

INFORMATION BROCHURE

Version - 1



CENTRAL SEAT ALLOCATION BOARD
CSAB - 2024

Supernumerary Round



Organized by
NATIONAL INSTITUTE OF TECHNOLOGY KARNATAKA
Surathkal, Karnataka - 575025, INDIA.

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1. Introduction

CSAB-2024 Supernumerary Round of Seat Allocation is based on the JEE (Main)-2024 rank for admission to the supernumerary seats at NIT Calicut, NIT Durgapur, and SVNIT Surat for eligible candidates belonging to the Union Territories of Andaman & Nicobar Islands, Lakshadweep, Daman & Diu, and Dadra & Nagar Haveli. Candidates are advised to refer to point numbers 12 and 13 in page numbers 11 – 12 of JoSAA 2024 Business Rule. **The sanctioned seats are mentioned in the below table and the actual seats available for the CSAB 2024 Supernumerary round will be updated (in Version-2) on or after 15th August 2024.**

S. No	Union Territory	NIT	Sanctioned
1.	Dadra & Nagar Haveli	SVNIT Surat	10
2.	Daman & Diu	SVNIT Surat	23
3.	Lakshadweep	NIT Calicut	33
4.	Andaman & Nicobar	NIT Durgapur	47

2. Eligible Candidates

All candidates, who were eligible for JoSAA-2024 / CSAB-2024 Special Rounds as per JEE (Main) 2024 Ranks and having their State Code of Eligibility as the UTs of Dadra & Nagar Haveli, Daman & Diu, Lakshadweep, and Andaman & Nicobar Islands AND who do not have a valid allocated seat in NIT+ system, at the end of all rounds of JoSAA/CSAB-2024, will be eligible for participating in the CSAB 2024 Supernumerary Round of Seat Allocation.

Candidates who have been allocated seats in NIT+ system during the seven rounds of seat allocation (five of JoSAA-2024 and two of CSAB-2024 Special Rounds) and their last allocated seats have not been surrendered/withdrawn/cancelled are NOT Eligible for participating in the CSAB-2024 Supernumerary Round of Seat Allocation. In other words, candidates who were eligible for PI reporting at the allocated institute at the end of JoSAA/CSAB-2024 Special Rounds (as they are occupying seats) are NOT Eligible for participating in the CSAB-2024 Supernumerary Round of Seat Allocation.

In addition, candidates occupying a seat in DASA-2024 will NOT be allowed to participate in the CSAB-2024 Supernumerary Round.

3. General Guidelines

- ✓ Only eligible candidates for CSAB-2024 Supernumerary Round will be allowed to register and fill online choices.
- ✓ Candidates are permitted to fill choices for all the branches as available in the seat matrix published on CSAB-2024 portal.
- ✓ Online Registration process including choice filling and choice locking etc. will be similar to CSAB/JoSAA-2024 rounds.
- ✓ Restrictions based on gender, PwD *etc.* will also be imposed during choice filling *i.e.*, only valid choices will be shown to the candidates during choice filling.
- ✓ Allotments will be done as per the merit based on CRL RANK of JEE (Main) 2024.
- ✓ All candidates allocated seats in supernumerary round are required to upload their documents on the CSAB-2024 portal to carry out online document verification.
- ✓ All candidates allocated seats in Supernumerary round have to pay the Supernumerary Seat Acceptance Fee (SSAF) which includes a non-refundable CSAB processing charge of ₹ 5,000/-. Any fee paid during JoSAA-2024 and / or CSAB-2024 Special Rounds shall be adjusted towards CSAB-2024 SSAF after deducting applicable charges of JoSAA and CSAB Special Rounds.
- ✓ Online document verification will be done for candidates who have successfully uploaded the required documents and paid SSAF within the scheduled time. During document verification, there may be queries raised by Verifying Officers. Candidates must resolve such queries by responding online through their account on CSAB-2024 portal within the given scheduled timeline.
- ✓ If a candidate fails to complete the above three steps (document uploading, payment of SSAF, and responding to queries) then the allocated seat will AUTOMATICALLY be CANCELLED.
- ✓ After completion of document verification, candidates who have confirmed allotted seats are required to report at the allotted Institute for admission as per the schedule and as per the instructions available on the Allotted Institutes' website and complete all the admission modalities and pay the balance Institute Fee (as applicable), failing which their allotment may be cancelled and no refund will be admissible.
- ✓ The rules regarding category, PwD, Age, State of Eligibility, Qualifications, Original documents, restrictions *etc.* are the same as those specified in Business Rules of JoSAA / CSAB-2024.

4. Schedule CSAB 2024 Supernumerary Round

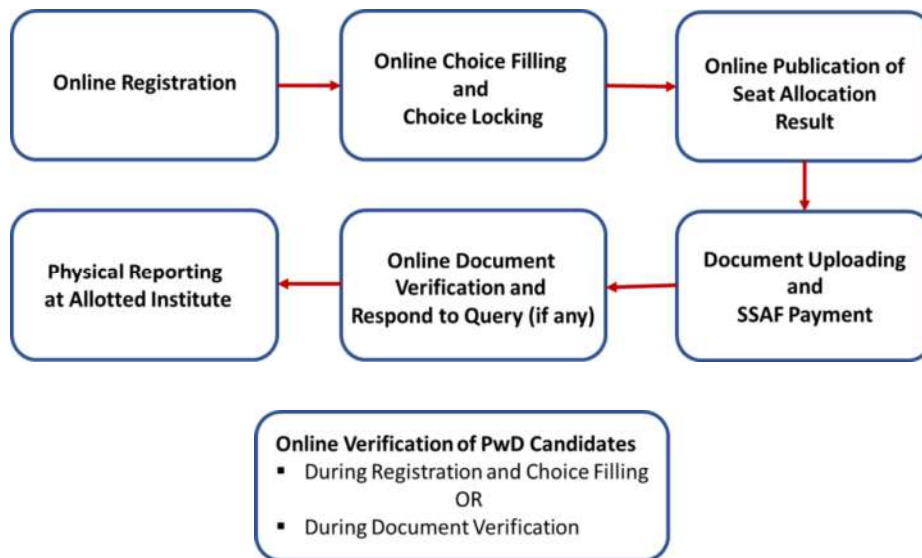
Events	Schedule
Registration, Choice Filling, and *Online Verification of PwD Candidates	Fri, 16 Aug 2024, 10:00 hrs to Mon, 19 Aug 2024, 17:00 hrs
Display of Seat Allotment Result–Supernumerary Round	Tue, 20 Aug 2024, 17:00 hrs
Document upload and Supernumerary Seat Acceptance Fee (SSAF) payment, and *Online Verification of PwD Candidates	Tue, 20 Aug 2024, 17:00 hrs to Thu, 22 Aug 2024, 17:00 hrs
Last day to respond to queries	Fri, 23 Aug 2024, 17:00 hrs
Physical Reporting** at Allotted Institutes by all candidates who have confirmed their seats through CSAB 2024 Supernumerary Round	Sat, 24 Aug 2024 to Tue, 27 Aug 2024

*The physical verification of PwD candidates is mandatory during physical reporting at the admitting institute.

**Please visit the website of allotted institute for actual dates of physical reporting, commencement of classes, payment of balance institute fee (if any), etc.

5. Process Flow

Following is the process of the seat allocation activities which need to be completed within the specified schedule.



All PwD candidates who have registered for CSAB-2024 Supernumerary Round are required to upload their UDID card / PwD certificates (Benchmark disability of 40% as prescribed in JoSAA 2024 Business Rules) and choose one of the verification centers (NIT Calicut, NIT Durgapur, SVNIT Surat) of their choice for online verification.

The verification can be done in one of the following two intervals:

Interval 1: During the choice filling period 16-19 Aug, 2024.

Interval 2: During the document verification period 20-22 Aug, 2024.

5.1. Online Registration

- ✓ All the eligible candidates are required to register online through CSAB portal at <https://csab.nic.in> as per the schedule. Earlier registration at JoSAA/CSAB Special Round, if any, is NOT valid for CSAB 2024 Supernumerary Round.
- ✓ The eligible candidates will be allowed to register only once in the CSAB Supernumerary portal.
- ✓ Eligible candidates should log-in using JEE (Main) 2024 Application Number and Password of JEE (Main) 2024 or Password updated during JEE Advanced or JoSAA2024 or CSAB-Special Round (whichever is the latest).
- ✓ Candidates other than those whose documents have been verified at NIT+ System during JoSAA/CSAB Special Rounds, can update their State of Eligibility (XII Passing Place), and Gender during online registration in the following ways:
 - Note that Only Indian Nationals are eligible for CSAB-Supernumerary Round.
 - Updating Gender from any to any is permitted.
 - Updating State of Eligibility (The place of first appearance of Class XII or equivalent): Any to any change is allowed.

5.2. Online Choice Filling and Locking

All successfully registered candidates must fill in fresh choices of academic programmes.

- ✓ The previously filled choices during JoSAA/CSAB Special rounds (if any) stands NULL and VOID. The fresh choices are required to be FILLED CAREFULLY and should be saved frequently during the registration schedule.
- ✓ Candidates are advised to LOCK their choices after finalizing the choice list otherwise it will be Auto-Locked after choice locking schedule and same will be considered for seat allocation.
- ✓ Only after locking of choices, either by candidate or system locked, candidate can take print copy of locked choices.

5.3. Online Publication of Seat Allocation Result

- ✓ The choices finally submitted and locked by the candidates or system locked, will be processed with the approved Seat Allocation Algorithm in order of Rank and candidates' preferences of academic programmes.

- ✓ Seat allocation will be done as per merit according to JEE (Main) 2024 CRL rank for the available seats.
- ✓ Candidates are permitted to fill choices for all the branches as available in the published seat matrix. Allocation will be made only for balance number of seats (after deducting seats filled in normal course of allotment in Home State quota from the total supernumerary seats for that UT).

For example, there are 47 seats for the candidates of the UT of Andaman & Nicobar Islands, and during JoSAA and CSAB Special Rounds, these seats are supposed to be occupied in NIT Puducherry under Home State quota. Let us assume that at the end of all rounds of JoSAA and CSAB Special Rounds, only 13 candidates of Andaman & Nicobar Islands are eligible for physical reporting at NIT Puducherry under Home State quota. In such scenario, the remaining $47 - 13 = 34$ seats will be made available for allocation as Supernumerary seats at NIT Durgapur for the candidates of Andaman & Nicobar.

5.4. Document Uploading and SSAF Payment

- ✓ All candidates who are allocated a seat in the Supernumerary Round are required to upload the following documents on CSAB-2024 Supernumerary Round portal.

S. No.	Document
1.	Class X Certificate or Birth Certificate
2.	Class XII Mark sheet
3.	Category certificate for SC/ST/OBC-NCL/GEN-EWS candidates
4.	UDID Card or / and PwD certificate(s) for PwD candidates
5.	State of Eligibility Proof
6.	Medical Certificate

- ✓ After seat allotment, if the candidate has uploaded all the required documents, she/he MUST pay the Supernumerary Round Seat Acceptance Fee (SSAF) online, the amount of which is given below. The SSAF amount is ₹ 45,000/- for GEN/GEN-EWS/OBC-NCL candidates and ₹ 25,000/- for SC/ST/PwD candidates who got the allotment first time. The candidates who paid any fee during JoSAA-2024 and / or CSAB-2024 Special Rounds shall be adjusted towards CSAB-2024 SSAF and the balance amount should be paid.
- ✓ The SSAF includes ₹ 5,000/- CSAB Supernumerary processing charge.
- ✓ The SSAF, excluding the CSAB Supernumerary processing charge, will be adjusted against the admission fee.
- ✓ Any fee paid during JoSAA and/or CSAB-2024 Special Rounds shall be adjusted towards CSAB-2024 Supernumerary admission fee after deducting applicable charges of JoSAA and CSAB-Special rounds.

5.5. Document verification.

Online document verification will be done for all the candidates who have successfully uploaded the required documents and paid SSAF within the scheduled time. During document verification process, there may be queries raised by Verifying Officers. Candidates must resolve such queries by responding online through their account on CSAB-2024 portal within the given scheduled timeline.

5.6. Physical Reporting at Allotted Institute

All the candidates, whose seats have been confirmed after online document verification, will have to report physically at the allotted institute as per the schedule and instructions published on the allotted institutes' website and complete all the admission modalities. Candidates are required to pay the balance institute fee, as applicable, at the time of physical reporting. For such candidates the fee paid at CSAB will be transferred to the allotted institute after deducting the applicable processing charges.

6. Participating Institutes

Code	Institute Name
206	National Institute of Technology Calicut
208	National Institute of Technology Durgapur
229	Sardar Vallabhbhai National Institute of Technology Surat

7. Contact Us

Chairman, CSAB - 2024
National Institute of Technology Karnataka, Surathkal,
Mangalore - 575025, Karnataka India.

Website: <https://csab.nic.in>

Email: csab2024@nitk.edu.in

+91 9606946338 (Multi-Lingual) – Eight Lines

Languages: Hindi, English, Kannada, Assamese, Bengali, Malayalam, Marathi, Odia, Tamil, and Telugu

Timings: 09:30 hrs – 12:30 hrs and 14:00 hrs – 17:00 hrs

Important Notice to PwD Candidates for ONLINE Verification Process and Schedule in CSAB-Supernumerary Round - 2024

PwD candidates, whose PwD status have not been verified in JoSAA Rounds and CSAB Special Rounds are required to be verified for their PwD status as per the following procedure:

- ✓ Upload the UDID card and / or PwD Certificate to the CSAB-2024 portal and select a convenient verification center.
- ✓ The portal (<https://csab.nic.in>) will provide an option for this process.
- ✓ The chosen verification center will conduct an online verification of the uploaded UDID card and / or PwD Certificate.
- ✓ The portal will update the status of the online verification once it is complete.

The online verification can be done in one of the following two intervals:

- Interval 1: During the choice filling period 16-19 Aug, 2024.
 - Interval 2: During the document verification period 20-22 Aug, 2024.
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- ✓ It is the candidate's responsibility to complete the online verification latest by the last day of the counseling round [Please refer to the schedule of CSAB-2024 Supernumerary as mentioned on the website <https://csab.nic.in>]. No exceptions shall be made in this regard.