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Govt. of India, Ministry of Defence

Directorate General Defence Estates

Raksha Sampada Bhawan,

Ulaanbaatar Marg, Delhi Cantt. -10

Dated 07 November, 2016

To,

The Principal Director,
Defence Estates,

Central / Eastern / Northern / Southern / South-Western / Western Command
Lucknow / Kolkata / Jammu / Pune / Jaipur / Chandigarh

**Subject: SANCTION OF LEAVE TO GROUP 'A' OFFICERS OF DEFENCE
ESTATES ORGANIZATION**

Reference Govt. of India, Ministry of Defence letter No. 103/51/ADM/L&C/PC-II/6065/D(Q&C) dated 07.10.1982 read with letter No. 103/51/ADM/L&C/2614/D(Q&C) dated 11.05.1983 and this Directorate General letter No. 103/51/ADM/L&C dated 19.05.1984.

2. In partial modification of the existing orders, it has been decided by the Competent Authority (i.e. Director General, Defence Estates) that sanction of all kinds of leave upto 30 days including Earned Leave (EL), Half Pay Leave (HPL), Commuted Leave, Leave Not Due (LND), Extra Ordinary Leave (EOL), Child Care Leave (CCL), Maternity (in case upto 30 days)/ Paternity Leave and Hospital Leave, to all Group 'A' IDES officers in the jurisdiction of the Directorates and NIDEM would be given by the respective Principal Directors/Director, NIDEM till further orders. Any leave/extension of leave application for leave beyond 30 days and application for Special Disability Leave would be forwarded to this Directorate General for approval.

3. Leave should not be sanctioned to officers under orders of posting and such cases should be sent to this Directorate General for sanction by the Director General, Defence Estates.

4. Officiating arrangements in place of officers proceeding on leave will be made locally.



(Kedar Burande)

Dy. Director General (Admin)
for Director General, Defence Estates

Copy to:

Director, NIDEM, Delhi Cantt

JS(E) & CAO, MoD

CGDA, Ulaan Baatar Marg, Delhi Cantt.

All PCDA's

Sr. PPS to DG DE

Sr. PPS to Sr. Addl. DG DE

All officers in DGDE

All CEOs/DEOs/Independent ADEOs

DGDE (Coord)/Rajbhasha Anubhag

Guard/ Float File/Website/AU&RC