

# Haryana Forest Development Corporation Ltd.

(Haryana Government Undertaking)

Reg. Office:  
Bays No. 27-28, Sector 4, Panchkula 134112  
Website: [www.hfdc.gov.in](http://www.hfdc.gov.in)

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## EXPRESSION OF INTEREST

EOI No.: MD/HFDC/PKL/01/2026-27

**EXPRESSION OF INTEREST FOR EMPANELMENT OF AGENCIES FOR  
PROVIDING TREE TRANSPLANTATION SERVICES IN HARYANA**

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## PRESS NOTE

### Notice Inviting Expression of Interest (EOI)

**EOI No. : MD/HFDC/PKL/01/2026-27**

General Manager(HQ), HFDC, Panchkula, on behalf of Governor of Haryana invites e-tender under the online Two Bid System from the eligible bidders/ contractors/ agencies/firms/ Societies through website <https://etenders.hry.nic.in> for the work mention in the table given below:

The details are available at [www.hfdc.gov.in](http://www.hfdc.gov.in) and <https://etenders.hry.nic.in>

**Name of Works: EOI for Empanelment of Agencies for Providing Tree Transplantation Services in Haryana**

Approximate value of work (in Rs.)	Earnest Money of the approximate amount	Cost of documents (in Rs.)	Period	Start date & Time	Expiry Date & Time of Bid & EMD Submission and opening date
Rs. 25 lakhs	Rs. 25000/- (Sr. No. 11 of DNIT)	Doc. Fee. =1180.00 E-service fee=1180.00 (Incl. GST)	Three years subject to the annual performance (Sr. No. 9 of DNIT)	07.04.2026 10:00 AM	16.04.2026 10:00 AM Bid opening time – 11:00 AM onwards

The Expression of Interest **e-service charges of Rs. 2360/- (Rs. 1180/- cost of EOI document + Rs. 1180/- e-service charges)** and **EMD of Rs. 25000/-** to be paid online through e-procurement portal <https://etenders.hry.nic.in> & the EOI documents (DNIT) are available on the website <https://etenders.hry.nic.in> and [www.hfdc.gov.in](http://www.hfdc.gov.in).

Clarifications, if any, may be sought by writing to [MDHFDCL@gmail.com](mailto:MDHFDCL@gmail.com) . The objective, scope of work and other terms and conditions of selection shall be governed by the following Request for EoI Document.

**The Last date for submission of e-Tender is 16.04.2026 (till 10:00 AM).**

**\*The undersigned can reject any/all EOI without assign in any reason thereof.**

-Sd-  
**General Manager (Headquarters)**  
**Haryana Forest Development Corporation**  
**Sector 4, Panchkula.**  
**Email: mdhfdcl@gmail.com**

# DNIT

## 1. Notice Inviting Expression of Interest

Haryana Forest Development Corporation Limited, hereinafter referred to as **HFDC**, invites Expressions of Interest from eligible, experienced, and technically competent agencies for empanelment for undertaking tree transplantation works in Haryana.

HFDC proposes to act as the nodal facilitation agency for receipt of tree transplantation jobs from Government departments, public undertakings, local bodies, development authorities, institutions, private entities, infrastructure agencies, and other project proponents. The work shall be allocated to empaneled agencies by HFDC on project-specific basis, subject to applicable approvals, permissions, and terms of allocation.

This empanelment is intended to create a pool of competent agencies possessing demonstrated technical expertise, machinery, trained manpower, and financial capacity for scientific transplantation of trees of varying girth classes and under varying site conditions, including regulated areas where transplantation is permitted by the competent authority.

HFDC reserves the right to accept or reject any or all proposals, cancel the EoI, modify its terms, seek clarifications, or empanel one or more agencies without assigning any reason.

## 2. Background

The Punjab Land Preservation Act, 1900 (PLPA) provides for notification of areas for conservation of sub-soil water and prevention of erosion, and Section 4 authorizes restrictions or prohibitions on activities such as cutting of trees and removal of forest produce within notified areas. Haryana Forest Department separately provides e-services for permission for felling of trees in areas notified under general Section 4 of PLPA and for NOCs relating to PLPA, forest, or restricted lands.

In view of increasing demand for transplantation in lieu of felling in ecologically sensitive and regulated areas, HFDC intends to maintain a panel of technically qualified agencies having proven field experience, specialized machinery, trained manpower, and adequate financial capacity. These empaneled agencies will undertake transplantation works assigned by HFDC on project-specific work orders under a transparent, survival-linked, and performance-based framework.

## 3. Definitions

**For the purposes of EOI:**

- **Agency / Bidder / Applicant** means the firm/entity submitting the EOI.
- **Empanelment** means enlistment of an agency in HFDC's approved panel for eligibility to receive work.
- **Project Proponent** means the department, authority, institution, company, or person requiring tree transplantation services.
- **Tree Transplantation** means scientific shifting of a living tree from one location to another with due root ball preparation, lifting, transport, replanting, and aftercare.
- **Execution Value** means the value payable to the agency for carrying out transplantation work, excluding HFDC facilitation charges unless specifically included in the approved estimate.
- **Facilitation Fee** means the charge payable to HFDC at the rate prescribed in this EoI.
- **Survival Rate** means percentage of transplanted trees found alive and physiologically viable at the relevant inspection stage.

#### 4. Objectives

The objectives of this EoI are:

- To empanel technically competent experienced agencies for scientific tree transplantation in Haryana and ensure scientific, safe, and survival-oriented transplantation practices.
- To ensure standardization in methodology, equipment, reporting, safety, and maintenance.
- To discover indicative market-based transplant rates across girth classes, site conditions, and transport distances.
- To enable HFDC to function as the single facilitation and coordination platform for tree transplantation services.
- To link agency payments to survival performance over a three-year maintenance period.

#### 5. Scope of Work

The empaneled agency shall, as per project-specific work order, undertake all or any of the following activities:

1. Site inspection, feasibility assessment, and tree inventory.
2. Numbering, tagging, photographing, and geo-referencing of trees.
3. Health assessment and suitability analysis for transplantation.
4. Preparation of tree-wise transplantation methodology.
5. Root-zone preparation, pruning, canopy balancing, and pre-conditioning.
6. Excavation and preparation of intact root ball using appropriate machinery and scientific methods.
7. Lifting, loading, transport, unloading, pit preparation, planting, anchoring, staking, mulching, watering, and initial stabilization.
8. Application of anti-stress treatment, fungicides, micronutrients, growth regulators, and soil amendments, wherever required.
9. Maintenance and monitoring of transplanted trees for 36 months.
10. Submission of periodic survival reports with photographs, geo-tagged evidence, and certification formats prescribed by HFDC.
11. Safety management during lifting, movement, crane operation, traffic handling, and worksite execution.
12. Replacement obligations in the form of compensatory plantation or other remedial measures as may be specified by HFDC in the work order.

#### 6. Categories of Empanelment

An applicant may apply for one or more following categories :

Category	Tree girth / complexity	Minimum capability expected
T-1	Up to 100 cm girth	Small to medium trees in open or semi-open sites
T-2	Above 100 cm to 200 cm girth	Medium to large trees with moderate technical complexity
T-3	Above 200 cm girth or Special sites	Large trees requiring advanced lifting, stabilization, and intensive aftercare or Special Sites (Urban constrained sites, paved areas, utility corridors, slopes, institutional campuses, or heritage/specimen trees )

HFDC may empanel agencies category-wise based on demonstrated experience and equipment and personnel.

## 7. Eligibility Criteria

### 7.1 Legal Eligibility

The bidder shall:

- Be a legally registered entity, including company, LLP, partnership, proprietorship, society, cooperative, or other lawful entity.
- Possess valid PAN and GST registration.
- Possess applicable registrations under labour and tax laws.
- Not be blacklisted, debarred, or banned by any Government department, PSU, statutory authority, court, or tribunal urban local body, or statutory authority as on the date of submission.
- Submit affidavit regarding non-blacklisting and correctness of documents.

### 7.2 Technical Experience

The bidder must have at least 3 years of relevant experience in tree transplantation, arboriculture, horticulture-based tree relocation, avenue tree shifting, or similar scientific tree relocation work.

Minimum completed work experience in the last 5 years:

Applied category	Minimum completed work experience
T-1	At least 50 transplanted trees
T-2	At least 100 transplanted trees, including 20 trees above 100 cm girth
T-3	At least 150 transplanted trees, including 15 trees above 200 cm girth

The bidder shall submit documentary evidence in the form of work orders, completion certificates, client certificates, photographs, geo-tagged records, or other proof acceptable to HFDC.

### 7.3 Survival Performance

The bidder must submit evidence of survival performance of at least five completed transplantation assignments, preferably supported by client certification or third-party verification after 12 months.

### 7.4 Key Technical Personnel

The bidder shall have the following minimum personnel:

Position	Minimum Requirement
Project Manager	Relevant degree/diploma with 5 years experience
Arborist / Tree Expert	Forestry / horticulture / botany / agriculture / landscape related qualification with 5 years experience
Site Supervisor	1 person with field execution experience in transplantation / landscaping / arboriculture. Adequately trained/experienced for pruning, wrapping, lifting, staking, watering, and maintenance
Mechanical Supervisor	1 person experienced in crane/excavator deployment
Safety Officer	Mandatory for crane / roadside / high-risk works

## 7.5 Equipment Requirements

The bidder shall own or have assured access through lease/contract to the following, as applicable to category:

- Hydraulic crane(s) of adequate lifting capacity.
- Excavator / backhoe loader.
- Trailer / transport vehicle / low-bed vehicle.
- Water tanker or assured watering arrangement.
- Pruning tools and cutting equipment.
- Root ball wrapping material and lifting belts.
- Staking / anchoring system.
- Safety equipment and barricading material.

The bidder must provide equipment details along with ownership proof, lease deed, invoices, RCs, photographs, or undertaking of availability.

The bidder shall submit ownership proof, lease agreements, invoices, RCs, equipment photographs, and availability declarations.

## 7.6 Financial Capacity

The bidder shall meet the following minimum financial criteria:

- Average annual turnover of at least Rs. 1.00 crore during the last 3 financial years.
- For T-1 only, HFDC may consider relaxation up to Rs. 50.0 lac.
- Positive net worth in the latest financial year.
- Solvency / working capital support of at least Rs. 50.00 lakh.
- Submission of audited balance sheets and profit and loss statements for the last 3 years.
- Submission of income tax returns for the last 3 years.

## 8. Empanelment Fee and HFDC Facilitation Fee

### 8.1 One-Time Empanelment Fee

Each selected bidder shall deposit a one-time non-refundable empanelment fee of Rs. **50,000 plus applicable taxes** within 15 days from issuance of empanelment letter.

### 8.2 HFDC Facilitation Fee

HFDC shall charge **15% of the total approved project cost** as facilitation / supervision / coordination fee from the project proponent.

This fee shall cover, inter alia:

- Client interface.
- Preliminary scrutiny.
- Coordination with field offices.
- Administrative processing.
- Technical monitoring.
- Billing and payment administration.
- Record maintenance and performance tracking.

## **9. Tenure of Empanelment**

The empanelment shall initially remain valid for **three years**, subject to annual performance review. HFDC may extend or curtail the empanelment period depending on performance, policy changes, or administrative requirements. HFDC's own EoI formats commonly include a specific tenure and extension clause, and the final tenure may be adjusted by HFDC at issue stage.

Empanelment shall not confer any right to guaranteed work, minimum business, or exclusivity.

## **10. Work Allocation**

Work received by HFDC shall be allocated to empaneled agencies based on one or more of the following:

- Category eligibility.
- Technical suitability.
- Declared capacity.
- Location and response time.
- Past performance and survival record.
- Availability of machinery.
- Acceptance of benchmark or approved project rates.
- Rotation basis, where feasible.
- Limited competitive selection among empaneled agencies for large/special projects.

HFDC may adopt either of the following methods project-wise:

1. Allocation through nomination among empaneled agencies at benchmarked empaneled rates.
2. Allocation through limited financial comparison among empaneled agencies.

HFDC's decision regarding work allocation shall be final and binding.

## **11. EARNEST MONEY DEPOSIT**

Each bid must be accompanied with an Earnest Money Deposit (EMD) of Rs. 25000/- (Rupees Twenty-Five Thousands only) which shall have to be paid online. EMD submitted in any other form will not be accepted. HFDC will not be responsible for any delay in clearance of EMD amount through RTGS. The bidders are advised to fill application in advance to avoid any infrastructural bottleneck of the system. Any bid submitted without EMD in accordance with this clause will be rejected out rightly. This EMD amount of the successful bidder will be adjusted in Performance Security. The EMD of unsuccessful bidders will be returned within 10 days after finalization of the Bid. The EMD amount will not carry any interest. If the successful bidder fails to deposit the Performance Security (Security Deposit) within the specified period, or withdraws his bid within the validity period of the bid, this EMD amount will be forfeited.

## **12. PERFORMANCE SECURITY (SECURITY DEPOSIT):**

The Successful bidder shall be required to pay Performance Security Deposit equivalent to 5 % (Five Percent) of the total value of the order as Performance Security by way of Bank Guarantee / Demand Draft drawn in favor of Managing Director, HFDC, payable at Panchkula, within 7 working days of the receipt of the acceptance letter from HFDC. The amount of EMD may be adjusted in the

Security Deposit of the successful bidder. This Performance Security amount will be refunded after satisfactory completion of the work as mentioned in supply order.

The Performance Security amount will not carry any interest. In addition to other penal action, if the supplier fails to supply the goods and perform the service as per terms and conditions mentioned in the Bid Document leading to termination of the agreement, the Performance Security amount will be forfeited.

### 13. Submission of Proposal

The tenders shall be submitted in two parts, i.e., Part-I (Technical Bid) and Part-II (Financial Bid) on the concerned online web portal.

#### 1: Technical Proposal

Interested and eligible participants may submit their Application Form as per the DNIT, along with complete information and supporting documents. The duly filled Application Form, along with all requisite documents and information, should be submitted online as an “Expression of Interest (EOI)”

#### Financial / Rate Proposal

(As per Annexure- 9 of DNIT):

- Indicative transplant rate schedules.
- Acceptance of empanelment fee.
- Acceptance of HFDC facilitation fee structure.
- Price assumptions and exclusions.

### 14. Evaluation criteria

Evaluation shall be done in two stages.

#### Stage 1: Preliminary Scrutiny

HFDC shall verify responsiveness, completeness of documents, signatures, eligibility thresholds, and bid security.

#### Stage 2: Technical Evaluation

Technical evaluation may be carried out on the following broad criteria:

Parameter	Marks
Relevant experience	30
Proven survival performance	20
Key personnel	15
Equipment and machinery	20
Methodology and work plan	5
Financial strength	10
<b>Total</b>	<b>100</b>

Minimum qualifying marks for empanelment: **70**.

HFDC may call shortlisted bidders for presentation, demonstration, or physical verification of equipment and office setup.

## 15. Rate Discovery and Commercial Framework

The rates quoted by bidders shall be treated as indicative for empanelment and benchmark discovery. HFDC may:

- adopt L1 rates category-wise,
- undertake rate reasonability analysis,
- issue counter-offers,
- fix benchmark or ceiling rates,
- or invite limited price offers from empaneled agencies for project-specific work.

HFDC shall not be bound to accept the lowest quoted rate if the technical capability of the bidder is considered inadequate.

## 16. Technical Requirements for Execution

The empaneled agency shall comply with the following minimum technical requirements:

- Carry out tree health and structural assessment before transplantation.
- Prepare a tree-wise transplantation plan and sequence.
- Undertake root pruning and pre-conditioning sufficiently in advance where species and season so require.
- Preserve as much viable root mass as possible.
- Ensure root-ball integrity through proper shaping, wrapping, and support.
- Carry out balanced canopy pruning only to the extent required for stability and transplant success.
- Prepare the receptor pit in advance with suitable dimensions, drainage, soil mixture, amendments, and irrigation arrangement.
- Ensure transplantation preferably during the suitable seasonal window, unless emergency shifting is specifically approved.
- Provide staking, guying, mulching, watering, and anti-stress treatment immediately after relocation.
- Maintain tree tags, geo-coordinates, and photo records at all stages.
- Prevent damage to utilities, roads, structures, and adjoining trees.
- Follow all worker safety and traffic management protocols.

## 17. Maintenance Period

The agency shall maintain transplanted trees for **36 months** from the date of transplantation and shall include, at a minimum:

- Watering.
- Mulching and basin maintenance.
- Soil working and aeration.
- Nutrient and amendment application.
- Pest and disease management.
- Re-staking, anchoring, and corrective support.
- Structural pruning and deadwood removal, where necessary.
- Replacement of support materials, where necessary.
- Corrective horticultural intervention.
- Monthly inspection reports for first 6 months, quarterly reports thereafter.
- Immediate reporting of casualty, pest attack, vandalism, or storm damage.

## 18. Payment Terms

The project proponent shall deposit the project amount with HFDC as per the sanctioned estimate, together with the 15% HFDC facilitation fee and applicable taxes. HFDC shall release payments to the executing agency after certification of milestones.

### 18.1 Payment Schedule

Stage	Milestone	Share of Execution Value
Stage 1	After successful transplantation and initial establishment (within 30 days, with geo-tagged photos/videos).	30%
Stage 2	Survival certification at end of Year 1	25%
Stage 3	Survival certification at end of Year 2	25%
Stage 4	Final survival certification and handover at end of Year 3	20%

### 18.2 Survival-Linked Payment Matrix

Survival Rate	Payable Portion of Relevant Installment
80% and above	100%
70% to 79.99%	75%
60% to 69.99%	50%
Below 60%	Nil

HFDC may impose remedial measures, recovery, or de-empanelment in case of persistent poor survival.

## 19. Indicative Rate Schedule to be Submitted by Bidder

Rates shall be quoted in **Rs. per tree**, excluding GST, inclusive of all labour, machinery, transport, consumables, transplantation, staking, watering, documentation, and 36-month maintenance unless otherwise stated.

**Table A: Base Rate by Girth Class, for Transport up to 5 km**

Tree Girth Class	Rate (Rs./Tree)
Up to 60 cm	
Above 60 cm to 90 cm	
Above 90 cm to 120 cm	
Above 120 cm to 150 cm	
Above 150 cm to 200 cm	
Above 200 cm to 250 cm	
Above 250 cm to 300 cm	
Above 300 cm	

**Table B: Additional Charge for Transport Distance**

Girth Class Distance Band	Additional Rate (Rs./Tree)							
	<60 cm	60-90 cm	90-120 cm	120-150 cm	150-200 cm	200-250 cm	250-300 cm	>300 cm
Above 5 km to 20 km								
Above 20 km to 50 km								
Above 50 km to 100 km								
Above 100 km								

**Table C: Site Condition Loading**

Girth Class Site Condition	Additional Charge / Factor							
	<60 cm	60-90 cm	90-120 cm	120- 150 cm	150- 200 cm	200- 250 cm	250- 300 cm	>300 cm
Normal open soft soil	Included							
Hard / compacted soil								
Paved / built-up / constrained site								
Utility corridor / traffic-intensive area								
Slope / embankment / difficult terrain								
Night work / restricted window								

**Table D: Optional Special Items**

Item	Unit	Rate
Traffic management	Per day	
High-capacity crane	Per shift	
Special anti-stress treatment	Per tree	
Additional watering beyond standard scope	Per month/tree	

## **20. Reporting Requirements**

The agency shall submit:

- Pre-execution tree inventory.
- Transplantation completion report.
- Geo-tagged photographs before, during, and after transplantation.
- Monthly reports for first 6 months.
- Quarterly reports thereafter.
- Annual survival certification documents.

## **21. Disqualification**

HFDC may reject a bid if:

- Required documents are missing.
- False information is furnished.
- Bidder is blacklisted.
- Bidder does not meet eligibility criteria.
- Bidder attempts to influence the evaluation.
- Bidder fails to furnish bid security or affidavits.

## **22. General Conditions**

- HFDC may inspect the bidder's office, nursery, machinery, and past work sites.
- HFDC may seek additional information at any stage.
- HFDC may empanel one or multiple agencies.
- The empaneled agency shall not assign or sublet the entire work without prior approval.
- All statutory liabilities shall be borne by the agency.
- The agency shall indemnify HFDC against third-party claims arising from execution.
- Disputes shall be subject to jurisdiction at Panchkula.

## **23. Checklist of Documents**

The bidder shall submit:

1. Covering letter.
2. Applicant information form.
3. Registration certificate.
4. PAN.
5. GST registration.
6. Authorization / board resolution.
7. Audited statements for 3 years.
8. ITRs for 3 years.
9. Solvency certificate / bank certificate.
10. Experience certificates.
11. Survival proof documents.
12. Personnel details.
13. Equipment details and proof.
14. Signed EoI acceptance.
15. Non-blacklisting affidavit.
16. Affidavit of correctness of documents.
17. Declaration of acceptance of fee and payment terms.
18. Rate schedule.
19. Bid security instrument.
20. Any additional document required by HFDC.

## Annexure 1

### Covering Letter

#### On Bidder's Letterhead

To

The Managing Director  
Haryana Forest Development Corporation Limited

**Subject: Submission of EoI for Empanelment of Agencies for Tree Transplantation Services in Haryana.**

Sir/Madam,

With reference to EoI No. \_\_\_\_\_, dated \_\_\_ / \_\_\_ / 2026, we hereby submit our Expression of Interest for empanelment as an agency for providing tree transplantation services in Haryana.

We confirm that:

1. We have carefully read and understood all terms and conditions of the EoI.
2. We accept the same unconditionally.
3. We possess the required experience, manpower, equipment, and financial capacity.
4. The information submitted by us is true and correct.
5. In the event of our empanelment, we shall comply with all instructions, work orders, and performance obligations issued by HFDC.

We are submitting the required documents along with this proposal.

Yours faithfully,

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

For and on behalf of: \_\_\_\_\_

Seal & Signature

Date: \_\_\_\_\_

Place: \_\_\_\_\_

## Annexure 2

### **Applicant Information Form**

1. Name of Applicant: \_\_\_\_\_
2. Constitution: Company / LLP / Partnership / Proprietorship / Other
3. Registered Address: \_\_\_\_\_
4. Correspondence Address: \_\_\_\_\_
5. Contact Person: \_\_\_\_\_
6. Designation: \_\_\_\_\_
7. Mobile No.: \_\_\_\_\_
8. Email: \_\_\_\_\_
9. PAN: \_\_\_\_\_
10. GSTIN: \_\_\_\_\_
11. Year of Establishment: \_\_\_\_\_
12. Registration No.: \_\_\_\_\_
13. Name of Authorized Signatory: \_\_\_\_\_
14. Bank Details: \_\_\_\_\_
15. Category Applied For: T-1 / T-2 / T-3 /

### Annexure 3

#### Experience Format

Sr. No.	Name of Client	Name of Project	Year	No. of Trees	Girth Class	Species	Value (Rs.)	Completion Status	Survival Proof Available (Yes/No)

Attach completion certificates and work orders.

### Annexure 4

#### Survival Performance Format

Sr. No.	Project Name	Client	Year of Transplantation	No. of Trees Shifted	Survival After 12 Months	Survival After 24 Months	Survival After 36 Months	Proof Attached

### Annexure 5

#### Key Personnel Format

Sr. No.	Name	Designation	Qualification	Experience (Years)	Role in Project	Employment Status

Attach CVs and supporting certificates.

### Annexure 6

#### Equipment Availability Format

Sr. No.	Equipment	Make / Capacity	Ownership / Lease	Registration / ID No.	Quantity	Available (Yes/No)

Attach proof of ownership / lease / photographs.

**Annexure 7**

**Financial Capacity Format**

1. Average Annual Turnover for last 3 years: Rs. \_\_\_\_\_
2. Net Worth as on latest financial year: Rs. \_\_\_\_\_
3. Working Capital / Solvency available: Rs. \_\_\_\_\_

<b>Financial Year</b>	<b>Turnover (Rs.)</b>	<b>Net Worth (Rs.)</b>	<b>Profit / Loss (Rs.)</b>
<b>2022-23</b>			
<b>2023-24</b>			
<b>2024-25</b>			

Certified by Chartered Accountant

Name: \_\_\_\_\_

Membership No.: \_\_\_\_\_

Seal & Signature

**Annexure 8**

**Acceptance of Commercial Terms**

We hereby unconditionally accept the following:

1. One-time empanelment fee as prescribed by HFDC.
2. HFDC facilitation fee at 15% of the total approved project cost.
3. Project-wise allocation by HFDC.
4. Survival-linked payment over three years.
5. Performance security and penalty provisions.
6. No claim for guaranteed minimum work.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal of Bidder

## Annexure 9

### Indicative Rate Schedule

#### Part A: Base Rates

Tree Girth Class	Rate (Rs./Tree)
Up to 60 cm	
Above 60 cm to 90 cm	
Above 90 cm to 120 cm	
Above 120 cm to 150 cm	
Above 150 cm to 200 cm	
Above 200 cm to 250 cm	
Above 250 cm to 300 cm	
Above 300 cm	

#### Part B: Distance Loading

Girth Class \ Distance Band	Additional Rate (Rs./Tree)							
	<60 cm	60-90 cm	90-120 cm	120-150 cm	150-200 cm	200-250 cm	250-300 cm	>300 cm
Above 5 km to 20 km								
Above 20 km to 50 km								
Above 50 km to 100 km								
Above 100 km								

#### Part C: Site Condition Loading

Girth Class \ Site Condition	Additional Charge / Factor							
	<60 cm	60-90 cm	90-120 cm	120-150 cm	150-200 cm	200-250 cm	250-300 cm	>300 cm
Normal open soft soil	Included							
Hard / compacted soil								
Paved / built-up / constrained site								
Utility corridor / traffic-intensive area								
Slope / embankment / difficult terrain								
Night work / restricted window								

**Part D: Optional Special Items**

Item	Unit	Rate
Traffic management	Per day	
High-capacity crane	Per shift	
Special anti-stress treatment	Per tree	
Additional watering beyond standard scope	Per month/tree	

**Declaration:**

The above rates are exclusive of GST and inclusive of all costs of transplantation and 36-month maintenance unless specifically excluded below:

Signature & Seal of Bidder

**Annexure 10**

**Declaration Regarding Non-Blacklisting**

**On Non-Judicial Stamp Paper of Appropriate Value**

I / We, \_\_\_\_\_, having office at \_\_\_\_\_,  
do hereby solemnly affirm and declare as under:

1. That I / We have submitted bid in response to EoI No. HFDC/TTS/2026/\_\_\_\_\_ issued by Haryana Forest Development Corporation Limited.
2. That our firm/entity is not blacklisted, debarred, suspended, or banned by any Central Government department, State Government department, PSU, statutory body, local authority, court, or tribunal as on the date of submission of this bid.
3. That no proceedings for blacklisting or debarment are pending against us, except those disclosed below:
4. That in case this declaration is found false or misleading, HFDC shall be entitled to reject our bid, cancel empanelment, forfeit security, and take further action as deemed fit.

Deponent

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

For: \_\_\_\_\_

**Verification:**

Verified at \_\_\_\_\_ on this \_\_\_\_ day of \_\_\_\_\_ 2026 that the contents of the above affidavit are true and correct to my knowledge and belief.

Deponent

**Annexure 11**

**Affidavit of Correctness of Documents**

**On Non-Judicial Stamp Paper of Appropriate Value**

I / We, \_\_\_\_\_, authorized representative of \_\_\_\_\_, do hereby solemnly affirm and declare that:

1. All documents submitted by us in response to EoI No. HFDC/TTS/2026/\_\_\_\_\_ are true, genuine, complete, and valid.
2. No material fact has been concealed or suppressed.
3. Copies submitted with the proposal are true copies of original documents.
4. In case any information, certificate, or document is found false, fabricated, forged, or misleading, HFDC shall have the right to reject the proposal, cancel empanelment, forfeit security, and initiate legal or administrative action.

Deponent

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

For: \_\_\_\_\_

Verification:

Verified at \_\_\_\_\_ on this \_\_\_ day of \_\_\_\_\_ 2026 that the contents of the above affidavit are true and correct to my knowledge and belief.

Deponent

**Annexure 12**

**Declaration of Acceptance of Survival-Linked Payment Terms**

I / We, \_\_\_\_\_, hereby agree that payment for transplantation works allotted by HFDC shall be linked to survival of transplanted trees and shall be released over a three-year period in accordance with the terms of the work order and EoI.

We further agree that:

1. HFDC may verify survival through its officers or nominated experts.
2. Payment installments may be reduced or withheld based on certified survival levels.
3. False reporting of survival shall be treated as breach of contract.
4. We shall not raise any dispute against the principle of survival-linked payment once empaneled and allotted work.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Seal: \_\_\_\_\_

**Annexure 13**

**Format for Power of Attorney / Authorization**

I / We, the undersigned, being the competent authority of \_\_\_\_\_, do hereby authorize Mr./Ms. \_\_\_\_\_, Designation \_\_\_\_\_, *to sign and submit the EoI, make representations, furnish clarifications, and bind the firm/entity in all matters relating to EoI No. HFDC/TTS/2026/.*

Authorized by:

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Signature: \_\_\_\_\_

Seal: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted by Authorized Signatory:

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

### Annexure 14

#### Bid Submission Checklist

Sr. No.	Document	Submitted (Yes/No)	Page No.
1	Covering letter		
2	Applicant information form		
3	Registration certificate		
4	PAN		
5	GST		
6	Authorization letter		
7	Audited financials		
8	ITRs		
9	Solvency certificate		
10	Experience certificates		
11	Survival proof		
12	Personnel details		
13	Equipment details		
14	Commercial acceptance		
15	Rate schedule		
16	Non-blacklisting affidavit		
17	Affidavit of correctness		
18	Bid security		
19	Signed EoI document		