उत्तराखण्ड पावर कारपोरेशन लि०

(उत्तराखण्ड सरकार का उपक्रम)

Uttarakhand Power Corporation Ltd.

(A. Govt. of Uttarakhand Undertaking)

CIN : U40109UR2001SGC025867

Email ID: gst.upcl@gmail.com Website: www.upcl.org Phone: 0135-2763672 /73 Extn.-169

No. 797 /UPCL/GM(F) B.S.W   Date: 08|01|2026

All Drawing & Disbursing Officers,
Uttarakhand Power Corporation Limited.

Subject: **Appointment of M/s R. Gupta & Associates, Chartered Accountants, as Consultant on Retainership basis for matters related to Goods and Services Tax (GST) and Other Taxes in UPCL for a period of one year.**

This is to inform that M/s R. Gupta & Associates, Chartered Accountants has been appointed as Consultant on Retainer ship basis for matters related to Goods and Services Tax (GST) and Other Taxes in UPCL for a period of one year, i.e. from 04.01.2026 to 03.01.2027.

The Scope of Work for the above assignment are as under:

A. GST Matters:

1. Consolidate the monthly GST liability.
2. Filing of consolidated monthly/annual return of UPCL excluding GSTR-7 of DDO's.
3. Filing of corrections in monthly/annual returns related to mistakes or mismatch.
4. Ensuring compliance of the GST provisions within the various due dates prescribed in this regard.
5. Assisting in drafting & submission of replies to the queries of tax department on behalf of UPCL.
6. Provide guidance/advice/opinion for developing necessary tools/MIS for review, monitoring, reporting and compliance with various reports required in GST regime.
7. Provide/guide the necessary changes required on account of any amendments/modifications that may be brought in GST law from time to time by the government.
8. Holding periodic interactive sessions with managerial and other personnel on account of various functions.
9. Reconciliation of GST (TDS) deducted by contractors/parties on payments made to UPCL.
10. Reconciliation of GSTR-2A/2B.
11. Reconciliation of Cash Ledger.
12. Compliance of E-invoicing.
13. Compliance of new GST provisions introduced from time to time.
14. Any other matter related to the above.
15. Reconciliation and filing of GST TDS & GST TCS credit received.
16. Reconciliation of Tax liabilities.

B. Other Services:

Providing Opinion, Professional assistance & guidance on other Direct/Indirect taxation aspects.

In this regard, special attention is required on the following points:

1. The units will directly contact/approach the Consultant vide letters, mails and personal visits for opinion on various tax issues and the consultant will be required to provide opinion within 2-3 days in writing/mail.

Therefore, all DDO's are requested to maintain and finalize all the GST related records in time as per the provisions of GST Act and contact the consultant firm, directly through letter/mails/personal visits, for any doubt/problem/issue/query/opinion with regards to GST & other Direct/Indirect Taxation matters.

Contact details of the CA firm:

M/s R. Gupta & Associates,
Chartered Accountants,
Municipal No- 91/77, 2nd Floor, Dharampur,
Block-II, Near Dharampur Sabzi Mandi,
Dehradun-248001,
Mobile: 9837272513,
E-mail Id: rajeshsushma2005@gmail.com.

For notice and compliance by all concerned.
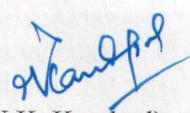
(N.K. Kandpal)
General Manager (Finance)

No. 797 /UPCL/ GM (F)/BSW   Date: 08|01|2026

Copy to the following for kind information and necessary action:-

1) Staff Officer, Level-1, Managing Director, UPCL, Dehradun.
2) P.S. to Director (Operation)/(Finance)/(Project), UPCL, Dehradun.
3) P.S. to Executive Director (HR/Technical), UPCL, Dehradun.
4) GM (Legal) & Company Secretary, UPCL, Dehradun.
5) All Chief Engineers, UPCL.
6) All Superintending Engineers, UPCL.
7) GM (Finance), (Operation, Commercial & Civil), (Project and P&A), UPCL, Dehradun
8) All Dy. General Manager (Finance)/Dy.CAO of Zonal Accounts Office, UPCL.
9) Executive Engineer (Corporate Maintenance), UPCL, Dehradun.
10) All SAO's/AO's/AAO's of HQ/Zones/Circles, UPCL.
11) Executive Engineer (IT) for uploading on Corporation's website.

(N.K. Kandpal)
General Manager (Finance)