

49A

No.. 24 (5)/ Q3/US (WE) /D(Res)
Government [of India
Ministry of Defence

New Delhi, the

September 2003

The Chief of Army Staff
The Chief of Naval Staff
The Chief of Air Staff

Subject: Procedure for Hiring of Buildings for ECHS
Polyclinics in Non Military stations.

Sir,

With reference to Government of India, Ministry of
Defence letter No. 22(1)/OI/US(WE)/D{Res) dated 30
Dec'2002, I am directed to convey the sanction of the Government for'
Procedure' for Hi ring of BuiIdi ngs for ECHS Polycli:li.cs in Nen-military stations' for Ex-
servicemen Contributory Health Scheme (ECHS) with immediate effect.

2. This issues with the Concurrence of Ministry of
Defence (Finance) vide dated 6~~ their U.O No. S17/Dir(F/Med)/03
August'2003.

Yours faithfully,

\A~ IA. J 11 J..
(V.K. JA~

Under Secretary to the Govt. of India

Copy to:

- 1 . Ministry of Defence (Fin/AG/?D) The CGDA,
2. Ne'N Delni
3. DGI\OS, ?;; e't-/ De 1 h i
- " . AI: Co~~and HeadquarLers CDA(O), Pur:..e
5. CD;:'. U"r!:1Y) Xeerut
- 6.
- 7 . CDA(Army) Bangalore
8. CDA(Armj) Jabalpur

9. CDA(Army) Lucknow CDA(Army)Patna
10. CDA(Army) Gowahati CDA(Army)Pune
11. CDA(Army)Secunderabad
12. CDA (Army) Mwnbai
13. CDA(Army) Dehradun
14. AG's Branch/CW-3
15. Naval Headquarters(PS Dte) Air
16. Headquarters (PS&R) Dir(Fin/AG)
17. DFA (B)
18. DFA(N)
19. DFA (Air Force)
20. Central Organisa²ion, ECHS
- 21.
- 22.
- 23.

Copies sign~d jn ink:

1. 2. CDA(Army). Bangalore CDA(WC),
3. 4. Chandigarh CDA(Army) , Patna
5. 6. CDA(SC), Pune CDA(Arrny), Meerut
7. 8. CDA (NC), JAmmu CDA(Officers),
9. Pune CDA(Navy) , Bombay CDA(AF),
10. Dehradun CDA(Arrny) , Jabalpur
11. CDA(Army) , Secunderabad
12. CDA(Army), Lucknow
- 1 J. (: f 1/\ (/ \ r !II Y) c: 111' 1111;. j
- 1 II (.,;/\ (11(.) 1':(;), I'~() 1 LII ..
- . CDA (An, .Delhi
- 15.

- | Copy | also | to: |
|------|------|----------------------|
| 1. | | DGAFMS |
| 2: | | DGDE |
| 3. | | JS(E) Dir(Fin/Med) D |
| 4 . | | (Med) If) (vJorks) |
| 5. | | AFA(B-1) |
| 6. | | ADG (FP).. |
| 7. | | ZHQ |

PROCEDURE FOR HIRING OF BUILDINGS FOR ECHS POLYCLINICS IN NON
 MILITARY STATIONS

Requirement

1. Hiring of buildings for ECHS polyclinics will be done in locations identified for establishment of ECHS polyclinics in Non-military stations. Hiring of buildings will be undertaken only till such time that the land is purchased and ECHS Polyclinic constructed in that station.

Procedure

2. Existing Procedure for Requisitioning and Hiring of Immovable Properties as detailed in MOD letter No. 11011/2/77/D(Lands) dated 12 October 1977 will be observed.

3. The hiring of buildings for ECHS Polyclinics will be carried out by a Board of Officers ordered by the Station Commander in whose jurisdiction the Non-Military station falls.

4. The Board of Officers (BOO) will comprise of the following-

- a) Presiding Officer - Nominated by the Station Commander
- b) Members
 - Representative of SEMO/SMO/PMO
 - ii Representative of CWE
 - iii Representative of

5. The BOO shall ensure that the floor area to be hired does not exceed the specified floor area for ECHS polyclinic in Non military stations as laid down in Appendix F para 1(b). The same is given as follows:

Type of Polyclinic	A	B	C	D
Built up Area (in Sq Feet)	5000	1000	2500	2000

6. The BOO will also assess the building for:

- a) Accessibility for ESM
- b) Location within the city/town vis-a-vis hospitals and important health facilities.. Suitability of the
- c) building for placement of Equipment like Ultrasound, of Medical X Ray etc. Availability of Electricity and Water
- d) sources

- e) A Rent Reasonability Certificate for the approved ren would be obtained from the local municipality/revenu. authorities.

Budgetary Allocation

7. The Central Organisation ECHS will earmark annua budgetary funds from Revenue Head and intimate the same to th HQs Command.