

Haryana Forest Development Corporation

(A government of Haryana undertaking)



E-Tender Document

TENDER NO. : GM/HFDC/KNL/23/2026-27

FOR

In house manufacturing of RCC Tree Guards complete in all respects premises provided by HFDC Karnal.

Haryana Forest Development Corporation

Office: General Manager Haryana Forest Development Corporation
Forest Complex, Near Railway Station, Karnal (Haryana)
Telephone 0184-2986731

E-mail: gmhfdckarnal@gmail.com Website: www.hfdc.gov.in

NOTICE INVITING TENDER
HARYANA FOREST DEVELOPMENT CORPORATION
GENERAL MANAGER, HFDC, KARNAL

Online bids under the two-bid system are hereby invited from the contractors registered with Haryana Forest Development Corporation (HFDC). The interested bidders may submit their bids at website <http://etenders.hry.nic.in>, for executing various logging/allied operations in the jurisdiction of General Manager, HFDC, Karnal.

For further details please visit website

- (i) <http://etenders.hry.nic.in>.
- (ii) <http://www.hfdc.gov.in>

Note: *Those interested for bidding but have not yet registered as contractor with HFDC may get registered at any point of time.*

General Manager
HFDC, Karnal

DETAILED NOTICE INVITING TENDER
HARYANA FOREST DEVELOPMENT CORPORATION
TENDER NO..... DATED.....
GENERAL MANAGER, HFDC, KARNAL

Online bids, under the two-bid system, for In house manufacturing of RCC Tree Guards complete in all respects premises provided by HFDC Karnal hereby invited from the contractors registered with Haryana Forest Development Corporation (HFDC). The interested bidders may submit their bids at website <http://etender.hry.nic.in>.

The tentative details regarding the particulars of work, specification of work, time schedule for completing the work, approximate quantity and amount is given as under:-

Area of Work	Particulars of the Work	Approximate Quantity of work during the financial year 2026-27	Estimated Amount of expenditure as per Departmental SOR (in Rs)	Tentative Time Schedule for completing the work
HFDC Saw Mill Mangalpur (Karnal)	In house manufacturing of RCC Tree Guards complete in all respects premises provided by HFDC Karnal	6000	13920000/-	15.09.2026
Documents fee Rs. 15000+2700(GST)=17700 & e-service fee Rs. 1000+180(GST)=1180/- (Non refundable) through online.				

DETAIL NOTICE INVITING TENDER

Online bids, under the two-bid system, for **In house manufacturing of RCC Tree Guards complete in all respects premises provided by HFDC Karnal** hereby invited from the contractors registered with Haryana Forest Development Corporation (HFDC). The interested bidders may submit their bids at website <http://etender.hry.nic.in>. These tree guards will be manufactured at location provided by General Manager, HFDC, Karnal.

Sr. No.	Description of Works	Unit
1.	<u>Material and Labour of RCC Tree Guard</u> Size of RCC Tree Guard: Each RCC Tree Guard will consist of four panels made of RCC with following dimensions: a) Height 1800 mm. b) Width 550 mm. c) Thickness 40 mm. d) Concrete Grade M-25. RCC tree guard precast with concrete mix M 30 grade 12 cft, Plasticizer/Hardener 1 kg., Steel 6 mm TMT Bar 15 kg	One RCC Tree Guard

N.B.:-

1. Tentative no. of RCC Tree Guards to be manufactured is about 6000.
2. The quantity can be increased or decreased depending upon the availability of order.
3. All rates quoted by Contractor/Firm/Agency/Society shall excluding all type of Taxes.
4. Rate quoted by Contractor/Firm/Agency/Society shall be including FOR at Karnal Workshop.
5. Work space will be provided by this office, rest all the arrangements for above work (electricity,water, machinery etc) will be made by Contractor/Firm/Agency/Society.
6. The estimated cost of one RCC tree guard of 2320/- without taxes.
7. Time period for completion of work is till 15.09.2026.

Further details, terms & conditions and e-tendering schedule are available on website www.etenders.hry.nic.in. Only the bidders registered with General Manager, HFDC, Karnal are eligible to participate in e-tender process. For participation in e-tender portal of Government of Haryana, the access is through digital signature only and registration of tenderer with Haryana Government e-tender portal is also mandatory.

General Manager
HFDC, Karnal

Key Dates:

- a) Time / date of online publication **25.08.2026.**
- b) Downloading of tender document from time **09:00 Hrs on 25.08.2026**
- c) Pre- Bid Meeting, if required, at **N.A.**
- d) Last Date for submission of bids is upto **17:00 Hrs on 01.09.2026**
- e) Technical bid opening at **12.00 PM on 02.09.2026**
- f) Financial / price bid opening **after Technical Bid**
- g) Bidding Documents can be downloaded online from the Portal <http://www.etenders.hry.nic.in> by the Contractor/agency registered on the Portal by paying document fee and e-service charge.

TERMS AND CONDITIONS

- 1. Conditional bids will be treated as non-responsive and rejected.
- 2. All Bids will be opened by the Tender Opening & Evaluation Committee at the specified time and place.
- 3. The validity of bid is 15.09.2026.
- 4. The tender issuing authority reserves the right to accept or reject any or all the bids received without assigning any reasons thereof.
- 5. In case the documents attached with the bid does not satisfy the qualification criteria, the bid will be liable to be rejected summarily without giving any reason.
- 6. The details of items of work/plan, sanction, drawing, specification can be seen in the office of the Manager Karnal on any working day.
- 7. In case of dispute, the jurisdiction of Civil Court will be at Karnal

General Manager,
H.F.D.C., Karnal

HARYANA FOREST DEVELOPMENT CORPORATION
GENERAL MANAGER, HFDC, KARNAL
TENDER APPLICATION FORM (TECHNICAL BID DOCUMENT)
TENDER APPLICATION FORM – PART- I

Tender No _____

Date _____

Tender for (Name of Work) _____
.....
.....

From:

(Name in block letters) _____

(Address in full) _____

To

The General Manager
.....

Sir,

In response to the Tender Notice No. _____ dated _____,

I..... hereby declare that I am authorized representative of Firm/ Society/ Agency and I have read all the conditions carefully and having agreed to them fully and unconditionally, I submit the Financial Bid attached with this document. The details mentioned herein are true to my knowledge and the documents as listed below are attached herewith.

Documents to be submitted: -

1. Signed copy of terms and conditions pages.
2. Proof of Online payment of Earnest Money Deposit.
3. Copy of GST No.
4. Copy of PAN Card.
5. Copy of ESI registration Certificate.
6. Copy of EPF registration Certificate.
7. Copy of the Registration Certificate issued by HFDC, Karnal
8. Bank Account Details (Bank Name/IFSC Code/Account number).
9. Experience certificate.
10. Affidavit (Annexure-III) attested by Notary Public.
11. Turn over for financial year 2025-26.

Signature of Bidder or Authorized Representative

Date _____

Place _____

Annexure-III (AFFIDAVIT)

TO BE ATTESTED BY NOTARY PUBLIC

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s..... have abandoned any work in Government Organizations nor any contract awarded to us for such works have been rescinded, during last five years prior to the date of this bid.
3. I/We accept all the terms and conditions without any condition.

Date:

(Signed by an Authorized Officer of the Contractor/Firm/Agency/Society)

HARYANA FOREST DEVELOPMENT CORPORATION
GENERAL MANAGER, HFDC, KARNAL
TENDER APPLICATION FORM (FINANICAL BID DOCUMENT)
TENDER APPLICATION FORM- PART-II

Tender No. _____ Dated: _____

Tender for (Name of Work) _____

From:

(Name in block letters) _____
(Address in full) _____

To

The General Manager
H.F.D.C., Karnal

Sir

In reference to your Tender No _____ Dated _____, I
submit my financial bid as under.

Sr. No	Description of Works	RCC Tree Guard rate (without tax)
1.	Size of RCC Tree Guard: Each RCC Tree Guard will consist of four panels made of RCC with following dimensions: a) Height 1800 mm. b) Width 550 mm. c) Thickness 40 mm. d) Concrete Grade M-25.	
2.	RCC tree guard precast with concrete mix M 30 grade 12 cft, Plasticizer/Hardener 1 kg., Steel 6 mm TMT Bar 15 kg	

Note:-

1. Tentative no. of RCC Tree Guard to be manufactured is about 6000.
2. Contractor have to prepared Tree Guard in the premises of HFDC Karnal Juridication.
3. The quantity can be increased or decreased depending upon the availability of work.
4. All rates quoted by Contractor/Firm/Agency/Society shall excluding all type of Taxes.
5. The estimated cost of one RCC Tree Guard of 2320/- (excluding all type of taxes).

Signature of Contracttor/Agency/Firm/Society
Authorized representative of
Contracttor/Agency/Firm/Society

Date _____
Place _____

Undertaking

Having read the Standing Order of HFDC regarding tender guidelines for execution of works in HFDC through item rate contract system, all stipulations contained in the DNIT, all statutory obligations under Minimum Wages Act, Contract Labour (R&A) Act 1970, applicable Statutory Taxes & Charges, etc. and the terms and conditions including the Schedule of Rates of Works prevalent in HFDC carefully, and having agreed to them fully and unconditionally, my financial bid is submitted as above.

Signature of the Bidder

Name _____

Dated.

Place:-



TERMS AND CONDITION OF TENDER

1. Tender Application Forms, terms and conditions and tendering schedule can be downloaded from the Haryana Government website www.etenders.hry.nic.in on payment of prescribed Tender Fee. The cost of tender forms once paid is not refundable on any account, nor will the amount be adjusted towards cost of any other tender forms.
2. If bid receiving/opening day happens to be a holiday, bids will be received/opened on the next working day at the same time and venue.
3. The first requirement to participate in e-tender is to have registration of tenderer with Haryana Government.
4. The validity of bid is **30 days** from the date of opening.
5. The General Manager reserves the right to accept or reject any or cancel any or all the tenders without assigning any reason thereof.
6. In case the tenderer/bidder has any doubt about the meaning of anything contained in the tender document, he shall seek clarification on any working day during office hours from the office of General Manager HFDC, Forest complex, Karnal.
7. The tenderer/bidders are expected to examine all instructions, Technical specification, Drawing, terms & conditions, mentioned in the tender document before participation in the tender.
8. Before submitting the tender the tenderer is advised to visit the area/site of work to study all the field conditions and nature of work and quote his rate accordingly. No enhancement in rate due to any reason will be entertained thereafter.
9. The bid of the bidder, who does not satisfy the qualification criteria in the bid documents, are liable to be rejected summarily without giving any reason and no claim whatsoever on this account.
10. The quantities of work shown in the tender document are approximate and it may vary during actual execution of work depending upon the availability of work order to HFDC.
11. It shall be open to the General Manager to cancel/reduce the quantity of work to be executed based on availability of work order and the General Manager's decision will be binding on the contractor. Participation in the online bid shall amount to bidder's acceptance of the terms and conditions of the tender.
12. The Contractor/Firm/Agency/Society should have experience of manufacturing of RCC Tree Guard or similar type of RCC work if any priority of will be given to the contractor who has experience in manufacturing of RCC tree guard.
13. Kindly attached proof of work done exeprience.
14. The RCC Tree Guards shall be manufactured as per specifications and drawing attached as **Annexure-I and Annexure-II** respectively in DNIT.
15. RCC Tree Guards shall be manufactured only in Workshop under HFDC Karnal or on the place/shed/premises provided by GM, HFDC, Karnal.
16. In case the tenderer quoting different total amount in words and figures also, lower of the same will be considered valid and shall be binding on him/her.
17. Canvassing or negotiation, direct or indirect, would render the tender liable for exclusion from consideration.

18. The lowest tender will ordinarily be accepted, but the authority competent to accept the tender reserves to himself the power of accepting or rejecting any tender without assigning any reason thereof and can also any time by notice in writing to the bidder(s) terminate the tendering process.
19. If the lowest bidder fails to sign agreement within stipulated period of time, the offer will be given to second lowest bidder. The Earnest Money of L-1 will be forfeited.
20. All the corrections in the tender form shall be initiated by the tenderer himself. The tenderer shall submit the filled up tender form together with all pages intact duly signed by the contractor himself or his/ her authorized representative.
21. The tenders submitted by tenderers shall remain valid for acceptance for a period of three months from the date of opening of the tender. However this period can be extended with the consent of both parties. During the said period of three months or the extended date as the case may be, the tenderer shall not be entitled to revoke or cancel his tender or to vary the tendered rates given or any terms thereof, without the written consent of the Haryana Forest Development Corporation Limited.
22. The authorized representatives of Tender Committee headed by GM, HFDC, Karnal will open the bid in the presence of the Tenderers/Bidders or their representatives who choose to attend at the appointed place and time. The qualification for the technical bid shall be based on the online receipt of all the documents required on or before the closing date and time of bidding. Financial Bids/Price Bids of only the technically qualified bidders will be opened for evaluation.
23. The tenderer whose tender is accepted will be informed regarding acceptance of his tender by a Confirmation Order/Award letter at earliest. The successful tenderer within ten days after issuing of confirmation/Award letter for his tender shall have to execute an agreement in the prescribed form on a proper non-judicial stamp paper (worth Rs. 100/-) to be supplied by him at his cost failing which the acceptance of his tender shall be considered as withdrawn and the EMD submitted by the tenderer shall stand forfeited to the Haryana Forest Development Corporation Limited. A further period up to 10 days shall be allowed by the General Manager for signing agreement if the successful bidder is able to furnish sufficient justification for delay.
24. Bid securities (EMD) of the unsuccessful Tenderer/Bidder will be returned at the earliest.
25. On completion of contract period, the security deposited shall be refunded within 20 days without any interest after the successful completion of the contract work and on producing the Non Liability Certificate from the concerned officer.
26. The successful tenderer herein after referred as the “contractor” shall start execution of work after signing the agreement in the prescribed form (Attached as Annexur-IX) and on receiving the work order from time to time as may be required. He/ She should complete all works as per the prescribed time schedule and the specifications and directions given by the officers of the Haryana Forest Development Corporation Limited from time to time.
27. The period of contract shall **be up to 15.09.2026**. The Haryana Forest Development Corporation Limited may also short-close the contract in case of non-availability of work. The HFDC is not bound to pay any compensation in such cases.
28. In case the contractor defaults or withdraws from discharge of the work order before its completion, no payment even for the partly executed work shall be made besides his contract security shall also be forfeited.

29. In case the work is abandoned mid-way, all the bills due to the contractor will be impounded and EMD as well as Security Deposit will be forfeited. The Haryana Forest Development Corporation Limited will make necessary arrangements to carry out balance work at the risk and cost of the contractor.
30. The Tender issuing authority may terminate the work order if it is found that the contractor is blacklisted on the previous occasions by any of the Government Departments/Institutions/Local Bodies/Municipalities/Public Sector Undertakings etc. and all the amount paid for subject work with damages, if any, will be recovered from the Bidder.
31. *Contractor should employ or engage his own workmen and should strictly abide by all requirements under the Labour Legislation in force from time to time including the payment of Wages Act, the minimum Wages Act, Industrial Disputes Act, Employees' Provident Fund Act, Workmen's Compensation Act, the Contract Labour (Regulation and Abolition) Act etc. Contractor should comply with the provisions of Employees State Insurance Act and Employees Provident Fund, Miscellaneous Provisions Act. And other relevant Statutes as applicable in execution of the work and shall be responsible for making payment of compensation, if any, to any workman during execution of the contract.*
32. Contractor should apply and obtain the License prescribed under the Contract Labour (Regulation and Abolition) Act 1970 and rules there under within one month of the award of the contract, provided the contractor employs more than twenty workers on any day.
33. The HFDC shall not be responsible for payment of any compensation on account of any loss caused to the tenderer due to natural calamities or other supervening impossibilities.
34. The contractor shall be fully responsible for the omissions and commissions of the labourers engaged by him in connection with the execution of the work. The Haryana Forest Development Corporation Limited will not undertake any responsibility of the labourers engaged by the contractor
35. No extension of the period of the contract shall ordinarily be granted. However, if the delay in completing the work within the period specified is due to circumstances beyond the control of the contractor, extension of time may be granted by the General Manager.
36. In no circumstance, the successful bidder would be allowed to sublet the works in part or whole of the contract, assigned to him.
37. On the expiry of the period of the contract, all rights of the contractor shall cease absolutely.
38. The General Manager will have full rights to issue any clarification regarding the interpretation at any of the terms or conditions in the interest of better execution at work and the same will be binding on the contractor.
39. The Contractor shall be responsible for the safety of all activities on the Site.
40. All risks of loss of or damage to physical property and of personal injury and death which arise during and in consequence of the performance of the Contract are the responsibility of the Contractor.
41. In case of any dispute between the General Manager, and the contractor on any matter arising out of the contract, the decision of the General Manager will be final the contractor may, within two months of the date of the order of the General Manager appeal to the Chief General Manager whose decision thereon shall be legally binding on the both parties.
42. All disputes arising out of the execution of the agreement shall be subject to the jurisdiction of the Court at Karnal.
43. **Upon the opening of the technical bid, the contractor must present a sample of the RCC tree guard to the committee; this sample will be retained by the office, and no payment will be made for it.**

44. It is mandatory for the contractor or their representative to be present at this office on the day opening technical bids for the tender, so that they can display the sample of the RCC tree guard.
45. Upon inspection of sample committee decision will be final.
46. **Security Deposit and Earnest Money Deposit**
- (i) Security amount of Rs. 20,000 shall be payable at the time of making application for tender/filling of tender.
- (ii) An Earnest Money Deposit to the extent of 3% of the value of the work assessed for the Work Order shall be payable within 5 days of issuance of the work order and before commencing of the work.

Date:
Place:

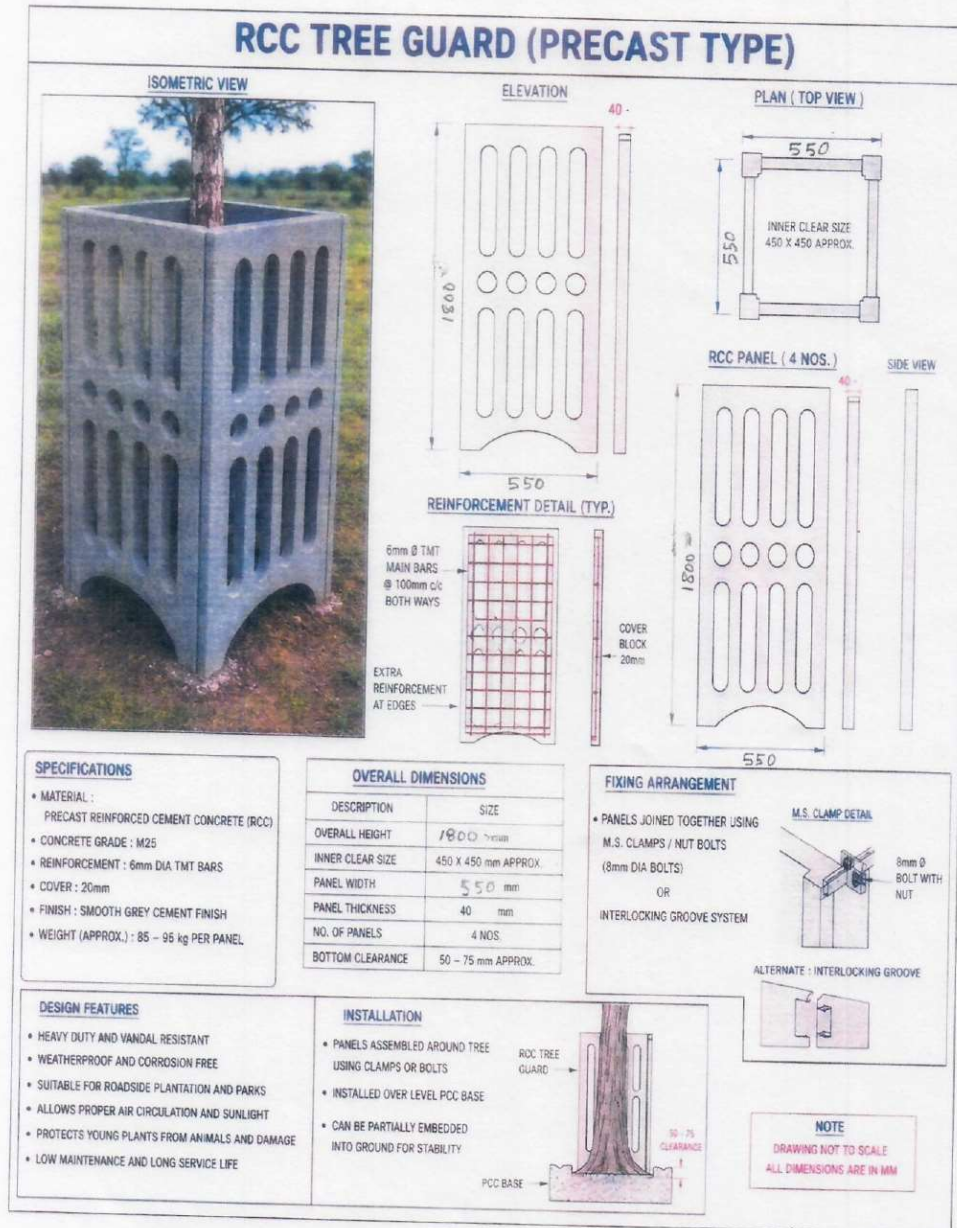
Signature of Contractor or Authorized representative of Agency
Mobile _____
Address _____

Annexure-I (Technical Specification)

The RCC Tree Guard four panel with FOR as per description given below:

1. Size of RCC Tree Guard: Each RCC Tree Guard will consist of four panels made of RCC with following dimensions: a) Height 1800 mm. b) Width 550 mm. c) Thickness 40 mm. d) Concrete Grade M-25.
2. RCC tree guard precast with concrete mix M 30 grade 12 cft
3. Plasticizer/Hardener 1 kg.
4. Steel 6 mm TMT Bar 15 kg.

Annexure-II (Drawing of RCC Tree Guard) Fig. 1



FORM-IX
HARYANA FOREST DEVELOPMENT CORPORATION
STANDARD AGREEMENT FORM
(TO BE EXECUTED ON A NON -JUDICIAL STAMP PAPER OF RS.100/-)

AGREEMENT made this _____ day of _____ 20____ Between Shri/Ms. _____ of _____ (hereinafter referred to as the “Contractor”, which term shall unless the context indicates otherwise, include, besides the said Contractor his heirs, executors, administrators, legal representatives and assigns) of the one part and the Governor of Haryana (hereinafter called the “Government”) of the other part.

WHEREAS tenders were invited by the vide Reference No. _____ dated _____ issued by the General Manager for the forestry work _____ in the _____ of _____ .

WHEREAS the Contractor has in his tender dated _____ addressed to the General Manager _____ Division, submitted his tender for the _____ work given in the land mentioned in the schedule hereto attached for a period ending on _____ and has undertaken to carry out all works according to the specifications contained in the conditions hereinafter appearing, at his own cost.

WHEREAS the said tender of the Contractor has been accepted by the Manager/ tender committee _____ subject to the terms, covenants, conditions and provisions hereinafter appearing.

WHEREAS the Contractor has deposited Rs. _____ as EMD for the due fulfillment by him of the terms, covenants, conditions and provisions hereinafter contained and same will be converted into Security Deposit.

WHERE AS it is understood by and between the parties that the terms and conditions set out in the tender notice and the conditions of contract together with all schedules, drawings, sketches, rules appended here to form part of this agreement.

NOW THESE WITNESS that for carrying out the said agreement into execution the Contractor for himself, his heirs, executors, administrators, legal representatives and assigns and the General Manager _____ Division acting for and on behalf of the Governor of Haryana and his successors and assigns do here by mutually contract with the other and others of them as follows:-

Contractor
Witness

General Manager
H.F.D.C., Karnal