately communicate to the superior officer in the department the details of the refusal to provide access to the Poverty Alleviation Scheme.
 9. If the superior officer, in the opinion of the District Authority, also withholds the benefit under the Poverty Alleviation Scheme without sufficient cause, the District Authority shall then communicate the same to the State Authority.

10. On receiving such communication from the District Authority, the State Authority may choose to further pursue the matter with the concerned department or file appropriate legal proceedings to ensure that the Complainant Beneficiary receives the benefit under the Poverty Alleviation Scheme.
11. The District Authority, through para-legal volunteers or legal services clinics, shall provide regular updates to the Complainant Beneficiary about the status of the complaint.
12. Every Legal Services Officer shall follow-up with each Scheme Beneficiary who sought legal assistance under this Scheme and record:
 - a. if such person was able to register under the Poverty Alleviation Scheme sought to be registered under and whether such benefits were being received
 - b. any grievances experienced by the Scheme Beneficiaries in getting registered and availing benefits under the various Poverty Alleviation Schemes.
13. The District Authority shall compile the observations made for all the Legal Services Officers working under the Scheme in the district, and shall send a copy of such observations in a compiled document to the State Authority every six months.

You are further requested to send the compliance report qua the above said Scheme to this Authority as early as possible so that the compliance report may be sent to National Legal Services Authority, New Delhi in time. The copy of the scheme is being sent to you for your kind perusal and compliance.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

Endst. No. _____ (Suptd.)/2016/MS/HALSA, dated _____

Copy is forwarded to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the State of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

From

The Member Secretary,
Haryana State Legal Services Authority,
Institutional Plot No. 9, Sector-14,
Panchkula.

To

1. All District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities,
in the State of Haryana.
2. All the Chief Judicial Magistrates, Secretaries,
District Legal Services Authorities,
in the State of Haryana.
3. All the Additional Civil Judges(Senior Division)/ Senior Most Civil
Judges(Junior Division) -cum-Chairmen,
Sub-Divisional Legal Services Committees,
in the State of Haryana.

No. 5890-5962/Clerk-I/2016/MS/HSLSA
Dated, Panchkula, the 13.05.2016

Subject:- Implementation of "NALSA (Child Friendly Legal Services to Children and their Protection) Scheme, 2015 launched by National Legal Services Authorities.

Sir/Madam,

National Legal Services Authority has launched a Scheme called **"NALSA (Child Friendly Legal Services to Children and their Protection) Scheme, 2015"**.

In view of the same, I have been directed by Hon'ble Mr. Justice Ajay Kumar Mittal, Judge, Punjab & Haryana High Court-cum-Executive Chairman, Haryana State Legal Services Authority, Panchkula to request you to take necessary action to implement the scheme in your respective district. A copy of the scheme is enclosed herewith.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

From

The Member Secretary,
Haryana State Legal Services Authority,
Institutional, Plot No. 9, Sector-14,
Panchkula.

To

1. All the District & Sessions Judges-cum-Chairpersons,
District Legal Services Authorities in the State of Haryana.
2. All the Chief Judicial Magistrates-cum-Secretaries
District Legal Services Authorities in the State of Haryana.
3. All the Additional Civil Judge (SD)-cum-Chairpersons,
Sub Divisional Legal Services Committees
in the State of Haryana.

No.5963-6035/LO/2016/MS/HALSA
Dated, Panchkula, the 13.05.2016

**Subject:- NALSA (Legal Services to the Victims of Drug Abuse and
Eradication of Drug Menace) Scheme, 2015.**

Sir/madam,

The National Legal Services Authority, New Delhi has launched NALSA (Legal Services to the Victims of Drug Abuse and Eradication of Drug Menace) Scheme, 2015.

In view of the same, I have been directed by Hon'ble Mr. Justice Ajay Kumar Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of Haryana State Legal Services Authority to request you to implement the said scheme by taking necessary steps in accordance with the said scheme. Compliance report be also sent so that NALSA may be intimated accordingly. A copy of NALSA (Legal Services to the Victims of Drug Abuse and Eradication of Drug Menace) Scheme, 2015 is attached herewith.

Encl.:- As above.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

From

The Member Secretary,
Haryana State Legal Services Authority,
Institutional, Plot No. 9, Sector-14,
Panchkula.

To

1. All the District & Sessions Judges-cum-Chairpersons,
District Legal Services Authorities in the State of Haryana.
2. All the Chief Judicial Magistrates-cum-Secretaries
District Legal Services Authorities
in the State of Haryana.
- 3.. All the Additional Civil Judge (SD)-cum-Chairpersons,
Sub Divisional Legal Services Committees
in the State of Haryana.

No.5817-5889/LO/2016/MS/HALSA
Dated, Panchkula, the 13.05.2016

Subject:- NALSA (Victims of Trafficking and Commercial Sexual Exploitation) Scheme, 2015.

Sir/madam,

The National Legal Services Authority, New Delhi has launched **NALSA (Victims of Trafficking and Commercial Sexual Exploitation) Scheme, 2015.**

In view of the same, I have been directed by Hon'ble Mr. Justice Ajay Kumar Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of Haryana State Legal Services Authority to request you to implement the said scheme by taking necessary steps in accordance with the said scheme. Compliance report be also sent so that NALSA may be intimated accordingly. A copy of NALSA (Victims of Trafficking and Commercial Sexual Exploitation) Scheme, 2015 is attached herewith.

Encl.:- As above.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

From

The Member Secretary,
Haryana State Legal Services Authority,
Institutional Plot No. 9, Sector-14,
Panchkula.

To

- 1 All District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities in the State of Haryana.
2. All the Chief Judicial Magistrates, Secretaries,
District Legal Services Authorities in the State of Haryana.
3. All the Additional Civil Judges(Senior Division)/ Senior Most Civil
Judges(Junior Division) -cum-Chairmen,
Sub-Divisional Legal Services Committees in the State of Haryana.

No. 6037-6109/LA-III/2016/MS/HSLSA
Dated, Panchkula, the 13.5.2016

Subject:- NALSA (Legal Services to the Workers in the Unorganized Sector) Scheme, 2015.

Sir/Madam,

National Legal Services Authority has launched a Scheme called **"NALSA (Legal Services to the Workers in the Unorganized Sector) Scheme, 2015"**. Initially the scheme was launched by National Legal Services Authority in the year 2010. However, now National Legal Services Authority has revised the said scheme and has launched the aforesaid Scheme-2015.

This new scheme includes fresh guidelines to the Legal Services Institutions to be followed while rendering legal services to the Workers in the Unorganized Sector.

In the regard, Hon'ble Mr. Justice A.K. Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority has desired me to request you to implement the said scheme. Following steps be taken under the Scheme for Legal Services to Workers in the Unorganised Sector:-

Setting up of Special Cells

- 1 In order to provide effective legal services to the workers in this sector, each District Legal Services Authorities (DLSAs) shall constitute a special cell focusing exclusively on these services. The cell shall be manned by one panel lawyer specializing in Labour Laws, one counselor/consultant having requisite qualification/experience in relevant field, wherever feasible, representative of an NGO doing demonstrably

good work in the area and such number of Para Legal Volunteers, as the DLSA may prescribe.

2 The functions of the special cell shall be:

- i) to organize and conduct Legal Awareness/Literacy programmes, training programmes and seminars for unorganized workers;
 - ii) to co-ordinate with government authorities in relation with registration and extension of the benefits of the schemes to the unorganized workers;
 - iii) to facilitate and provide assistance in filing, processing and furnishing application form for registration and in availing benefits of the schemes to the unorganized workers;
 - iv) to provide legal assistance and legal aid to the unorganized workers in respect of any claim or defence before any court or other authority;
- 3 The special cell shall work under the guidance of the Secretary, DLSA or any other officer of the Authority, as nominated by the Chairman, DLSA, and shall file periodic reports of the progress of its assigned duties with him.
- 4 The members of the cell shall be paid honorarium as already fixed for the panel lawyers for attending legal Service Centres i.e. Rs. 500/- per day, for each of the duties.

Identification of Unorganized Workers

1. District Legal Services Authorities shall identify the categories and population of unorganized workers operating in their respective areas, by seeking the data available with the Labour Department/Social Welfare Department of the State and if necessary, conducting surveys either themselves or in collaboration with law students and NGOs operating in the area.
2. In the process of identification, special efforts should also be made to identify any child labour or bonded labour and in case any workers in the said prohibited categories are found the District Legal Services Authorities shall inform the concerned authorities and facilitate their rescue, release and rehabilitation, as provided under the Bonded Labour System (Abolition) Act 1976, The Child Labour (Prohibition and Regulation) Act 1986 and Juvenile Justice Act 2000.

Conditions of work and minimum wages

District Legal Service Authorities shall in collaboration with the District Administration and local NGO assess the need of statutory regulation of conditions of work and minimum wages etc., for the categories of Unorganized Workers particularly, of Domestic Workers.

Utilization of Cess

District Legal Services Authorities shall coordinate with the Building and Construction Workers Welfare Boards to ensure that the cess collected by them does not keep lying in fixed deposits and is actually utilized for the benefit of the needy workers as per the schemes available. The District Legal Services Authorities shall seek relevant information from the boards, encourage the workers to apply for the benefits and then, coordinate with the boards to provide the said benefits.

In case of denial of due benefits to any worker, legal remedies can be prosecuted on his behalf by the DLSA through the Special Cell for Unorganized Workers.

Legal Awareness

1. After identification of the unorganized workers in each category legal awareness programmes may be organized about the different schemes security measures available for such categories. The special cells for unorganized workers shall organize legal literacy camps for this purposes preferably, at their place of work itself or at community centers etc.
2. Booklets/pamphlets published by this Authority containing the details of the available schemes, their eligibility criteria and procedure for registration for obtaining the benefits as per the requirements of the workers, Copies of the booklets/pamphlets shall be kept available in all Front Offices, Legal Services Clinics and the place of sitting of the Special Cell and shall be distributed in the legal awareness/literacy programmes.
3. Information regarding the above said details should also be disseminated through Doordarshan, All India Radio and Community Radio.

Specialized Training for PLVs

District Legal Services Authorities shall conduct specialized training programs for the Para legal volunteers focusing on the needs of the particular categories of Unorganized Workers as are operating in that area and the benefits which they can avail from the government schemes. PLVs should be trained, inter-alia, to educate the workers, help their identify the benefits they should seek and to liaise with the authorities for making the said benefits available to the needy workers.

Workers Facilitation Centres

District Legal Services Authorities shall coordinate with the Labour Departments for setting up of worker's facilitation centres as envisaged under Section 9 of the Unorganized Workers Social Security Act, 2008.

Decent working Conditions

Some of the Statutes like the Building and Other Construction Workers (Conditions of Service) Act and Beedi and Cigar Workers Conditions of Employment Act have provisions to regulate the minimum working conditions for

all workers employed in the said sectors. Even in other sectors where the statutory provisions are not available, the requirement of having proper wages and humane work conditions cannot be over emphasized.

District Legal Services Authorities may launch campaigns, in collaboration with law students and suitable NGOs to ensure that the employers provide decent conditions of work to the unorganized sector workers, abiding by all the statutory provisions laid down for this purpose.

Seminars for Employers

District Legal Service Authority and the Special Cell for unorganized sector shall organize seminars/colloquia for making employers aware of their statutory duties and the need to fulfill the genuine requirements of the workers

Rehabilitation Schemes

Certain statutes provide for rehabilitation of workers like in Section 13 of the Prohibition of Employment as Manual Scavengers and their Rehabilitation Act, 2013. District Legal Services Authorities shall coordinate with the concerned authorities either themselves or through coordinating with NGOs to frame rehabilitation schemes for the erstwhile manual scavengers as per the provisions of the said Acts.

Legal Assistance and Legal Representation

The special cell for Unorganized Workers shall provide counseling, legal assistance and legal aid by way of Legal representation before any court or other authority, as required, to all Unorganized Workers.

In view of the above, you are requested to implement the scheme and send the action taken report to this Authority every month so that the same may be sent to National Legal Services Authority.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula

From

Member Secretary,
Haryana State Legal Services Authority,
Institutional Plot No.9, Sector 14,
Panchkula.

To

All the District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities,
In the State of Haryana.

No.3667-87/2016/Suptd./MS/HALSA
Dated, Panchkula, the 31.03.2016

Subject:- Parameters and Procedures for identifying and accreditation of non-governmental organizations by Legal Services Institutions.

Sir,

The National Legal Services Authority vide letter bearing No.L/07/2015/NALSA, dated 25.02.2016 has forwarded a copy of the Parameters and Procedures for identifying and accreditation of non-governmental organizations by the Legal Services Institutions.

In the 13th All India Meet of SLSAs held on 21st & 22nd March, 2015 at Ranchi, it was observed that while engaging with NGOs three things need to be identified i.e. (i) subject, (ii) method of accreditation and (iii) mechanism of association for spending the funds. Accordingly, with a view to evolving a thorough mechanism for accreditation of NGOs, a Committee comprising of Hon'ble Mr. Justice D.Y. Chandrachud, Hon'ble Mr. Justice Hemant Gupta and Hon'ble Mr. Justice D.N. Patel was constituted at National Level to suggest as to how to identify and accredit NGOs, how to associate with them and also how to monitor their activities. The process and parameters for accreditation and funding of NGOs have been being laid down on the basis of the recommendations of the Committee.

In para No.11 of the said parameters, it is mentioned that there shall be committee at the District/State/National Level to assess the credibility effectiveness and track record of the NGOs. The committee at the National Level shall be constituted by the Hon'ble Executive Chairman, NALSA. At the State and District Level, it shall be constituted by the Executive Chairman of State Legal Services Authority.

In para No.12 is mentioned the constitution of the Assessment Committee. The same is as follows:-

- (i) The Assessment Committee at the District level shall be headed by the Chairman of DLSA and shall have the Secretary DLSA, one senior panel/retainer lawyer and one suitable level officer from the district administration as its members.
- (ii) The Assessment Committee at State level shall be headed by the Member Secretary, SLISA. The Members will include one senior panel/retainer lawyer and one officer not below the rank of a Director from the State Government.
- (iii) The Assessment Committee at the National level will be headed by the Member Secretary, NALSA and shall have members as determined by the Hon'ble Executive Chairman, NALSA.

In view of the above, I have been desired by Hon'ble Mr. Justice A.K. Mittal, Judge, Punjab & Haryana High Court and Executive Chairman of this Authority to request you to constitute Assessment Committee at the District level as per Para 12 (i) of "Parameters and Procedures for Identifying and Accreditation of Non-Governmental Organizations by Legal Services Institutions". The constitution of the Assessment Committee be also kindly intimated to this Authority. The copy of the said parameters is also being sent to your goodself for further necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

Endst. No.3688-108/(Suptd.)/2016/MS/HALSA, dated 31.03.2016

Copy is forwarded to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the State of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

**OFFICE OF THE MEMBER SECRETARY, HARYANA STATE LEGAL SERVICES
AUTHORITY, SCO NO. 142-143, SECTOR 34-A, CHANDIGARH**

Office Order No. 12599/2012/MS/HALSA
Dated, Chandigarh, the 14.08.2012

OFFICE ORDER

In supersession of this Authority office order No. 8830/2005/MS/HSLSA, dated 02.06.2005 and in exercise of the powers conferred by sub-section (1) & (2) of Section 5 of the Right to Information Act, 2005 published by Ministry of Law and Justice (Justice Department) in the official gazette of India on 21st June, 2005 and in compliance of letter No.5/4/2002-1AR dated 30th September, 2005 of the Financial Commissioner & Principal Secretary to Government of Haryana, Administrative Reforms Department, Haryana State Legal Services Authority hereby appoints, the Secretary, District Legal Services Authority and Senior Most Official posted at District Legal Services Authority in each district of Haryana as State Public Information Officer and State Assistant Public Information Officer respectively to give all relevant information related to working of their respective District Legal Services Authority and facilities provided to the public under the Legal Services Authorities Act, 1987 and Rules framed there under.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst.No.12600-12667/2012/MS/HALSA, dated, Chandigarh, the 14.08.2012

A copy of the above is forwarded to the following for information and necessary action:-

1. The State Information Commissioner, Haryana, Chandigarh.
2. The Financial Commissioner and Principal Secretary to Government of Haryana Administrative Reforms Department w.r.t. his letter No.5/4/2002-1AR dated 30th September, 2005.
3. All the District & Session Judges/Senior Most Additional District & Sessions Judges-cum-Chairmen, District Legal Services Authorities in the State of Haryana.
4. The Chief Judicial Magistrate-cum-Secretaries for information and necessary action. They are requested to bring the contents to the notice of Sr. Most Officials posted in their respective District Legal Services Authorities after obtaining their signatures for strict compliance under intimation to this Authority.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

**OFFICE OF THE MEMBER SECRETARY, HARYANA STATE LEGAL SERVICES
AUTHORITY, SCO NO. 142-143, SECTOR 34-A, CHANDIGARH**

No. 2791(41)/2006/MS/HALSA

Dated, Chandigarh, the 06.02.2006

ORDER

In continuation of this Authority order No. 8830/2005/MS/HSLSA dated 26.10.2005 the Member Secretary, Haryana State Legal Services Authority by designation is hereby designated as First Appellate Authority for the entire department at the headquarter under Section 19(1) of the Right to Information Act, 2005.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst.No.2792-93/2006/MS/HALSA, dated, Chandigarh, the 06.02.2006

A copy of the above is forwarded to the following for information and necessary action:-

1. Shri D.D.Vohra, State Public Information Officer.
2. Shri Rishi Ram Bhatt, State Assistant Public Information Officer

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No.10681/2009/MS/HSLSA
 H.S. Bhangoo,
 District & Sessions Judge-cum-Member Secretary,
 Haryana State Legal Services Authority,
 SCO No. 142-143, Sector 34-A,
 Chandigarh.

To
 The Director General of Police,
 Haryana, Panchkula.

Dated, Chandigarh, the 31.8.2009

Subject: Model Scheme for Legal Aid Prosecution Counsel for victim's of rape and other crime against women and children.

Hon'ble Mr. Justice Adarsh Kumar Goel, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority has approved a Scheme for providing Legal Aid Prosecution Counsel to victim's of sexual offences and other crimes against women and children, for implementation in all Districts of Haryana. Under the scheme Secretary, District Legal Services Authority will appoint lady advocates, who will be required to visit the Police Stations falling under the jurisdiction of concerned courts allotted to them under the scheme and will give legal assistance to the victims of rape and other crimes against women and children.

In view of the above you are requested to direct all the SHO/In charge of Police Stations in the State of Haryana to do the needful and to co-operate with the lady advocates appointed by the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the State of Haryana, in discharge of the aforesaid duty by them.

Sd/-
 Member Secretary,
 Haryana State Legal
 Services Authority,
 Chandigarh.

Endst.No.10682-700/2009/MS/HSLSA,

Dated 31.8.2009

A copy is forwarded to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the State of Haryana for information and necessary action.

Sd/-
 Member Secretary,
 Haryana State Legal
 Services Authority,
 Chandigarh.

From

The Director General of Police,
Haryana, Panchkula.

To

1. The Commissioner of Police, Gurgaon and Faridabad.
2. All the District Superintendents of Police in Haryana
3. The Superintendent of Police, Railways, Haryana, Ambala

No._____/Spl.Cell
dated, Panchkula, the

Subject: Model Scheme for Legal Aid Prosecution Counsel for victim's of rape and other crime against women and children.

Memorandum

Please find enclosed herewith a letter received from Member Secretary, Haryana State Legal Services Authority, Haryana Chandigarh for strict compliance.

Encl: As above.

Sd/-
(Raj Pal Singh)
DGP/Law & Order
for Director General of Police,
Haryana

Endst.No.46572/Spl.Cell

Dated 15.9.2009

A copy of above is forwarded to the Member Secretary, Haryana State Legal Services Authority, Chandigarh w.r.t. his endst No.10682-10700/2009/MS/HSLSA dated 31.8.2009 for information please.

Sd/-
(Raj Pal Singh)
DGP/Law & Order
for Director General of
Police, Haryana

From

Deepak Gupta,
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

1. The Commissioner of Police, Gurgaon and Faridabad.
2. All the District Superintendents of Police in Haryana
3. The Superintendent of Police, Railways, Haryana, Ambala

No.11292-313/2012/MS/HALSA
Dated, Chandigarh, the 24.7.2012

Subject: Model Scheme for Legal Aid Prosecution Counsel for victims of rape and other crime against women and children.

Sir,

Please refer to letter No.46571/Spl. Cell dated 15.9.2009 of the Director General of Police, Haryana (copy enclosed) addressed to all of you on the subject cited above.

During visits of Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to the numerous Districts, it has been complained by Legal Aid Prosecution Counsels that they are not informed regarding the cases lodged in the respective Police Stations.

Moreover, whenever they visit to the police stations, they are not entertained by the concerned Station House Officer/police and the information is also not provided to them even on demand.

I have been desired by the Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request you to direct all the SHOs/In-charge of Police Stations in the state of Haryana to immediately intimate the lady Legal Aid Prosecution Counsel, appointed by the Chief Judicial Magistrate-cum-Secretary, District Legal Services Authority, whenever a woman/child victim of rape or any other offence approaches the police station and to co-operate with the Lady Legal Aid Prosecution Counsels in discharging their duties.

A copy of the Model Scheme for Legal Aid Prosecution Counsel for victims of rape and other crimes against women and children is again sent herewith.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No.10643-10661/2009/MS/HSLSA

H.S.Bhangoo,
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities
in the State of Haryana.

Dated, Chandigarh, the 31.8.2009

Subject: Model Scheme for Legal Aid Prosecution Counsel for victim's of rape and other crime against women and children.

The Hon'ble Executive Chairman has approved the Model Scheme for Legal Aid Prosecution Counsel for victim's and other crime against women and children for implementing in all Districts of Haryana. Under the scheme you may appoint lady advocates. They will be required to visit the Police Station falling under the jurisdiction of concerned courts allotted to them under the scheme and will give legal assistance to the victims of rape and other crimes against women and children. They will be paid an amount of Rs.500/- per case for attending Investigations, Remand & Committal Proceedings (if any). They will also be entitled to travelling expenses at the following rates.

Upto 20 kilometers	:	Rs. 100/-
Upto 40 kilometers	:	Rs. 150/-
Upto 60 kilometers	:	Rs. 200/-
Upto 80 kilometers	:	Rs. 250/-

At the stage of trial, if the Secretary, District Legal Services Authority is satisfied that any victim of sexual offence against women and children, needs legal assistance, then Legal Aid Counsel may be provided to her/him and Legal Aid Counsels shall be paid legal fee as per scheduled already fixed by this Authority vide letter No.5015-34/MS/HSLSA dated 8.7.2002.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst.No.10662-10680/2009/MS/HSLSA, Dated, Chandigarh, the 31.8.2009.

A copy is forwarded to all the District & Sessions Judges-cum-Chairmen, District Legal Services Authorities in the State of Haryana for information.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Addl. District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh-160022.

To

All the Secretaries,
District Legal Services Authorities,
in the state of Haryana.

No.17281-17301/2012/MS/HALSA
Dated, Chandigarh, the 23.10.2012

Subject: Model Scheme for Legal Aid Prosecution Counsel for victim's of rape and other crime against women and children.

In the year 2009 Haryana State Legal Services Authority started Model Scheme for Legal Aid Prosecution Counsel for victims of rape and other crime against women and children. Under this scheme, Lady Advocates on the panel of District Legal Services Authority are visiting the Police Station falling under jurisdiction of concerned courts allotted to them under the Scheme and give legal assistance to the victims of rape and other crimes against women and children. At the stage of trial also, any victim of such crime against women and children can be provided the services of such Legal Aid Counsel.

Under this scheme, the SHO of the concerned Police Station intimate the Panel Advocate so deputed by your respective district to give legal assistance to the victims of rape and other crimes against women and children.

Recently, spurt of crimes against women in Haryana has been noticed. Sometimes, victims face difficulties in approaching the police station and report the matter. Considering our motto of 'Access to Justice for all', it has become imperative to modify the instructions to implement the scheme to achieve the objective.

In view of the above, I have been desired by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to direct you that as and when any such crime in the area of your jurisdiction comes to your notice, you should reach/approach the victim of such crime / her family members, by immediately deputing a female Panel Advocate or female Para Legal Volunteer, out of the panel maintained by District Legal Services

Authority to help and give legal assistance to the victims of rape and other crimes against women and children at the place of such victims or wherever she may be staying at that time, without waiting for any call from the police station.

These instructions are in addition to the instructions already issued for implementation of this scheme. The Legal Aid Prosecution Counsel will not only explain the concerned women or child victim the nature of the proceedings but also prepare her/it for the case, she will assist her/it in the police station and in Court and also provide her/it with guidance as to how the concerned woman or child victim may obtain help of a different nature e.g. mind counselling or medical assistance from other agencies.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Additional District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Secretaries,
District Legal Services Authorities,
in the state of Haryana.

No.17233-53(LA-I)/2012/MS/HALSA
Dated, Chandigarh, the 23.10.2012

Subject: Model Scheme for Legal Aid Prosecution Counsel for victims of rape and other crimes against women and children.

Please refer to this Authority letter No.10643-61 dated 31.8.2009, vide which you were requested to implement the Model Scheme for Legal Aid Prosecution Counsel for victims of rape and other crimes against women and children in your district.

This Authority vide its earlier letter No.16008-28 dated 16.11.2010 directed you to send the names of panel Advocates, who are visiting the Police Stations, for giving legal assistance to the victims of rape and other crimes against women and children.

In the recent past, there is a noticeable spurt in crime against women and children in Haryana and it has become necessary to implement the scheme with all earnestness.

You are again requested to send the names of panel Advocates, who are visiting the Police Stations for giving legal assistance to the victims of rape and other crimes against women and children in the following proforma.

Sr. No.	Name of Advocate	Address	Tele Nos.	Experience

You are further requested to send month-wise information as to the number of cases, in which our panel advocates visited police stations in the district to provide legal assistance to the victims of rape and other crimes against women and children in the following proforma:

Month & Year	N: of Visits

The information be sent only by E-mail at the earliest and latest by 27.10.2012

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Additional District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana.

No.20877-97/2012/MS/HALSA
Dated, Chandigarh, the 31.12.2012

Subject: Model Scheme for Legal Aid Prosecution Counsel for victims of rape and other crime against women and children.

A Scheme for providing Legal Aid Prosecution Counsel to victims of sexual offences and other crimes against women and children was approved for implementation in all Districts of Haryana by the then Hon'ble Executive Chairman of this Authority. Under the scheme Secretary, District Legal Services Authority appoints lady advocates, who are required to visit the Police Stations falling under the jurisdiction of concerned courts allotted to them and give legal assistance to the victims of rape and other crimes against women and children.

As ordered by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority, this Authority vide letter No.17281-17301 dated 23.10.2012 had issued direction to all the Secretaries, District Legal Services Authorities in the state of Haryana that as and when any such crime in the area of their jurisdiction comes to their notice, they should reach/approach the victim of such crime / her family members, by immediately deputing a female Panel Advocate or female Para Legal Volunteer, out of the panel maintained by District Legal Services Authority to help and give legal assistance to the victims of rape and other crimes against women and children at the place of such victims or wherever she may be staying at that time, without waiting for any call from the police station.

They have also been directed that these instructions are in addition to the instructions already issued for implementation of this scheme. The Legal Aid

Prosecution Counsel will not only explain the concerned women or child victim the nature of the proceedings but also prepare her/it for the case, she will assist her/it in the police station and in Court and also provide her/it with guidance as to how the concerned woman or child victim may obtain help of a different nature e.g. mind counselling or medical assistance from other agencies.

It is observed that many times, the victim of crime receives mental shock and needs counselling of psychiatrist.

In view of the above, I have been desired by Hon'ble Mr. Justice Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to request all the Chairpersons/ Secretaries of DLSAs/SDLSCs to issue necessary instructions to all the Legal Aid Prosecution Counsels to guide the lady/child victims of crime as to how they may obtain help of different nature including mind counselling or medical assistance and from where/which agency. It is made clear that these instructions are in addition to the instructions already issued for implementation of the scheme

Endst.No.20898-20918 /2012/MS/HALSA

A copy is forwarded to all the Secretaries, District Legal Services Authorities in the State of Haryana for information.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.
Dated, 31.12.2013

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Additional District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Secretaries,
District Legal Services Authorities,
in the State of Haryana.

No. 3017-3037 (LA-I)/2013/MS/HALSA
Dated, Chandigarh, the 14.2.2013

Subject: Model Scheme for Legal Aid Prosecution Counsel for victims of rape and other crimes against women and children.

As ordered by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority, this Authority vide letter No.17281-17301 dated 23.10.2012 directed you that as and when any such crime in the area of their jurisdiction comes to your notice, you should reach/approach the victim of such crime / her family members, by immediately deputing a female Panel Advocate or female Para Legal Volunteer, out of the panel maintained by District Legal Services Authority to help and give legal assistance to the victims of rape and other crimes against women and children at the place of such victims or wherever she may be staying at that time, without waiting for any call from the police station.

In view of the above, you are requested to send monthly report of cases, in which our panel advocates/PLVs visited police stations or any other place in the district to provide legal assistance to the victims of rape and other crimes against women and children every month to this Authority by 7th of succeeding month, regularly.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

No.21936-21956/2013/MS/HALSA

From

Deepak Gupta
District and Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries
District Legal Services Authorities
of Haryana.

Dated, Chandigarh, the 22.07.2013

Subject: Directions of Hon'ble Supreme Court of India in W.P. (C) No. 75/2012 titled Bachpan Bachao Andolan vs. Union of India & Ors.

Hon'ble Supreme Court of India, while dealing with the issue of missing and untraced children, has issued several directions to the Police, the JJBs & CWCs and the National Legal Services Authority & State Legal Services Authorities. The directions to the SLSAs are as below.

- (i) "The para-legal volunteers, who have been recruited by the Legal Services Authorities, should be utilized, so that there is, at least, one para-legal volunteer, in shifts, in the police station to keep a watch over the manner in which the complaints regarding missing children and other offences against children are dealt with.
- (ii) "The State Legal Services Authorities should also work out a network of NGOs whose services could also be availed of at all levels for the purpose of tracing and re-integrating missing children with their families which, in fact, should be the prime object, when a missing child is recovered".
- (iii) "As part of the Standard Operating Procedure, a protocol should be established by the local police with the High Courts and also with the State Legal Services Authorities for monitoring the case of a missing child."

In order to make compliance of aforesaid directions, matter was placed before Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority. His Lordship has directed to make compliance of **Directions of Hon'ble Supreme Court of India in W.P. (C) No. 75/2012 titled Bachpan Bachao Andolan vs. Union of India & Ors, in the following manner:-**

1. To depute 1 or 2 Para-legal Volunteers to collect information on weekly basis from each of the Police Station falling in his/their jurisdiction by personally visiting the police stations, in respect of complaints regarding missing children and other offences against children. The PLVs be directed to ask for all other necessary information from the Police Station in order to know that in what manner those complaints have been dealt with. Such PLVs be paid Rs.250/- per day for visiting the police stations in addition to travelling expenses on actual basis. To depute Para Legal Volunteers for this purpose, who are sensitive towards cause of the children and who may interact with the police officers at the police stations with full confidence.

In this regard this Authority has requested the Director General of Police, Haryana to direct all the SHOs through SPs/CPs/DCPs etc. to co-operate with such PLVs visiting the police stations and provide all necessary information to them regarding complaints of missing children & other offences against children and how the same have been dealt with.

You are further directed to compile all the information so collected from PLVs and send the same to this Authority on monthly basis on or before 7th day of each successive month positively without fail.

2. To collect information from Deputy Commissioners regarding credible registered NGOs, whose services can be availed of at all levels for the purpose of tracing and reintegrating missing children with their families, when a missing child is recovered, so as to fulfill the prime object.

In this regard, this Authority has requested the Additional Chief Secretary, Department of Justice, Government of Haryana to direct all the Deputy Commissioners of Haryana to provide such information to the District Legal Services Authorities so as to avail the benefits of such NGOs, as and when required.

3. To collect and submit information on monthly basis regarding establishment of protocol by the local police for monitoring the cases of missing children.

In this regard this Authority has requested the Director General of Police, Haryana to direct all the SPs, CPs/DCPs of Haryana to coordinate with District Legal Services Authorities so that they are in a position to monitor the cases of missing children.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No.21957-22005/2013/MS/HALSA, dated, 22.07.13

A copy of the above is forwarded to the following :-

1. The Member Secretary, National Legal Services Authority, 12/11, Jam Nagar House, Shahjahan Road, New Delhi, w.r.t. your letter no.L/39/2012-NALSA-1079, dated 23.5.2013 and subsequent letter no. nil dated 19.7.2013, for information and necessary action.
2. The Director General, Women and Child Development Department, Haryana, Panchkula w.r.t. your letter no. 3086-87, dated 13.6.2013, for information and necessary action.
3. All the District & Sessions Judges/ Additional District & Sessions Judges (I)-cum-Chairmen, District Legal Services Authorities in the State of Haryana.
4. All the Senior Most Judicial Officers-cum-Chairmen, Sub-Divisional Legal Services Committees in the State of Haryana for information and necessary action.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

No.22006/2013/MS/HALSA

From

Deepak Gupta
District and Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

The Director General of Police,
Haryana, Sector-6,
Panchkula.

Dated, Chandigarh, the 22.07.2013

Subject: Directions of Hon'ble Supreme Court of India in W.P. (C) No. 75/2012 titled Bachpan Bachao Andolan vs. Union of India & Ors.

Sir,

Hon'ble Supreme Court of India, while dealing with the issue of missing and untraced children, has issued several directions to the Police, the JJBs & CWCs and the National Legal Services Authority & State Legal Services Authorities. The directions to the SLSAs are as below.

- (i) "The para-legal volunteers, who have been recruited by the Legal Services Authorities, should be utilized, so that there is, at least, one para-legal volunteer, in shifts, in the police station to keep a watch over the manner in which the complaints regarding missing children and other offences against children are dealt with.
- (ii) "The State Legal Services Authorities should also work out a network of NGOs whose services could also be availed of at all levels for the purpose of tracing and re-integrating missing children with their families which, in fact, should be the prime object, when a missing child is recovered".
- (iii) "As part of the Standard Operating Procedure, a protocol should be established by the local police with the High Courts and also with the State Legal Services Authorities for monitoring the case of a missing child."

In order to make compliance of aforesaid directions, matter was placed before the Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority. His Lordship has directed to make compliance of **Directions of Hon'ble Supreme Court of India in W.P. (C) No. 75/2012 titled Bachpan Bachao Andolan vs. Union of India & Ors**, and in this regard this Authority has directed all the Chief Judicial Magistrates-cum-Secretaries,

District Legal Services Authorities in the State of Haryana to make compliance in the following manner :-

1. **To depute 1 or 2 Para-legal Volunteers to collect information on weekly basis from each of the Police Station falling in his/their jurisdiction by personally visiting the police stations, in respect of complaints regarding missing children and other offences against children. The PLVs be directed to ask for all other necessary information from the Police Station in order to know that in what manner those complaints have been dealt with. To depute Para Legal Volunteers for this purpose, who are sensitive towards cause of the children and who may interact with the police officers at the police stations with full confidence.**
2. **To collect and submit information on monthly basis regarding establishment of protocol by the local police for monitoring the cases of missing children.**

In view of the above, I have been asked by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority to request you to direct all the SHOs through SPs/CPs/DCPs etc. to co-operate with such PLVs visiting the police stations and provide all necessary information to them regarding complaints of missing children & other offences against children and how the same have been dealt with.

You are also requested to direct SHOs through SPs/CPs/DCPs etc. to establish protocol by the local police for monitoring the case of a missing child and coordinate in this regard with District Legal Services Authorities so that they are in a position to monitor the cases of missing children and District Legal Services Authorities in turn can submit the information on monthly basis to this Authority for compilation. An intimation be sent to this Authority in this regard.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No.22007-55/2013/MS/HALSA, dated, 22.7.13.

A copy of the above is forwarded to the following :-

1. The Member Secretary, National Legal Services Authority, 12/11, Jam Nagar House, Shahjahan Road, New Delhi, w.r.t. your letter no.L/39/2012-NALSA-1079, dated 23.5.2013 and subsequent letter no. nil dated 19.7.2013, for information and necessary action.

2. The Director General, Women and Child Development Department, Haryana, Panchkula w.r.t. your letter no. 3086-87, dated 13.6.2013, for information and necessary action.
3. All the District & Sessions Judges/ Additional District & Sessions Judges (I)-cum-Chairmen, District Legal Services Authorities in the State of Haryana.
4. All the Senior Most Judicial Officers-cum-Chairmen, Sub-Divisional Legal Services Committees in the State of Haryana.
for information and necessary action.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

No.916-952(85)/MS/HSLSA, Dated 1-3-2000

To

1. All the Chief Judicial Magistrates-cum-Secretaries of District Legal Services Authorities of Haryana State.
2. All the Superintendents of Jails in Haryana State.

Subject: Regarding providing of copy of Vakalatnama, proforma Affidavit etc. at the cost of the State Exchequer to the aided persons/indigent accused.

Please find enclosed herewith a Photostat copy of the order, dated 18-8-1998 passed by the Hon'ble Supreme Court in Criminal Writ Petition No.312 of 1994 titled **Supreme Court Legal Services Committee vs. Union of India & other (copy enclosed)** whereby the prayer inter alia for directing the jail authorities to provide, at the cost of state exchequer, copy of the Vakalatnama and proforma Affidavit in the form as required by the respective High Courts and the Supreme Court for being signed by the prisoner immediately upon expressing his intention to avail of legal aid was allowed. You are accordingly directed to ensure that the respective Vakalatnama and proforma Affidavits are available in jail at any time to be signed by a prisoner desiring legal aid. Complete report in this behalf be submitted to this Authority within 15 days of the receipt of this letter.

Sd/-

(R.S.Virk)

*IN THE SUPREME COURT OF INDIA***CRIMINAL ORIGINAL JURISDICTION
WRIT PETITION (CRL.) 312 OF 1994**

Supreme Court Legal Services Committee Petitioner

Versus

Union of India & Ors..... Respondents

(With W.P. (C) No.637/97 and Contempt P. (Crl.)
Nos.1-31 in Writ Petition (Crl.) No.312/94)**ORDER**

Writ Petition (Crl.) 312/94

In this matter, after passing numerous interim orders and after adjourning the case from time to time to enable the concerned Authorities to implement the provisions of the Legal Services Authorities Act, 1987, it is now reported that almost all the States have substantially complied with the implementation of the Act. In view of that, no further action is necessary, except to consider the directions as prayed for in the Writ Petition, which reads as follows: -

“Issue appropriate writs, orders or directions in the nature of mandamus to each of the Respondents directing—

- (i) that they will be issuing administrative orders/instructions ensure that every prisoner/convict is provided with free copy of the judgment of the Sessions Court or the High Court in her/his case or matter within 30 days of the pronouncement of such judgment and that the Registry of the Court concerned will personally endorse such copy to the Superintendent of the Jail for forwarding the same to the petitioner;
- (ii) the Superintendent of the Jail concerned to ensure that the judgment of the Sessions Court or the High Court, as the case may be, is read out to the prisoner and explained to him in the language as understood by him.
- (iii) That the prisoner will be informed by the Superintendent of every Jail about the availability of legal aid in the High Courts and the Supreme Court and be asked whether he is desirous of exercising his constitutional right to avail of legal aid.
- (iv) That every Jail will have to provide at the cost of the State Exchequer copy of Vakalatanama, proforma Affidavit in the form as required by the respective High Courts and the Supreme Court for being signed by the prisoner immediately upon expressing his intention to avail of legal aid.

- (v) That the Superintendent of the Jail will ensure that complete papers/records of the case are sent to the Supreme Court Legal Aid Committee or the High Court Legal Aid Committee along with the signed Vakalatnama and Affidavit of the prisoner forthwith by registered post at the cost of State Exchequer and that if there is any delay in forwarding the papers, the reasons for forwarding the papers belatedly will accompany such papers.
- (vi) That where the judgment of the Sessions Court and the High Court is in a language other than English, the Superintendent of the Jail will at State's cost arrange to have the same translated before sending the papers to the Supreme Court Legal aid Committee or the High Court Legal aid Committee, as the case may be".

The learned counsel appearing the various States submitted that no express direction is necessary as these directions are implied in the implementation of the Legal Services Authorities Act, 1987. None the less, the counsel appearing for various States have no objection to order the above prayer for directions.

Accordingly, we allow the prayer for directions as sought in the Writ Petition. The respondents shall take immediate steps to carry out the above directions. The reference in the prayer for direction to "Legal Aid Committee" must be taken to mean and refer to the corresponding body now functioning.

In view of the above, this petition will stand disposed of accordingly.

We place on record our tanks to all the learned counsel, who ably assisted the Court in this matter for achieving the desired results.

New Delhi,
August 18, 1998.

Sd/-
(K.Venkataswmi)-J
(A.P.Misra)-J

D.O. Letter No. 1209-46(29) MS/HSLSA
Dated 28.2.2001.

To

1. All the District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities,
in the State of Haryana.
2. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.

Subject: Correspondence with NALSA.

Sir,

I have been directed by the Hon'ble Member Secretary, National Legal Services Authority to inform you that no officer of the District Legal Services Authority will correspond directly with the National Legal Services Authority and that all communication should be routed through the State Legal Services Authority.

Kindly acknowledge receipt of this letter.

Yours sincerely,

Sd/-

(R.S. Virk)

D.O. Letter No. 3616-34/MS/HSLSA
Dated: 22.5.2001

To

All the District & Sessions Judges/
Senior Most Additional District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities in the State of Haryana.

Subject: Solatium Fund Scheme in respect of "Hit and Run" Accidents.

Solatium Scheme 1989 as framed by the Central Government in exercise of powers conferred by sub-section 1 of section 163 of the Motor Vehicle Act, 1988 provides for payment of compensation in respect of "Hit and Run" cases. As per section 2(b) of the said scheme, a Claims Enquiry Officer" who may be the Sub-Divisional Officer or the Tehsildars of a particular district is entitled to entertain receipt of claim applications in respect of such Hit and Run Accidents and on the basis of the his report, the "Claims Settlement Commissioner" who as per clauses 2(c) of the above quoted scheme shall be the Deputy Commissioner/District Magistrate/District Collector is to award the compensation which extends to Rs.25,000/- in respect of death cases and Rs.12,500/- in respect of grievous injuries. This amount of compensation is effective from November, 1994. Copy of intimation to this effect by the Oriental Insurance Company vide its letter, dated 26.1.1995 is enclosed herewith for ready reference.

Rule 23(3) of the solatium scheme 1989 referred to above further provides that an officer of the Insurance Company nominated as such under rule 19 thereof, is to disburse the payment as awarded by the "Claims Settlement Commissioner" or the collector of the district concerned.

It is requested that the contents of this letter may kindly be brought to the notice of all the officer presiding over Motor Accident Claims Tribunal in your respective district as enquiries from certain officers qua this aspect have been received in this Authority. Further-more copy of this communication may also please be circulated to the respective Bar Association through the President/Secretary thereof for information of the Members of the Bar. Acknowledgement of receipt of this letter would be appreciated.

Yours sincerely,

Sd/-

(R.S. Virk)

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities
in the Haryana State.

Memo No.1382-1400/2002/MS/HSLSA
Dated, Chandigarh, the 25.2.2002.

Subject: Regarding correspondence in Hindi with the applicants.

It has been noticed by this Authority that correspondence with the applicants seeking legal assistance is being made by the District Legal Services Authorities in English though it is difficult for them to understand the said language. In any case, as per Haryana Government notification existing on the subject, correspondence has to be in Hindi.

2. It is accordingly directed that all the correspondence in future with the applicants seeking legal service be made in Hindi.

Please acknowledge the receipt of this letter.

Sd/-

Member Secretary
Haryana State Legal Services Authority,
Chandigarh.

**OFFICE OF THE HARYANA STATE LEGAL SERVICES AUTHORITY,
SCO NO. 142-143, SECTOR 34-A, CHANDIGARH-160022.**

Office Order No.5336/MS/HSLSA
Dated, Chandigarh, the 19-7-2002

Keeping in view of the fact that the Haryana State Legal Services Authority and District Legal Services Authorities of Haryana are not included as a "vacation department" in Appendix 18 as referred to in Annexure-I, clause 2(i) (b) of Volume-1, Part-I, of Punjab Civil Service Rules as applicable to Haryana, the Hon'ble Executive Chairman of this Authority, in exercise of powers vested in him under Regulation 6(1) of the Haryana State Legal Services Authority (Transaction of Business and Other Provisions) Regulations, 1998, has directed that no Legal Aid Clerk posted in any District Legal Services Authority is entitled to avail either the "summer vacation" or the "winter break" being observed by the judicial courts and the employees attached thereto on account of their belonging to a "vacation department".

2. Furthermore, keeping in view the fact that as against the office hours being from 9.00 A.M. to 5.00 P.M. in Haryana Government offices throughout the year whereas Legal Aid Clerks of District Legal Services Authorities are attending to duty from 10.00 A.M. to 5.00 P.M., i.e. one hour less per day during the months of August to April and from 7.30 A.M. to 2.00 P.M., i.e. one and half hour less during the months of May, June and July every year, as compared to Haryana Government employees, it has further been decided that the said Legal Aid Clerks should remain present on duty from 10.00 A.M. to 5.00 P.M. during the months of August to April and from 7.30 A.M. to 2.00 P.M. during the months of May to July on all such days on which judicial courts are functioning.

Sd/-
(R.S.Virk)
Member Secretary,
Haryana State Legal Services Authority.

Endst. No.5337-93/2002/MS/HSLSA, dated 19-7-2002.

A copy is forwarded for information and necessary action to: -

1. All the District & Sessions Judges/Senior Most Additional District & Sessions Judges-cum-Chairmen of District Legal Services Authorities in the State of Haryana.
2. All the Chief Judicial Magistrates-cum-Secretaries of District Legal Services Authorities in the State of Haryana.
3. All the Legal Aid Clerks (by name) of the District Legal Services Authorities in the State of Haryana with the direction that the receipt of this letter be acknowledged.

Sd/-
(R.S.Virk)
Member Secretary.

Most Urgent

From

Deepak Gupta,
Addl. District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities,
in the State of Haryana.

No.15910-15930/2011/LA/MS/HSLSA,
Dated, Chandigarh, the 9.12.2011

Subject: Quarterly meeting of Empanelled Advocates of District Legal Services Authority.

Sir/Madam,

It has been noticed that adequate action on strengthening and training of legal aid lawyers has not been taken.

In view of the above, you are requested to regularly convene the quarterly meeting of the empanelled advocate of District Legal Services Authority of your respective District and send the minutes of the meeting to this Authority so that the same may be placed before the Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority.

Please treat it as most urgent.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No.15931-15951/2011/MS/HALSA, Dated, Chandigarh, the 9.12.2011

A copy of the above is forwarded to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the State of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From No.3276-3296/2012/MS/HALSA

Deepak Gupta,
Additional District & Session Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO142-143, 1st Floor, Sector 34-A,
Chandigarh.

To All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.

Dated, Chandigarh, the 29-02-2012

Subject: Installation of broadband connection/telephone in the office of Secretary, District Legal Services Authority.

Please refer to this Authority letter No.3810-3830 dated 31.3.2011 vide which you were requested to direct the Legal Aid Assistants/Clerks to discourage the practice of sending letters/information/reports by fax and promote the practice of sending the same by e-mail on "hlsa@hry.nic.in and hlsa.haryana@gmail.com". You were also requested to direct them that a copy of each correspondence/information/ letter which is sent to the State Authority by post be also sent by e-mail.

It has been observed that two copies of letters/information/reports which are being received in this Authority by e-mail as well as by post causes duplicity and is wastage of stationery and postage stamps.

You are requested to direct the Legal Aid Assistants/Clerks of your Authority to send all the letters/information/reports to this Authority by e-mail & not to send the hard copy of the same by post as the letters/information/reports sent by them through e-mail is sufficient.

However Hardcopy of some statements pertaining to accounts and press clippings in original are required which maybe sent by post.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta
Additional District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Addl. District & Sessions Judge (I)-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana

No.3863-83/2012/LA/MS/HSLSA,
Dated, Chandigarh, the 9.3.2012

Subject: Quarterly meeting of District Legal Services Authority – Invitation to the District Social Welfare Officer, Civil Surgeon at District Headquarter and Additional Deputy Commissioner-cum-Chief Executive Officer of District Rural Development Agency.

It has been observed that the District Social Welfare Officer, Civil Surgeon at District Headquarter and Additional Deputy Commissioner-cum-Chief Executive Officer of District Development Rural Agency are the officers, who are responsible for implementing the various welfare schemes floated by Government from time to time in the districts of Haryana pertaining to their respective departments.

It is further felt by this Authority that these officers may also be useful/helpful for implementing the various schemes floated by NALSA/HALSA and so, they should be nominated as the ex-officio members of District Legal Services Authorities at your respective districts.

In this regard, the matter regarding appropriate amendment in Rule 15 of Haryana State Legal Services Authority Rules, 1996 is being taken up with the Haryana Government.

I have been asked by Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab and Haryana High Court, Chandigarh and Executive Chairman of this Authority that till necessary amendment is carried out in the relevant Rules, you should invite the District Social Welfare Officer, Civil Surgeon at District Headquarter and Additional Deputy Commissioner-cum-Chief Executive Officer of District Rural Development Agency during the quarterly meeting of District Legal Services Authorities of your respective district.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
Additional District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities of Haryana.

No.5764-5784/(Estb)/2012/MS HALSA,
Dated, Chandigarh, the 11.04.2012

Subject: Regarding casual leave of Secretaries of District Legal Services Authorities.

I have been asked by Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to inform you that as and when casual leave is required by you the same may be got sanctioned from the District & Sessions Judge-cum-Chairman, District Legal Services Authority (Headqtiarter) and an intimation be sent to the Chairperson of other District Legal Services Authorities under your jurisdiction as well to this Authority.

Yours sincerely,

Sd/-
(Deepak Gupta)

No. 5785-5805 Estb.)/2012/MS/HALSA, dated, Chandigarh, the 11.4.2012

A copy of the above is forwarded to all the District & Sessions Judges-cum-Chairman, District Legal Services Authorities of Haryana for information and necessary action.

Sd/-
(Deepak Gupta)

From

Deepak Gupta,
Additional District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities of Haryana.

No.5814-5834/(Estb)/2012/MS HALSA,
Dated, Chandigarh, the 26.04.2012

Subject: To provide funds for stationery and meeting expenses to the office of Secretary, District Legal Services Authority.

After getting approval from the then Hon'ble Executive Chairman of this Authority, the Secretaries of District Legal Services Authorities were permitted to incur all the expenditure necessary for office expenses/stationery/service stamps and meeting etc. for carrying out various functions of District Legal Services Authorities and Sub-Divisional Legal Services Committees with the approval of Chairmen of their District Legal Services Authorities upto an amount of Rs.5000/- and in case the expenditure exceeds Rs.5000/-, then they were required to send the case to this Authority well in advance for seeking approval from the Hon'ble Executive Chairman.

Now, nine Whole Time Secretaries have taken the charge of the post of Secretary, District Legal Services Authorities and sufficient stationery items may be required for the smooth working of District Legal Services Authorities. It is also felt that in order to implement various schemes of HALSA & NALSA, you will have to convene meetings with PLV.s, empanelled advocates and other officers of Districts Administration.

In view of the above, I have been directed by Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab & Haryana High Court and Executive Chairman of this Authority to inform you to incur expenditure on stationery items upto the amount of Rs.3000/- quarterly for each District Legal Services Authority from cost and interest account of your respective District Legal Services Authority. His Lordship has further permitted to incur an amount of Rs.2000/- per month for holding meetings with PLVs, empanelled advocates and other officers of District Administration at your own level out of the NALSA Grant subject to the condition that if under any circumstance, the expenditure exceeds Rs.2000/-, the approval of Chairman of your District Legal Services Authority be obtained.

Yours sincerely,

Sd/-
(Deepak Gupta)

From

Deepak Gupta,
Additional District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Addl. District & Sessions Judge (I)-cum-Chairmen,
District Legal Services Authorities in the State of Haryana.

No.6779-6799/2012/LA/MS HALSA,
Dated, Chandigarh, the 09.05.2012

Subject: Regarding attending the work of Whole Time Secretaries when he/she is on leave/absent.

Consequent upon the decision taken by Hon'ble Judges of the Administrative Committee in its meeting held on 04.05.2012, conveyed to this Authority by the Registrar (General), Punjab & Haryana High Court vide his letter No.353/Ga.I dated 07.5.2012, I have been directed by Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court, Executive Chairman of this Authority to intimate you that as and when any Secretary, District Legal Services Authority is on leave, the Civil Judge (Senior Division) of the concerned Districts, falling under the jurisdiction of concerned Secretary, District Legal Services Authority would discharge the urgent and necessary function of the Secretary, District Legal Services Authority during his/her absence/leave period.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh

Endst. No.6800-6809/2012/MS/HALSA dated, Chandigarh the 09.05.2012

A copy of the above is forwarded to the following for information and necessary action:

1. The Registrar (General), Punjab & Haryana High Court, Chandigarh w.r.t. letter No.353/Ga.I dated 07.05.2012
2. All the Whole Time Secretaries, District Legal Services Authorities in the State of Haryana.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh

From

Deepak Gupta,
Additional District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Addl. District & Sessions Judge (I)-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana.

No.6748-6768/2012/LA/MS HALSA,
Dated, Chandigarh, the 09.05.2012

Subject: Provide office room and residences to the Secretaries, District Legal Services Authorities.

Sir,

Consequent upon the decision taken by Hon'ble Judges of the Administrative Committee in its meeting held on 04.05.2012, conveyed to this Authority by the Registrar (General), Punjab & Haryana High Court vide his letter No.353/Ga.I dated 07.5.2012, I have been directed by Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court, Executive Chairman of this Authority to ask you to provide suitable residential accommodation to all the nine (9) Secretaries, District Legal Services Authorities at their respective headquarter as per their entitlement in the cadres as Judicial Officers.

I have been further directed to ask you to provide suitable office to all the Secretaries, District Legal Services Authorities as per their entitlement in the cadre as Judicial Officers in all the 21 Districts.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh

From

Deepak Gupta,
Additional District & Sessions Judge-cum- Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges/
Addl. District & Sessions Judge (I)-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana.

No.7049-7069(Estb)/2012/MS HALSA,
Dated, Chandigarh, the 11.05.2012

Subject: Regarding attending the work of Whole Time Secretaries when he/she is on tour.

Reference: Letter No.6779-6799/2012/MS/HALSA dated 09.05.2012 issued by this Authority.

Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority has desired to convey you that in case Secretary, District Legal Services Authority is on tour then urgent work at the other district(s) under the jurisdiction of Secretary, District Legal Services Authority shall be disposed by Civil Judge (Senior Division) and in his/her absence by the Chief Judicial Magistrates of the district.

The information may kindly be brought to the notice of concerned officers.

Yours sincerely,

Sd/-
(Deepak Gupta)

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO No.142-143, Sector 34-A,
Chandigarh

To

All the District & Sessions Judges/
Addl. District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities
in the State of Haryana.

No.08-28/2013/MS HALSA, Dated, Chandigarh, the 01.01.2013

Subject: Staff of District Legal Services Authorities/Sub-divisional Legal Services Committee.

Respected Sir/Madam,

It has come to notice of this Authority that the staff appointed for doing the work of District Legal Services Authorities is being used for doing the regular Court work. As a result, the correspondence/work of District Legal Services Authorities remains unattended.

In this regard, Hon'ble Mr. Justice S.K. Mittal, Judge Punjab & Haryana High Court and Executive Chairman of this Authority has directed me to ask you to ensure that no employee/official of District Legal Services Authorities/Sub-divisional Legal Services Committees is deputed for doing any work except the work of District Legal Services Authorities/Sub-divisional Legal Services Committees.

Hon'ble Executive Chairman has further directed me to convey that if any violation of these instructions comes to the notice of this Authority in future, serious view will be taken.

Sd/-

Member Secretary
Haryana State Legal
Services Authority,
Chandigarh

Endst. No.29-73/2013/MS/HSLSA dated ,01.01.2013

A copy of the above is forwarded to the following for information and necessary action:

1. All the Secretaries-cum-Chief Judicial Magistrates, District Legal Services Authorities in the State of Haryana.
2. All the Chairpersons Sub-divisional, Legal Services Committees in the State of Haryana.

Sd/-

Member Secretary
Haryana State Legal
Services Authority,
Chandigarh

From

Deepak Gupta
District and Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities of Haryana.

No. 30177-30197(Estb.)/2013/MS/HALSA.
Dated, Chandigarh, the 19.04.2013

Subject: Regarding casual leave/special leave etc. of Secretaries of District Legal Services Authorities.

Sir/Madam,

In continuation of this Authority letter No. Dated 29133-53(Estb.)/2013/MS/HALSA dated 30.10.2013 on the subject noted above.

It has been noticed that while availing casual/special leave etc., by the Secretaries, District Legal Services Authorities of Haryana, no information is being sent to this Authority due to which this Authority is facing difficulty.

In view of the above, I have been directed by Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to ask you to ensure that as and when casual leave/special casual leave (any kind of leave) is applied by Secretary, DLSA, intimation be sent to this Authority well in advance.

Your sincerely,

Sd/-
(Deepak Gupta)

Endst. No. 30198-30218(Estb.)/2013/MS/HALSA, Dated 19.11.2013

A copy is forwarded to all the Secretaries-cum-Chief Judicial Magistrates, District Legal Services Authorities in continuation of this Authority letter endst. No. 5764-5784(Estb.)/2012/MS/HALSA dated 11.4.2012 and letter No. 29154-74(Estb.)/2013/MS/HALSA dated 30.10.2013 for information and necessary action.

Sd/-
(Deepak Gupta)

From

Deepak Gupta
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges,
District Legal Services Authorities
in the State of Haryana (except Hissar, Rewari & Narnaul)

No.24658-76/2013/LA/MS/HSLSA,
Dated, Chandigarh, the 5-9-2013

Subject: Regarding attending the work of Whole Time Secretaries when he/she is on leave/absent.

Please refer to this Authority letter No.6779-99 dated 9.8.2012 vide which you were conveyed that as and when any Secretary, District Legal Services Authority is on leave/absent, the Civil Judge (Senior Division) of the concerned Districts, falling under the jurisdiction of concerned Secretary, District Legal Services Authority would discharge the urgent and necessary function of the Secretary, District Legal Services Authority during his/her absence/leave period.

Now, the Hon'ble Punjab and Haryana High Court vide order dated 4th September, 2013 has promoted and transferred the Whole Time Secretary of your respective District Legal Services Authority as Additional District and Sessions Judge.

In view of the above, you are requested to direct the Civil Judge (Senior Division) of your respective district to discharge the urgent and necessary functions of the Secretary, District Legal Services Authority till the new Whole Time Secretary takes charge of the seat of your District Legal Services Authority so that the work of this Authority may not suffer.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh

From

The Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, Sector 34-A,
Chandigarh.

To

All the Superintendent of
Central/District /Borstal Jails,
In the State of Haryana.

No.25165-82/2013/MS/HALSA
Dated, Chandigarh, the 12.9.2013

Subject: - Delay in forwarding cases for filing Appeals/Revisions of convicts/under trials lodged in the various jails of the State of Haryana by the Jail Superintendents.

Please refer to this Authority letter No.19673-19692 dated 10.12.2012 vide which you were intimated that a meeting of High Court Legal Services Committee was held on 27.09.2012 under the Chairmanship of Hon'ble Mr. Justice A.K. Sikri, Chief Justice Punjab & Haryana High Court-cum-Patron-in-Chief of High Court Legal Services Committee, Chandigarh

In the meeting, it has been decided that:-

- 1. Legal aid applications should be sent directly to the High Court Legal Services Committee instead of routing the request through State Legal Services Authority, to curtail delay.***
- 2. Whenever a legal aid application is forwarded after delay, a brief explanation regarding cause of delay be enclosed to appropriately plead for condonation of delay.***

Now, it has been noticed that some Jail Superintendent are forwarding legal aid applications to this Authority for providing Legal Aid Counsels instead of decisions taken in the meeting held on 27.09.2013.

In view of the above, you are requested to follow the decisions taken in the meeting and send the appeals/ applications of under trial prisoners/convicts directly to the Secretary, HLSC, Punjab & Haryana High Court Chandigarh and it shall be ensured that while sending the applications, the same should be complete in

all respects and accompanied by all available essential documents as necessary to file appeals/revisions.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No.25183-25225/2013/LA/HALSA, Dated, Chandigarh the 12.9.2013

Copies are forwarded to the following for necessary information

1. All the District and Sessions Judges-cum-Chairmen, District Legal Services Authorities, in the State of Haryana.
2. All the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities, in the State of Haryana.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions Judges,-cum-Chairmen,
District Legal Services Authorities of Haryana.

No.29133-53/Estb./2013/LA/MS/HALSA,
Dated, Chandigarh, the 30.10.2013

Subject: Regarding casual leave of Secretaries of District Legal Services Authorities.

Sir/Madam,

Vide order dated 4.4.2012 and order dated 1.2.2013 Hon'ble Punjab and Haryana High Court posted 9 Officers and one officer respectively as Secretaries of District Legal Services Authorities on deputation basis in the Haryana State Legal Services Authority.

In this regard this Authority vide letter No. 5785-5805(Estb.)2012/MS/HALSA dated 11.4.2012 intimated your goodself that as and when casual leave is applied by Secretary, DLSA the same may be sanctioned by the District & Sessions Judge-cum-Chairman, District Legal Services Authority (Headquarter) and an intimation be sent to the Chairperson of other District Legal Services Authorities under their jurisdiction as well as to this Authority.

Now Hon'ble Punjab and Haryana High Court posted 10 more Judicial Officers as Secretaries-cum-Chief Judicial Magistrates in the District Legal Services Authorities of Haryana.

It has been noticed that casual leave applications of the Secretaries-cum-Chief Judicial Magistrates of DLSAs are being sent to this Authority by the District & Sessions Judges- cum-Chairmen, District Legal Services Authorities or by the Secretary, DLSA directly to this Authority which causes unnecessary delay.

In view of the above, you are requested that as and when casual leave/special casual leave is applied by Secretary, DLSA the same may be sanctioned by the District & Sessions Judge-cum-Chairman, District Legal Services Authority and an intimation be sent to this Authority and no need to send the applications to this Authority.

The Secretary-cum-Chief Judicial Magistrate, DLSA, Palwal and Sirsa will get their casual/special leave sanctioned from the District & Sessions Judge-cum-Chairman, DLSA(Headquarter) and send an intimation to the Chairperson of other District Legal Services Authority under their jurisdiction as well as to this Authority.

Yours sincerely,

Sd/-
(Deepak Gupta)

No.29154-174_Estb.)/2013/MS/HALSA, dated, Chandigarh, the 30-10-2013

A copy is forwarded to all the Secretaries-cum-Chief Judicial Magistrates, District Legal Services Authorities in continuation of this Authority letter endst. No. 5764-5784(Estb.)2012/MS/HALSA dated 11.4.2012 for information and necessary action.

Sd/-
(Deepak Gupta)

No. 30812-30869/MS/HLSA/Email/2013

From

Deepak Gupta,
District & Session Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO 142-143, Pt Floor, Sector 34—A,
Chandigarh.

To

1. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities
in the State of Haryana.
2. All the Chairmen,
Permanent Lok Adalat for Public Utility Services
in the State of Haryana
3. All the Additional Civil Judges (Senior Division)/
Senior Most Civil Judges (Junior Division)-cum-Chairmen,
Sub-Divisional Legal Services Committees,
in the State of Haryana.

Dated, Chandigarh, the 22.11.2013

Subject: To promote the practice of correspondence through e-mail.

Please refer to this Authority letter No.3276-3296 dated 29.02.2012 addressed to all the Chief Judicial Magistrates-cum-Secretaries, District Legal Services Authorities in the state of Haryana vide which you were requested to direct the Legal Aid Assistants/Clerks of your DLSA/SDLSC/PLA(PUS) to discourage the practice of sending letters/information/reports by fax and promote the practice of sending the same by e-mail on hlsa.haryana@gmail.com,

However, you were also requested to send some statements pertaining to accounts and press clippings in original by post also in addition to e-mail.

It has been observed that some scanned documents sent by you to this Authority by e-mail are not readable / printable. Therefore, you are requested to direct the Legal Aid Assistants/Clerks of your respective DLSAs / SDLSCs / PLA (PUS) to send all the letters/information/reports to this Authority as per the instructions given below:

1. Send Photographs, News clippings of Camps Report and other Events Report **only in jpeg format on email id hslsamedia@gmail.com**.
2. Send Attendance Roll of Staff **only on hslsa.hry@gmail.com** before 25th of every month.
3. Send all Monthly Reports and Quarterly Schedules pertaining to figure work and names in **only MS Word/Ms Excel by e-mail**.

You are also requested not to send the scanned list of monthly reports/Quarterly Schedules or any other reports ask by this Authority by mail.

However, hardcopy of some statements pertaining to accounts and press clippings in original are required which may also be sent by post.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta,
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block, Old District Court,
Sector-17, Chandigarh

To

1. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.
2. All the Chairmen,
Permanent Lok Adalat for Public Utility Services,
in the State of Haryana.
3. All the Additional Civil Judges (Senior Division)/
Senior Most Civil Judges (Junior Division)-cum-Chairmen,
Sub-Divisional Legal Services Committees,
in the State of Haryana.

No. 9509-9567(Ad.O)/2014/MS/HALSA
Dated, Chandigarh, the 29.4.2014.

Subject: To promote the practice of correspondence through e-mail.

Please refer to this Authority earlier letter No.MS/HSLSA/Email/2013/30812-30869 dated 22.11.2013 vide which you were requested to send all the letters/information/reports to this Authority as per instructions given below:-

1. Send Photographs, News clippings of Camps Report and other Events Report **only in jpeg format on email id hslsamedia@gmail.com**.
2. Send Attendance Roll of Staff **only on hslsa.hry@gmail.com** before 25th of every month.
3. Send all Monthly Reports and Quarterly Schedules pertaining to figure work and names in **only MS Word/Ms Excel by e-mail on hslsa.haryana@gmail.com**

Now, it has been noticed that some of the letters/documents are sent on more than one address and 2/3 copies of the same letters are being received in

this Authority from different seats which causes wastage of stationery as well as manpower and also creates confusion.

In view of the above, you are requested to comply with the instructions issued by this Authority vide letter No.MS/HSLSA/Email/2013/30812-30869 dated 22.11.2013 strictly.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh

From

Deepak Gupta
District and Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions/
Additional District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities of Haryana.

No. 9882-9902 (Estb.)/2014/MS/HALSA.
Dated, Chandigarh, the 05.05.2014.

Subject: Staff of District Legal Services Authorities/Sub-Divisional Legal Services Committee.

Respected Sir/Madam,

Please refer to this Authority earlier letter No. 08-28/2013/MS/HALSA dated 01.01.2013 vide which you were requested to ensure that no employee/official of District Legal Services Authorities/Sub-Divisional Legal Services Committees is deputed for doing any work except the work of District Legal Services Authorities/Sub-Divisional Legal Services Committees.

It was further intimated that Hon'ble Executive Chairman has directed to convey that if any violation of these instructions comes to the notice of this Authority in future, serious view will be taken.

It has come to notice that still the staff of District Legal Services Authorities/Sub-Divisional Legal Services Committees is being deputed to do the judicial work and the work of Legal Service is suffering.

You are again requested to ensure that no employee/official of District Legal Services Authorities/Sub-Divisional Legal Services Committees is deputed for doing any work except the work of District Legal Services Authorities/Sub-Divisional Legal Services Committees and the correspondence/work of District Legal Services Authorities/Sub-Divisional Legal Services Committees may not suffer/remains unattended.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Deepak Gupta
District and Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the Secretaries-cum-Chief Judicial Magistrates,
District Legal Services Authorities of Haryana.

No. 10000-10020 (Estb.)/2014/MS/HALSA.

Dated, Chandigarh, the 06.05.2014.

Subject: Issuance of instructions with regard to authorized spokesperson for District Legal Services Authority.

It has been observed in the recent past that statements pertaining to the activities of District Legal Services Authorities/Sub Divisional Legal Services Committees are being issued to media on behalf of District Legal Services Authorities either by some Panel Advocates or Para Legal Volunteer or even by some other persons. The statements are not necessarily always made on facts and on some occasion some wrong statement may be issued resulting in embarrassing situation.

In view of the above, I have been asked by Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to direct you that for all purposes only the Secretaries of the District Legal Services Authorities shall be the authorized spokesperson on behalf of District Legal Services Authorities and no statement given by any other person would be acceptable or binding on either the concerned DLSA or HALSA.

Please follow the instructions strictly.

Your sincerely,

Sd/-
(Deepak Gupta)

From

Deepak Gupta
District and Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
SCO No. 142-143, 1st Floor, Sector 34-A,
Chandigarh.

To

All the District & Sessions/
Additional District & Sessions Judges-cum-Chairmen,
District Legal Services Authorities of Haryana.

No. 10210-10230 (Estb.)/2014/MS/HALSA.
Dated, Chandigarh, the 08.05.2014.

Subject: Staff of District Legal Services Authorities/Sub-Divisional Legal Services Committee.

Respected Sir/Madam,

Please refer to this Authority earlier letter No. 08-28/2013/MS/HALSA dated 01.01.2013 vide which you were requested to ensure that no employee/official of District Legal Services Authorities/Sub-Divisional Legal Services Committees is deputed for doing any work except the work of District Legal Services Authorities/Sub-Divisional Legal Services Committees.

It was further intimated that Hon'ble Executive Chairman has directed to convey that if any violation of these instructions comes to the notice of this Authority in future, serious view will be taken.

It has come to notice that still the staff of District Legal Services Authorities/Sub-Divisional Legal Services Committees is being deputed to do the judicial work and the work of Legal Service is suffering.

You are again requested to ensure that no employee/official of District Legal Services Authorities/Sub-Divisional Legal Services Committees is deputed for doing any work except the work of District Legal Services Authorities/Sub-Divisional Legal Services Committees and the correspondence/work of District Legal Services

Authorities/Sub-Divisional Legal Services Committees may not suffer/remains unattended.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh

Endst. No. 10231-57 (Estb.)/2014/MS/HALSA, Dated 08.05.2014

A copy is forwarded to all the Additional Civil Judges (Sr. Div.)-cum-Chairpersons, Sub Divisional Legal Services Committees, in the State of Haryana for information and necessary action.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh

From

Deepak Gupta
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block of Old District Court,
Sector-17, Chandigarh.

To

All the Chief Judicial Magistrate-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.

No.12097-12117(Estb.)/2014/MS/HSLSA
Dated, Chandigarh, the 18.6.2014

Subject:- Issuance of guidelines to the CJMs-cum-Secretaries of the District Legal Services Authorities in the State of Haryana with regard to maintaining punctuality.

As you are aware that while working as Secretaries of the District Legal Services Authorities in the State of Haryana, your nature of duties include amongst Regulations of the National Legal Services Authority, implementation of various schemes under the same; providing of legal aid, spreading legal literacy; managing the Mediation Centres, enforcement of the Victim Compensation Scheme etc. List is not exhaustive.

In view of the above multifarious duties, you are required to frequently go to the field and at the same time have to do administrative work also. It is because of this reason that till now no specific office timings had been fixed for the Secretaries, District Legal Services Authorities and thus, you were not required to adhere to the normal court timings. However, of late, it has been noticed that at some places undue advantage is being taken because of non-fixation of timings etc. It has been found that at times some of the Secretaries are neither in the field nor in the office. It has also been noticed that even the Ld. District & Sessions Judges-cum-Chairmen of your respective District Legal Services Authority are not aware about your programmes. This is not only giving a wrong message but is also leading to some sort of indiscipline.

In view of the above, Hon'ble Mr. Justice S.K.Mittal, judge, Punjab & Haryana High Court and Executive Chairman of this Authority has directed me to

issue following guidelines with regard to maintaining punctuality and attending office etc:-

1. All Chief Judicial Magistrate-cum-Secretaries, District Legal Services Authorities shall be required to report in the Court Complex in accordance with the timings fixed for other Judicial Officers.
2. If you have to attend some programme or have organized some programme or have to visit the field in the morning or during the day within Court hours, the requisite information shall duly be given to the District & Sessions Judge-cum-Chairman of your respective District Legal Services Authority. Under no circumstances you will remain absent from the Court Complex without the requisite intimation/information to the District & Sessions Judges-cum-Chairmen, District Legal Services Authorities.
3. It is clarified that you would not be required to take prior permission but would definitely be required to give prior/timely intimation/information about to programmes to your District & Sessions Judges-cum-Chairmen, District Legal Services Authority.

His Lordship has further asked to me to direct you that strict compliance be made of the above so that dignity of the institution is maintained.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

Endst.No.12118-12138(Estb.)/2014/MS/HSLSA, Dated, Chandigarh the 18.6.2014

A copy is forwarded to all the District & Sessions Judge-cum-Chairmen, District Legal Services Authorities in the State of Haryana for information.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

From

The Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block, Old District Court,
Sector 17-C, Chandigarh

To

1. All the District & Sessions Judges-cum-Chairpersons,
District Legal Services Authorities of Haryana.
2. All the Chief Judicial Magistrate-cum-Secretaries,
District Legal Services Authorities of Haryana.
3. All the Additional Civil Judges (Senior-most)
Civil Judges (Junior Division)-cum-Chairpersons,
Sub Divisional legal Services committees of Haryana.

No.20493-20562/LO/2014/MS/HALSA
Dated, Chandigarh, the 11.11.2014

**Subject: Supply of certified copies to under trial/convicts in custody –
Amendment in Rule 4(6) of Chapter 17 of the Rules and orders of
Punjab and Haryana high Court, Volume – IV.**

Sir/Madam,

After taking necessary approval of Hon'ble executive Chairman of this Authority, matter was taken with the Hon'ble High Court with the request to make amendment in Rule 4(6), Chapter-XVII for supply of certified copies of judgements, statements of witnesses, orders of all kinds or any other documents in any legal proceedings free of cost to all Chairmen and Secretaries of the District Legal Services Authorities and Chairpersons of the sub-Divisional Legal Services committees.

The Registrar General, High Court of Punjab and Haryana vide letter No.32382/Rules/II.D4(3RC) dated 31.10.2014 (copy attached) has forwarded a copy of Correction Slip No.177/Rules/II.D4 dated 22.8.2014 (copy attached) duly published in the Haryana Government Gazette (Extra), August 27, 2014 (DHDR, 5, 1936 SAKA) PART-IV regarding amendment in Rule 4(6) of Chapter 17 of the Rules and orders of Punjab and Haryana High Court, Volume-IV.

In view of the above amendment, you are requested to provide certified copies of judgments, statements of witnesses, orders of all kinds or any other documents in any legal proceedings free of cost, as and when required.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

HARYANA GOVT. GAZ. (EXTRA), AUG. 27, 2014
(BHDR. 5, 1936 SAKA)

PART-IV

HIGH COURT OF PUNJAB AND HARYANA AT CHANDIGARH

Correction Slip

The 27th August, 2014

No.177 Rules/II.D4 dated 22-8-14

Rule 4(6) of Chapter 17 of the Rules and Orders of Punjab and Haryana High Court, Volume-IV is amended as under:-

“4(6) Copies of records required by the Supreme Court Legal Aid Committee, High Court Legal Aid Committee, District Legal Service Authorities and Sub-Divisional Legal Service Committees constituted by the State Governments/Union Territories, shall be supplied free of charge, provided that the application for copy is received from the Member Secretary/Secretary of such Committees/Authorities or any other person so authorized by them.”

BY ORDER OF HON'BLE THE ACTING CHIEF JUSTICE AND JUDGES.

(Sd.)....
Registrar Rules
For Registrar General.

From

The Member Secretary,
Haryana State Legal Services Authority,
II Floor, New Block, Old District Court,
Sector-17-C, Chandigarh.

To

All the Chief Judicial Magistrates
-Cum-Secretaries,
District Legal Services Authorities of Haryana.

No.1911-31/LA/2015/MS/HALSA
Dated, Chandigarh, the 18.02.2015

Subject: Implementation of the “Smokefree Rules” under Tobacco Control Laws.

Please find enclosed herewith text of guidelines in respect of rules/provisions relating to the Cigarettes and other Tobacco Products (Prohibition of Advertisement and Regulation of Trade and Commerce, Production, Supply and Distribution) Act, 2003 and ‘Prohibition of Smoking in Public Places Rules, 2008’ and also samples of signages for affixing as per law.

You are requested to act in accordance with the aforementioned Act and Rules and affix samples of signages in the ADR Centres and other prominent areas in the of office premises of your respective District.

Encl.:- As above.

-Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block of Old District Courts Complex,
Near Parade Ground, Sector 17,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.

No.3291-3311/2015(Dy.Suptd)(estb.)/MS/HALSA
Dated 26.03.2015

Subject: Duty hours of Secretaries of District Legal Service Authorities.

Please refer to this Authority earlier letter no.5655-5675
Estb.)/2012/MS/HALSA dated 11.04.2012 on the subject noted above (copy
enclosed).

Now it has come to the notice of the undersigned that some of the
officers are not complying with the instructions issued by this Authority.

All officers are called upon to comply with the instructions in letter and
spirit.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh

Endst. No. 3312-32/2015(Dy.Suptd)(Estb.)/MS/HALSA, Dated 26.03.2015

A copy is forwarded to all the Additional Civil Judges (Sr. Div.)-cum-
Chairpersons, Sub Divisional Legal Services Committees, in the State of Haryana for
information and necessary action.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh

From

Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block of Old District Courts Complex,
Near Parade Ground, Sector 17,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.

No.3541-61/Estb./2015/MS/HALSA
Dated 31.03.2015

Subject: Duty hours of Secretaries of District Legal Service Authorities.

Please refer to this Authority earlier letter no.3291-3311 2015(Dy. Supdt)(estb.)/MS/HALSA dated 26.03.2015 vide which a copy of the letter No.5655-5675(Estb.)2012/MS/HALSA dated 11.04.2012 instead of letter No.12097-12117(Estb.)/2014/MS/HALSA, dated 18.06.2014 was sent.

Now, the copy of the letter No.12097-12117(Estb.)/ 2014/MS/HALSA dated 18.06.2014 is being sent to you with the direction to comply with the instructions mentioned therein in letter and spirit.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No. 3562-82 (Estb.)/2015/MS/HALSA, dated, Chandigarh 31.03.2015

A copy of the above is forwarded to all the District & Sessions Judges-cum-Chairman, District Legal Services Authorities in the State of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Vikram Aggarwal,
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block, Old District Court,
Sector-17, Chandigarh

To

1. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.
2. All the Chairmen,
Permanent Lok Adalat for Public Utility Services,
in the State of Haryana.
3. All the Additional Civil Judges (Senior Division)/
Senior Most Civil Judges (Junior Division)-cum-Chairmen,
Sub-Divisional Legal Services Committees,
in the State of Haryana.

No.3814-83/(Ad.O)/2015/MS/HALSA
Dated, Chandigarh, the 03.04.2015

Subject: To promote the practice of correspondence through e-mail.

Please refer to this Authority earlier letter. No. 9509-9567 (Ad.O) dated 29-04-2014, Letter No. 9610-9658 dated 29-04-2014 and Letter No. MS/HSLSA/Email/ 2013/ 30812-30869 dated 22.11.2013 vide which you were requested to send all the letters/information/reports to this Authority as per instructions given below:-

1. Send Photographs, News clippings of Camps Report and other Events Report **only in jpeg format on email id hslsamedia@gmail.com**.
2. Send Attendance Roll of Staff, Monthly Accounts Statements, Requisition of funds, Reimbursement of Bills, income Tax Statements **only on hslsa.hry@gmail.com** Attendance Roll of Staff before 25th of every month.
3. Send all Monthly Reports and Quarterly Schedules pertaining to figure work and names in **only MS Word/Ms Excel by e-mail on hslsa.haryana@gmail.com**

It has been noticed that some of the letters/documents are being sent on more than one address and 2/3 copies of the same letters are being received in this Authority from different seats which causes wastage of stationery as well as manpower and also creates confusion.

In view of the above, you are again requested to comply with the instructions issued by this Authority letters. No. 9509-9667 (Ad.O) dated 29-04-2014 and No.MS/HSLSA/Email/2013/ 30812-30869 dated 22.11.2013 strictly, failing which necessary action will be taken against erring official .

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh

From No. 8975-95(DS)/2014/MS/HALSA

Deepak Gupta
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
IInd Floor, New Block of Old District Court Complex,
Sector-17, Chandigarh

To All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.

Subject :- Compliance of the directions of Hon'ble Supreme Court given in RD Upadhyay Vs. State of Andhra Pradesh & Ors. Writ Petition (C) of 559 of 1994; decided on April 13, 2006.

I have been desired by Hon'ble Mr. Justice S.K. Mittal, Judge, Punjab and Haryana High Court and Executive Chairman of this Authority to direct you to visit the jails within your respective District and to ensure the compliance of the directions of Hon'ble Supreme Court given in RD Upadhyay Vs. State of Andhra Pradesh & Ors. Writ Petition (C) 559 of 1994; decided on April 13, 2006 and to send report in enclosed proforma on month basis.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh

Endst. No. 8976-9016/MS/HALSA, dated 18.04.2014.

A copy of the above letter is forwarded to all the District & Sessions Judges-cum-Chairpersons, District Legal Services Authorities in the State of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh

From

Deepak Gupta
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block, Old District Court,
Sector 17, Chandigarh

To

1. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.
2. All the Chairmen,
Permanent Lok Adalat for Public Utility Services,
in the State of Haryana.
3. All the Additional Civil Judges (Senior Division)/
Senior Most Civil Judges (Junior Division)-cum-Chairmen,
Sub-Divisional Legal Services Committees,
in the State of Haryana.

No.9610-9658(Ad.O)/2014/MS/HALSA
Dated, Chandigarh, the 29.04.2014

Subject:- To promote the practice of correspondence through e-mail.

In continuation of this Authority earlier letter No.9509-9567/(Ad.O)/2014/MS/HALSA, dated 29.04.2014, it is intimated that the date mention at Para-2 may be read as 3rd of every month instead of 25th of every month.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh

No. 12277-84 /2014/MS/HALSA

From

Deepak Gupta,
Additional District & Sessions Judge-cum-
Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block, Old District Court,
Sector 17-C, Chandigarh.

To

Chief Judicial Magistrates-cum-Secretaries
District Legal Services Authority,
Jind, Karnal, Kaithal, Narnaul, Palwal,
Rohtak, Sonipat and Yamunanagar.

Dated, Chandigarh, the 23/06/2014

Subject: Guidelines for newly purchased Bolero Jeep for the use of Secretaries, District Legal Services Authorities.

Haryana Government Vide letter no.20/23/2006-4JJ(I), dated 22.04.2014 accorded sanction for the purchase of Bolero Jeeps for Secretaries of District Legal Services Authorities of Haryana. The same will be delivered to you shortly. You are requested to follow the following guidelines.

1. The Secretaries of District Legal Services Authority shall sign the log book of the jeep maintained by his/her driver.
2. The expenses of diesel shall be met out from District Legal Aid Fund of District Legal Services Authority. (NALSA Grant).
3. The expenses of servicing and repair of jeep may also be met out from District Legal Aid Fund of District Legal Services Authority. (NALSA Grant).
4. The expenses of servicing and repair of jeep may also be met out from District Legal Aid Fund of District Legal Services Authority. (Cost and interest).

You are requested to comply with all the above guidelines.

In view of the above, you are directed to send monthly report w.e.f. April, 2016 onwards regarding Para Legal Volunteers to this Authority by 4th of every following

month so that consolidated report may be sent to National Legal Services Authority (NALSA) in time.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh.

Endst. No. 4569-90(Suptd.)2016/MS/HALSA, dated 26.04.2016

A copy of the above letter is forwarded to the following for information and necessary action:-

1. The Director, National Legal Services Authority, New Delhi.
2. The District & Sessions Judge/Additional District & Sessions Judges (1)-cum-Chairmen, District Legal Services Authorities in the State of Haryana.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh.

From

Vikram Aggarwal,
District & Sessions Judge-cum-Member Secretary
Haryana State Legal Services Authority,
2nd floor, New Block of Old District Courts,
Complex, Near Parade Ground, Sector-17,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District legal Services Authorities of Haryana.

No. __5411-31__/(Estb)/2015/MS/HALSA
Dated, Chandigarh, the 30.04.2015

Subject: Dress for Chief Judicial Magistrates-cum-Secretaries District Legal Services Authorities of Haryana.

As you are already aware the prescribed uniform for Judicial Officers is mandatory in the Courts. It has been noticed that during visits to legal awareness camps, some of the Secretaries, DLSA wear casual dresses. Please note that all officers need to be formally dressed while visiting office and even while attending legal literacy functions and camps. It is pertinent to mention that Robe Allowance is also admissible to Judicial Officers and this Authority has also been paying Robe Allowance to Judicial Officers posted on deputation with this Authority.

In view of the aforesaid, Hon'ble Mr. Justice S.K. Mittal Judge, Punjab and Haryana High Court and Executive Chairman of this Authority has Punjab and Haryana High Court and Executive Chairman of this Authority has asked me to direct you to follow formal and well maintained dress code.

His Lordship has further directed that if, on any particular day, only office is to be attended then the dress code as prescribed under the Punjab and Haryana High Court Rules and orders be followed and in case on some day legal awareness functions, camps, workshops are to be attended or Legal Care and Support Centres, Legal Service Clinics etc., are to be visited, a formal dress shall be worn, keeping in

view the dignity of office. The officers shall not wear gaudy and bright colored dresses during such visits/ official duty.

Sd/-
Member Secretary,
Haryana State Legal,
Services Authority,
Chandigarh

Endst. No.____5432-52____/(Estb)/2015/MS/HALSA, dated, 30/4/15

Copy is forwarded to all the District & Sessions Judges-cum-Chairmen, District legal Services Authorities of Haryana for information.

Sd/-
Member Secretary
Haryana State Legal
Services Authority,
Chandigarh

From

Member Secretary,
Haryana State Legal Services Authority,
II Floor, New Block, Old District Court,
Sector-17-C, Chandigarh.

To

All the District and Sessions Judges-cum-Chairpersons,
District Legal Services Authorities,
in the State of Haryana.

No.11279-99(LO) /2015/MS/HALSA
Dated, Chandigarh, the 28.8.2015

**Subject: "INHUMAN CONDITIONS IN 1382 PRISONS" Writ Petition (Civil)
No(s).406 of 2013 in the Hon'ble Apex Court of India.**

Reference: Letter No. L/10/2015-NALSA dated 11th day of August, 2015.

Sir/Madam,

This Authority vide letter Nos. 6268-88(LO)/2015/MS/HALSA dated 19.05.2015 forwarded the directions of the Hon'ble Supreme Court of India in the above noted Writ Petition regarding constitution of the Under Trial Review Committees in all the Districts.

Now pursuant to the directions of the Hon'ble Supreme Court of India in the said Writ Petition vide order dated 7th day of August, 2015 and after getting necessary approval from the Hon'ble Executive Chairman of this Authority, you are further requested that the Chief Judicial Magistrate-cum-Secretary, District Legal Services Authority of your respective Sessions Division be included as a member of the Under Trial Review Committee. As per the said order of the Hon'ble Supreme Court of India it be also ensured that these Under Trial Review Committees shall meet every three months to review the cases.

Copy of the order dated 7th day of August, 2015 passed in the above noted Writ Petition as well as advisory of Government of India, Ministry of Home Affairs dated 17th January, 2013 are annexed herewith for kind perusal of your good selves. Action taken report must be submitted to this Authority on or before 2nd day of September, 2015 for its onward transmission to NALSA for filing the compliance report before the Hon'ble Supreme Court.

Enclosed: as above.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Chandigarh.

From

Vikram Aggarwal,
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
2nd Floor, New Block, Old District Courts Complex,
Near Parade Ground, Sector-17,
Chandigarh.

To

All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Service Authorities,
In the state of Haryana.

No.11690-11710(Estb.)/2015/MS/HALSA
Dated, Chandigarh, the 08.09.2015

Subject: Regarding attending the work of Chairperson, Sub-Divisional Legal Services Committee when he or she is on leave or engaged with some to other duties as assigned by the Hon'ble High Court of Punjab and Haryana.

It has been noticed that as and when the Chairperson, SDLSC is on leave or on official duty at some other station, the work of the Sub-Divisional Legal Services Committee suffers to some extent and remains undealt.

In view of the above, Hon'ble Mr. Justice S.K.Mittal, Judge, Punjab & Haryana High Court and Executive Chairman of this Authority has directed me to convey that for the smooth functioning of the Sub-Divisional Legal Services Committee in the State of Haryana where two or more judicial officers are posted in the Sub-Divisional Courts of Haryana, in case the senior Most Judicial Officer is on leave or engaged with some to other duties as assigned by the Hon'ble High Court of Punjab and Haryana, the next senior Most Judicial Officer shall discharge the duties of Chairman, SDLSC.

His Lordship has further directed that similarly where only one judicial officer is posted by Hon'ble Punjab and Haryana High Court in the Sub-Division, and in case that officer is on leave or an official duty assigned by the Hon'ble High Court, the Secretary of the concerned DLSA shall discharge the duties of Chairperson of SDLSC of your respective the Sub-Divisional Legal Services Committees till the Chairperson of the SDLSC resumes duty.

Necessary compliance be made strictly.

Yours Sincerely,
Sd/-
(Vikram Aggarwal)

Endst. No.11711-31(Estb.)/2015/MS/HALSA

Dated, 08.09.2015

A copy is forwarded to all the District & Sessions Judges-cum-Chairmen, District Legal Services Authorities in the state of Haryana for information and necessary action.

Your Sincerely,
Sd/-
(Vikram Aggarwal)

Endst. No.11732-62(Estb.)/2015/MS/HALSA

Dated, 08.09.2015

A copy is forwarded to all Additional Civil Judges (SD)-cum-Chairperson, Sub-Divisional Legal Services Committees of Haryana for information and necessary action.

Endst. No. _____ (Estb.)/2015/MS/HALSA

Dated,

A copy is forwarded to the accounts Branch, Haryana State Legal Services Authority for information.

Sd/-
(Vikram Aggarwal)

From

Member Secretary
Haryana State Legal Services Authority,
Institutional Plot No.9,
Sector-14, Panchkula, Haryana.

To

The Chief Judicial Magistrates-cum-Secretaries,
District Legal Service Authorities,
In the state of Haryana.

No.464-84/2016/MS/HALSA
Dated, Panchkula, the 14.01.2016

Subject: Issuance of guidelines to the CJMs-cum-Secretaries of the District Legal Services Authorities in the State of Haryana with regard to maintaining punctuality.

Vide letter dated 1806.2014 (copy enclosed), certain guidelines with regard to maintaining punctuality and attending office were issued to all the Chief Judicial Magistrate-cum-Secretaries, District Legal Services Authorities in the State of Haryana.

It has come to the notice of the undersigned that the guidelines are not being followed in letter and spirit. It has been found that at times, officers neither reach their office in time nor are they in the field at that time. Neither their office nor the office of the Chairmen, District Legal Services Authorities has any information about their whereabouts during office hours.

A strict note of the above has been taken. You are hereby directed to comply with the guidelines issued vide the letter under reference in letter and spirit failing which the matter shall be reported to the Hon'ble High Court for initiation of disciplinary proceedings.

Encls. As above.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

Endst. No.485-505/2016/MS/HALSA

Dated, 14.01.2016

A copy is forwarded to all the District & Sessions Judges-cum-Chairmen, District Legal Services Authorities in the state of Haryana for information and necessary action.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

From

The Member Secretary,
Haryana State Legal Services Authority,
Institutional Plot No.9, Sector 14,
Panchkula.

To

1. All the Chief Judicial Magistrates-cum-Secretaries,
District Legal Services Authorities,
in the State of Haryana.
2. All the Chairmen,
Permanent Lok Adalat (Public Utility Services),
in the State of Haryana.

No.3287-3318/2016/MS/HSLSA,
Dated, Panchkula, the 25.03.2016.

Subject: Repealing and Amendment Act, 2015.

Chapter VI-A was inducted in the Legal Services Authorities Act, 1987 by the Legal Services Authorities (Amendment) Act, 2002. Section 22-B of Chapter VI-A provides for establishing of Permanent Lok Adalats (Public Utility Services). Accordingly, Permanent Lok Adalats for (Public Utility Services) have been established in the State of Haryana.

On 13.05.2015, the Repealing and Amendment Act, 2015 (No.17 of 2015) was notified. In view of the said Repealing and Amendment Act, 2015 (No.17 of 2015), doubts have been expressed by some about the continuance of Permanent Lok Adalats (Public Utility Services).

In the said context, it is informed that Chapter VI-A incorporated in the Legal Services Authorities Act, 1987 by the Legal Services Authorities (Amendment) Act, 2002, has not got abolished due to said Repealing Act. Repealing and Amendment Act, 2015 does not have the effect of abrogating the said Chapter VI-A from the Legal Services Authorities Act, 1987 due to the following reasons:-

1. Section 6A of the General Clauses Act provides that when any Central Act repeals any enactment by which the text of any Central Act was amended then unless a different intention appears the repeal will not affect such amendment.

Section 6A of the General Clauses Act is as under:-

“6A: Repeal of Act making textual amendment in Act or Regulation:- Where any Central Act or

Regulation made after the commencement of this Act repeals any enactment by which the text of any Central Act or Regulation was amended by the express omission, insertion or substitution of any matter, then, unless a different intention appears, the repeal shall not affect the continuance of any such amendment made by the enactment so repealed and in operation at the time of such repeal."

2. There is saving section in Repealing and Amendment Act, 2015 which safeguard the amendments made in the original Act.

Section 4 of the Repealing and Amendment act 17 of 2015, regarding the repealing of the amendment acts, is as under:-

"The repeal by this Act of any enactment shall not affect any Act in which such enactment has been applied, incorporated or referred to;"

Thus, Chapter VI A incorporated in the Legal Services Authorities Act, 1987 by Legal Services Authorities (Amendment) Act, 2002 will remain intact.

3. Various Pronouncements of the Courts:-

The effect of such types of Repealing and Amending Act passed earlier by the Parliament was considered in several cases. In **Khuda Bux v. Manager Cale Press, AIR 1954 Calcutta 484** a Division Bench of Calcutta High Court had considered the effect of Repealing and Amending Act. It has observed:

"Such acts have no legislative effect, but are designed for editorial revision, being intended only to excise dead matter from the statute book and to reduce its volume. Mostly, they expurgate amending Acts, because having imparted the amendments to the main Acts, those Acts have served their purpose and have no further reason for their existence. At times, inconsistencies are also removed by repealing and amending Acts. The only objects of such Acts which in England are called statute Law Revision Acts, is legislative spring-cleaning and they are not intended to make any change in the law. Even so, they are guarded by saving clauses drawn with elaborate care".

In **Jethanand v. State of Delhi, AIR 1960 SC 89** the Hon'ble Supreme Court had considered the effect of repealing and amending Act. It was observed that the main object of a repealing and amending Act is only to strike out the unnecessary Act and excise dead matter from the statute book in order to lighten

the burden of ever increasing spate of legislation and to remove confusion from the public mind.

In **Jaipal Singh Vs. State of UP, 1990 Criminal Law General 2504**, the question was as to whether Section 498-A of the Penal Code ceased to exist after the Repealing and Amendment Act, 19 of 1988. The Hon'ble Allahabad High Court held that there was no force in the contention of the applicant that Sec. 498-A cannot be deemed to be in existence after the Repealing and Amendment Act, 19 of 1988.

This is for your information.

-Sd-

Member Secretary
Haryana State Legal
Services Authority,
Panchkula.

From

Vikram Aggarwal,
District & Sessions Judge-cum-Member Secretary,
Haryana State Legal Services Authority,
Institutional Plot No.9, Sector 14,
Panchkula.

To

1. All the Chief Judicial Magistrate-cum-Secretaries,
District Legal Services Authorities
in the State of Haryana.
2. All the Additional Senior Most Civil Judges-cum-Chairmen,
Sub-Divisional Legal Services Committees
in the State of Haryana.

No.4517-68/2016/Suptd./MS/HALSA

Dated, Panchkula, the 26.04.2016

Subject:- New Revised Proforma/Format for furnishing Monthly Statistical Information reg.

The Director, National Legal Services Authority, New Delhi vide letter No. F.No. L/4/200'5-NALSA, dated 13.04.2016 has requested this Authority to send the requisite information after collecting the details from the DLSAs and collating them, in the said proforma, on a monthly basis w.e.f. April, 2016 onwards. The desired proforma is as under:-

**STATISTICAL INFORMATION IN RESPECT OF PARA LEGAL VOLUNTEERS
FOR THE MONTH OF _____
NAME OF THE DISTRICT LEGAL SERVICES AUTHORITY**

Total No. of PLVs trained	No. of PLVs deployed					
	Police Station	Front Offices	Jails/ Observations Homes	JJBs/Child Welfare Centres (CWCs)	Other Legal Services (Pl. specify)	Total

In view of the above, you are directed to send monthly report w.e.f. April, 2016 onwards regarding Para Legal Volunteers to this Authority by 4th of every

following month so that consolidated report may be sent to National Legal Services Authority (NALSA) in time.

Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

Endst. No. 4569-90 (Suptd.) 2016/MS/HALSA, Dated 26.04.2016

A copy of the above letter is forwarded to the following for information and necessary action:-

1. The Director, National Legal Services Authority, New Delhi.
2. The District & Sessions Judges/Additional District & Sessions Judges (1)-cum-Chairmen, District Legal Services Authorities in the State of Haryana.

Sd-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

From

The Member Secretary,
Haryana State Legal Services Authority,
Institutional Plot No.9, Sector-14,
Panchkula

To

1. All the Chief Judicial Magistrates-cum-Secretaries
District Legal Services Authorities
in the State of Haryana.
2. All the Additional Civil Judges (Senior Division)-cum-
Chairmen, Sub-Divisional Legal Services Committees in the
State of Haryana.

No.5422-73/2016/MS/HALSA
Dated, Panchkula, the 11.5.2016

Subject: Amendment in Haryana Right to Information Rules, 2009.

Please find enclosed herewith a copy of the notification No. 5/4/2008-IAR, dated 18th March, 2016 (Hindi & English), vide which the fee structure to seek information under Right to Information Act, 2005, has been amended, for information and necessary action.

Encl.:- As above.

Sd/-
Member Secretary,
Haryana State Legal
Services Authority,
Panchkula.

Haryana Government

Administrative Reforms Department

Notification

The 18th March, 2016

No. 5/4/2008-IAR:- In exercise of the powers conferred by Sub-section (1) read with Sub-section (2) of Section 27 of the Right to Information Act, 2005 (Central Act 22 of 2005), the Governor of Haryana hereby makes the following rules further to amend the Haryana Right to Information Rules, 2009, namely:-

1. These rules may be called the Haryana Right to Information (Amendment) Rules, 2016.
2. In the Haryana Right to Information Rules, 2009, for rule 5, the following rule shall be substituted, namely:-

“5 Quantum of fee. Sections 6 and 7—(I) An application for obtaining any information under Sub-section (1) of Section 6 shall be accompanied with a fee of ten rupees and shall ordinarily not contain more than five hundred words excluding annexure, address of the State Public Information Officer and that of the applicant:

Provided that no application shall be rejected only on the ground that it contains more than five hundred words.

(2) For providing information under Sub-section (I) of Section 7, the fee shall be charged from the applicant at the following rates, namely:-

- (a) two rupees for each page in A-4 or A-3 size paper, created or copied; and
- (b) if information is to be provided on a large size of paper than that of specified in clause (a), the actual cost price of such a paper shall be charged.

(3.) for providing information under Sub-section (5) of Section 7, the fee shall be charged from the applicant at the following rates, namely:-

- (a) fifty rupees for providing information in a floppy;
- (b) fifty rupees for providing information in diskette; and
- (c) if information sought is of such a nature, which is contained in a printed document of which a price has been fixed, then that information shall be provided after charging the price, fixed for that printed document. However, if only an extract or page of such a printed document is asked for, then a fee of two rupees per page shall be charged.

(4) No fee for inspection of record shall be charged, if such an inspection is made for one hour only. However, if inspection is made for a period of more than one hour, then a fee of five rupees shall be charged for every subsequent hour or fraction thereof.

हरियाणा सरकार

प्रशासनिक सुधार विभाग

अधिसूचना

दिनांक 18 मार्च, 2016

संख्या 5/4/2008-1ए0आर0- सूचना का अधिकार अधिनियम, 2005 (2005 का अधिनियम 22), की धारा-27 की उप-धारा-(2) के साथ पठित उप-धारा-(1) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए, हरियाणा के राज्यपाल, इसके द्वारा हरियाणा सूचना का अधिकार नियम, 2009, को आगे संशोधित करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात:-

1. यह नियम हरियाणा सूचना का अधिकार (संशोधन) नियम, 2016, कहे जा सकते हैं।
2. हरियाणा सूचना का अधिकार नियम, 2009 में, नियम 5 के स्थान पर, निम्नलिखित नियम प्रतिस्थापित किया जाएगा अर्थात :-

“5. फीस की प्रमाणा। धारा-6 तथा 7 - (1) धारा-6 की उप-धारा (1) के अधीन कोई सूचना प्राप्त करने हेतु आवेदन के साथ दस रूपए की फीस लगाई जाएगी तथा सामान्यतः अनुलग्नकों, राज्य लोक सूचना अधिकारी तथा उस आवेदक के पता सहित पांच सौ शब्दों से अधिक नहीं होंगे :

परन्तु कोई भी आवेदन केवल इस आधार पर रद्द नहीं किया जाएगा कि इसमें पांच सौ शब्दों से अधिक दिए गए हैं।

(2) धारा- 7 की उप-धारा (1) के अधीन सूचना उपलब्ध करवाने के लिए, आवेदक से निम्नलिखित दरों पर फीस प्रभारित की जाएगी, अर्थात :-

(क) ए-4 या ए-3 आकार के कागज पर बनाई गई या प्रतिलिपि के प्रत्येक पृष्ठ के लिए दो रु. , तथा

(ख) यदि सूचना खण्ड (क) में विनिर्दिष्ट से भिन्न बड़े आकार के कागज पर उपलब्ध करवाई जानी है, तो ऐसे कागज की वास्तविक लागत प्रभारित की जाएगी।

(3) धारा-7 की उप-धारा (5) के अधीन सूचना उपलब्ध करवाने के लिए, आवेदक से निम्नलिखित दरों पर फीस प्रभारित की जाएगी, अर्थात :-

(क) फ्लोपी में सूचना उपलब्ध करवाने के लिए पचास रूपए :

(ख) डिस्ट्रिक्ट में सूचना उपलब्ध करवाने के लिए पचास रूपए, तथा

(ग) यदि चाही गई सूचना ऐसे स्वरूप की है, जो कि मुद्रित दस्तावेज में है, जिसकी कीमत नियत की गई है, तब वह सूचना उस मुद्रित दस्तावेज के लिए नियम कीमत प्रभारित करने के बाद उपलब्ध करवाई जाएगी। तथापि, यदि ऐसे मुद्रित दस्तावेज का केवल उद्धरण या पृष्ठ मांगा गया है, तब प्रति पृष्ठ दो रूपए की फीस प्रभारित की जाएगी।

(4) अभिलेख के निरीक्षण के लिए कोई फीस प्रभारित नहीं की जाएगी, यदि ऐसा निरीक्षण केवल एक घण्टे के लिए किया गया है। तथापि, यदि निरीक्षण एक घण्टे की अवधि के लिए किया गया है, तो प्रत्येक पश्चात्पूर्ति प्रत्येक घण्टे या उसके भाग के लिए पांच रूपए फीस प्रभारित की जाएगी।”

डी0एस0 डेसी,
मुख्य सचिव, हरियाणा सरकार।

HALSA TOLL FREE HELPLINE NUMBER

1800-180-2057

(Timing 9.00 AM to 05.00 PM on any working day)

Helpline Numbers of District Legal Services Authorities

(Timing 09.00 AM to 1.00 PM and

2:00 PM and 5:00 PM on any working day)

Sr. No.	District	Telephone Number	Sr. No.	District	Telephone Number
1.	Ambala	0171-2532142	11.	Kaithal	01746-235759
2.	Bhiwani	01664-245933	12.	Mewat at Nuh	01267-271072
3.	Faridabad	0129-2261898	13.	Narnaul	01282-250322
4.	Fatehabad	01667-231174	14.	Panchkula	0172-2585566
5.	Gurgaon	0124-2221501	15.	Panipat	0180-2640125
6.	Hissar	01662-270078	16.	Palwal	01275-259304
7.	Jind	01681-245048	17.	Rohtak	01262-257304
8.	Jhajjar	01251-252013	18.	Rewari	01274-220062
9.	Kurukshetra	01744-220216	19.	Sirsa	01666-247002
10.	Karnal	0184-2266138	20.	Sonepat	0130-2220057
			21.	Yamuna Nagar	01732-220840



HARYANA STATE LEGAL SERVICES AUTHORITY

Institutional Plot No.9, Sector-14, Panchkula

Website : www.hslsa.nic.in,

E-mail : hslsa@hry.nic.in, hslsa.haryana@gmail.com