

## **Requirement of Company Secretary**

Requirement of Practicing Company Secretary or Firm of Company Secretaries for one year having at least 10 year's experience in Government Corporations and should be able to conduct Board and Shareholders meetings and handle matters relating to Company Law and other Statutory requirements independently.

Candidates should submit their detailed resume within 7 days from the date of publication to the Managing Director, Haryana Forest Development Corporation Limited.

We are seeking a Practicing Company Secretary or a Firm of Company Secretaries with a minimum of 10 years of proven expertise in managing affairs related to Government Corporations. The ideal candidate or firm should possess the capability to independently conduct Board and Shareholders meetings, demonstrating a comprehensive understanding of Company Law and other Statutory requirements.

If you meet the above criteria, we invite you to submit your detailed resume or firm profile along with competitive quotation to [mdhfdcl@gmail.com](mailto:mdhfdcl@gmail.com) (MDHFDCL) by 07.03.2024.

The selected Company Secretary or Firm will be remunerated based on mutually agreed Terms and Conditions.

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**General Manager (HQ)**