

Organisation of Two day's Training Programme on eOffice at IIT Bhilai, Chhattisgarh

Dated: 20-05-2022 and 21-05-2022

On request of IIT, Bhilai, a two day's training programme on eOffice for all their administrative staffs was organised at IIT Bhilai campus during 20th -21st May 2022. The training sessions included the eOffice presentation, live demonstration of eFile module, and questions-answer session. This was followed by practical and theory assessment of participants.



In the inaugural session, Shri Jayesh Chandra S. Pai, Registrar, IIT Bhilai, delivered the keynote address. He welcomed Shri Ashok Maurya, STD and Shri Shreekant Pande, SSA of NIC Chhattisgarh with flower bouquets. The dignitaries present on the occasion include Shri Sachin Mishra, Deputy Registrar (Admin), Shri Bipul Kumar Chaudhary, Asst. Registrar, Ms. Kaveri, Junior Superintendent .



Thirty officers and staff of the IIT Bhilai participated in the training programme. Various modules of eOffice suite were elaborated on first day. All the features were explained and queries were addressed. The processes know how and best practices were discussed. The eFile procedure was demonstrated thoroughly.



Practical hands-on session was conducted on second day. Finally assessment was taken on both theory and practical.



At the end of the training program, Shri Jayesh Chandra S. Pai delivering Vote of Thanks expressed his gratitude to the NIC team and appreciated the support of NIC Delhi eOffice team Ms. Rachna Srivastava, DDG, Shri Kapil Kumar Sharma, STD, Shri Nirvesh Kumar, TD and PMU eOffice team for their constant support for training, server configuration, addressing issues coming up and roll

out of eOffice in IIT Bhilai campus in a smooth manner.

He appreciated the input by the trainers from NIC Chhattisgarh including Shri Ashok Maurya, STD & eOffice Coordinator, Shri Shreekant Pande, SSA.

The training was quite interactive and fruitful.

