

Haryana Forest Development Corporation

(A government of Haryana undertaking)



Tender Document

TENDER NO. : 06/2026-27

FOR

**PURCHASE OF MATERIAL AND LABOUR WORKS FOR MANUFACTURING OF RCC TREE
GUARDS COMPLETE IN ALL RESPECTS.**

Haryana Forest Development Corporation

Office: General Manager Haryana Forest Development Corporation Ltd.

Forest Complex, Mill Gate-Air Strip Road, Hisar (Haryana)

Mobile No. 93154-09875

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Haryana Forest Development Corporation, Hisar
General Manager, Hisar

Tender No. 06/2026-27

General Manager, Haryana Forest Development Corporation, Hisar, On behalf of Governor of Haryana invites tender under the Two Bid System from the eligible bidders/agencies/firms through website www.hfdc.gov.in for **PURCHASE OF MATERIAL AND LABOUR WORKS FOR MANUFACTURING OF RCC TREE GUARDS COMPLETE IN ALL RESPECTS.**

The tender documents charges, e-service charges of Rs. 2360/- (Rs. 1000/- tender document charges + 180/- GST charges, Rs. 1000/- e-service charges + 180/- GST charges) and **EMD of 20000/-** are to be paid online & the tender documents are available on the website www.hfdc.gov.in from 21.07.2026. Last date for submission of Tender is 28.07.2026 (till 10:00 A.M.) The technical and financial bids will be opened on 28.07.2026 (11:00 A.M. & 12 P.M.). If the tender is cancelled or recalled on any grounds, the tender document fee will not be refunded. The undersigned can reject any/all tender (s) without assigning any reason thereof.

General Manager
H.F.D.C. Hisar.

DETAIL NOTICE INVITING TENDER

Unit rate for below mentioned works is invited through sealed tender.

Sr. No.	Name of Work	Place of work	No. of RCC Tree Guards	Total Amt with all taxes (in Rs)	EMD (Rs)	Period of completion of work
1.	Size of RCC Tree Guard: Each RCC Tree Guard will consist of four panels made of RCC with following dimensions: a) Height 1800 mm. b) Width 550 mm. c) Thickness 40 mm. d) Concrete Grade M-25.	Hisar Workshop	790	2494030 (with 18% GST)	20000	15-08-2026
2.	RCC tree guard precast with concrete mix M 30 grade 12 cft, Plasticizer/Hardener 1 kg., Steel 6 mm TMT Bar 15 kg					

N.B.:-

1. Tentative no. of RCC Tree Guards to be manufactured is about 790 and should be supplied in different places as per instructions provide by General Manager.
2. The quantity can be increased or decreased depending upon the availability of work.
3. All rates quoted by Contractor/Firm/Agency/Society shall include all type of Taxes.
4. Rates quoted shall be F.O.R..
5. The estimated cost of one RCC tree guard of 3157/- with all taxes.

Time period for completion of work is till 15-08-2026.

The tender documents charges, e-service charges of Rs. 2360/- (Rs. 1000/- tender document charges + 180/- GST charges, Rs. 1000/- e-service charges + 180/- GST charges) and **EMD of 20000/-** are to be paid online & the tender documents are available on the website www.hfdc.gov.in. The detailed terms and conditions can be seen in the tender documents.

NOTE: If the tender is cancelled or recalled on any grounds, the tender document fee will not be refunded.

**General Manager
H.F.D.C. Hisar.**

The Bidders can submit their tender documents (Offline) as per the dates mentioned in the key dates:

Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start Date and Time	Expiry Date and Time
1		Tender Document Download and Bid Preparation/Submission	21.07.2026 05:00 P.M.	28.07.2026 10:00 A.M.
2	Bid Opening		28.07.2026 (11:00 AM)	

Important Note:

- 2) The Applicants/bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant/bidder failed to complete his/her aforesaid stage in the stipulated time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) The bid quoted against each of the item by the shortlisted bidder/Agency wherever required shall be opened in the presence of such bidders/Agency who either themselves or through their representatives choose to be present. The bidder can submit sealed quotation their bids as per the dates mentioned in the schedule/Key Dates above.

The bidder shall be submitted their sealed quotation on prescribed template/format in envelopes

Instructions to bidder

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of bidders:-

New bidders intending to participate in the tender's process please deposit a sum of rupees 3540/- (Registration fees 2000/- + Auction & Postage Charges 1000/- + GST 540/-) (Rs. Three thousand one hundred eighty only) in the shape of Demand Draft in favour of GM, HFDC Ltd., Hisar payable at Hisar.

2. The registration Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager/Post Master/Gazetted Officer. Only upon the receipt of the required fees.
3. Bid for a particular tender must be submitted offline i.e. sealed Quotations in separate envelope.

**General Manager,
H.F.D.C., Hisar.**

Terms and Conditions

1. Tender Application Forms, terms and conditions and tendering schedule can be downloaded from the Haryana Government website www.etenders.hry.nic.in on payment of prescribed Tender Fee. The cost of tender forms once paid is not refundable on any account, nor will the amount be adjusted towards cost of any other tender forms.
2. If bid receiving/opening day happens to be a holiday, bids will be received/opened on the next working day at the same time and venue.
3. The first requirement to participate in e-tender is to have registration of tenderer with Haryana Government.
4. The validity of bid is **30 days** from the date of opening.
5. The General Manager reserves the right to accept or reject any or cancel any or all the tenders without assigning any reason thereof.
6. In case the tenderer/bidder has any doubt about the meaning of anything contained in the tender document, he shall seek clarification on any working day during office hours from the office of General Manager HFDC, Forest complex, Near Mill Gate, Hisar.
7. The tenderer/bidders are expected to examine all instructions, Technical specification, Drawing, terms & conditions, mentioned in the tender document before participation in the tender.
8. Before submitting the tender the tenderer is advised to visit the area/site of work to study all the field conditions and nature of work and quote his rate accordingly. No enhancement in rate due to any reason will be entertained thereafter.
9. The bid of the bidder, who does not satisfy the qualification criteria in the bid documents, are liable to be rejected summarily without giving any reason and no claim whatsoever on this account.
10. The quantities of work shown in the tender document are approximate and it may vary during actual execution of work depending upon the availability of work order to HFDC.
11. It shall be open to the General Manager to cancel/reduce the quantity of work to be executed based on availability of work order and the General Manager's decision will be binding on the contractor. Participation in the online bid shall amount to bidder's acceptance of the terms and conditions of the tender.
12. The Contractor/Firm/Agency/Society should have experience of manufacturing of RCC Tree Guard for Government Department/organizations/Agencies.
13. The RCC Tree Guards shall be manufactured as per specifications and drawing attached as **Annexure-I and Annexure-II** respectively in DNIT.
14. RCC Tree Guards shall be manufactured only in Workshop under HFDC Hisar or on the place/shed/premises provided by GM, HFDC, Hisar.
15. In case the tenderer quoting different total amount in words and figures also, lower of the same will be considered valid and shall be binding on him/her.
16. Canvassing or negotiation, direct or indirect, would render the tender liable for exclusion from consideration.
17. The lowest tender will ordinarily be accepted, but the authority competent to accept the tender reserves to himself the power of accepting or rejecting any tender without assigning any reason thereof and can also any time by notice in writing to the bidder(s) terminate the tendering process.
18. If the lowest bidder fails to sign agreement within stipulated period of time, the offer will be given to second lowest bidder. The Earnest Money of L-1 will be forfeited.
19. All the corrections in the tender form shall be initiated by the tenderer himself. The tenderer shall submit the filled up tender form together with all pages intact duly signed by the contractor himself or his/ her authorized representative.
20. The tenders submitted by tenderers shall remain valid for acceptance for a period of three months from the date of opening of the tender. However this period can be extended with the consent of both parties. During the said period of three months or the extended date as the case may be, the tenderer shall not be entitled to revoke or cancel his tender or to vary the tendered rates given or any terms thereof, without the written consent of the Haryana Forest Development Corporation Limited.
21. The authorized representatives of Tender Committee headed by GM, HFDC, Hisar will open the bid in the presence of the Tenderers/Bidders or their representatives who choose to attend at the appointed place and time. The qualification for the technical bid shall be based on the online receipt of all the documents required on or before the closing date and time of bidding. Financial Bids/Price Bids of only the technically qualified bidders will be opened for evaluation.

22. The tenderer whose tender is accepted will be informed regarding acceptance of his tender by a Confirmation Order/Award letter at earliest. The successful tenderer within ten days after issuing of confirmation/Award letter for his tender shall have to execute an agreement in the prescribed form on a proper non-judicial stamp paper (worth Rs. 100/-) to be supplied by him at his cost failing which the acceptance of his tender shall be considered as withdrawn and the EMD submitted by the tenderer shall stand forfeited to the Haryana Forest Development Corporation Limited. A further period up to 10 days shall be allowed by the General Manager for signing agreement if the successful bidder is able to furnish sufficient justification for delay.
23. Bid securities (EMD) of the unsuccessful Tenderer/Bidder will be returned at the earliest.
24. **On completion of contract period, the security deposited shall be refunded within 20 days without any interest after the successful completion of the contract work and on producing the Non Liability Certificate from the concerned officer.**
25. The successful tenderer herein after referred as the “contractor” shall start execution of work after signing the agreement in the prescribed form **(Attached as Annexur-VII)** and on receiving the work order from time to time as may be required. He/ She should complete all works as per the prescribed time schedule and the specifications and directions given by the officers of the Haryana Forest Development Corporation Limited from time to time.
26. The period of contract shall **be up to 15/08/2026**. The Haryana Forest Development Corporation Limited may also short-close the contract in case of non-availability of work. The HFDC is not bound to pay any compensation in such cases.
27. In case the contractor defaults or withdraws from discharge of the work order before its completion, no payment even for the partly executed work shall be made besides his contract security shall also be forfeited.
28. In case the work is abandoned mid-way, all the bills due to the contractor will be impounded and EMD as well as Security Deposit will be forfeited. The Haryana Forest Development Corporation Limited will make necessary arrangements to carry out balance work at the risk and cost of the contractor.
29. The Tender issuing authority may terminate the work order if it is found that the contractor is blacklisted on the previous occasions by any of the Government Departments/Institutions/Local Bodies/Municipalities/Public Sector Undertakings etc. and all the amount paid for subject work with damages, if any, will be recovered from the Bidder.
30. **Contractor should employ or engage his own workmen and should strictly abide by all requirements under the Labour Legislation in force from time to time including the payment of Wages Act, the minimum Wages Act, Industrial Disputes Act, Employees’ Provident Fund Act, Workmen’s Compensation Act, the Contract Labour (Regulation and Abolition) Act etc. Contractor should comply with the provisions of Employees State Insurance Act and Employees Provident Fund, Miscellaneous Provisions Act. And other relevant Statutes as applicable in execution of the work and shall be responsible for making payment of compensation, if any, to any workman during execution of the contract.**
31. Contractor should apply and obtain the License prescribed under the Contract Labour (Regulation and Abolition) Act 1970 and rules there under within one month of the award of the contract, provided the contractor employs more than twenty workers on any day.
32. The HFDC shall not be responsible for payment of any compensation on account of any loss caused to the tenderer due to natural calamities or other supervening impossibilities.
33. The contractor shall be fully responsible for the omissions and commissions of the labourers engaged by him in connection with the execution of the work. The Haryana Forest Development Corporation Limited will not undertake any responsibility of the labourers engaged by the contractor

34. No extension of the period of the contract shall ordinarily be granted. However, if the delay in completing the work within the period specified is due to circumstances beyond the control of the contractor, extension of time may be granted by the General Manager.
35. In no circumstance, the successful bidder would be allowed to sublet the works in part or whole of the contract, assigned to him.
36. On the expiry of the period of the contract, all rights of the contractor shall cease absolutely.
37. The General Manager will have full rights to issue any clarification regarding the interpretation at any of the terms or conditions in the interest of better execution at work and the same will be binding on the contractor.
38. The Contractor shall be responsible for the safety of all activities on the Site.
39. All risks of loss of or damage to physical property and of personal injury and death which arise during and in consequence of the performance of the Contract are the responsibility of the Contractor.
40. **The final payment of the tenderer will not be paid until and unless he furnishes Test Certificates (Annexure-IV), Bills/Receipts (Annexure-V) and Acknowledgement (Annexure-VI) from the concern Divisional Forest Officer (to whom RCC Tree Guard Supplied) to the General Manager HFDC Hisar.**
41. In case of any dispute between the General Manager, and the contractor on any matter arising out of the contract, the decision of the General Manager will be final the contractor may, within two months of the date of the order of the General Manager appeal to the Chief General Manager whose decision thereon shall be legally binding on the both parties.
42. All disputes arising out of the execution of the agreement shall be subject to the jurisdiction of the Court at Hisar.
43. **Security Deposit and Earnest Money Deposit**
 - (i) Security amount of Rs. 20,000 shall be payable at the time of making application for tender/filling of tender.
 - (ii) An Earnest Money Deposit to the extent of 1% of the value of the work assessed for the Work Order shall be payable within 5 days of issuance of the work order and before commencing of the work.

Date:

Signature of the Contractor/Firm/Agency/Society or

Place:

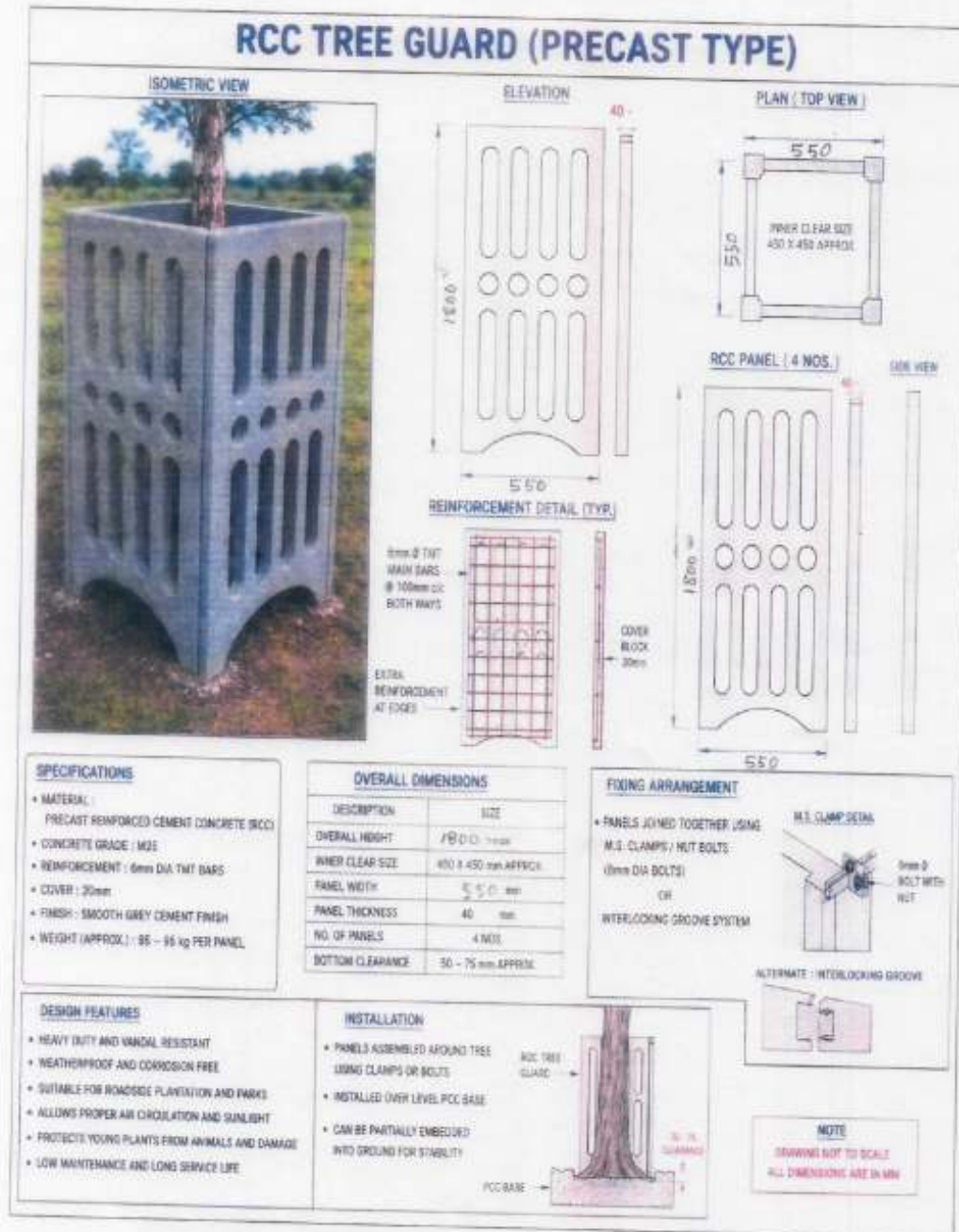
Authorized Nominee of Contractor/Firm/Agency/Society

Annexure-I (Technical Specification)

The RCC Tree Guard four panel with FOR as per description given below:

1. Size of RCC Tree Guard: Each RCC Tree Guard will consist of four panels made of RCC with following dimensions: a) Height 1800 mm. b) Width 550 mm. c) Thickness 40 mm. d) Concrete Grade M-25.
2. RCC tree guard precast with concrete mix M 30 grade 12 cft
3. Plasticizer/Hardener 1 kg.
4. Steel 6 mm TMT Bar 15 kg.

Annexure-II (Drawing of RCC Tree Guard) Fig. 1



Annexure-III (AFFIDAVIT)**TO BE ATTESTED BY NOTARY PUBLIC**

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that neither our firm M/s..... have abandoned any work in Government Organizations nor any contract awarded to us for such works have been rescinded, during last five years prior to the date of this bid.
3. I/We accept all the terms and conditions without any condition.

Date:

(Signed by an Authorized Officer of the Contractor/Firm/Agency/Society)

Annexure-IV (Test Certificate)

A test certificate from authorized laboratory shall be handed over to the HFDC by manufacturer/supplier (contractor/agency/society) about

1. Chemical composition and
2. Mechanical properties of all welded material.

For test certification, entire expenditure shall be borne by the manufacturer (contractor/firm/agency/society)

Annexure-V (Bills/Receipts)

Manufacturer/Supplier has to produce original bills and payment receipts for the material purchased by him to HFDC Hisar, without producing mentioned Bills/Receipts Manufacturer/Supplier cannot claim payment from HFDC.

Annexure-VI (Acknowledgement)

An acknowledgement/Delivery certificate duly signed by the concerned DWLO, Hisar (whose Division received the RCC Tree Guards) shall be produced to HFDC by manufacturer/agency/society about Quantity and Quality satisfaction on format attached as below

This is to certify that M/s. _____ has supplied _____ No. of RCC Tree Guards to this office/Division that are found correct as per Departmental Technical Specifications.

-Sign-
Divisional Forest Officer,
_____.

Final payment will only be released after receiving above certificates, Bills and payment receipts

Haryana Forest Development Corporation Limited

General Manager, Hisar

TENDER APPLICATION FORM (TECHNICAL BID DOCUMENT)

(To be filled by the Tendered)

TENDER APPLICATION FORM- PART-I

Tender for (Name of Work)

From:

.....(Name in block letters)

.....

.....(Address in full).

To

The General Manager

HFDC, Hisar

Sir,

In response to the Tender Notice No. _____ Dated _____.

I..... hereby declare that I have read all the conditions carefully and having agreed to them fully and unconditionally have submitted the financial bid attached with this document. The details mentioned above are true to my knowledge and the documents as listed below are attached herewith.

Documents to be submitted:-

1. Signed copy of terms and conditions pages.
2. Proof of Online payment of Earnest Money Deposit.
3. GST No.
4. Copy of PAN Card.
5. Copy of ESI registration Certificate.
6. Copy of EPF registration Certificate.
7. Bank Account Details (Bank Name/IFSC Code/Account number).
8. Experience certificate.
9. Affidavit (Annexure-III) attested by Notary Public.
10. Financial Bid in separate cover.
11. Turn over for financial year 2025-26.

Signature of Contactor/Agency/Firm/Society
Authorized representative of Contactor/Agency/Firm/Society

Date_____

Place_____

Haryana Forest Development Corporation Limited General Manager, Hisar

TENDER APPLICATION FORM (FINANICAL BID DOCUMENT)

(To be filled by the Tenderer)

TENDER APPLICATION FORM- PART-II

Tender for (Name of Work)

From:

.....(Name in block letters)

.....

.....(Address in full).

To

The General Manager,

HFDC, Hisar

Sir

In reference to your Tender No_____Dated_____I do hereby willing to Supply materials/manufacture RCC Tree Guards at given rates

Sr. No	Description of Works	Qty .	Amount of RCC Tree Guard with fixing
1.	Size of RCC Tree Guard: Each RCC Tree Guard will consist of four panels made of RCC with following dimensions: a) Height 1800 mm. b) Width 550 mm. c) Thickness 40 mm. d) Concrete Grade M-25.	790 No. RCC Tree Guard	
2.	RCC tree guard precast with concrete mix M 30 grade 12 cft, Plasticizer/Hardener 1 kg., Steel 6 mm TMT Bar 15 kg		

N.B.:-

1. Tentative no. of RCC Tree Guard to be manufactured is 3157.
2. The quantity can be increased or decreased depending upon the availability of work.
3. All rates quoted by Contractor/Firm/Agency/Society shall include all type of Taxes.
4. Rates quoted shall be F.O.R. at different places provided by General Manager.
5. RCC Tree Guards shall be manufactured only in Workshop under HFDC Hisar or the place/shed/ premises provided by GM, HFDC, Hisar.
6. Tender is valid upto 15-08-2026.

Signature of Contactor/Agency/Firm/Society or
Authorized representative of Contactor/Agency/Firm/Society

Date_____

Place_____

Annexure-VII (Standard Agreement Form)
(TO BE EXECUTED ON A NON JUDICIAL STAMP PAPER OF RS.100/-)

AGREEMENT made this ____day of ____20____ Between Shri/ M/s. _____of_____ (hereinafter referred to as the “Contractor”, which term shall unless the context indicates otherwise, include, besides the said contractor his heirs, executors, administrators, legal representatives and assigns) of the one part and the General Manager, Haryana Forest Development Corporation Limited, Hisar (hereinafter called the “HFDC”) of the other part.

WHEREAS tenders were invited by the HFDC as per tender No. **05/2026-27** dated 05-11-2019 issued by the General Manager for the works mentioned in Tender Document .

WHEREAS the contractor has in his tender dated _____addressed to the General Manager, HFDC, Hisar, submitted his tender for the works mentioned Tender Document for a period ending on **15.08.2026** and has undertaken to carry out all works according to the specifications/drawings/guidelines contained in the conditions/special conditions hereinafter appearing, at his own cost.

WHEREAS the said tender of the contractor has been accepted by the General Manager subject to the terms, covenants, conditions, and provisions hereinafter appearing.

WHEREAS the contractor has deposited **Rs 20000/-** as security for the due fulfillment by him of the terms, covenants, conditions, special conditions and provisions hereinafter contained.

WHERE AS it is understood by and between the parties that the terms and conditions set out in the tender document and the conditions of contract together with all schedules, drawings, sketches, rules appended here to form part of this agreement.

NOW THESE WITNESS that for carrying out the said agreement into execution the contractor for himself, his heirs, executors, administrators, legal representatives and assigns and the General Manager acting for and on behalf of the Haryana Forest Development Corporation Limited, Hisar and his successors and assigns do here by mutually contract with the other and others of them as follows:-

Signature of contractor or
Authorized representative of Agency/Firm/Society

General Manager(HFDC Hisar)

Witness