ADMISSION CELL

MADAN MOHAN MALAVIYA UNIVERSITY OF TECHNOLOGY GORAKHPUR, U.P. 273010

<u>Detailed Guideline of University Fee Refund Policy for B.Tech. first year / BBA first year / B.Tech. (LE) second Year/MBA first Year/MCA First Year/M.Tech. first year / M.Tech. first year / M.Tech.</u>

(As per Guideline issued by AICTE for the Academic Session 2024-25)

If a candidate wants to withdraw his /her candidature after seat allotment and deposition of the confirmation fee, then fee will be refunded as per following University Fee Refund policy

S No.	Fee Refund Policy
1.	In the event of a student withdrawing before the start of the Course (as per the academic calendar of university), the entire Fee collected from the student, after a deduction of the processing Fee of ₹1000/- (Rupees One Thousand only) shall be refunded by the University.
2.	In case, if a student leaves after joining the Course and if the vacated seat will consequently fill by another student by the last date of admission (11/09/2024), the university shall refund the Fee collected after a deduction of the processing Fee of ₹1000/- (Rupees One Thousand only) and proportionate deductions of monthly Fee and hostel rent, where applicable.
3.	The last date for withdrawal of admission for the purpose of refund of fee shall be as per the last date (11/09/2024) mentioned in the Academic Calendar of AICTE for session 2024-25.

Process for withdrawal/cancellation of admission and fee refund

1.	The candidate may apply for the cancellation of his/her admission and fee refund request through the login of counselling portal.
2.	Once the cancellation request will be received, it will be processed, and refund amount will be credited to the same account through which the fee was deposited.
3.	Any cancellation request sent through other than counselling portal will not be entertained.

Chairman, Admission C