

**Appendix 'A' issued with Dte Gen NCC letter
No 0641/NCC/PLG dated 11 Aug 71**

**APPLICATION FORM FOR RAISING OF SENIOR DIVISION/WING NCC
SUBUNIT/JUNIOR DIVISION/WING TROOPS**

(ARMY/NAVY/AIR FORCE WING)

1. (a) Name of Institution :

(b) Funded by : Central Govt. /State Govt. /aided /Self Financing
2. Department of Education :
under whom functioning
3. Number of NCC Units/Coys/Troops (if any):
already functioning in the institution
4. Name of NCC unit to which affiliated:
(if applicable)
5. Nearest NCC Unit/Sub Unit(if known):
6. Number of NCC units/Coys/Troops desired
to be raised /allocated and its cadets strength:
7. Total number of students in the college/school:-

<u>For Senior Division</u>	<u>Boys</u>	<u>Girls</u>	<u>Total</u>
10+/1 st year	-		
10+2/2 nd Year	-		
IIIrd Year	-		
Total			
<u>For Junior Division</u>			
8 th Class	-		
9 th Class	-		
10 th Class	-		
Total			
8. Name of the Lecturer(s)/Teacher(s) :
Recommended for pre-commissioned
Training in case NCC Unit/Coy/Troop
is raised/allocated State Educational
Qualifications and Appointment

Conditions for raising of Senior Division/Wing NCC Unit/Coy or Junior Division/Wing troop

A Unit/Coy/troop or part thereof of the Senior/Junior Division is raised in a college/School subject to the following conditions:-

(a) The college/school shall provide from among the members of the staff NCC officers for the unit/coy/troops at the scales prescribed in Peace Establishment.

(b) The college/school shall give an undertaking that it can enroll and maintain up to strength of unit/copy/troop on part thereof, which may be allotted to it.

(c) The college/school shall provide for the unit/copy/troop or part thereof, which may be allotted to it, a store room for the storage of clothing and equipment and an office room for the unit/copy/troop/office.

(d) The college/school shall provide a suitable miniature rifle range or arrange to obtain the use of such a miniature rifle range.

(e) The college/school shall be in a position to supplement from its own funds the financial grants made by the State Govt. for the unit/copy/troop or part thereof which may be allotted to it.

(f) The college/school; shall be in a position to provide the services of a lascar as per authorization of Peace Establishment for smooth conduct of NCC activities (for self financing institutions)

10. Provided that the State Government may, in any case, relax wholly or in part the provision of clause(e) of if it is satisfied that the requisite facilities are provided by schools located in the same place the provisions of clause (c) and (d).

11. Declaration by Head of Institution

(a) I hereby declare that the raising of a troop in my college/school will be subject to the conditions stipulated in Rule 3(in respect of Senior Division) and in Rule 4(in respect of junior Division of the NCC Act and Rules (Boys and Rule 3 of NCC Act and Rules (Girls Division) and I will not request for withdrawal of NCC before ten years.

(b) I further declare that the college/school will ensure the following:-

(i) Enrolment of cadets to the maximum required strength and to maintain the same consistently during the training session.

(ii) Regular attendance of cadets on parade up to the required percentage lay down.

(iii) Regular attendance in camps of NCC cadets and NCC officer(s) of the college/School

(iv) Maintenance of proper discipline of NCC officers and NCC cadets

(v) Safeguards to ensure NCC cadets of my Institution return all NCC stores, equipment and clothing issued to them for training before they withdraw/leave, the institution or give up NCC.

(vi) Accommodation as required will be provided for office store room and strong room.

(vii) Arrangement for medical examination of cadets will be made.

12. In the event of any unsatisfactory performance as regards the points referred to in Para 11 above the NCC unit/copy/troop will be liable to be disbanded or re-allotted/transferred to an other College/School at the discretion and decision of the Deputy Director General of NCC.

Place: Signature of the Head of Institution
Date: (Name in Block letter)

13. Recommendation of the OC Unit to which the proposed unit/coy/troop is to be affiliated. Confirming that the financial commitments vide SNCCO 1/S/65 have been accepted by the institution and sponsoror.

Place: Signature-----
Date: (Name in Block letter)

14. Recommendation of the NCC Group Commander

Place: Signature-----
Date: (Name in Block letter)

15. Specific recommendation of the Deputy Director General NCC.

Covering prospects of response to cadets in take, training facilities radius of action/distances, availability of official and domestic accommodation, administrative feasibility.

Place: Signature-----
Date: (Name in Block letter)

16. Recommendations of State Government/Sponsor

The financial commitment as laid down in the Model Budget in respect of the State Government/Sponsor's responsibility is accepted as amended from time to time.

Place: Signature-----
Date: (Competent State Govt Official/
Concerned Ministry Official/Sponsor)

Note: In the event of a private Institution this commitment will be accepted by the Head of the Private Institution.