

No. 4/7/2019-D (GS-VI)
Government of India
Ministry of Defence

Sena Bhawan, New Delhi-110011

Dated 3rd May, 2021

To

Director General
National Cadet Corps
West Block-IV
R.K. Puram, New Delhi-110066


Subject: Out of Turn Allotment to NCC Cadet Strength to Junior Division / Junior Wing NCC Cadets or Private/Quasi Govt. Colleges on Fully Self Financing Basis

Sir,

I am directed to convey the approval of the Government for granting additional one lakh cadet for out of turn allotment to NCC Cadet strength to Junior Division / Junior Wing NCC of Private/Quasi Government Schools on Fully Self Financial Basis.

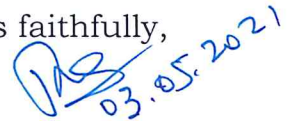
2. NCC will undertake the above Scheme as per the enclosed guidelines, and subject to the following conditions :-

- (a) The institution must have at least 500 students on its enrolled strength.
- (b) Private/Quasi Government school of waiting list will be allotted 1-2 troops of Junior Division/Junior Wing.
- (c) The Institution will, besides providing ANOs, bear the entire expenditure on NCC training in respect of their institution, shoulder the responsibility of providing infrastructure and engaging Boy Cadet Administrator (BCAs), Girl Cadet Administrators (GCAs) and Ex-Service Men (ESM) on contractual basis.
- (d) Upto 3 Schools can hire one ESM as PI Staff on sharing basis, provided the distance between any two schools is less than 5 kms. If not feasible, then each school can also hire a NCC 'C' Certificate holder.
- (e) For cost optimization, the institution may resort to contractual hiring as per requirement basis.
- (f) The Commanding Officer of NCC Unit will be responsible for supervising the training, including camp training. He will also oversee the provision of staff and infrastructure in the institutions.
- (g) Group Commander will be sanctioning authority for all out of turn allotments under this Scheme.
- (h) There will be no cost to the Government exchequer.


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- (i) The scheme will commence in 2021-22. First review of same will be done 2022-23.
- (j) The distribution of additional one lakh cadets to all 17 State NCC Directorates will be done by HQ DG NCC in the following manner :-
- (i) 70 % of the 1,00,000 vacancies (i.e. 70,000 vacancies) will be allotted to all the 17 Directorates on pro-rata basis as per their existing strength.
 - (ii) Remaining 30% vacancies (30,000 vacancies) will be allotted to the Directorates which place demand for additional vacancies. If this demand exceeds 30,000 cadets, then shortfalls will be shared proportionately from utilized allocation.
3. GSL No. 1890/OOT/NCCHQ/Plg./561/D (GS-VI) dated 22nd July, 2014 related to out of turn allotment of NCC Cadet strength to institutions on Self Financing Basis may be treated as withdrawn.
4. This issues with the concurrence of MOD (Fin./GS-II) vide their Note No. 19 (9)/GS-II/2009 dated 26.3.2021.

Yours faithfully,



(Raghunandan Singh)

Under Secretary to the Govt. of India

Tel. 011-23012938

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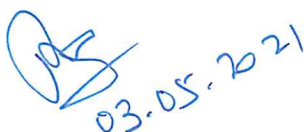
- 1. State NCC Directorates
- 2. CsDA
- 3. MoD (Fin./GS-II)

**IMPLEMENTATION GUIDELINES FOR
FULLY SELF FINANCING SCHEME (FSFS)
FOR JUNIOR DIVISION/JUNIOR WING WITH ONE LAKH VACANCIES**

Implementation of Scheme :- The implementation of FSFS for JD/JW will be carried out with one lakh additional vacancies. The scheme will be implemented from 2021-22 with performance review of the Scheme in 2022-23. The salient features are as follows :-

- (a) To be eligible for the scheme, the institution must have at least 500 students on its enrolled strength.
- (b) The applicant school will be allotted NCC (JD/JW) out of turn. But the school will retain his position in waiting list for routine allotment as per his seniority.
- (c) The institution will bear the entire expenditure on NCC training in terms of hiring staff, providing infrastructure or uniforms etc. to cadets.
- (d) Besides providing the ANO, the institution will hire at least one Instructional Staff, preferably an ESM, for undertaking the NCC training. Upto 3 Schools can hire an ESM as PI staff on sharing basis provided the distance between any two is less than 5 kms. If a suitable ESM is not available then a NCC 'C' certificate holder can also be employed. However the NCC 'C' certificate holder will not be employed on sharing basis.
- (e) For managing JW, the institution will either provide lady ANO or hire a 'C' certificate holder Ex NCC cadet as Girl Cadet Administrator (GCA) on contractual basis as per the requirement over and above a male ESM/NCC 'C' Cert holder who may have been already hired for JD training.
- (f) The Commanding Officer of NCC unit will be responsible to advise on hiring instructional staff, training infrastructure requirements and audit the training of institution.
- (g) Group Commander will be the sanctioning authority for all out of turn allotments under this scheme.
- (h) Applications received shall be disposed off within 3 months. For this purpose a separate register will be maintained in Group Headquarters.

2. **Distribution of One Lakh Vacancies.** 70% vacancies will be allotted to all 17 Dtes on pro rata basis as per their existing strength. Remaining 30% vacancies will be allotted to the Dtes which place demand for additional vacancies. If this demand exceeds 30,000 cadets then


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shortfalls will be shared proportionately from unutilized allocation. The allotment of 70,000 vacancies to 17 Dtes is attached as **Appendix 'A'**. Since these vacancies have to be utilized within existing resources, NCC shall ensure that no unit or a Gp HQ is burdened excessively. To achieve this, while allotting these additional vacancies, following guidelines are to be adhered to:-

- (a) Not more than 2400 vacancies will be allotted under the Gp HQ. Not more than 800/200 vacancies will be allotted to a Major/Minor unit.
- (b) Depending upon the actual demand in a institution, the allotted strength can be either 100 or 200 vacancies.
- (c) The Gp HQ will incorporate these vacancies for planning all training activities like camp trg, firing etc.
- (d) Preference will be given to School/Schools located in tribal areas/LWE areas/Border areas/Backward areas and rural areas. Besides this, preference will also be given to small towns, Panchayat, Municipality having a population less than 20000.

3. **Allotment Procedure.** Any school willing to opt for "FSFS" may apply to nearest NCC unit. In case of any doubt, the institutions can also approach the Gp HQ who will advise them as to where the institution has to apply. In case the demand exceeds the available vacancies with the Gp HQ or unit, then Gp HQs will prepare a full seniority list of all "FSFS Applicants" to Dte. The Dte can cross allocate the vacancies, to meet the waiting list but without exceeding the limits laid down of max 2400 vacancies per Gp HQ. Every applicant will go through following procedure:-

- (a) The school registers by submitting the application in prescribed format.
- (b) The CO of the NCC unit will ascertain that the institution meets prescribed criteria and informs the Gp HQ.
- (c) The group Commander will check the inputs of CO, and approve the out of turn allotment of NCC under "FSFS".
- (d) Each school will be allotted preferably one to two troops strength (100 to 200 Cdts). But depending upon prevailing demand and/or existing vacancies, the Gp HQ may also allot half troop strength i.e. 50 vacancies.

4. **Conduct of Training.** The school will nominate a permanent employee of the institution as an Associated NCC Officer (ANO). Each school will hire one PI staff for training who preferably will be an ESM or, in the absence of a suitable ESM, a NCC 'C' certificate holder. To achieve cost efficiency, the hiring of PI staff can be done on contractual basis. For JW trg,

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the school will, in addition to an ESM, either use lady ANO or employ a 'C' certificate holder GCA to assist in trg activities. Other salient points are as follows:-

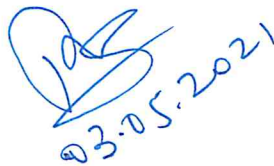
- (a) Entire institutional training is to be conducted by ESM, GCA/BCA & ANO hired by the concerned institution.
- (b) the school will finance the entire training expenses.
- (c) The Associated NCC officer (ANO) would coordinate training and other NCC activities with the CO of the Unit.
- (d) The teacher nominated as ANO will undergo training at OTA Gwalior/Kamptee during the scheduled PRCN and refresher courses as per policy in vogue and cost of such trg would be borne by the institutions.
- (e) PI orientation or ESM/'C' Certificate holder by the Group Commander.
- (f) **Camp Training.** The School shall provide the required number of cadets as per the Camp training schedule of the Unit and ensure availability of ANO and ESM/GCA/BCA as well.
- (g) **Weapon Training.** Commanding Officer will ensure that training on small arms is imparted by the NCC unit's PI staff only.
- (h) The institutions shall assist the unit for conduct of 'B' & 'C' certificate examinations at the end of the session.
- (j) The QRS for hiring the ESM/GCA/BCA is attached at **Appendix 'B'**.

5. **Annual Expenditure.** The School will be required to meet all the expenditure incurred towards training of cadets, hiring of ESM/GCA/BCA, honorarium/allowances of ANO, cost of uniform, uniform allowances etc. As per the current estimates, the per cadet expenditure to school is about Rs. 9000 to Rs. 12000/- per annum. NCC bears no responsibility towards payment of salaries/allowances to hired staff, uniform and camp training for cadets etc. The Institution has to cater for the expenditure under the following three heads:-

- (a) Salaries and allowances for staff and expenditure/allowances to cadets.
- (b) **Camp Training.** The school is to deposit expenditure towards messing, incidental and POL for 10 days camp for the cadets ESM/GCA/BCA and ANO by draft to the Camp Commandant.
- (c) **Uniform and Accouterments.** The expenditure towards uniforms and accouterments shall also be borne by the Institution.


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6. **Audit of Institutions.** The Gp Hq will carry out the audit of all FSFS Institutions after one year of allotment and check them as per the existing laid down norms. Failure to meet any of the conditions as stipulated above may result in withdrawal of NCC from the institution. Subsequently, regular audit of all FSFS institutions will be carried every 3-4 years, akin to other institutions with regular NCC. The suspension and withdrawal, if required, will be carried out strictly as per the existing procedures.

A handwritten signature in blue ink, followed by the date 03.05.2021, also in blue ink.

Appx 'A'

(Refer Para 3)

DISTRIBUTION OF ADDL FSFS VACANCIES TO THE DTES

<u>Sl. No.</u>	<u>Dte</u>	<u>Auth JD/JW</u>	<u>Enrol JD/JW</u>	<u>Addl FSFS JD/JW Vac</u>	<u>Str</u>
1	AP&T	85790	70089	6579	6600
2	B&J	58600	54247	4494	4500
3	DELHI	29150	26608	2235	2200
4	GUJ, DD&DNH	48517	36982	3721	3700
5	J&K	15700	14067	1204	1200
6	K&G	46900	44573	3597	3600
7	K&L	56000	53453	4295	4300
8	MP & CG	73115	66543	5607	5600
9	MAH	63395	60562	4862	4900
10	NER	66437	57031	5095	5100
11	ODISHA	49772	43350	3817	3800
12	P, H, HP & C	81891	78394	6280	6300
13	RAJ	34409	30964	2639	2600
14	TN, P & AN	70313	70424	5392	5400
15	UP	48315	45591	3705	3700
16	UK	16536	15067	1268	1300
17	WB & S	67950	60537	5211	5200
	Total	912790	828482	70000	70000


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QUALITATIVE REQUIREMENTS FOR EMPLOYING ESM/GCA/BCA

1. Should preferably be an ESM.

OR

A graduate ex-NCC cadet with 'C' Certificate (preferably with 'A' grading but not below 'B')

2. Should be medically and physically fit.
3. Should have had immaculate disciplinary record while in service/in NCC as applicable.
4. Preferably be from local area to derive advantages in language and administration.
5. Would be interviewed by Group commander before final selection.
6. If ESM, additionally:-
 - (a) Preferably should have served in NCC or have done instructor course on one of the weapon, drill course.
 - (b) Preferably should have superannuated in the past 3 years.


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