

**F.No.37 - 1 / 2021 - TS.III**  
Government of India  
Ministry of Education (Shiksha Mantralaya)  
Department of Higher Education  
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Shastri Bhawan, New Delhi,  
dated, the 9<sup>th</sup> April, 2021

**OFFICE MEMORANDUM**

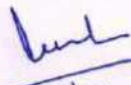
**Subject: Re-constitution of Central Seat Allocation Board (CSAB) for the academic year 2021 - 2022 - regarding.**

In pursuance to the decision taken in the 4<sup>th</sup> Meeting of the Council of NITSER (previously Council of NITs) held on 04.07.2012 and decision of the JEE Apex Board on Joint Entrance Examination (Main) and (Advanced) and in accordance with this Ministry's Office Memorandum of even number dated 6<sup>th</sup> May, 2013, the admissions to undergraduate Engineering Programs in the National Institutes of Technology (NITs), Indian Institute of Engineering Science and Technology (IIST), Shibpur, Indian Institutes of Information Technology (IIITs), other Centrally Funded Technical Institutions (CFTIs), Institutions under several participating State Governments, and several other Institutions are being made on the basis of performance of students in the Joint Entrance Examination (Main) since 2013.

2. The joint seat allocation process / common counselling through Joint Seat Allocation Authority (JoSAA) has been put in place from the academic year 2015 - 2016 onwards as per recommendations of the Technical Committee. The common counseling is being conducted by JoSAA for admission of students to Centrally Funded Technical Institutions mentioned in para 1 above. For this purpose, the IITs-JAB (Joint Admission Board) and NITs-CSAB (Central Seat Allocation Board) enters into a Memorandum of Understanding (MOU) to facilitate joint seat allocation process.

3. As per communication F.No.19-5/2014-TS.I dated 8<sup>th</sup> April, 2016 (**Annexure-I**), the following changes were approved in the JEE pattern w.e.f. the academic year 2017 - 2018:-

- (i) There shall be no weightage for the 12<sup>th</sup> Class marks in calculating the ranks in the JEE (Main).
- (ii) For the candidates to qualify for admission in the Indian Institutes of Technology (IITs) / National Institutes of Technology (NITs) / Indian Institutes of Information Technology (IIITs) and such other Centrally Funded Technical Institutions (CFTIs) whose admissions are based on the JEE ranks, they should have secured at least 75% marks in the 12<sup>th</sup> Class, or be in the top 20 percentile in the 12<sup>th</sup> Class exam conducted by the respective Boards. For SC / ST students, the qualifying marks would be 65% in the 12<sup>th</sup> Class exam.

  
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4. Vide this Ministry's communication F.No.37-2/2029-TS.III dated 21<sup>st</sup> January, 2021 (Annexure-II), the eligibility criteria, as mentioned in point (ii) of para 3 at pre-page, has been relaxed for the academic year 2021-2022 considering the prevailing Covid-19 circumstances and for ease of the aspiring students.

5. The responsibility of CSAB for the academic year 2021 - 2022 has been entrusted to Malaviya National Institute of Technology (MNIT), Jaipur (Rajasthan) vide our letter of even number dated 9<sup>th</sup> February, 2021 (Annexure-III). In order to facilitate allocation of seats to students in respect of NITs, IITs, IEST-Shibpur and other CFTIs (as mentioned in para 1), the Central Seat Allocation Board (CSAB) - 2021 is hereby constituted with immediate effect with Prof. Uday Kumar Yaragatti, Director, MNIT-Jaipur as the Chairperson of the CSAB - 2021 and the Directors of all the remaining 30 NITs, 05 IITs, IEST-Shibpur and other CFTIs as the Members of the CSAB - 2021. In addition, the following shall also be the members of CSAB - 2021 as per previous practices:

(i)	Bureau Heads of the NITs or his/her representative, Department of Higher Education, Ministry of Education.	Member
(ii)	Director (IITs), D/o Higher Education, Ministry of Education.	Member
(iii)	Nominee of the National Informatics Centre, New Delhi.	Member
(iv)	Nominee of the National Testing Agency, Noida (U.P.).	Member
(v)	Nominee of the All India Council for Technical Education (AICTE), New Delhi.	Member

6. Allocation of seats in the Participating Institutions shall be the responsibility of CSAB - 2021. The seats will be filled up as per the merit list prepared on the basis of JEE (Main) Examination - 2021. For this purpose, the CSAB - 2021 shall ensure compilation and wide dissemination of information relating to the Participating Institutions, highlighting specifics in case of each of the Institutes, wherever necessary. CSAB - 2021 will take all necessary steps as already enunciated vide this Ministry's letter No.F.35-6/2011-TS.III dated 12<sup>th</sup> January, 2012 and ensure proper scheduling and transparency of the admission process including coordinating with NIC for the desired support. CSAB - 2021 would be especially responsible for:-

- (i) Entering into a MoU with IITs - Joint Admission Board to conduct joint seat allocation / common counseling process for the academic year 2021 - 2022.
- (ii) Fixing the supernumerary seats for girls so as to ensure that % of girls' students in all Institutions should be not less than 20% in 2021 [Reference F.No.35-8/2017-TS.III dated 30<sup>th</sup> October, 2017 (Annexure-IV)].
- (iii) Implementation of 10% EWS reservation in the NITs & IEST in accordance with communication F.No.35-4/2019-TS.III dated 26<sup>th</sup> April, 2019

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**(Annexure-V)** and also in other participating CFTIs based on their seat matrixes.

- (iv) Finalisation of procedure and schedule for seat allocation;
- (v) Finalisation of resource centres and help centres and making necessary arrangements at those centres;
- (vi) Printing of brochure, designing on-line choice filling forms;
- (vii) Maintenance of website and upfront declarations of procedures, rules and other specific guidelines related to the counseling process;
- (viii) Distribution and collection of seat choices on-line;
- (ix) Filling up of supernumerary quota at 2007 level as per MHRD's letter dated 6<sup>th</sup> August, 2012 **(Annexure-VI)**;
- (x) Laying down of procedure for verification of certificates and credentials;
- (xi) Coordinating with concerned agencies for seat allotment against State / UT - quota seats;
- (xii) Any Court Case arising out of the seat allocation process in respect of NITs for 2021 - 2022 shall be handled by CSAB-2021; and
- (xiii) Inclusion of Self Financing Technical Institutions (SFTIs) under the CSAB - 2021 in accordance with guidelines issued by MHRD on 24<sup>th</sup> June, 2019 **(Annexure-VII)**.
- (xiv) Any other task(s) related to counseling and allocation of seats against All-India quota.

7. The matters pending with relating to CCB-2008 (MNNIT - Allahabad), CCB-2009 (NIT - Warangal), CCB-2010 (VNIT - Nagpur), CCB-2011 (NITK - Surathkal) and CCB-2012 & CSAB-2013 (NIT - Rourkela), CSAB-2014 (MNIT - Jaipur), CSAB-2015 & CSAB-2016 (NIT - Patna), CSAB-2017 & CSAB-2018 (MNIT - Jaipur), CSAB-2019 (NIT - Tiruchirappalli) and CCB-2020 (MNNIT - Allahabad) would be handled by the respective Coordinating NITs. The unutilized funds, if any, are to be transferred to the corpus fund of the Institute concerned. The Institutes shall remain responsible for any residual liability of their respective CCB / CSAB including Court Cases.

8. To meet the expenses of CSAB - 2021, NTA will transfer 10% of application fee collected for conduct of JEE (Main) - 2021 to CSAB-2021 (MNIT, Jaipur) in a single installment before the seat allocation process starts. On completion of the seat allocation process, the CSAB shall close its accounts as soon as possible and submit audited Utilization Certificates (UCs) to NTA with copies to this Ministry for records. Any unutilized funds arising out of transfer of 10% of application fee mentioned above will be transferred to the corpus of CSAB organizing Institute. The Directors of Institutes, which coordinated previous CCB / CSAB shall be responsible for submitting the audited UCs to CBSE / NTA within the stipulated date.

9. The Scholarship scheme for meritorious students with JEE (Main) All India Rank (AIR) less than 2000 in engineering stream is under review. Same should not be operationalised till separate instructions are issued by the Ministry.

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10. To achieve the objectives, CSAB - 2021 shall meet as often as required. The CSAB shall hold general meetings with all or create Sub-Committees / Groups of some of the Participating Institutions to facilitate better coordination. All Participating Institutions shall provide to the Board necessary assistance as may be required by it. On matters of policy, the CSAB shall abide by the directions of the Central Government, issued from time to time.

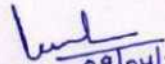
11. Any Court Case arising out of the seat allocation process of CSAB - 2021 will come under the jurisdiction of the Hon'ble High Court of Rajasthan at Jaipur.

12. The CSAB will follow the reservation policies of the Government of India issued from time to time. The reservation in respect of OBCs shall be as per NCBC's list applicable to the respective place of residence of candidates. Consequent upon completion of counseling process, the CSAB - 2021 shall submit its closure report to the Council of NITSER.

13. In order to bring transparency in allocation of seats during the academic year 2021 - 2022, the seats under the Scheme of "Reservation of Seats in Degree Level Technical Courses for States / UTs lacking in such facilities in the AICTE approved Institutions shall be made through CSAB as per the past practice. The seat matrix for the same would be provided by the Director / Deputy Secretary (TC), Department of Higher, Education, Ministry of Education to CSAB - 2021.

14. This issues with the approval of competent authority in this Ministry.

Encls.: As mentioned above.

  
09/04/21  
[Veena Dunga]

Under Secretary to the Government of India

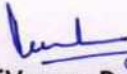
For circulation to:-

- (i) Prof. Uday Kumar Yaragatti, Chairperson, Central Seat Allocation Board - 2021 and Director, MNIT - Jaipur (Rajasthan).
- (ii) The Chairman, JAB - 2021 and Director, IIT - Kharagpur (W.B.).
- (iii) Members, Central Seat Allocation Board - 2021.
- (iv) The Chairman, AICTE, Nelson Mandela Marg, Vasant Kunj, New Delhi - with the request to kindly nominate a representative of AICTE on the CSAB - 2021.
- (v) The Director General, National Testing Agency, C-20, 1A/8, Sector - 62, IITK Outreach Centre, Noida - 201309 (Uttar Pradesh) - with a request to kindly comply with the provisions of this Office Memorandum and also nominate a representative of NTA on the CSAB - 2021.
- (vi) The Chairman, Central Board of Secondary Education, New Delhi - with a request to kindly release the balance amount, if any, to previous CSABs.

- (vii) The Director General, National Informatics Centre (NIC), with a request to nominate a representative of NIC on the CSAB - 2021.
- (viii) The Director / Deputy Secretary (TC), Department of Higher Education, Ministry of Human Resource Development, with a request to kindly share the seat matrix with the CSAB - 2021 and inform all the nominating agencies viz. the States / UT Administrations for sharing their data on reservation in these seats, if any, with CSAB - 2021 (MNIT - Jaipur).

Copy for information to:-

- (i) The Secretary, Department of Higher Education, MoE.
- (ii) The Secretary, Department of School Education & Literacy, MoE.
- (iii) The Additional Secretary (TE), Department of Higher Education, MoE.
- (iv) The Webmaster, Ministry of Education for placing the O.M. on the website of the Ministry of MoE.
- (v) The webmaster, MNIT - Jaipur for placing the O.M. on the website of the Council of NITSER.

  
09/04/21  
[Veena Dunga]

Under Secretary to the Government of India  
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