



उत्तराखण्ड पावर कारपोरेशन लि०

(उत्तराखण्ड सरकार का उपक्रम)

Uttarakhand Power Corporation Ltd.

(A. Govt. of Uttarakhand Undertaking)

CIN : U40109UR2001SGC025867

Email ID: doupcl@yahoo.co.in Website: www.upcl.org

No. 1992 /Dir(Operation) UPCL/ ERP

Date: 28/04/25

MOST URGENT AND IMPORTANT

All Chief Engineers (Zones)/(Project),
Uttarakhand Power Corporation Limited.

Subject: Regarding timely completion of all activities in SAP ERP pertaining to FY 2024-25 including closure of Books of your subordinate offices.

Please take consideration of the Letter no. 607/D(F)/UPCL-AGM dated 19.04.2025 of Director (Finance) issued in reference to letter no. 2087 dated 24.03.2025 of Senior Deputy Accountant General (AMG-II), Office of the Principal Accountant General (Audit), Uttarakhand, also forwarded to your Office for compliance. Further, the finalization of Accounts for FY 2024-25 on an urgent basis was stressed in the meeting of all Directors of UPCL and representative of M/s PwC on 24.04.2025.

In the above meeting, the slow progress of SAP ERP in the field units was taken very seriously as the CWIP and Capitalisation amongst other Assets and liabilities have been severely affected and due to inaccuracy of data in SAP ERP, a lot of hardship is being faced at HQ level and the image of UPCL has been severely affected already. Also, a lot of hardship is being faced at HQ level to provide correct data to MoP, Hon'ble UERC, Statutory & AG Auditors and other agencies.

It is therefore directed to ensure the following pertaining to FY 2024-25 in all your subordinate Offices:

1. As regards the Estimates for the work/project created in SAP in FY 2024-25 and also completed till 31.03.2025, the same should be strictly closed in SAP in FY 2024-25. Accordingly, the amount should also be capitalized (i.e. transfer to AG 10) in FAS in FY 2024-25 only on the basis of value of Services and Material consumed/booked in the Estimates/Projects in SAP and the Completion Report should also reflect the same value as shown in SAP ERP. Complete details (SAP Estimate wise) should be obtained from the field units.
2. Complete details of the value of CWIP as on 31.03.2025 should be obtained from the divisions. Further, for the estimates created in SAP in FY 2023-24 and FY 2024-25 and the works which have not been closed till 31.03.2025, the value as shown in the SAP Estimate/Project should be reconciled with the booking in FAS.

Therefore, all the pending Service Entry Sheets and issues/consumption of material pertaining to your subordinate offices should be brought in SAP ERP immediately in order to reflect correct booking in CWIP as on 31.03.2025 and also ensuring correct capitalization in FY 2024-25. The field units are responsible for providing complete details of their records, for which thorough supervision at your end also is the need of the hour.

All the above & other related exercise should be completed on war footing as only March 2025 is presently open for SAP MM which shall be closed very soon. Therefore, it must be ensured that the above exercise is completed in all respects by 05.05.2025 as closure of M/o March 2025 in SAP MM shall be done very soon.

For compliance of the above, strict monitoring is required to be done at your end & therefore it is directed that day to day progress is invariably taken from the field units in order to ensure that the complete exercise of capitalization, etc. pertaining to FY 2024-25 is completed in time.

For notice and strict compliance.

(M.R. Arya)
Director (Operation)

No. 1992 /Dir(Operation)/UPCL/

of date 28/04/25

Copy to the following for kind information and necessary action:

1. Staff Officer (Level-1) to Managing Director, UPCL, Dehradun for kind information.
2. Director (Project)/(Finance), UPCL, Dehradun.
3. Executive Director (Human Resources) / (Technical), UPCL, Dehradun.
4. General Manager (Legal) & Co. Secy., UPCL, Dehradun.
5. All General Manager (Finance), UPCL.
6. All Superintending Engineers of UPCL.
7. All DGM (F)/Dy. CAO, Zonal Account Offices, UPCL.
8. All Drawing & Disbursing Officers, UPCL.
9. Executive Engineer (IT) for uploading.

(M.R. Arya)
Director (Operation)